

The Application Process

The NGC Awards Committee introduced a revamped and reorganized NGC Awards Program in June 2021. Scoring Rubrics were developed that create consistencies in scoring. The NGC Awards Handbook 2021-23 and NGC Awards Listing can be accessed on the NGC website, (garden club.org), or by using the tabs on the GCFP Awards site. (pagardenclubs.org) The NGC Awards site features web links to the eight NGC Awards categories, applications required, and the appropriate scoring rubric. Special NGC Applications can be accessed in the NGC Forms Library.

Our GCFP Awards Manual 2021-23 lists awards that, in most cases, are not duplicated in the National (NGC) or Regional (CAR-SGC) Awards Books.

GCFP Awards Applications should begin with “The Process” outlined on p. 5-6 of the NGC Awards Handbook 2021-23. Go to the NGC Award Listing site, click on the award, accompanying details, and requirements. Note whether our GCFP/CAR-SGC/NGC Awards Application Cover Sheet is used or if a special NGC Application is required. Each award listed identifies the Scoring Rubric that will be used for that specific category. **Unless specified, an application includes the cover/application form and no more than 3 pages of narrative.**

Awards Documents Overview

Refer to these manuals and supporting documents when preparing your application:

GCFP Awards Manual 2021-2023 (Updated 7/2022)

NGC Awards Handbook 2021-2023

NGC Handbook and Listing 2021-2023

CAR-SGC Awards Rules 2021-2023

GCFP Awards Summary 2022-2023 (Updated 7/2022)

2022-2023 GCFP Awards Deadlines (Updated 7/2022) *(This invaluable document lists deadline dates chronologically, with guidance on applications, references to the GCFP Awards Manual 2021-2023, special requirements, and which Awards Chair should require a special application.)*

GCFP/CAR-SGC/NGC Award Application Cover Sheet (Updated 7/2022)

GCFP Awards Application Formatting Guidelines

State Awards Committee Directory 2022-2023 (Updated 7/2022)

Links to all of this information are available on our GCFP Awards Web Page.

NGC Awards Categories (8)

- CE-Community Enhancement
- EC-Environment and Conservation
- FD-Floral Design
- FS-Flower Show Achievement (**)
- G-Gardens
- MAE-Membership Advancement & Education (!)
- SR-Service and Recognition
- YW-Youth Work

GCFP AWARDS

(Listed in GCFP Awards Manual 2021-2023)

- **GCFP/CAR-SGC/NGC S-4 Member of Honor (*)**
- **GCFP/CAR-SGC Flower Schedule Award (**)**
- **GCFP/NGC Flower Show Book of Evidence (**)**
- **GCFP/CAR-SGC Publicity Press Book (!)**
- **YB-1 GCFP/CAR-SGC Club Yearbooks (!)**
- **Myrrel R. Overdorff Community Action Award**
- **Historic Restoration Award**
- **Operation Wildflower Award***
- **Elizabeth Potts Amidon Horticulture Award**
- **GCFP Club Horticulture Award**
- **GCFP Horticulture Excellence Award**
- **-GCFP Mini-Flower Show Recognition Award**
- **-GCFP Superior Flower Show Awards**
- **-GCFP Flower Show Staging Award**

GCFP AWARDS SUMMARY 2022-2023

- *-Education and/or Conservation Silver Award*
- *-Junior Flower Show Award*
- *-Special Recognition Award*
(-GCFP Awards for Flower Shows)
- GCFP Landscape Design Recognition Award
- Gold Seal Award (*)
- Silver Seal Award (*)
- The Governor's Trophy (*)
- Special Recognition State Awards
- GCFP Club Program Awards
- GCFP Youth Yearbook Award
- GCFP Youth Flower Show Schedule Award
- Mrs. Maxwell W. Steel Youth Achievement Award
- Youth Poetry Contest (**)
- Youth Sculpture Contest (**)
- Smokey Bear/Woodsy Owl Poster Contest (**)
- High School Essay Contest
- GCFP Club Membership Award
- GCFP Comprehensive Award
- Keystone Gardener/KG Online Literary Award

