

# Items Needed Along with Credentialing Paperwork

Not all documents will apply to every practitioner.

## **Required Documents Include:**

- Practitioner License(s)
- Malpractice Insurance (Certificate of Insurance)
- DEA (federal) and state CDS certificates
- Board Certification(s)
- Diploma - copy of highest level of education (M.D., D.O, MSN, etc
- Certificates of completion for all medical training (internship, residency, fellowship)
- Current copy of CV (showing current employer and MM/YYYY on all education and experience)
- IRS Form W-99) Current driver's license
- Logins - NPPES - CAQH

## **Other documents that may be applicable:**

- ECFMG Certificate (if educated in foreign country)
- Passport or other citizenship documents (if born in another country) Copy of Driver's License

## **Required Documents for your business entity include:**

- IRS form CP575 or replacement letter 147C (verification of EIN)
- US Bank Letter
- Signed W-9 Form
- CLIA Certificate (if performing laboratory tests in your clinic)
- DME License (if applicable)
- Business License (if applicable)