Store MNG App User Manual

The Store MNG app provides your company management team a view and control of various business aspects. This includes:

- Product Catalog
- Items Management
- Inventory Control
- Inslips/Outslips
- Point Of Sales
- Time Clock

Store MNG also provides detailed sales reports, graphs and statistics. It can also use Artificial Intelligence to predict future business data.

The Store MNG App is a part of suite of apps that work together to connect the various parts of the supply chain in order to provide better synergy across the different parts of the business. These apps all accomplish different functions, but are part of the same ecosystem of tools that company managers and employees use. All these apps were custom-tailored for the needs of various employee types (e.g. store managers, warehouse fulfillment) and have been updated over the years as feedback was collected and the needs of users evolved.

Please visit https://aisyctech.com/store-mng-app for more information.



System Architecture

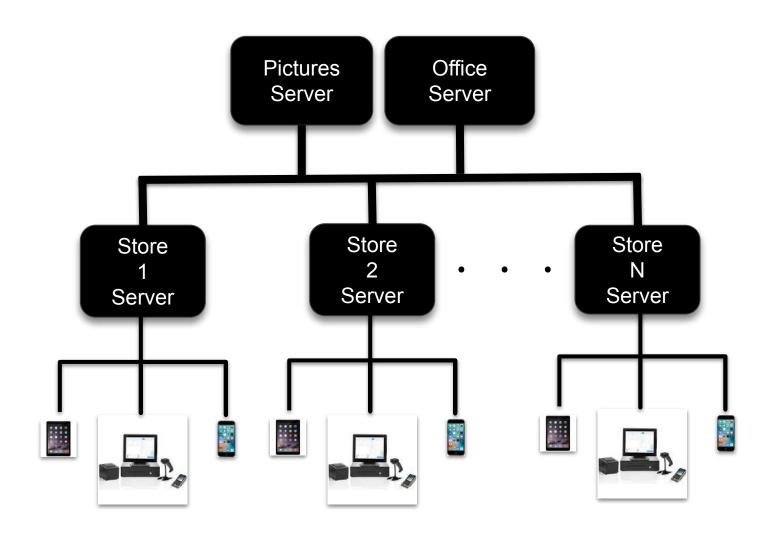
The Store MNG App is based on 2 office servers and one store server.

The office servers are:

Office server: stores the sales data from all the stores.

Picture Server: stores the items images.

These servers can reside physically in one or more locations.

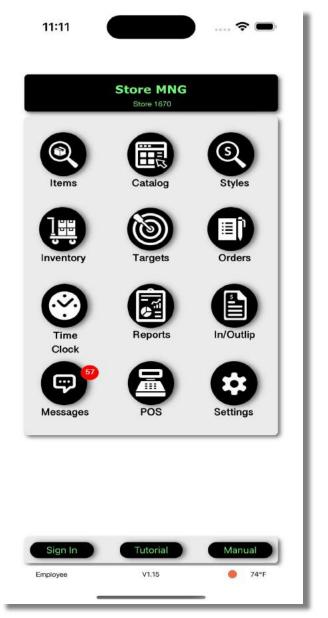


Home Page

The Home Page is the app's entry point. All the app pages can be accessed via this page and they all come back to this page. In case of pending messages send from the warehouse the Messages button will indicate how many messages are waiting.

The title section displays the current store name.

The bottom bar includes a sign in option, a Tutorial menu and the user manual. The bottom left corners displays the current logged in user name and bottom right corner displayed the current weather conditions.



Main Menu

Items

Read items data and sales, edit items, create new items, place an order with the warehouse for a specific item.

Catalog

Displays the items catalog grouped by categories.

Style

Search item by their style, read total sales for a specified style.

<u>Inventory</u>

Manage the store's inventory.

Targets

Displays the daily sales, last year sales and targets sales.

Orders

View previous orders and see if they are pending/accepted/declined.

Payroll

Mange employees clock in/clock out and handle the biweekly payroll.

Reports

View various sales reports.

In/Outslip

Create an Inslip to receive data to the store or create an Outslip to send data from the store.

Messages

View messages from the warehouse.

POS

Manage the stores Point Of Sales.

<u>Settings</u>

Manage the apps settings.

Items

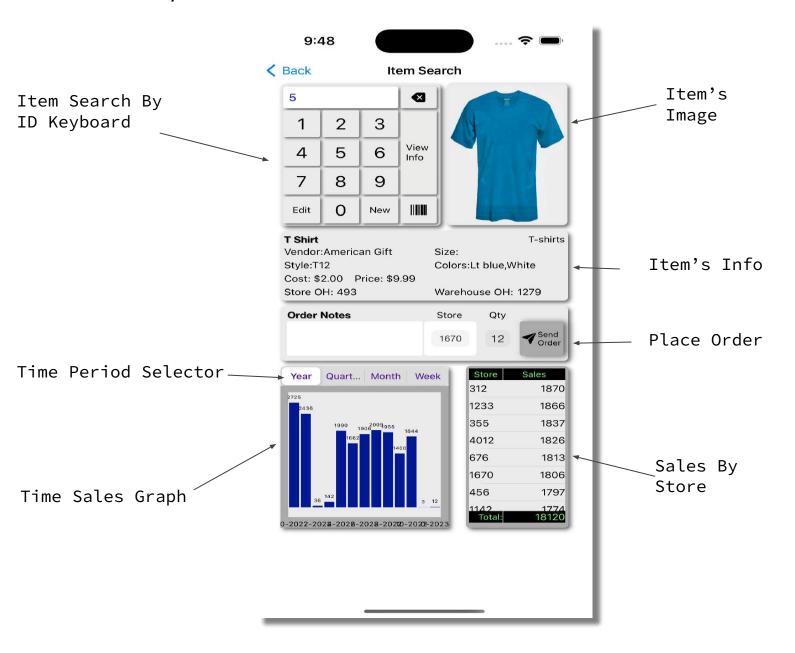
The item search page allows the user to read information about an item such as basic details, on hand, sales and more. The item's basic information can also be edited and new items can be added to the store's inventory.



Items - Page Sections

The item search page is divided into the following sections:

- 1. App Keyboard.
- 2. Item's image.
- 3. Item's basic information.
- 4. Order placing.
- 5. Time sales graph with period selector.
- 6. Sales by store.

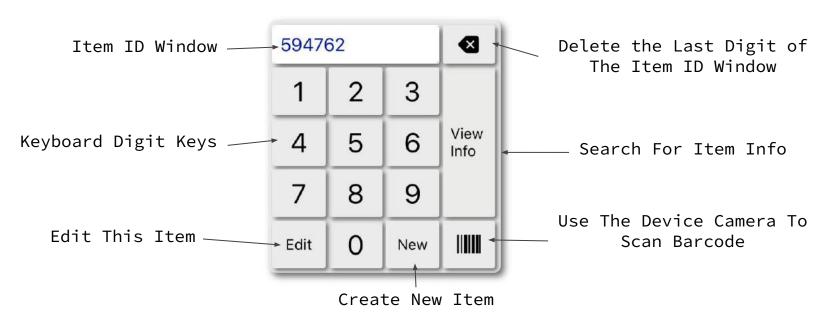


Items - Keyboard

The App Keyboard is used to get the user's input. It can be used to search for an item, edit this item or create a new item.

Searching for an item

Using the keyboard digit keys, type in the item's ID, for example 17 and ther click the Search button.



