



# Central Atlantic Region of State Garden Clubs

## Awards Rules – 2025-2027

In addition to those awards available from the National Garden Clubs, Inc. (NGC), the awards herein are available to Central Atlantic Region of State Garden Clubs, Inc. (CAR-SGC) Member Garden Clubs and individuals as stated. The chief purpose of these awards is to recognize excellence above a State level or achievements that:

- do not fit a NGC Award Category
- are not large enough in scope for consideration at the National level.

Application for CAR-SGC Awards is made through the Awards Chairmen of each State Garden Club or Federation within the Region. The State Awards Chairman sends CAR applications to the CAR-SGC Awards Chairman designated for that particular Award, unless otherwise directed.

- Delaware Federation of Garden Clubs
- The Federated Garden Clubs of Maryland
- National Capital Area Garden Clubs
- The Garden Club of New Jersey
- Federated Garden Clubs of New York State
- Garden Club of Ohio
- The Garden Club Federation of Pennsylvania

### PLEASE NOTE:

1. Yearbook Awards have seven size categories. Please enter the appropriate size category, not just small, medium or large clubs like many of our other awards. **PLEASE SUBMIT A HARD COPY! NO ELECTRONIC COPIES PERMITTED.** Electronic copies have proven difficult to judge for yearbooks.
2. Please consult the **CURRENT NGC WEBSITE FOR ALL YOUTH CONTESTS EXCEPT THE HIGH SCHOOL ESSAY CONTEST. NGC CANCELLED THE REVIVED NGC HIGH SCHOOL ESSAY CONTEST BUT CAR-SGC IS CONTINUING WITH OURS FOR 2025-2027. Please see the full rules later in the document.**
3. Our Youth Excellence Award criteria for entry has been changed to no longer require that your club have a formally registered youth club with your state and NGC. It now reads: **“Awarded to the Garden Club with the Most Outstanding Effort in Working with Youth Through the Award Year”** We no longer require the scrapbook, the application, a cover page and up to three more pages of information and photos is the new format.
4. The list of eligible Flower Show Schedules has been revised. Youth Flower Show Schedules have been eliminated, we have not received any entries in many years. There are now 7 categories of Flower Show Schedules eligible for the award.
5. The AHS Regional Herbaceous Perennial Award cash award has been modified. A donated check for \$100.00 will now be given to the overall state winner and \$50.00 to any other qualified state winners.

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# CAR-SGC AWARDS TO INDIVIDUALS AND/OR

## CLUBS General Rules

1. The CAR-SGC Awards Year shall be January 1 to December 31.
2. Applications shall be in the hands of the CAR-SGC Awards Chairman, unless otherwise stated, no later than April 1.
3. Applications should have won a state award or be screened by the State Awards Committee to assure high quality.
4. No club shall win the same award two years in succession.
5. Awards will be presented at the CAR-SGC Conference. In the event that the CAR-SGC Conference is not held in a particular year, the Region Director will mail the certificates and checks to the State Presidents for distribution in the fall at the time when the conference would ordinarily be held. Any Books of Evidence may be picked up by the State Presidents at the Conference or postage may be submitted to the appropriate chairman for a mailed return. Limit of one entry per state per award or per size category (small, medium and large club category).
6. Note that CAR-SGC Categories of Club Size may differ from those of NGC and state clubs.

## Scale of Points for all CAR-SGC Awards

Exception: Publicity Pressbook

- PRESENTATION - 5 points: Neat, concise, includes all required information on the Application Form (3 sheets allowed, plus the application form), or the Book of Evidence, if required.
- ACHIEVEMENT - 65 points: Scope of project, need and fulfillment; benefit; accomplishment; comprehensiveness of work; activities to attain goals; evaluation of goals reached; educational; prior planning; very brief history if continuing project; financial report, other.
- PARTICIPATION - 15 points: Size of club; involvement of members, community, government agencies, professionals, youth, residents in facilities, others. Not all of these have to be involved.
- RECORD OR DOCUMENTATION - 15 points: Supporting data (as applicable), clear, well labeled and neatly attached before and after photographs if applicable, landscape plan (does not have to be professionally drawn), financial report, letters of appreciation, community awards, newspaper/magazine articles (if possible), radio or TV script (if possible), etc. Photocopies are permitted. NO VIDEOS IN LIEU OF AN APPLICATION FORM ARE PERMITTED.

