

**Senior Advisory Committee Meeting  
Minutes, September 1, 2022 9:30 AM**

**Normal Township Activity and Recreation Center  
600 E. Willow, Normal, IL 61761**

**Members Present:** Chair Deb Shaw, Jana Edge, Rich Farr, Steven Kossman, Carol Plotkin, Barbara Singer

**Members Absent:** Uday Deoskar, Leonard Ross, Faye Sanders

**Township Officials:** Art Rodriguez, Trustee, Floyd Aper, Trustee  
**Township Official Absent:** Jess Ray

**ARC Staff:** Director of Programming Molly Camper, Member Services Manager Elicssha Sanders; Samantha Scott, Communications & Fundraising

**Public Present:** Pamela Sweetwood, Faith in Action

Meeting called to order by Chair Deb Shaw at 9:31 AM.

**Approval of Minutes**

Motion to approve the minutes of the August 4, 2022 meeting made by Barbara Singer and seconded by Steve Kossman. Motion passed.

**Report from Chair**

Chair Deb Shaw welcomed all in attendance. Peace Meal is going well. The Salad Bar has been reduced to once a week instead of two. Attendance numbers are steady to rising. There are usually about 26 with fewer on Fridays due to the ARC closing early on Friday.

**Member Updates and Committee Reports**

**Jana Edge, Health & Wellness** – No report.

**Rich Farr, Fundraising** – A direct letter is being prepared for mailing. Sammi added they are in the final stages of preparing a letter and looking for a printer. The Build the ARC direct mail fundraiser will be paired with social media and email through the end of the year.

**Steven Kossman, Movie Committee** – No report.

**Carol Plotkin, Blood Drive Update** – No report.

**Leonard Ross, Outreach** – No report, not in attendance.

**Faye Sanders, Diversity & Inclusion** – No report, not in attendance.

**Barbara Singer, Veterans' Committee** – Looking for someone to take over the committee, maybe a Veteran.

Molly added the School of Kinesiology and Recreation (KNR) at ISU contacted the ARC regarding a Senior Service Project for Veterans Day. Sammi is going to do a presentation on Friday. There may be a food aspect included. Barb hopes ARC Veterans are included in the flag raising.

#### **Report from Township Supervisor & Operations Overview Jess Ray**

No report.

#### **ARC Staff Reports**

**Molly Camper, Program Highlights** – Report attached to meeting packet.

The outdoor concert is Friday, Sept. 9 from 5-7:00 PM. The Aristocrats will provide the music and Jurassic Grill food truck will be there for food and refreshments. Funded by the Harmon Arts Grant, Ray Silva will be the first presenter in our "Intro to Arts Series". His class on Sept. 9 will be on the basics of digital photography using DSLR and fixed lens cameras as well as phone cameras. There is a fee. A take-home element will invite participants to submit photos to the ARC for possible posting on our website. Next month's program is Origami.

**Elicsha Sanders, Member Services** – Report attached to meeting packet.

August Sunshine update: Bereavement cards 11 and Get Well cards was 4. Jess is working with Susan Real from East Central Illinois Area Agency on Aging to bring back the Sunshine Program to reach out to isolated members.

**Samantha Scott, Communication & Fundraising** – Report attached to meeting packet.

We are kicking off the September campaign which will run to the end of the year. Donations can be made in-person, on-line or through the direct mail campaign. A \$1,500 donation has been received for the Fitness Programming upgrades. It is possible State Farm may match this donation. Green Space: \$6,067 has been received, \$8,100 away from the goal. We have been in contact with Meltdown Creative Works to sell sweatshirts and long & short sleeve t-shirts with ARC logos. They will be available through the on-line store.

Steve had a question about the Green Space planting. His wife and a friend have offered to oversee the planting if interested. Molly indicated the \$2,500 grant from

Illinois Prairie Community Foundation will need to be spent by the end of the year and hopes to get native plants in the ground soon so they will grow next year.

### **Old Business**

Rich asked the status on hiring the new ARC Director of Operations. Elicssha understood the position was posted until the end of August. Jess will be doing the initial review of resumes. Deb, Barb, Steve, Sally and ARC Staff will take part in the interviews.

### **New Business**

#### **Suggested Topics for Next Meeting**

Continue discussion of Membership Agreement and Policies.

Deb would like to discuss meeting dates for next year but thinking about options for later in the month or quarterly. An example is, meeting on the 1<sup>st</sup> Thursday of the month does not allow much time for staff to report end of the previous month numbers.

**Public Comment** None

**Next Normal Township Board Meeting: September 15, 2022 at 8:15 AM**

**Next Senior Advisory Committee Meeting: October 6, 2022 at 9:30 AM.**

**Motion to Adjourn:** Steve Kossman. Seconded by Barbara Singer. Motion passed, meeting adjourned at 9:52 AM.