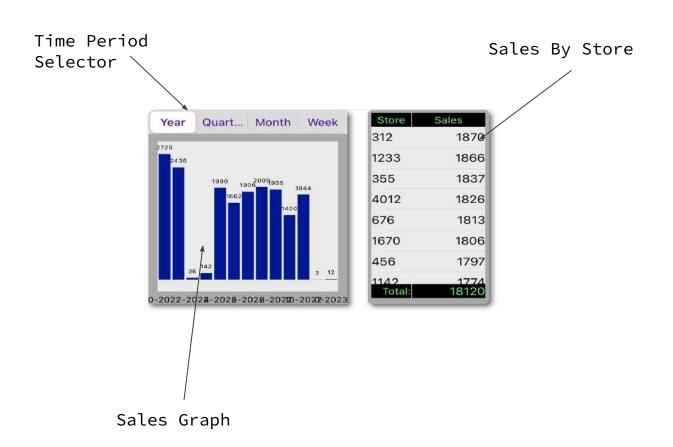
Once the search button is clicked, the item image is displayed, the item's basic information is shown and then the sales graph and sales by store data.



Items - Sales Data

The item's sales data is displayed once the View Sales button is clicked. Tis data includes:

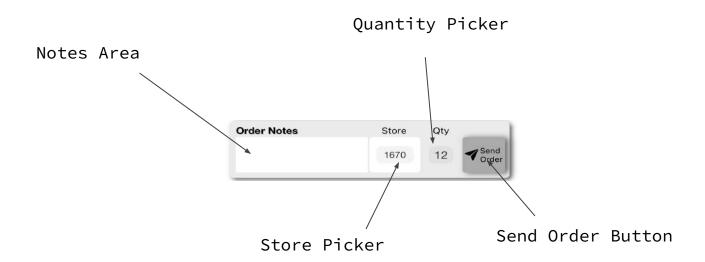
- 1. Sales graph that can be set by time period selector: Week, Month, Quarter, Year.
- 2. Sales by store shows the total sales of this item by store. The period of time for these sales can be set by the above time period selector.



Items - Place Order

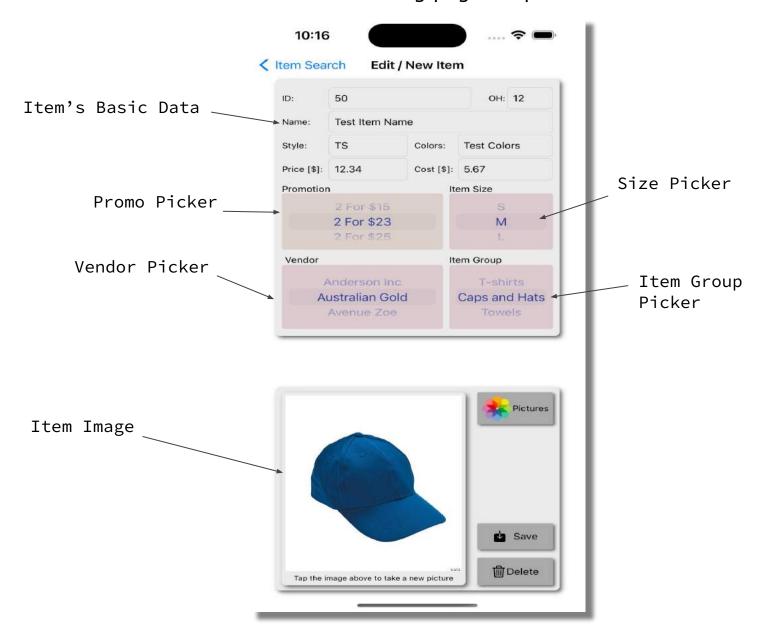
Once the item's data is displayed, the app is ready to place an order.

- 1. Click on the Notes Area to set any special notes for this order.
- 2. Select the order's items quantity using the Quantity Picker. The default value to order is 12.
- 3. Select the Store. Note that this option is not available for all users.
- 4. Click on the Send Order button to place the order.



Items - Edit/New

The Edit button on the App Keyboard can be used to edit the displayed item's data. The New button creates a new item. Once the Edit or the New buttons are clicked the following page is open:



When you are done editing the itm, click the Save button to save the changes.

The Delete button, removes the item from the database. Click the Back button < to return to the previous page.

Catalog

The Catalog page displays the inventory sorted by categories. Click on any category button to view its items.



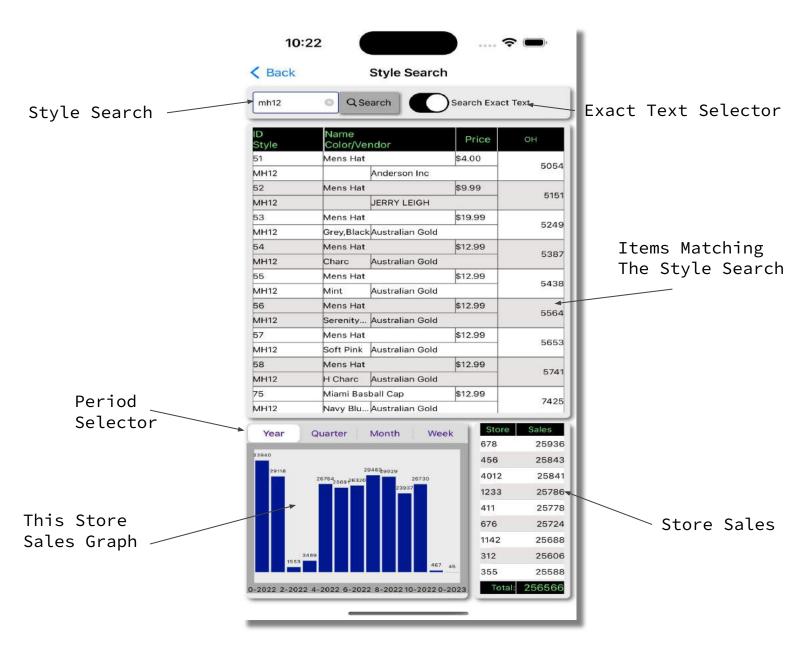
Catalog - Continue

This page displays the items belong to the selected category. Clicking on any item here opens the Item Search page described in the next pages.



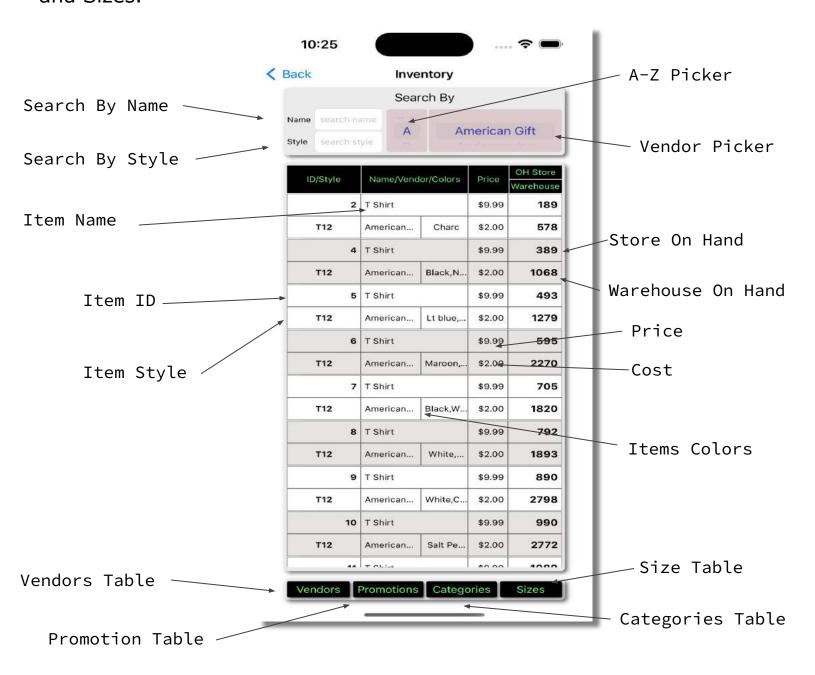
Styles

The Styles page sorts store items by style. Type in the item's style and click search. The app displays all the items that match the typed style. If the Exact text selector is not turned on than all the items with similar style are displayed. For example: If you type cr1 than the following styles will match: cr12, Cr123, abCR1. Clicking on any item opens the item search page. Use the period selector to change the date range for the sales data.