**TOTAL 100 POINTS**

**Application Forms:** The CAR-SGC Application Form and procedure for applying for awards is on the CAR-SGC website. The application form contains topics to be addressed along with supporting photographs.

**Procedure:** The State Awards Committee shall choose the applicants to be sent for CAR-SGC awards. The State Awards Chairman will complete the CAR-SGC Application Form and send to the CAR-SGC Awards Chairman.

**Monetary Awards:** Monetary awards sponsored by the Region may be subject to change depending on the financial status of the Region.

## CIVIC DEVELOPMENT AND IMPROVEMENT AWARD

CERTIFICATE and \$100 in each category

### Categories:

- Small Club – up to 25 members
- Medium Club – 26-50 members
- Large Club – over 50 members

Awarded to a member club for the best project involving civic development and improvement. The project may be one that is completed in one season or may be a completed section of an ongoing project.

Accomplishments during the current awards year should be emphasized. Project should benefit or beautify, stimulate civic pride, supply added conveniences or enlarge opportunities for the community.

Advice and/or support may be obtained from various sources (city officials, civic groups, landscape architects, nurserymen, etc.)

NOTE: Refer to CAR-SGC General Rules. Send application to Chairman, Alva Hutchison, 29763 Colony Drive, Dagsboro, DE 19939. Email: [abhutchison47@gmail.com](mailto:abhutchison47@gmail.com) Phone: 302-841-3632  
Deadline: April 1

## ENVIRONMENTAL CONCERNS AWARD

CERTIFICATE and \$100 in each category

### Categories:

- Small Club – up to 25 members
- Medium Club – 26-50 members
- Large Club – over 50 members

There is a three (3) page limit, using only the front of the page.

- Binders and vinyl sheet protectors are no longer allowed.
- Applications will not be returned. Exceptions noted.
- Application may be submitted electronically to the CAR-SGC Awards Chairman where applicable.
- Awarded to a Member Club for the best effort to create awareness of the need to protect and/or conserve our environment. May be for a completed project/effort or for a completed section of an on-going project/effort.

NOTE: Refer to CAR-SGC General Rules. Send application to Chairman, Leeanna Ryba, 2777 Leechburg Road, Lower Burrell, PA 15068-3138 or email [rybar@nb.net](mailto:rybar@nb.net)

Deadline: April 1

## VIOLET S. THORON AWARD

### CERTIFICATE

Awarded annually to a Member Club, District, or State (having no Districts) for an outstanding project in the field of Landscape Design and/or for conducting the most complete and effective program of education in Landscape Design.

May be awarded for a single project or educational program. Project may be one that is completed in one season or a completed section of an on-going project. Work completed during the current awards year should be emphasized.

The Judging Committee on the State level shall include an accredited Landscape Design Consultant. The CAR-SGC Landscape Design Representative shall choose a committee to judge the Thoron Award.

NOTE: Refer to CAR-SGC General Rules. Send application to Chairman Jane Bersch, 386 Tavistock Drive, Medford, NJ 08055 (609-923-8427)(cell 609-923-8427) or email to [janebersch@aol.com](mailto:janebersch@aol.com). Deadline: April 1

## JEAN LADSON OUTSTANDING ACHIEVEMENT AWARD

CERTIFICATE and \$100 to the first place winner in each category

Categories:

Small Club – up to 25 members

Medium Club – 26-50 members

Large Club – over 50 members

Awarded to a club or group of clubs presenting the most outstanding garden club work that is not eligible for any other CAR-SGC Award. Youth involvement is considered a plus.

NOTE: Refer to CAR-SGC General Rules. Send application to Chairman, Jane Bersch, 386 Tavistock Drive, Medford, New Jersey 08055-9261 or email to [janebersch@aol.com](mailto:janebersch@aol.com). Deadline: April 1

## OUTSTANDING EDUCATIONAL EXHIBIT AWARD

CERTIFICATE and \$100.00

Awarded to a Garden Club or Garden Club Member(s) for an Educational Exhibit that relates to our national objectives and is designed to instruct. Winning exhibit will be displayed at the CAR-SGC Fall Conference, provided space is available. Application should include: Summary of exhibit, impetus for

the exhibit, where and when exhibit was displayed, number of people viewing the exhibit, concrete results of the exhibit (if known). Two photographs may be sent electronically.

