



& ASSOCIATES LLC

CAPABILITY STATEMENT

COMPANY DATA

President: Rebecca P. Casillas, CPA
Website: www.casillasassociates.com
Email: rcasillas@casillasassociates.com
Phone: 571-643-9077
CAGE Code: 9M8Y6
UEI: K41DX4RDZFK9

NAICS Categories: 541330, 541611, 541211, 541219, 518210, 541618, 561410
PSC Categories: R406, R710, R703, R408, R499

Approval pending for SBA HUBZone and WOSB/EDWOSB certifications.

ECOMMERCE CAPABILITIES

- 100% paperless transaction capability
 - Accepts credit cards
 - Electronic delivery of invoices

CORE COMPETENCIES

- Technical Writing Services
- Section 508 Compliance
- Policy and Procedure Development
- Financial Resource Management
- Risk Analysis
- OMB Circular A-123 and A-136 Support

Casillas & Associates LLC is a boutique woman-owned small business. We specialize in providing financial technical writing, editing, and research services to federal agencies. Our experienced auditors have unparalleled expertise in the Generally Accepted Accounting Principles (GAAP) and accounting standards necessary to ensure federal agencies have adequate policies, procedures, and processes to pass their financial statement audits.

Our team has experience working with the following agencies to implement sound fiscal management policies, procedures, and processes:

- Department of Homeland Security
 - U.S. Coast Guard
 - FEMA
 - ICE
- Department of Defense
 - Defense Logistics Agency
 - Military Sealift Command

PAST PERFORMANCE



Women2Women

Casillas & Associates LLC provides research, product development, and training resources related to the implementation of community resource financial education.



United States Coast Guard, Financial Management Policy Division (CG-843)

Our President, Rebecca Casillas, supported Commandant (CG-843) as a PotomacWave consultant assisting CG-843 in maintaining and updating policies, procedures, and processes; and the design, creation, and maintenance of routine, technical directives, instructions, memorandums, etc.



Federal Emergency Management Agency (FEMA), National Flood Insurance Program (NFLP)

Our President, Rebecca Casillas, supported FEMA as a PotomacWave consultant assisting FEMA with the technical edit and Section 508 compliance of the NFLP's Flood Insurance Manual.