STATE INVENTORY FORM

STEP 1: CHAPTER INVENTORY FORM - Fill in the Name of your Chapter
STEP 2: CHAPTER INVENTORY FORM - Inventory each item that applies
STEP 3: CHAPTER INVENTORY FORM - Indicate the number of each item in the "QUANTITY" field

CHAPTER PRODUCTS FORM

STEP 1: CHAPTER INVENTORY FORM - Notice the form is divided into categories
STEP 2: CHAPTER PRODUCTS FORM - After completing your inventory, place each item into it's appropriate category. (Please, DO NOT combine your inventory)
STEP 3: CHAPTER INVENTORY FORM - Enter a Quantity for each item.
STEP 4: CHAPTER INVENTORY FORM - Enter a "TOTAL" value for each item
***** IF YOU RUN OUT OF SPACE IN ANY OF THE DIFFERENT CATEGORIES, PRINT OUT ANOTHER PAGE**
*****DO NOT CONTINUE ON THE BACK.*****

CHAPTER SGT.-AT-ARMS AND CHAPTER PRESIDENTS MUST SIGN WHERE INDICATED

ALL CHAPTER INVENTORIES ARE DUE TO THE STATE OFFICE AT PO BOX 614 CANTONMENT, FL. 32533-0614 BY THE DECEMBER STATE MEETING

*******NO EXCEPTIONS********

YEAR 2020 STATE INVENTORY

SIGNATURES

CHAPTER PRESIDENT:_____

CHAPTER SGT-AT-ARMS:_____

2020 CHAPTER INVENTORY DATE NAME OF CHAPTER

DESCRIPTION	ITEM #		PRICE		TOTAL
Tables					
6 Ft Plastic Tables					
8 Ft Plastic Tables					
Chairs					
folding medal chairs					
folding plastic chairs					
Tents					
Traffic cones					
Fans					
lights					
mega phone					
laptop					
recorder					
				PAGE 1 SUBTOTAL	

2020 CHAPTER INVENTORY DATE NAME OF CHAPTER

DESCRIPTION	**ITEM #**		**PRICE**		**TOTAL**
Signs					
pull up signs					
banners					
wind feathers					
Trailers with copy of registration required					
Automobiles with a copy of registration required					
supplies					
coffee pot					
cooler					
cooler					
power cords					
				PAGE 2 SUBTOTAL	