



Tender, BOQ and Procurement Support Policy

This policy applies to BOQ breakdown, tender preparation, tender pricing, procurement support, buying support, supplier price comparisons and sourcing services.

Trade Leads UK may assist by:

Reviewing BOQs and scope documents.

Separating materials, haulage, plant, waste, labour and subcontractor items.

Preparing enquiry schedules for suppliers and subcontractors.

Identifying unclear or missing information.

Creating quote comparison sheets.

Highlighting apparent commercial risks or pricing gaps.

Sending pricing enquiries to suppliers and subcontractors.

Chasing quotes and clarifications.

Comparing price, availability, delivery, exclusions and lead times.

Highlighting apparent cheapest, best-value and fastest options based on information received.

The Client remains responsible for final tender submission, pricing decisions, contract review, technical compliance, design assumptions, programme obligations and commercial risk decisions.