Inventory

The inventory page displays the store/warehouse inventory items. You can filter this display by typing in the item name or the style. You can also filter the display by vendor. The A-Z picker set the vendor's name first letter so it is easier to find a vendor. Click on any item to display the Item Search page described earlier. The Item additional tables buttons at the bottom of the screen, are used to setup the various Vendors, Promotions, Categories and Sizes.



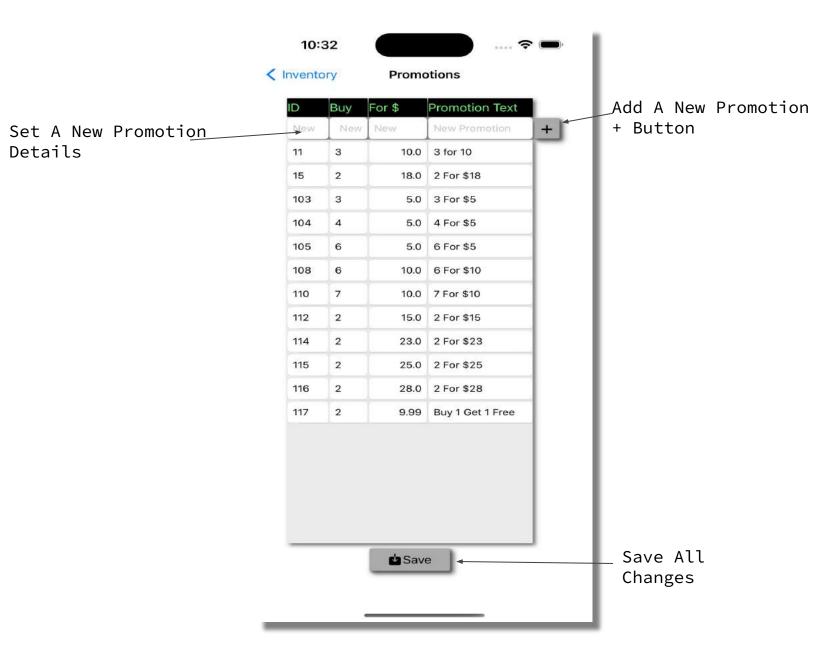
Inventory - Vendors Table

The Vendors Table page displays the current vendor list for this store. You can edit the existing vendors data directly on the table, set a new vendor and then click the + button to add it to the vendors list, or delete an existing vendor by swiping left. Once you are done editing this table, click the save button.



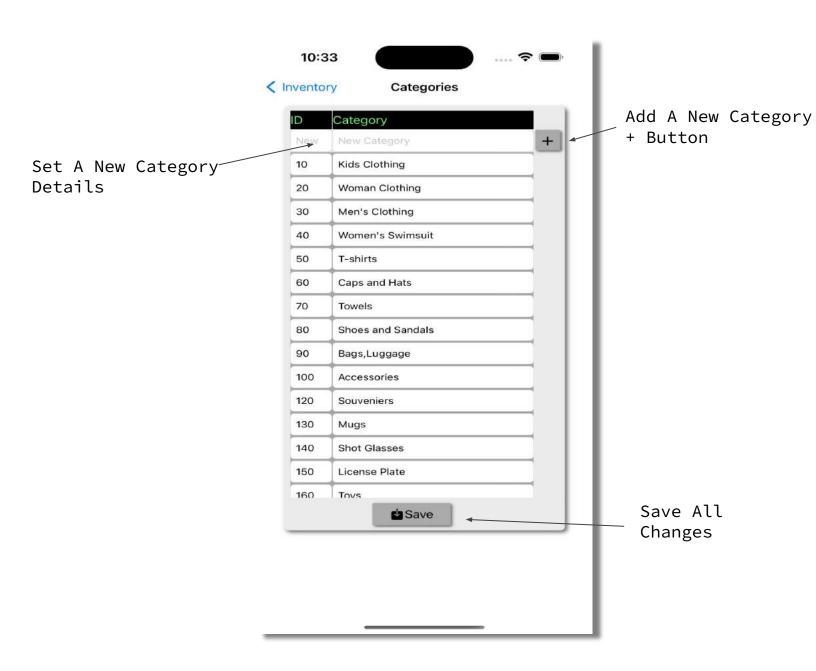
Inventory - Promotions Table

The Promotions Table page displays the current promotion list for this store. You can edit the existing promotion data directly on the table, set a new promotion and then click the + button to add it to the promotion list, or delete an existing promotion by swiping left. Once you are done editing this table, click the save button.



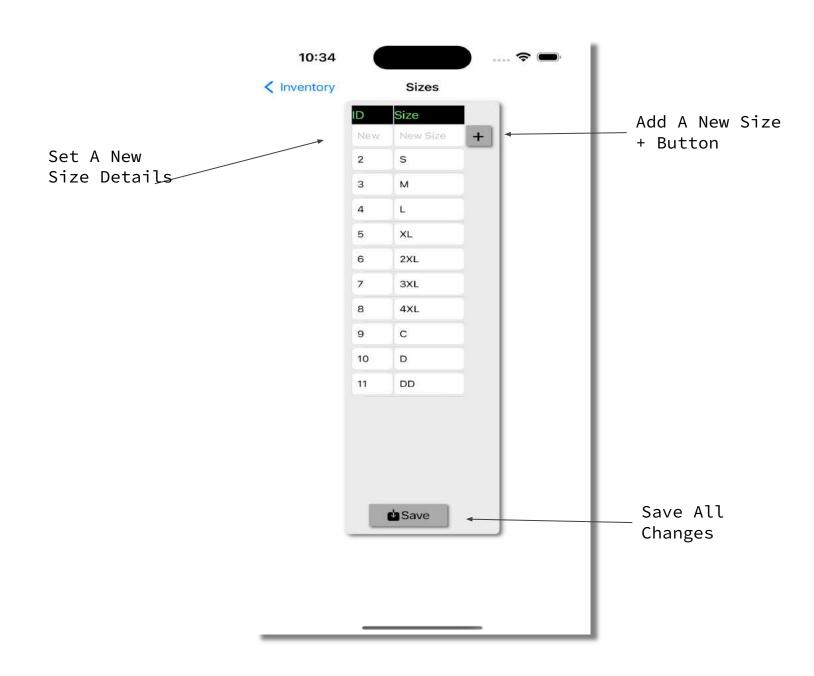
Inventory - Categories Table

The Categories Table page displays the current Categories list for this store. You can edit the existing Categories data directly on the table, set a new Categories and then click the + button to add it to the Categories list, or delete an existing Categories by swiping left. Once you are done editing this table, click the save button.



