**Senior Advisory Board Meeting**

**Minutes, August 1, 2024 9:30 AM**

**Normal Township Activity and Recreation Center**

**600 E. Willow, Normal, IL 61761**

**Members Present:** Chair Deb Shaw, Laura Bailey, Michael Fulford, Terry Lindberg, Garth Piercy, Carol Smith

**Members Absent:** Sylvia Richardson-Resigned

**Township Officials:** Jess Ray, Supervisor; Trustees: Sally Pyne, Arlene Hosea

**ARC Staff:** Director of Programming Molly Camper;Member Services Manager Elicssha Sanders; Communications Coordinator Samantha Scott

**Public Present:** Darla Heath, Faith in Action

Meeting called to order by Chair Deb Shaw at 9:32 AM.

**Approval of Minutes**

Motion to approve the minutes of the July 11, 2024 meeting was made by Carol Smith.

Motion seconded by Michael Fulford. Motion passed.

**Public Comment**

Darla Heath, Faith in Action, reported the fall mum sale has begun. You can place orders online or by check in the office. The last day to order is August 29 with pick-up at St. John’s on Sept. 12. There are few seats available on the Vermont bus trip. Go to BNFIA.org for information. Faith in Action is in the process of upgrading their website.

**Report from Chair** – Deb Shaw

Sylvia Richardson has submitted her letter of resignation because of a new job. We thank her for her work on the Diversity & Outreach Committee. Her resignation creates an opening for a member of the Normal community. Please submit letters to Jess Ray.

**Board Member Updates** – None

**Township Supervisor’s Report** – Jess Ray

Jess thanked Sylvia for her service on the Advisory Board.

News: An announcement was passed out naming the new Director of Operations and new Facilities Manager. Both will start on August 16.

The warm temperatures have created a condensation challenge in the building. This is mostly seen in the south hall between the staff offices and the Auditorium.

Jess reported he checked on the faucets of concern from last meeting. They will wait until the new Facilities Manager starts before calling a plumber. Light issues are also being looked into.

**ARC Staff Reports & Committee Updates**

* Program Highlights – Molly Camper: See report provided. Save the date of Sept. 13th for our next outdoor dance/concert with food truck. On Sept. 27th the Senior Care Network will be hosting a resource fair from 11:00 to 1:00 with food trucks and pet adoption in the Green Space. October 26th is our Art and Craft Sale; all items will be homemade.
* Member Services – Elicssha Sanders: See report provided. Three staff members have celebrated their ARC-iversaries: George Wilson, Patrick Howard and Michelle Lee. Elicssha is celebrating 7 years!
* Communications & Fundraising – Samantha Scott: See report provided. The next Dine & Donate is at the Barrel House Restaurant on Sept. 30th during their regular hours 11 AM-10 PM. The Monical’s Dine & Donate raised $274.57.

**Old Business** – Discussion of Future Program Planning

Sammi is looking for a printable list of the nationally recognized months. For example: February is Black History and May is Asian/Pacific Islander Heritage. This list will be sent to Board members for research on topics for the monthly newsletter insert or suggestions for related programs. This will also give members an opportunity to help with contacts for programming with the understanding ARC staff is planning 45 days in advance in order to get the newsletter to print.

Upcoming topics: September is National Senior Center Month; October is the Alzheimer’s Walk; November is Indigenous Peoples Month.

Other topics discussed included: Voter Registration & information on voting by mail, Mental Health Awareness Month & Falls Prevention Week (Will there be another Matter of Balance class?) Elicssha would like to see at least two ARC spirit weeks per year.

**New Business**

Elicssha is working with the Western Avenue Community Center to grow their Pickleball program. They are planning a Western Ave. Staff vs. ARC Staff challenge but ARC needs one more team member. Elicssha suggested Jess Ray play Edwin Sargent.

**Suggested Topics for Next Meeting**

Welcome the new Director of Operations and the new Facilities Manager.

Should there be a Press Release?

Plan a Welcome Reception during Senior Centers Month in September sponsored by the Senior Advisory Board.

Continue work on monthly recognition topics.

**Meeting adjourned at 10:15 by Chair Deb Shaw.**

**Next Normal Township Board Meeting: August 15, 2024 at 8:15 AM**

**Next Senior Advisory Committee Meeting: September 5, 2024 at 9:30 AM in the Community Room**