



PRIVACY POLICY

Washington Park Cricket Club

1. PURPOSE

This policy outlines our procedures for the collection and use of personal information to ensure compliance with state and national legislation for privacy. The purpose of this Privacy Policy is to ensure that all Club Officials who are responsible for handling personal and/or health information do so in a manner that protects every individual's right to privacy.

This policy includes our procedures for live streaming of matches where Washington Park is the designated home team.

2. RATIONALE

Washington Park Cricket Club (The Club) recognises that all the information it holds about its members (including players, coaches, officials and other club representatives) is personal information, and the Club has obligations under privacy legislation for the collection, use, disclosure, quality, security and access to personal information.

Washington Park Cricket Club Committee is fully committed to protecting everyone's right to privacy. Club officials in collecting information will comply with all aspects of the Victorian Information Privacy Act 2000 and the Health Records Act 2001. It is The Club Committee's responsibility to ensure that relevant Club officials are familiar with their obligations under the Acts and that the handling of both personal and health information is done so in accordance with the law.

3. COLLECTION OF PERSONAL INFORMATION

All players, parents of junior players, officials, coaches, team managers and volunteers are required to complete a Registration Form on *PlayHQ* before they can become a Member of Washington Park Cricket Club. The Registration Form sets out the information that is to be collected by The Club and describes the purposes for which the collected information will be used. Each individual is responsible for providing their information on the registration form. In completing and submitting the registration form the individual is providing their consent for The Club to use the personal information for The Club's function and activities.

As part of Australian Cricket's commitment to safeguarding children and young people, consent status for video streaming for Under 18 players is captured in the *PlayHQ* registration form. If any Member of the Club would like to withdraw themselves or their child's consent to livestreaming, the Member shall directly notify the Club's Child Safety Officer and Complaints Manager via email to: wpccmemberprotect@gmail.com

Consent can also be updated at any time through your *PlayHQ* account.

The individual is responsible for the accuracy of the personal information. The Club will request all Members to complete the registration form on an annual basis to ensure the information remains accurate, complete and current.



4. USE AND DISCLOSURE OF PERSONAL INFORMATION

The Club shall only use personal information as necessary for The Club's functions and activities, including:

- Registration of players with the cricket Associations and competitions where The Club has registered teams.
- Notification of player contact details to Senior Coordinator, Junior Coordinator, Club Coaches, Captains, Team Managers, Team Coaches or any other team or player representative appointed by The Club Committee.
- To allow Members to receive information on the Club events, functions and activities through The Club's communication platforms.
- For notification to Members of information from Committee approved Sponsors and Partners of The Club for the purposes of raising revenue for The Club.

From time-to-time, The Club may wish to take and use photographs or video recordings in Club communications, including through social media, and on The Club website. The Club and its members and supporters are required to comply with the requirements of the SECA Social Media Policy. The SECA Social Media Policy may be viewed on the Club website: washingtonparkcc.com.au

The Club will not take photos, videos or other recordings of Children and Young People without the prior consent of their parent or guardian. Any photos, videos or other recordings must be in connection with the Child or Young Person's participation in our sport.

Where information is required for other purposes other than those for which it was collected and described above, agreement will be sought from Members beforehand.

5. LIVE STREAMING OF JUNIOR MATCHES

Washington Park does not livestream junior matches however it is possible that some other clubs may livestream junior matches at their venues.

Where livestreaming occurs for junior matches, these streams default to unlisted on YouTube (accessible via a shared link provided by the hosting club). Stream and highlights are also viewable through the Play Cricket app and website. Hosting clubs may adjust the stream to be publicly discoverable on YouTube.

Matches that have been scheduled for livestreaming are indicated in *PlayHQ* with a video camera icon. Recorded footage may be used by other clubs and associations for promotional, educational or disciplinary purposes.

6. LIVE STREAMING OF SENIOR MATCHES

Washington Park does livestream senior matches. This may include matches where a child is playing (if they are playing senior cricket).

For senior matches, these streams are displayed publicly on YouTube and the Play Cricket app and website. Matches that have been scheduled for livestreaming are indicated in *PlayHQ* with a video camera icon. Recorded footage may be retained and used by the Club or associations for promotional, educational or disciplinary purposes.

7. SECURITY OF PERSONAL INFORMATION

Personal information, with the exception of match recordings, collected by The Club is stored on databases which are only accessible to the Secretary and the Communications Coordinator. The



Secretary may distribute selected personal information to other Club officials for the purposes of undertaking The Club's functions and activities.

Where consent is not given to distribute information, the member's details will be stored securely in a separate database.

8. WORKING WITH CHILDREN INFORMATION

The Club is required to maintain a current register of Members with Working with Children checks. This register can contain sensitive information and is accessible to the Club Secretary, the Club Child Safety officer and Complaints Manager or their nominee. The information is treated as strictly confidential.

9. POLICY PROMOTION AND IMPLEMENTATION

- A current copy of our club's privacy policy will be available to all members on the website
- Anyone wishing to discuss this policy can contact the Secretary or Club's Child Safety Officer and Complaints Manager.
- Specific questions or complaints can be submitted by email to:
wpccmemberprotect@gmail.com
- Breaches of the policy will be addressed by The Club Committee.

10. POLICY REVIEW

This policy will be reviewed every three years to ensure it remains relevant to club operations and reflects Cricket Australia and legal requirements and, community expectations.

SIGNATURES:

Signed: Chris Gorrie
Club President

Date: October 2025

Signed: Andrew Kindred
Club Secretary

Date: October 2025

Next policy review date is October 2028.

ENQUIRIES REGARDING THIS POLICY:

EMAIL: wpccmemberprotect@gmail.com