NOTE: Refer to CAR-SGC General Rules. Send application to Chairman Bert Nero, 9657 Marlboro Avenue, NE, Louisville, OH 44661-9545 or email to [bertnero@gmail.com](mailto:bertnero@gmail.com). Phone: 330-936-5894.

Deadline: April 1

## PUBLICITY PRESS BOOK AWARD

CERTIFICATE OF COMMENDATION in each category

Categories:

Small club – up to 25 members

Medium club – 26 – 50 members

Large club – over 50 members

Group of Member Clubs, Councils, Districts

## SCALE OF POINTS:

- PRESENTATION – 25 points: Neat, attractive presentation flowing chronologically January 1 through December 31.
- QUALITY – 35 points: Well-written publicity/photocopies related to projects and/or activities.
- QUANTITY AND DIVERSITY – 40 points: Use of various publications and media (newspaper, magazine, newsletters, electronic media, etc.) promoting garden clubs and their goals and objectives. (local club, CAR-SGC, NGC)

TOTAL 100 POINTS

NOTE: Refer to CAR-SGC General Rules. Send application to Chair, Jo'C Walker at 2050 Nottingham Parkway, Avon, Ohio 44011-1660 or email to [jocwalker20@gmail.com](mailto:jocwalker20@gmail.com) (216-496-6142) Deadline: April 1

## MEMBERSHIP INCREASE CERTIFICATE

Awarded to the State Garden Club/Federation showing the greatest percentage increase in paid membership over the previous fiscal year. Region Membership Representative determines the results by comparing National Garden Clubs, Inc. paid membership statistics between October 31 of the past and current year.

## CAR-SGC SCHOLARSHIP AWARD

One (1) or more \$1000 Scholarships may be awarded each year and presented at the Fall Conference. Each State may submit one (1) application. The application is sent to the CAR-SGC

Scholarship Awards Representative by the July 1 deadline. Applications are judged by three (3) former CAR-SGC Directors chosen by the current Director and current CAR-SGC Scholarship Representative.

## Application Requirements:

The NGC Scholarship Form is to be used. Follow all directions and include the following:

- Application form
- Complete official academic transcript
- Personal letter from applicant, discussing goals, background, financial need and commitment to chosen field of study (Limited to two typed pages only)
- List of extracurricular activities, honors, recognitions received
- Financial Aid Form
- Three letters of recommendation, focusing on the following, and limited to one typed page:  
Scholastic abilities, character, work-related experience.

NOTE: Refer to CAR-SGC General Rules. Scholarship Chairman: **MONICA ANSCHEL** Deadline: July 1

NOTE: NGC Scholarship winners are not eligible for the CAR-SGC Scholarship award.

## PERENNIAL BLOOM AWARD

CERTIFICATE and recognition at the CAR-SGC Fall Conference.

Presented to the Region winner in the State's Perennial Bloom Award Competition. To be eligible for the Perennial Bloom Award, clubs must choose their Perennial Bloom candidate(s) and send the application for ONE candidate to the District Director. Deadline: July 1

Up to 4 pages of supporting data may be included, as well as the picture of the winner. Applicants for this award are not eligible for the NGC Member Award of Honor. District Director, after reviewing all Club applications, must select ONE winner from all clubs and send this application to the State Awards Chairman. Deadline August 1.

State Awards Chairmen will select ONE State Winner and send this application to CAR-SGC Perennial Bloom Chairman: Monica Hansen, 21 Henning Drive, Orchard Park, New York 14127-2816, (716-667-1434) or email to [johnmonica@verizon.net](mailto:johnmonica@verizon.net). Deadline: August 31

NOTE: Each club is asked to present and plant a tree or shrub in honor of each of their Perennial Bloom Awardees. Complete information for this award, an application and a certificate are available on the CAR-SGC website.