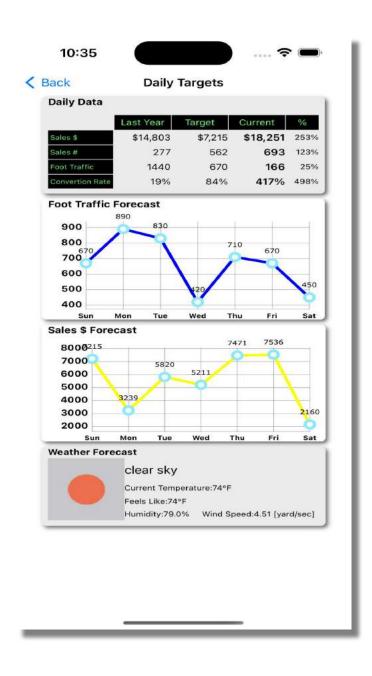
Inventory - Sizes Table

The Sizes Table page displays the current size list for this store. You can edit the existing size data directly on the table, set a new size and then click the + button to add it to the size list, or delete an existing size by swiping left. Once you are done editing this table, click the save button.



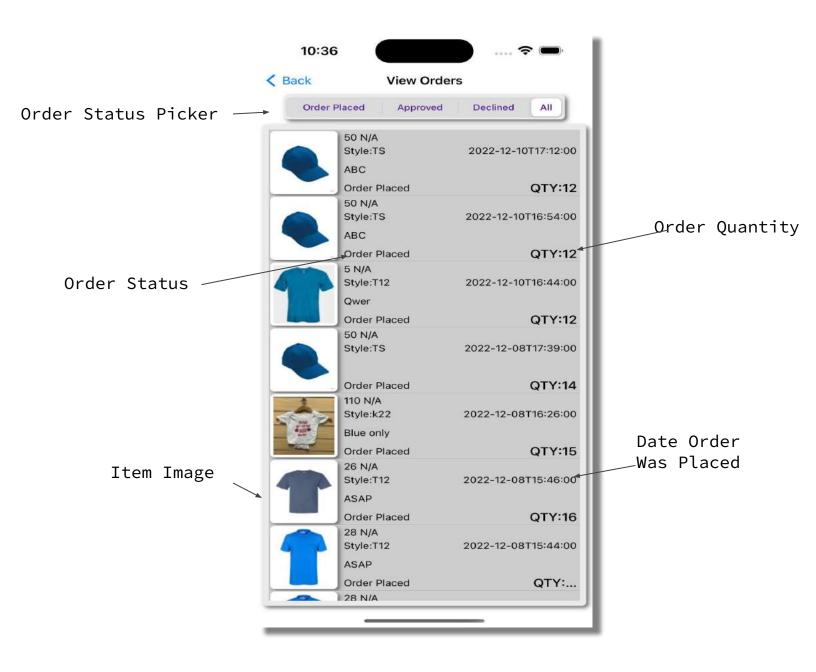
Targets

The Daily Targets page displays current, last year and target sales data. It also provide foot traffic forecast, sales forecast and weather forecast.



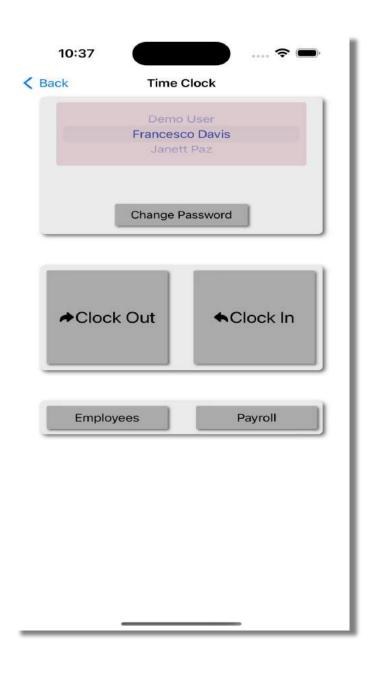
Orders

The Orders page displays all the order placed by this store in the last 90 days. Orders are colored by the order status: Open orders are colored grey. Orders approved by the warehouse are colored green and orders declined by the warehouse are colored red. You can filter the orders by one of the above order status or view them all. Clicking on any order opens the Item Search page described previously, so you can reorder the same item.



Time Clock

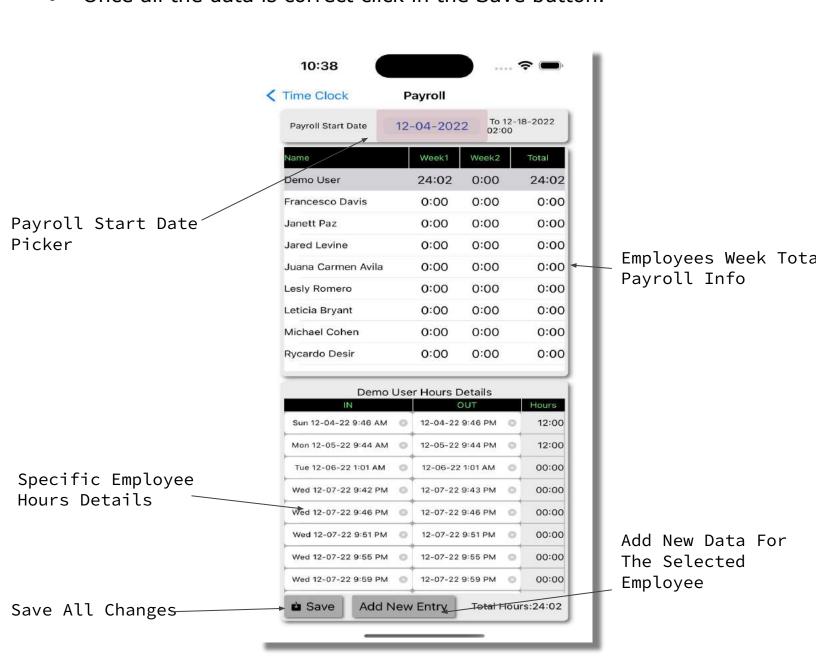
The Time Clock page can be used to record employees clock in/out and to enable payroll management. Here every employee can clock in or out, or change his password. Employee defined as manager can also access the Manage Payroll page.



Time Clock - Manage Payroll

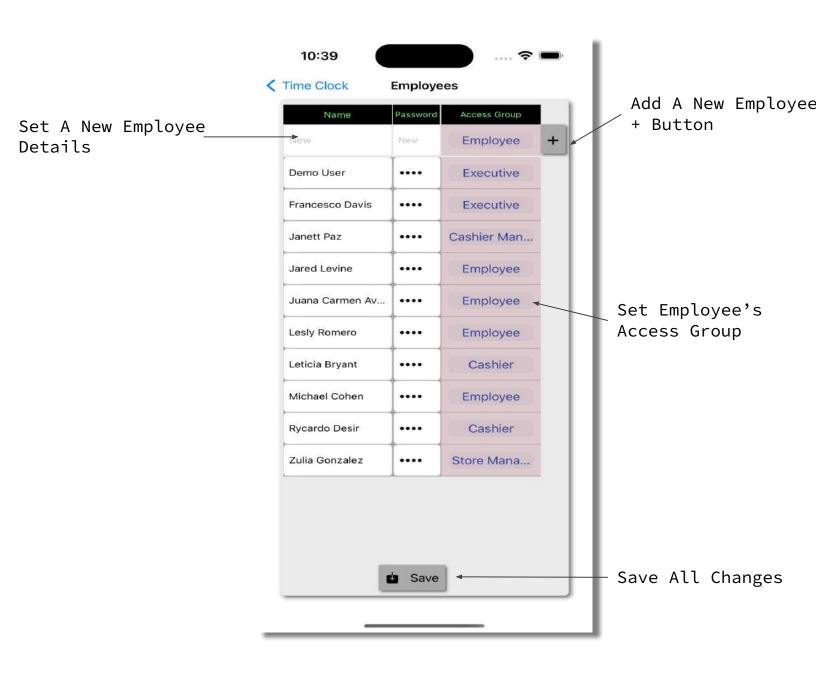
This page is used by the manager to set all the employees payroll data.

