



GUEST SUITE BOOKING AGREEMENT

Guest Suite Booking Agreement between Toronto Standard Condominium Corporation No. 1798 (the "Corporation") and _____ the ("Resident") Suite Number _____
Name of Resident _____

The Resident and the Corporation agree that the Resident shall be provided with the use of the Guest Suite on the following terms and conditions.

1. The Guest Suite shall be made available on:

(Date) _____, 20____ to and including (Date) _____, 20____

Total Number of nights booked: _____ Maximum of seven (7) nights.

2. Check in Time is 3:00 pm. Check out time is 11:00 am.

3. The Guest Suite is for personal use only.

4. Guest Information:

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

5. A security deposit in the amount of \$300.00 payable to "TSCC No. 1798" by cheque, certified cheque, money order or bank draft is attached to confirm the booking.

6. The rental amount of \$90.00 per night to "TSCC No. 1798" by cheque, certified cheque, money order or bank draft is also attached at time of booking.

7. Residents who are not owners must pay the security deposit and rental by certified cheque, money order or bank draft.

8. The Corporation shall not cash the payments before the completion of the rental period.

9. Following inspection of the Guest Suite by the Property Manager (PM) or the Concierge together with the Resident, the key will be provided at check-in time to the Resident. Following the inspection the Resident shall report in writing to the PM or Concierge any problems with or damage to the Guest Suite.

10. Upon the guest(s)' departure the Resident shall return the key to the Concierge and the Guest Suite shall be inspected by the PM or Concierge together with the Resident to confirm no damages or losses occurred and no extraordinary cleaning is required, in which case the security deposit shall be returned to the Resident.

11. If there are any damages or losses or extraordinary cleaning requirements, details shall be noted below by the PM or Concierge. The Concierge and PM shall withhold return of the security deposit until final costs of the repair or replacement of the damages or losses or extra cleaning have been determined, and such repairs, replacement and cleaning have been completed. Such costs shall be deducted from the security deposit. In the event of the insufficiency of the security deposit, the Resident and owner of the Resident's suite shall be liable to the Corporation for the balance of the costs.



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12. If the key to the Guest Suite is lost or broken, the Resident booking the Guest Suite and the owner of the Resident's suite shall be charged for its replacement.
13. The Resident shall be responsible to ensure that the guests comply with the RULES and any other applicable provisions included in this agreement.
14. Cleaning of the suite is done every two days and includes changing of the sheets and towels.
15. The Resident must ensure that the guest(s) do not by noise or otherwise cause disturbance to other residents or damage the Guest Suite or common elements.
16. The Corporation shall have no liability to the Resident or guest(s) for any personal injury, property damage, wrongful death, or other liability or claim of any kind whatsoever and the Resident shall indemnify the Corporation from such liabilities and claims and costs and legal fees incurred by the Corporation.
17. In no event shall the Corporation have any liability to the Resident pursuant to this agreement or to the guest(s) beyond the refund of the security deposit and rental amount.
18. This Guest Suite Booking Agreement is restricted to residents of the Kingsway Condominiums who are over the age of nineteen (19) years of age. The undersigned have signed the Booking Agreement as of _____, 20____
insert date

Name of Resident (print) _____	TORONTO STANDARD CONDOMINIUM CORPORATION NO. 1798
Signature of Resident _____	Per Name of PM or Concierge (print) _____
Home Phone Number of Resident _____	Signature of PM or Concierge _____
Cell Phone Number of Resident _____	
Business Phone Number of Resident _____	

FOR OFFICE USE ONLY

Details of damages, losses, and extraordinary cleaning requirements if any:

Initial Inspection: _____

Final Inspection: _____

Deposit Return Date _____ Initial of PM or Concierge _____