## FLOWER SHOW SCHEDULE AWARD

CERTIFICATE and an annually determined amount for first place in each category.

Categories:

Small Standard Flower Show Schedule\*  
Standard Flower Show Schedule\*

Horticulture Specialty Flower Show Schedule\*  
Design Specialty Flower Show Schedule\*  
Petite Flower Show Schedule\*  
Holiday and/or Patriotic Flower Show Schedule  
District or State Flower Show Schedule

*\* Refer to Handbook for Flower Shows 2017, pages 7-9,*

Awarded to a Member Club, Group of Member Clubs, District, or Council for an outstanding schedule in its category. Schedule shall be for a flower show held during the calendar year (January 1 through December 31).

Winning schedule must score 95 or more. The judging Committee at the State level shall include an accredited Flower Show School Instructor and/or Flower Show School/Symposium Chairman. The CAR SGC Flower Show School/Instructors Chairman shall choose the committee to judge this award.

### SCALE OF POINTS:

- FORMAT - 15 points: Terminology clear, presentation complete, concise (10), Font size and type readable (5)
- CONTENT - 70 points: All information included meets Handbook requirements for category of show entered (40), Number and size, awards offered, and season (15). Number and type of design classes appropriate for show size, awards offered and season (15)
- SUBSTANTIATING DATA - 15 points: Schedule requirements, information and classes/awards, organized in a practical and functional manner (10). Theme appropriate, workable and evident throughout class schedule (5).

TOTAL 100 POINTS

NOTE: Refer to CAR-SGC General Rules. Send application to Chairman Cecelia Millea: 422 Laurel Creek Blvd, Moorestown, New Jersey 08057 or email [cmillea@msn.com](mailto:cmillea@msn.com). Deadline: April 1  
856-235-8926

## YOUTH EXCELLENCE AWARD

CERTIFICATE and \$50

Awarded to the Garden Club with the Most Outstanding effort in working with Youth throughout the



Award Year. Evaluation is made in proportion to club size, for the accomplishment of CAR-SGC and NGC objectives. Award is based on electronic submission of the application, cover page and up to three additional pages, documenting activities with captioned photographs, (publicity, if any, optional but not required), and a list of activities with youth which includes the ages and number of youth participating in each activity. The club should focus on, but not be limited to, environmental and conservation concerns, floriculture and horticulture, outdoor planting and growing, floral design, and education of the public about gardening for wildlife.

Page limit is the application and cover page plus **UP TO THREE ADDITIONAL PAGES**, (PLEASE SUBMIT AS A PDF) It is highly recommended to limit photos to 6 per page with captions, and to use no less than a 10 font.

### SCALE OF POINTS:

- FORMAT - 10 points: Cover, Page 1, Clear, concise presentation, neat
- CONTENT - 60 points: Photographs and captions, description of youth activities with number and ages of youth participating
- ACCOMPLISHMENT OF NATIONAL AND REGION OBJECTIVES - 30 points

TOTAL 100 POINTS

NOTE: Refer to CAR-SGC General Rules. Send application to Chairman Joann Predina  
7195 Rustic Oval, Seven Hills, Ohio 44131, Phone: 216-403-4202. Electronic  
Submissions required to: [jpredina2@gmail.com](mailto:jpredina2@gmail.com)

SUBJECT CAR-SGC Youth Excellence Award

Due by April 1st

## CAR-SGC / NGC YOUTH PROGRAMS

Flyers for each of these contests may be obtained by logging on to the [NGC website](http://gardenclub.org/youth-and-scholarships) ([gardenclub.org/youth-and-scholarships](http://gardenclub.org/youth-and-scholarships)). Winning entries will not be returned. They become the property of CAR-SGC/NGC or, in the case of the Smokey Bear/Woodsy Owl Poster Contest, the U. S. Forest Service.

## CAR-SGC HIGH SCHOOL ESSAY CONTEST

CERTIFICATE and \$150.00

Contest is open to High School students attending 9th through 12th grades. The contest must be sponsored by a single member garden club, group of member clubs, councils or district or a State Garden Club. All entries become the property of CAR-SGC.

