

DESCRIPTION:

Docu+ is looking for a detail-oriented, creative individual to join a newly established documentary production house in South Korea to support documentary production, and post-production. We specialize in telling socially impactful stories from South Korea and produce documentary shorts and features for the global streaming services, film festivals and more.

Description of Intern's Duties:

The *research intern (1)* will work closely with the founder/director on conducting research on specific projects (ie – environmental justice, modern Korean cinema history, Docu-fiction with Korea-Colombia co-production, etc), assist with compiling data on facts and figures, and making cold calls/write emails to analysts, government & public officials etc.

Qualifications:

- Communication Arts or Journalism major
- Detailed oriented, proficient in Microsoft Office 365, Google Drive & Calendar.
- Familiarity with social media content creation is a plus.
- Good professional writing, communication skills, and task management.
- Intern needs to provide his or her own computer, webcam, Zoom account (free is okay), and reliable internet connection.
- Must be bi-lingual in Korean/English, Spanish speaker is a huge plus!
- Experience with talent coordination is a plus, but not required.

The production intern (1) will work closely with the founder/director on all stages of documentary production.

Qualifications:

- Detailed oriented, proficient in Microsoft Office 365, Teams, Google Drive, etc.
- Experience with video editing using a professional-level video editing program - Premiere Pro (preferred), Final Cut Pro or Avid.
- Knowledge in Camera would be a plus (Sony FS7 Mk 2, Mirrorless, DSLR etc)
- Interest or experience with video production (specifically Documentaries).
- Experience with Photoshop and After Effects would be a plus.

Pay: \$500 stipend for transportation / meals

Hours: 15-20 hours per week

Expected start date: May 17-June 1, 2021

Expected end date: July 31, 2021

Location: Remote / On site - Seoul metropolitan area while in production

- *Production & Research interns can also work with partnered companies in LA (Framers Entertainment) on historical documentary feature Baek.*

Deadline: May 7, 2021

How to Apply: Submit a resume and cover letter in PDF format to docuplus.kr@gmail.com to the attention of Danny Kim, Docu+ Founder. Tell us about you, your interests, and the best documentary or docu-series you've seen recently. Please be sure to highlight your relevant experience in both research and production, with Email subject line (ie SUMMER 2021 PRODUCTION INTERN XXX, or RESEARCH INTERN XXX). If you have LinkedIn Profile please include links as well.