- Select the payroll start date, using the date picker.
- Click on any employee to view or edit its time clock information.
- Add new clock in/out information using the + button.
- Delete a line by swiping it left.
- Once all the data is correct click in the Save button.



Employees Settings

This page can be used to create users/employees and their passwords. You can edit the existing users data directly on the table, set a new user and then click the + button to add it to the users list, or delete an existing user by swiping left. Once you are done editing this table, click the save button.

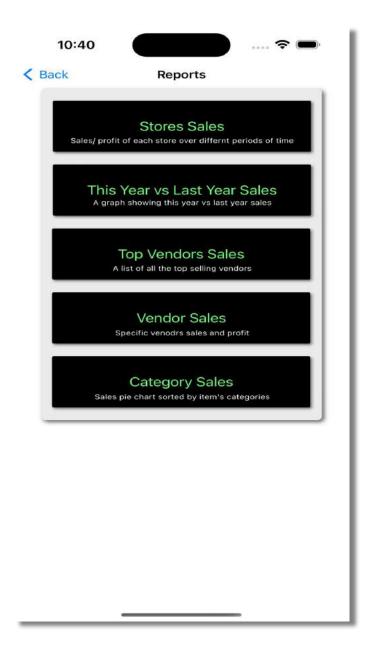


Reports

The Reports page displays a list of reports available for the user that is logged in.

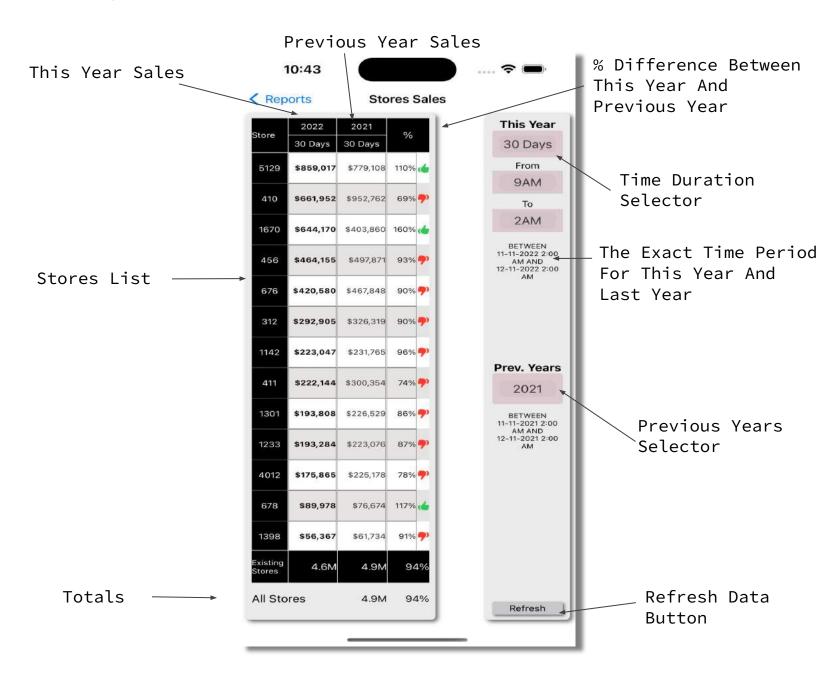
Each report can be restricted to users with access level. This level is defined in Settings-> Reports Access Level.

The access level value for each user is set in Settings-> User Settings using the Group field.



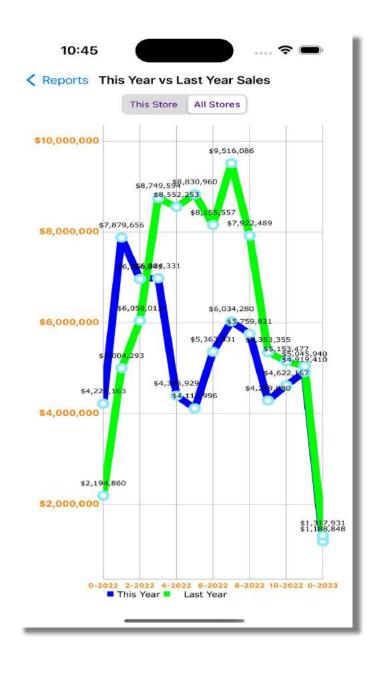
Reports - Stores Sales

This report displays sales of all the stores for a selected time duration. If the selected time duration is Today, then the report displays today's sales, the sales of last year same day of week and the difference in percent. The bottom line displays the total sales for the existing stores and the total sales of all stores(in case that there were more stores last year). The bottom of the report displays the exact time duration used by this report.



Reports -This Year vs Last Year

This report displays a graph representing this year sales in blue color vs last year sales in green color.



Reports - Top Vendor Sales

Top Vendor Sales

This reports sorts the vendors sales. You can select the time period, select whether you want this store data or all the stores data combined.

You can click on the table header fields to sort the report by: Vendor Name, Sales, Profit, Profit %.

This Store All Stores Y		hear Quarter Month		S Waste
		Taraban Market	A CONTRACTOR	
	Vendor	Sales.	Profit	
=	American Gift	\$663.715	\$456,276	227
42%	City Goddesi	\$17,004	\$49,296	2180
78	Tasho Apparel	890,731	\$23,446	422
301	Wordery	\$0,910	54,004	367
143	Judges	94,329	\$2,438	329
129	Catwork Whoresale	84,196	\$2,867	320
80	Heart and Hips	\$3,034	82,634	349
1000	Flan History	10,013	62,578	.010
157	COCA-COLA ENTER.	10,200	92,170	716
100	Stylepick	\$9,169	\$2,596	409
106	Jacobson Hat	\$7,507	81,740	76
94	Magnolia Fashion	52,436	81,557	294
24	teckerurt	\$1,953	\$1,456	293
TE	Anderson ins	91,600	81,208	1991
101	Moto 8 Clothing	\$1,642	8861	241
406	Ocean And Main	\$1,410	\$990	349
122	Little Threads	\$1,130	\$742	391
291	Smile George	\$1,105	9696	311
426	Avenue Zue	8716	\$838	887
118	Chris & Card	\$436	\$336	322
67	Zion and Sons	\$405	\$339	300
18	XIO Garnes	9299	3165	221
107	Unreal Fashion	8288	\$126	119
59)	Jefy Bean	8267	\$796	126
129	Chucky Gitter	1210	9122	240
te:	Customer	-8194	807	201
1111	Havalanas	200	831	769
ans.	Prais Propriers	840	444	1986