- Topic for 2025-2026: "Should edible insects be harvested as a food source from our gardens?"
- Topic for 2026-2027 "Invasive Species and their Effect on the Tree Canopy"

Length of the essay must be between 600-700 words. The entry will be penalized if the essay does not conform to the required length. All entries must be typed and titled. Students should write the essay so it is suitable to be published in the CAR-SGC digital publication, "CAR Review."

## SCALE OF POINTS:

### CONTENT - Total 60 points

- Knowledge of Subject: 10 points
- Thesis statement: 10 points
- Practicality of proposal: 10 points
- Originality: 15 points
- Organization, clarity of subject matter and presentation: 15 points

### COMPOSITION - Total 20 points

- Grammar and punctuation: 10 points
- Vocabulary and spelling: 10 points

### MANUSCRIPT - Total 20 points

- Conformance to length: 5 points
- Cover Sheet includes: Name, Address, Phone Number, School Attending, Grade, List of Activities, and sponsoring club (photo optional): 5 points
- Entry is submitted via email in PDF document format: 5 points
- Entry includes NGC, Inc. Release for Publication and Website form: 5 points

**CONTEST GUIDELINES:** Club entries must be sent to YOUR state Awards or Youth Chairman observe your state deadline. Please note that the entry should be sent via email attachment as a PDF file, along with the NGC release form and optional photo. Top winner from each State Garden Club must be sent to the CAR-SGC Region Chairman by March 1.

**NOTE:** Refer to CAR-SGC General Rules. Send application to Chairman Mary Ann Ferguson-Rich, 1166 Broadview Road, Tallmadge, Ohio or email to [mafr43@hotmail.com](mailto:mafr43@hotmail.com) Phone: (cell) (330-715-8866)

## POETRY CONTEST

**CERTIFICATE OF RECOGNITION TO 1st place winners in Grades K-12 (ENTRANTS CAN NOW COMPETE THROUGH GRADE 12)**

**(PLEASE DOWNLOAD THE CURRENT GUIDELINES FROM THE NGC WEBSITE)** The 2025 Theme is "Plant America For The Next 100 Years" (Theme will be updated for next year's contest when the information is published)

Contest is open to Kindergarten through Twelfth Grade, General Education, and K-12 for Special Education or English for Speakers of Other Languages (ESOL)

## SCALE OF POINTS

- TITLE - 10%
- CONTENT - 40%
- CREATIVITY - 30%
- STYLE - 2%

TOTAL 100 POINTS

NOTE: Refer to CAR-SGC General Rules. Send application to Chairman Barbara Schuh, 570 Battles Road, Gates Mills, OH 44040-9767 or email to [duffschuh@roadrunner.com](mailto:duffschuh@roadrunner.com) Phone: (cell) 440-655-9033 Deadline: February 1

## SMOKEY BEAR/WOODSY OWL POSTER

**CONTEST** CERTIFICATE of Recognition to 1st place winners in Grades 1–5 **(PLEASE DOWNLOAD THE 2025-2026 RULES AND FLIER FROM THE NGC WEBSITE)** The information provided here is introductory **AND NOT COMPLETE!**

Open to individual student artists in grades 1 through five, who are sponsored by a Member Garden Club. Winning posters will not be returned.

- \* Smokey Bear posters must be based upon, and include Smokey's fire prevention message, "Only YOU Can Prevent Wildfires!"
- \* Woodsy Owl posters must be based upon, and include Woodsy Owl's conservation message, "Lend a Hand-care for the land!"

NOTE: Refer to CAR-SGC General Rules. Send application to Chairman Pat Carnogni, 5432 Collett Road, Shortsville, New York 14548-9608 (585 953-5800) or email [cargnonipatricia@gmail.com](mailto:cargnonipatricia@gmail.com)

Deadline: February 1, 2026

## YOUTH SCULPTURE CONTEST

CERTIFICATE OF RECOGNITION to 1st place winners in Grades 4–8

Download Youth Sculpture Entry Form and the **CURRENT RULES AND GUIDELINES** from the [NGC website](https://www.gardenclub.org/youth-contests). (<https://www.gardenclub.org/youth-contests>)

1. Children in 4th grade through 8th grade will be eligible to enter the contest with a local garden club sponsor.
2. Sculptures must consist of recyclable, reused and reduced materials.
3. The sculpture is limited to a width that would fit on an 8 1/2" x 11" sheet of paper.
4. Entries will include (2) 4x6 photographs printed on the back of the entry form.
5. A list of materials used, and a brief description of the sculpture should be included on the entry form.
- 6.. Club entries must be sent to State Chairman by your State Deadline. State winners must be sent to the CAR-SGC Chairman by Feb. 1.

