**COMMUNITY FOUNDATION OF CASTLEGAR AND DISTRICT**

**GUIDELINES FOR GRANT APPLICANTS -** 2022

**Purpose**

In general, it is the purpose of the Community Foundation of Castlegar and District (CFOCD) to help build a healthy community; “Healthy” in this context is given its broadest interpretation to include not just personal health, but also social, educational, recreational and cultural health. The community in this case consists of the City of Castlegar and Electoral Areas I and J of the Regional District of Central Kootenay.

**Eligibility**

The CFOCD invites applications for grants to eligible projects that provide services to residents of the geographical area. Eligible projects must advance the purposes of the Foundation as defined in its Constitution and its Policies. Please note the following caveats:

* The federal *Income Tax Act* only permits the Foundation to make grants to what it defines as “qualified donees.” A complete list of “qualified donees” is attached as an appendix to these Guidelines
* An applicant that is not a “qualified donee” may be sponsored by another group or organization that is.
* Being eligible does not guarantee the applicant a grant. All applications will be reviewed, and the successful ones identified by a Granting Committee of the Foundation which will make recommendations to the Board of Directors. The Foundation’s resources are limited.

**Areas of Interest**

Eligible projects that further the goals of the CFOCD include, but are not limited to, charitable activities in one or more of the following areas of interest:

1. social welfare and health programs and activities that contribute to the development and maintenance of healthy communities.
2. education, through the establishment of scholarship funds and the funding of specific educational endeavors.
3. programs for the needy and for the alleviation of human suffering and poverty.
4. amateur sport and community recreation.
5. arts and cultural activities, including music, theatre, film, dance, literature, weaving, painting, sculpture and pottery.
6. preservation of historic or environmental values; and
7. economic non-profit projects, andprojects and endeavors of a charitable nature which generally contribute to the well-being of residents of the City of Castlegar and Electoral Areas I and J of the Regional District of Central Kootenay.

**Further Aspects of Eligibility**

In general, it is the policy of the Foundation that grants may be used for

* 1. Direct service and program support, including start-up costs, but not ongoing operating costs;
	2. Capital projects, including, but not limited to, the improvement or purchase of land, buildings, vehicles, tools, or equipment.
	3. Research in support of a project, program or service for which a grant is sought;
	4. Public awareness;
	5. Project, program or service planning, design and needs assessment; and
	6. Consumer or client advocacy.

**Exclusions**

The CFOCD does not propose to provide funding for:

1. Organizational core funding or ongoing operating costs;
2. Deficit reduction;
3. Retroactive funding;
4. Exclusively travel focused activities;
5. Academic and scientific research not relating to a specific project, program or service;
6. Scholarships or bursaries, except for funds specifically endowed for this purpose;
7. Advocacy or lobbying believed to have a political objective.

**Application Process**

Granting information will be posted in social & print media with forms on CFOCD website  [www.cfocd.com](http://www.cfocd.com/) . Grant applications open March 8, 2022.  All completed forms should be emailed  to grant.cfocd@gmail.com or mailed to Community Foundation of Castlegar & District  P.O. Box 3242 Castlegar, BC V1N 3H5 no later than 12 midnight PT on April 30, 2022. Successful applicants will be notified by email and are expected to sign a letter of agreement on receipt of funds.  Project must he completed within one year. Please download final report form from CFOCD website and return to grant.@CFOCD@gmail.com .

**APPENDIX**

**QUALIFIED DONEES, AS DEFINED IN THE INCOME TAX ACT**

***INCOME TAX ACT*, S.149.1(1)**

This list is provided for information only and is not under the jurisdiction or

control of the Community Foundation of Castlegar and District. It was

provided by the Canada Revenue Agency on January 11, 2017.

Qualified donees are as follows:

* a registered charity (including a registered national arts service
* organization)
* a registered Canadian amateur athletic association
* a registered journalism organization
* a registered housing corporation resident in Canada constituted
* exclusively to provide low-cost housing for the aged
* a registered Canadian municipality
* a registered municipal or public body performing a function of
* government in Canada
* a registered university outside Canada, the student body of which
* ordinarily includes students from Canada
* a registered charitable organization outside Canada to which Her
* Majesty in right of Canada has made a gift
* Her Majesty in right of Canada, a province, or a territory
* the United Nations and its agencies

Her Majesty in right of Canada, a province, or a territory, and the United

Nations and its agencies are qualified donees that do not have to

be registered to be recognized as such.