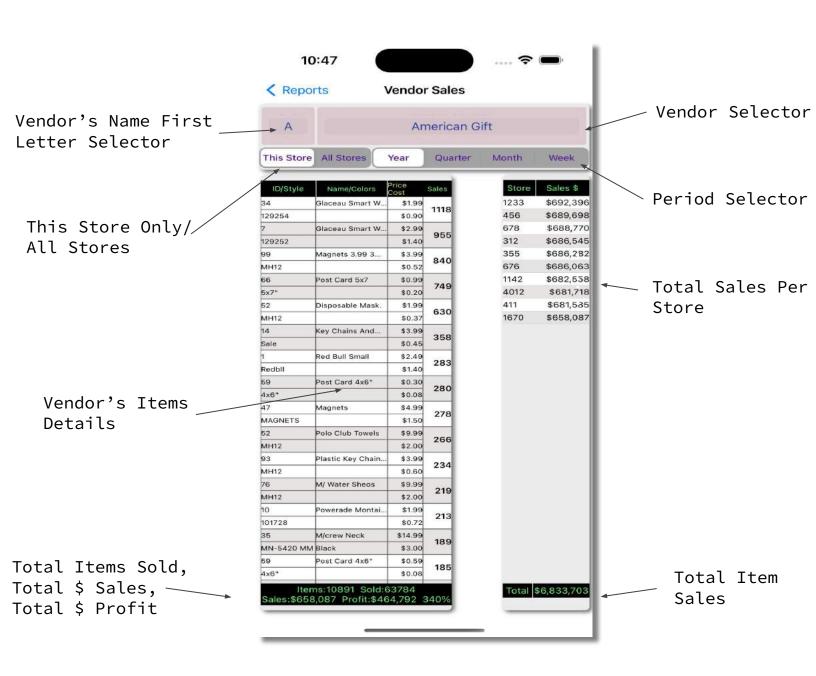
Items Sales by Category.

This summarizes this store yearly sales.



Reports - Vendor Sales

Select a vendor from the list, select the time period and then select whether you want this store data or all the stores data combined. The side of the reports shows the total sales sales per store for this vendor.



In/Outslip

Inslip

Used when the store receives merchandise from the warehouse or directly from a vendor. Once the inslip is saved, the store's items on hand value is increased by the amount of items received.

Outslip

Used when the store sends away items to another store or to the warehouse. Once the outslip is saved, the store's items on hand value is decreased by the amount of items sent.



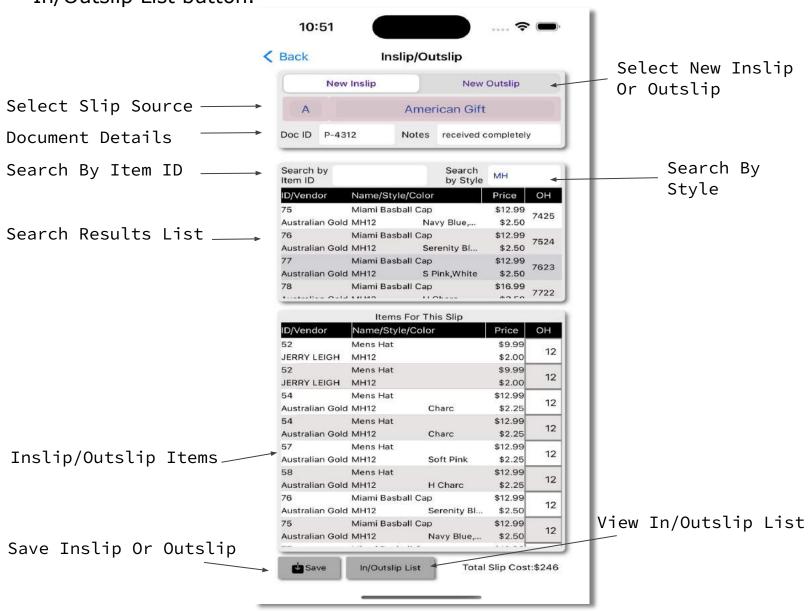
In/Outslip - Create New Slip

First select New Inslip or New Outslip and then use the a-z selector to select the first letter of the vendor/customer used. Use the Notes are to add a description for the Inslip/Outslip.

Use the ID or Style search boxes to search for the items. Once the search button is clicked, a list of all the matching items is displayed in the search results list. Click on the required items to add the to the list at the bottom. You can remove an item from the list by clicking on the item. You can change the quantity sent/received, using the quantity picker.

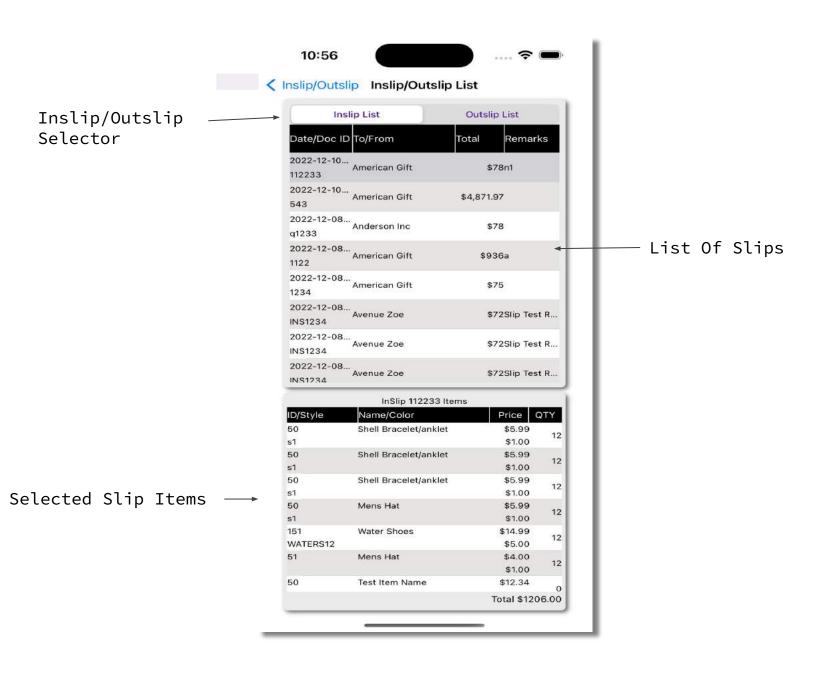
Once all the required items are added to the list, click the save button. You can view the list of already created Inslips/Ourtslips by clicking the

In/Outslip List button.



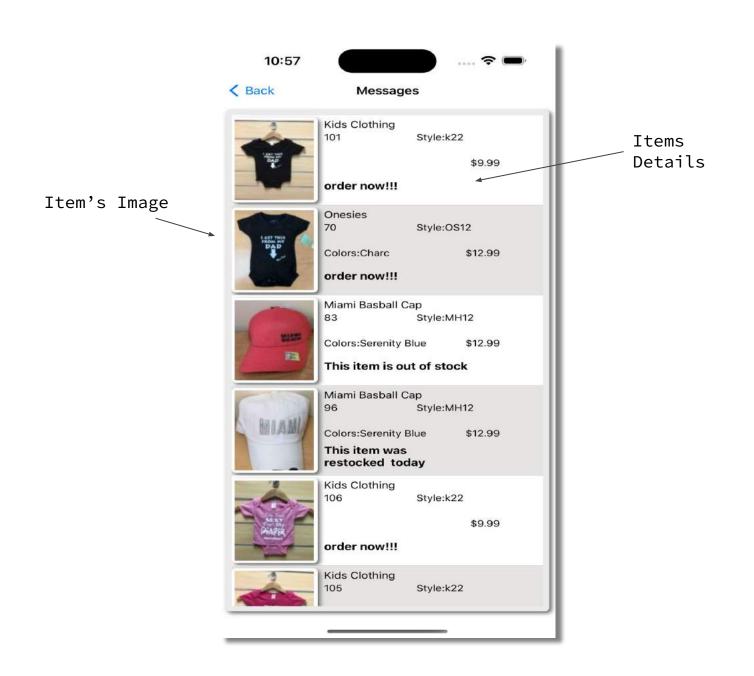
In/Outslip - View List

This page displays the list of inslips/outslips created by this device. Clicking on one of the Inslips/Outslips displays this slip items at the bottom list.