7. Chairman should make photos of entries to be as requested by the NGC Website.
8. Regional Winners must be sent to NGC by **MARCH 1**

## SCALE OF POINTS

- CREATIVE USE OF MATERIALS AND SELF EXPRESSION - 60
- DESCRIPTION OF SCULPTURE AND MATERIALS USED - 30
- CRAFTSMANSHIP AND TECHNIQUE - 10

TOTAL 100 POINTS

NOTE: Refer to CAR-SGC General Rules. Send application to Chairman Diana Bonner, 324 Columbia Lane, Stevensville, Maryland 21666 or email to [debonner@verizon.net](mailto:debonner@verizon.net) Phone: (cell) 410-443-6634 Deadline: February 1

## AMERICAN HORTICULTURE SOCIETY (AHS) REGIONAL HERBACEOUS PERENNIAL AWARD -

AHS CERTIFICATE, Membership in the American Horticulture Society for one year, and a donated check in the amount of \$100.00 for the Overall State Winner. \$50.00 to all other qualifying State Winners

1. The Chairman of a Club, Group of Garden Clubs, District, Council, or State may apply for an outstanding Class or Section of herbaceous perennials in an NGC Flower Show (Small Standard, Standard or Horticulture Specialty). Plant Societies are excluded.
2. Each State Garden Club in CAR-SGC is eligible each calendar year to receive one award.
3. The award, to be presented at the CAR-SGC Fall Conference, shall consist of an AHS certificate, a one year membership to AHS and a donated check, currently in the amount of \$100.00 for the Overall Winner, and a \$50.00 check to all other qualifying State Winners.
4. The overall exhibit must be of outstanding quality and include a minimum of 20 specimens. Consideration shall be given to condition, staging and proper labeling. Schedule may state that application will be made for this award, if merited.

### Application Requirements

- a. Date, name of State Garden Club, name of show, and location
- b. Brief description
- c. List of specimens in exhibit botanically named (genus, species, and cultivar)
- d. Clear photographs of exhibit including staging; may be sent electronically
- e. Clear photographs of any top awards in exhibit, if applicable; may be sent electronically
- f. Application is not to exceed three single pages.
- g. The application is sent to the State's Award Chairman by a date determined by each individual State. That state's winning entry is mailed or emailed to the CAR-SGC AHS Region Chairman by April 1.

NOTE: Each state's winning entry is sent to the AHS Region Chairman Shirley Nicolai, 12325 Hatton Point Road, Fort Washington, MD, 20744; [shirleynicolai@verizon.net](mailto:shirleynicolai@verizon.net), 703-946-0079. Deadline: April 1

Six weeks before the CAR-SGC Fall Conference the AHS RegionAwards Chairman sends a list

of winners for the rosette(s) and certificate to: American Horticultural Society, 7931 E. Boulevard Drive, Alexandria, VA 22308-1300, Re: AHS Region Perennial Award  
The AHS Region Perennial Awards will be presented at the CAR-SGC Conference.

## CAR-SGC YEARBOOK AWARD

CERTIFICATE OF COMMENDATION with First Place Recognition

May be awarded for outstanding yearbooks in each of the following categories, determined by number of members, including Life Members, on whom NGC dues are paid. Yearbooks may be accepted for competition for a calendar year or club year (the same yearbook may be submitted only one time in an awards year) **SEND A HARD COPY ONLY, WE ARE NO LONGER ACCEPTING ELECTRONIC COPIES, THEY HAVE PROVED DIFFICULT TO JUDGE IN THAT FORMAT.**