GCFP AND NGC CLUB SIZE CATEGORIES

- S - Clubs with 1-20 Members
- M - Clubs with 21-50 Members
- L - Clubs with 51+ Members

AWARDS YEAR
January 1 through December 31

The NGC General Scoring Rubric Elements (found on p.12, NGC Awards Handbook; p. 7 GCFP Awards Manual)

- **Presentation**
- **Achievement**
- **Participation**
- **Documentation**

Make sure you have addressed these four rubric elements, (and any others listed in award specific rubrics) then edit your application for

clarity, conciseness, grammatical errors, spelling, and page limits.

APPLICATIONS ARE TO BE SUBMITTED ELECTRONICALLY UNLESS OTHERWISE STATED IN THE AWARD REQUIREMENTS.

District Awards are submitted to the District Director or District Awards Chair.

- Laurels
- Forget Me Not Honoree Award (*On Hold for 2022 Awards Year*)
- Perennial Bloom Award

GCFP, CAR-SGC, AND NGC AWARDS MUST BE SUBMITTED TO THE GCFP AWARDS CHAIR, SHERI LOWRY, or THE ASSIGNED GCFP AWARDS COMMITTEE CHAIR

GCFP AWARDS THAT REQUIRE A HARD COPY (BOE) BOOK OF EVIDENCE (*)

- Operation Wildflower Award
- Member Award of Honor*
- Governor's Trophy
- Gold Seal Award
- Silver Seal Award
- Publicity Press Book Award
- Flower Show Book of Evidence

*Consult the NGC, GCFP, and CAR-SGC Award Handbooks and GCFP Awards Supporting Documents for the specific requirements, scoring rubrics, and due dates. (*The Member of Honor Award may be submitted electronically.)*

GCFP AWARDS THAT REQUIRE A HARD COPY APPLICATION AND ARE SUBMITTED TO A STATE COMMITTEE CHAIR (!)

- **YB-Club Yearbook Awards**
send to Iris Cisarik
 - **MAE-1 Special Publications**
send to Sheri Lowry
 - **MAE-4 Newsletter Publications**
Send to Joyce Peterson
 - **Publicity Press Book Awards**
Send to Georgieann Dettinburn
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GCFP AWARDS THAT REQUIRE A HARD COPY APPLICATION, USE A SPECIAL APPLICATION, AND ARE SUBMITTED TO A STATE AWARD COMMITTEE CHAIR (**)

- **FS-Flower Show Book of Evidence**
Send to Deb Stumpf
 - **Flower Show Schedule Award**
Send to Charlotte Crissey
 - **Smokey Bear/Woodsy Owl (SBWO) Poster Contest**
Send to Paula Mohler
 - **Youth Contests (Poetry, Sculpture, High School Essay)**
Send to Chris Hawthorne
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MAE-2 Website/Social Media Pages applications are to be submitted electronically to the new GCFP Websites/Social Media Chair, Marilyn Small.

Addresses for the GCFP Awards Chairs are found in the "State Awards Committee 2022-23" document found on the GCFP Directories page. This information is password protected. Contact your Club President or District Director for the password.

BEFORE SUBMITTING YOUR APPLICATION:

- Make sure your club's name is spelled correctly. If your club's name begins with THE, be sure to include it in your club's complete name.
- Send your application to a trusted, knowledgeable club member to review for corrections. Make all your corrections **before** forwarding to the Awards Chair. Once it is sent to the Awards Chair, what is received is what will be judged. **No corrected resubmissions will be accepted.**
- Make sure that you have followed the formatting instructions detailed in the Awards Formatting Document found on the GCFP Awards Page.
- Every application/cover sheet must be fully completed including number of club members and District number.
- Electronic submissions to the GCFP Awards Chair should be sent to gcfpawardsslowry@gmail.com.
- CC: the Awards Vice Chair at marilyncbackus@gmail.com.
- **Do not submit awards applications to our personal emails.**
- Applications will be acknowledged upon receipt by the Awards Chair.

Updated 7/2022
Sheri Lowry, GCFP Awards Chair