Messages

This page displays messages sent by the warehouse. Clicking on a message opens the Item Search page described in previous pages. Once clicked, the message disappears.



POS

When the POS button is clicked, the following sub menu pops up:

New Receipt: Creates a new receipt.

Receipt List: Displays the list of all the existing receipts on this device. **Closeout:** Displays the total sales created on this devices and closes the total sales.

Sync DB: Click this button in order to update this device database with the store server database data.



POS New Receipt

The new receipt page includes the following sections:

Item List: Add items to this list by typing the item ID using the keyboard, or scanning the item's barcode using a Bluetooth scanner.

An item can be removed by just clicking on the item.

Keyboard: Used to type in the items IDs. If the dot key is pressed, then the number typed is used as a sale value of the item.

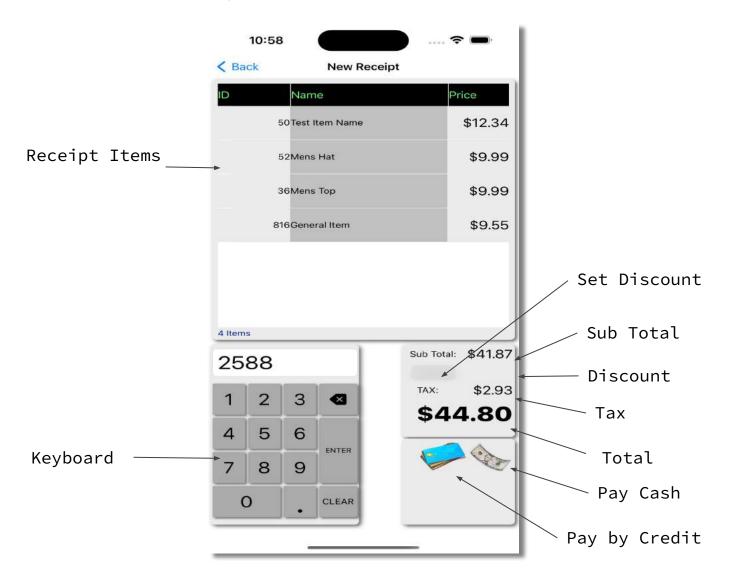
Totals: Includes the Subtotal of the items cost.

A Discount, in case that the user set the discount picker.

Tax: The total sales tax. Clicking on the Tax label once, removes the tax, another click brings the tax back.

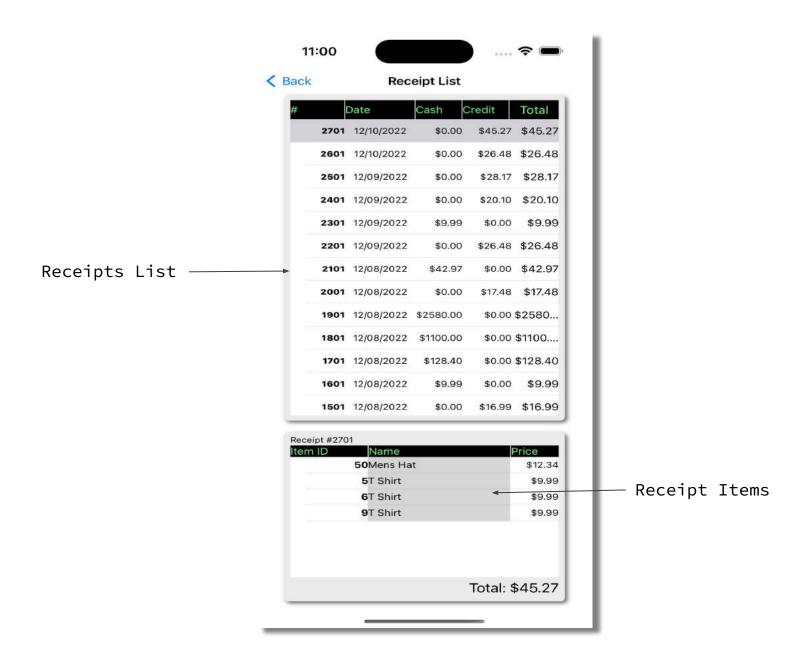
Payments: Pay by Credit save the receipt and cleans the screen.

Pay Cash opens a new text box to type in the cash payment. The balance is calculated automatically.



POS Receipt List

The receipt list displays all the receipts created by this device since the last closeout. Clicking on any receipt from the receipt list displays the receipt details at the bottom of the page. Receipts that are synced with the store server are marked with green color. Receipts that are marked white, were saved locally on this device only.



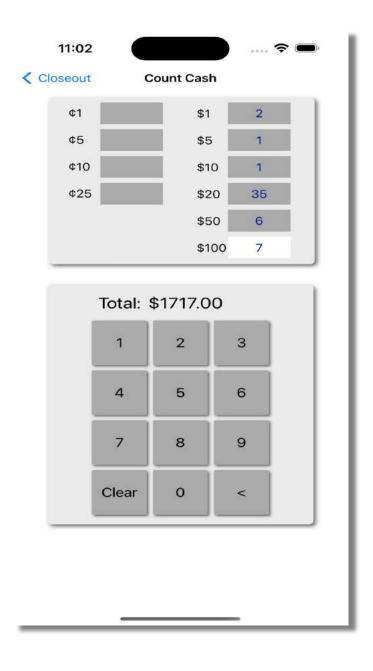
POS Closeout

The closeout page displays the total cash and credit sales since the last closeout. The closeout should be done only when the device is online. Click on the Count button to open the Count Cash page. Type the total cash and credit count in the relevant text boxes. Click the Print button to print this closeout and send all the sales from this device to the store server. Once it is done, this device sales are cleared to zero.



POS - Count Cash

Use this page to count the cash by coins/bills. The total count is updated while typing the coins/bills amounts.



Settings

The Settings page contains all the App configuration parameters. It is intended to be set by the system administrator and should be carefully modified.

General Settings

Various App settings such as: store id, station id and more.

Server Settings

Set the app Servers URL.

POS Settings

Point Of Sales settings such as receipt template, receipt id and more.

Employees

Control the employees and their access level.

Access Level

Defines the access level for each page of the app.

Stores

Setup all the stores.

Reset Settings

Factory reset of all the app setting.

Register Device

Register this device with the system admin

Reload DB

Reload all the database and save it locally.



General Settings

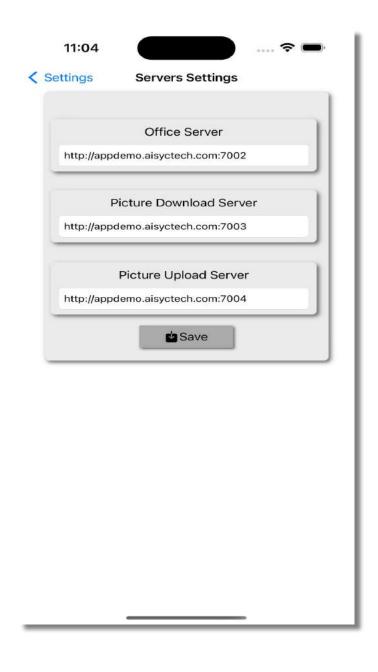
The General Settings page defines the following:
Store ID
Station ID
A key used by the weather app
Enable the login screen
Should the Welcome Screen be displayed at app startup.