NOTE: Send Yearbook Award Applications for YB-1 and YB-3 to CAR-SGC Yearbook Award Chairman Mary Noel, P.O. Box 1544, Seaford, DE 19973 (Do not email yearbooks, but for contact only, [mhnoel@earthlink.net](mailto:mhnoel@earthlink.net); Phone: 302-337-1054 Deadline: April 1

## YB-1 SINGLE MEMBER YEARBOOK AWARD

Categories:

- Club under 20 members
- Club 20-29
- Club 30-44
- Club 45-69
- Club 70-99
- Club 100-299
- Club 300 or more

## SCALE OF POINTS:

FORMAT - 15 points Total

BOOK STRUCTURE - 2 points:

Practical, convenient size for membership, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins, and font size suitable for members to read. No loose pages.

- Cover Page - 2 points: Include name of club, town, state organization, year, and appealing design. If a 3-ring binder cover is used, substitute with paper cover and include required information listed above, and so note.
- Title Page - 2 points: Include name of club, town, state organization, year, number of dues paying members, and affiliated organizations (district, region, NGC, other). If state and national dues are paid on associate/inactive/honorary members/, they are counted in total membership.
- Table of Contents - 1 point: Number the yearbook pages and list topics on Contents Page. • Subsequent pages: In any order most useful to members and best fit for page placement. •

Information in a club yearbook should be in logical order. National and State information does not have to be in front.

- Membership Roster - 2 points: Complete mailing addresses, telephone numbers, and e-mail addresses (if applicable). Avoid crowding. Suggestion to save space, "All area codes are \_\_\_ and postal zip codes are (\_\_\_\_\_), unless otherwise noted.
- List of Club Officers and Committee Chairmen - 1 point.
- NGC Information - 1 point: Name of the NGC President, the theme of the administration and a referral to the NGC website for further information.
- Other Information - 2 points: Name of the Region Director, theme of Region and referral to the Region Website, Name of the State President, theme of the State President and a referral to the State Website.
- Calendar of Events 2 points: List dates and locations for district/state/region/national meetings and events to encourage members to attend and to eliminate the setting of conflicting dates.

#### PROGRAMS - 50 points Total:

Topics should cover a variety of NGC goals and objectives such as Birds, Blue Star Memorials, Butterflies, Conservation, Environment, Floral Design, Horticulture Therapy, Horticulture, Design, etc.

- Meets minimum number of meetings required by state - 3 points:
- \* List date and time of meeting, location with address-3 points:
- Speaker's name, qualifications (brief) and program title - 4 points.
- Variety of program topics - 14 points (theme not required)
- Variety of styles of program - 12 points (lectures, tours, etc.)
- Variety of speakers - 14 points (specialists, members, etc.)

#### PROJECTS - 35 points Total:

Projects involve actual membership participation that benefit the community and further NGC Goals and Objectives. Some fundraisers (sale of bulbs, bedding plants, herbs, etc.) may help to beautify the community, as well as produce revenue for clubs. Some fundraisers may help to promote NGC Member Services as well as publicize our organization and goals. Certain social activities may lead to membership increase. State such in descriptions.

- List Continuing and New Projects - 15 points: A club is not required to have new projects.
- Give brief word description of projects - 20 points: Include location, name of chairman, how members participate, list of donations if applicable, in-kind donations if applicable, plans for maintenance if applicable, etc.

OPTIONS: (No points given) Could fill available space. Some clubs include bylaws, budget, fundraising, roll call, former club presidents, club theme:

- If theme is used, it should be evident throughout the book. Themes may be interpreted with monthly program topics and/or titles, graphics, quotes. Projects do not need to be limited to a theme.
- NGC Mission Statement
- NGC Conservation Pledge
- NGC Environmental Mission Statement
- NGC Water Conservation Platform
- List of members who are life members in state, region, NGC

- Awards received the previous year.

