

GRAND CAYMAN

CAYMAN ISLANDS

Position: Accountant

Reporting Relationship: Director of Finance

Location: ONE GT, Grand Cayman - Goring Avenue Grand Cayman, Cayman Islands KY1-1105

Work Type: 100% On-Site

Position Summary: The Accountant at ONE GT, Grand Cayman will play a key role in supporting the hotel's financial operations through accurate and timely processing of daily transactions. This position is responsible for maintaining precise records of revenues and expenses, reconciling accounts, and assisting with reporting to ensure compliance with established policies and standards. The Accountant will handle data entry, invoice verification, and payment processing with attention to detail, while upholding the highest levels of integrity and confidentiality. This role also supports month-end closing activities, collaborates with the finance team, and contributes to the hotel's reputation for operational excellence and financial reliability.

About ONE GT (Grand Cayman): Expected to open by the end of 2025, ONE GT is Grand Cayman's premier luxury urban residential resort. Located in the heart of George Town, our 10-story landmark features the island's only rooftop infinite-edge pool, high-end dining options, a pastry café, and stunning 360-degree views. The resort is steps away from luxury shopping, gourmet dining, and cultural landmarks, offering a seamless balance of productivity and relaxation. ONE GT has been awarded the 5-star winner and nominee for several regional awards and won Best Hotel Architecture Cayman Islands and Best New Hotel Construction & Design.

About Remington Hospitality: ONE GT, Grand Cayman is managed by Remington Hospitality. When you build a career at Remington, you achieve success, growth, and friendships. We offer endless opportunities and so many reasons to stay with us. As a team, we roll up our sleeves to take care of our guests and celebrate success together. Expectations are clear, collaboration is encouraged, and opportunity is there-if you reach for it. Come join us and succeed in our dynamic culture where you are valued and appreciated.

Core Responsibilities:

- Assist with any work given within the areas of Accounts Payable, Receivable, and or Payroll, as well as any reporting and data analysis required.
- Assist in ensuring proper controls are in place and monitored throughout the hotel to maximize profits or minimize losses by retaining revenues, reducing expenses, and safeguarding hotel assets.
- Ensure financial reports are prepared accurately and in a timely manner.
- Ensure that efficient and accurate budget preparation with the full involvement of department heads is obtained.
- Provide analysis and support to the accounting team as directed by the General Manager.
- Ensure accounting practices within the hotel are operating effectively and efficiently.
- Interview, hire, train, and evaluate new personnel when needed.
- Participate in monthly department meetings and weekly staff meetings.
- Follow as well as implement and review/monitor the Cash handling procedures established by the Hotel.



Knowledge, Skills, and Competencies:

- Minimum 1 years' experience in accounting, preferably in hospitality or related industry.
- Hands-on experience with accounts payable, accounts receivable, and general ledger entries.
- Former Hotel Accounting experience preferred.
- Experience with accounting software (QuickBooks, SUN, Opera, or similar systems).
- Strong attention to detail and accuracy.
- Excellent organizational and time management skills.
- Proficiency in Microsoft Excel, Word, and accounting software.
- Ability to work with minimal supervision and meet deadlines.
- Good analytical and problem-solving abilities.

Additional Requirements: This job description is not an exhaustive list of all job functions required for this position. Additional duties may be assigned as needed based on business demands.

Preference will be given to Caymanians and Permanent Resident Holders (P.R. & RERC Holder)