Servers Settings

The Servers settings page defines all the specific detail of the various servers.

The default values for these servers is set to a demo servers. You can always reset these values to this default in the previous settings page.



POS Settings

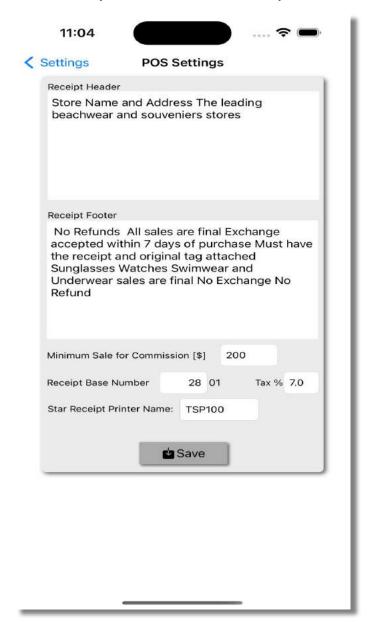
Receipt Header: This text will be placed on each printed receipt page top. **Receipt Footer:** This text will be placed on each printed receipt page bottom.

Minimum Sale for Commission: Defines the value of a sale to be qualified for employee commission.

Receipt Base Number: Defines the number of the next receipt generated by this station.

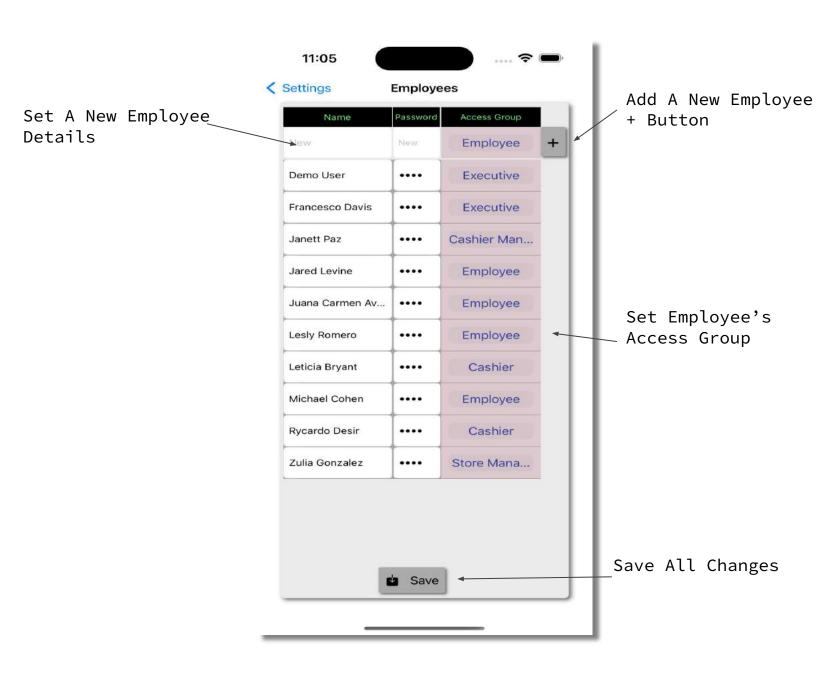
Tax: The local sales tax percent value.

Star Receipt Printer Name: The name of the Bluetooth Star Printer connected to this device. This printer is used to print receipt.



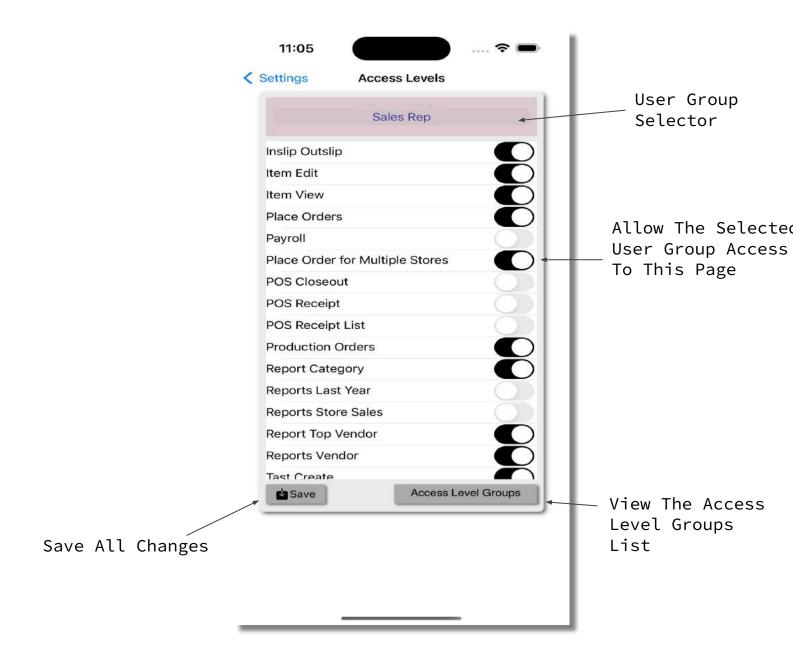
Employees Settings

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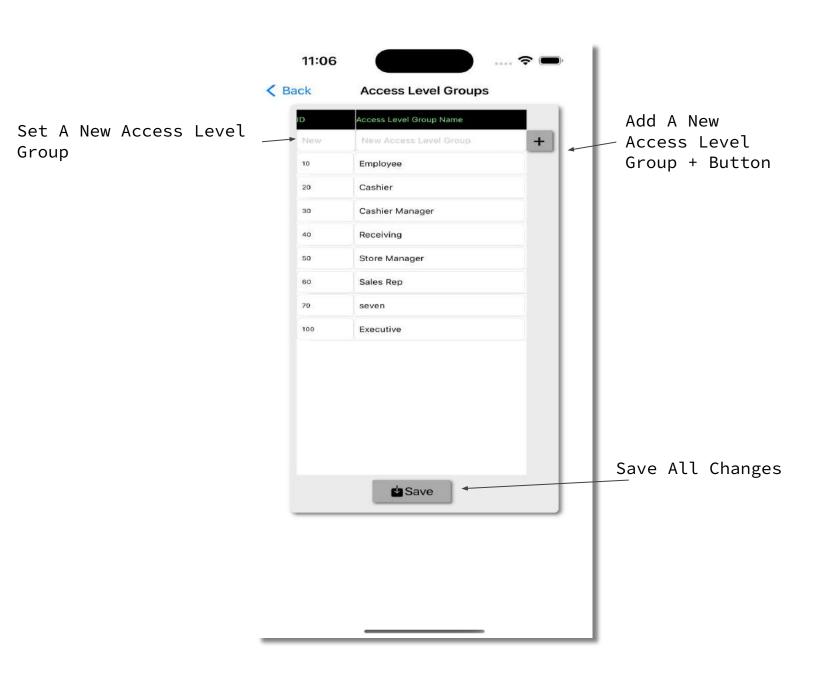
Access Level

This page sets the access level for each app page. The access level for each user is set in Settings->Employees.



Access Level

This page is used to setup and control the various access level groups.



Stores

This page is used to setup and control the various stores and their zip code