TOTAL 100 POINTS

## YB-3 YEARBOOK GROUP

Member Clubs, Council, District, or State

### SCALE OF POINTS

#### CONTENTS - 40 points

- Book Structure - 3 points: Practical, convenient size for members, durable, neat. Yearbook may be stapled, spiral, or 3-ring binders. Material should be well-placed with ample margins and font size suitable for members to read.
- Cover - 3 points: Include name of organization, state, year, and appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information listed above, and so note.
- Title Page - 2 points: Include name of group, number of clubs involved, affiliations including NGC, region, state, other. Include name of NGC President, Region Director, State President with each affiliation.
- Table of Contents - 2 points: Number the yearbook pages and list topics with respective page number.
- Subsequent Pages: Order that is pleasing to your organization and best fit for page placement.
- Organizational Information - 10 points: List organizational officers and committee chairmen. Include complete mailing addresses, telephone numbers, email addresses, and club affiliation for each.
- List addresses: State garden club website, region website and NGC.
- Calendar of Events - 10 points: List meeting dates for your organization, for your state meetings, region, and national meetings, as well as schools, symposiums, and special events. This will eliminate the setting of conflicting dates.
- Bylaws, policies, and objectives - 10 points

#### PROGRAMS - 20 Points

List meeting topics, include dates, time, and place (give address). Give name of speaker. Indicate if program is a presentation, tour, workshop, sharing activity, etc.

#### PROJECTS - 20 Points

List projects as continuing or new, including name of chairman, location and description of project. Indicate if fundraising is a part of the project. (Some fundraisers may help with beautifying the community or education of the public, as well as produce revenue for your organization)

#### MEMBER CLUB INFORMATION - 20 points:

List of member clubs, including club president names, addresses, phone numbers, e-mail addresses. Include meeting dates for each club. List total number of dues paying members.

OPTIONS: No points given: Former presidents, yearly theme, mission

statement TOTAL 100 POINTS

## MEMBER OF HONOR AWARD

NGC CERTIFICATE and Pin; recognized in *The National Gardener*

Given to one member in each Region whose *volunteer efforts during a period of five or more years* has made outstanding contributions to club and community in one or more of the following areas:

	Horticulture	Youth Activities	Horticulture
Civic Development	Therapy	Conservation	Floral Design
		Landscape Design	All Around Excellence

**ELIGIBILITY:** Any member of a State Garden Club who has NEVER been a member of the NGC Board of Directors. **Application** (1 page), plus 5 pages maximum, one-sided. Must include:

- **Title Page** (1 page)
  - Name of State Federation and Region
  - Area(s) of nominee's outstanding contribution/s
  - Name, complete mailing address, phone number of nominee
  - Sponsoring club name, president's name, address, and signature
- Short, Typed **Description Of Nominee's Accomplishments** (1 page)
- **Supporting Information:** Summary Of Nominee's Accomplishments, including offices and chairmanships held (Maximum: 3 pages)

Application may be sent electronically to CAR-SGC Director Beverly Kazickas at [CARSGCRegionDirector@gmail.com](mailto:CARSGCRegionDirector@gmail.com); If mailed, must be secured in a folder. No loose pages accepted on hard copies. **NOTE DUE DATE OF January 1 to Director, Beverly Kazickas, P.O. Box 693, Millsboro, DE 19966**

### NGC Awards Program *General Scoring Rubric*

Maximum Points

#### Presentation 5 Total

Cover sheet included with all sections completed	2	
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Application adheres to special 5 single page limit (plus cover page application form) as specified in Awards Handbook under SR-4 award description	2	
Application neat and concise	1	

#### **Achievement 65 Total**

Meets NGC Mission & Goals	6	
Scope of project defined	4	
Need identified	7	
Benefit to target (members/recipients/community/etc.)	10	
Accomplishment of goals	8	
Comprehensiveness of work	6	
Activities to attain goals explained	8	
Evaluation of goals reached	4	

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Educational	3	
Prior Planning	4	
Very brief history if continuing project (give full credit if not a continuing project)	3	
Other	2	

#### **Participation 15 Total**

% of member participation from total size possible (may include any type of support given)	12	
Involvement of others (community, government agencies, professionals, youth, facility residents, others)	3	

#### **Documentation (Photocopies permitted) 15 Total**

Clear, well-labeled, neatly attached photos when applicable	4	
Landscape plan when applicable (give full credit if not applicable)	4	

Financial report	5	
Other (letters of appreciation, community awards, publicity, etc.)	2	

**100 Total**