

## TIPS FOR MEETING WITH OR EMAILING LEGISLATORS REGARDING BILLS WE ARE ADVOCATING FOR

Helpful tips when sending emails to legislators.

- Send emails to all the people you met with.
- Email everyone of importance with the bill.
- Email the chairs of the committees connected to your legislation.
  - Send to “Chair name”
  - In subject line put – Please vote Yes on HB### or SB###.
  - Blind CC all members of the committee.
- Call their aide and ask them to print your email and put it on the Representative’s desk.
- Give the aide the time and date your email was sent so it’s easy for them to find.

Hand write thank you notes to everyone involved in the bill, **including the aide.**

Post on X

- Thank everyone involved in the bills.
- Tag **all** the representatives.
- Then email everyone with the importance of the bill.
- Post a picture of the team with the representative.
- Post “I can’t believe you are going in the opposite direction of Trump”... or your constituents if they aren’t supporting our bill.
- Post a picture of yourself with legislator and email them with a message like, Great meeting you regarding HB###.

Message members of the committees that have to approve our bills. Ask them to vote Yes.

Meeting with your legislator.

It is imperative that you establish a relationship with the legislators and their aides.

- The aides are the gate keepers to the legislators. If you establish a good relationship with them, you are more apt to get an appointment with the legislator.
- Have a 15-minute message ready to go when you meet with representatives.
- Limit your speakers to a maximum of 2 or 3 when you meet with representatives even if your group is larger.
- Practice your presentation with all participants so it goes smoothly.
- Have someone monitor the representative’s body language during the meeting.
- Create a Position Paper & one-page leave behind document that summarizes your bill.
  - DO NOT GIVE THEM THE ONE PAGER UNTIL THE END OF YOUR APPOINTMENT.
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Who does what?

RNC-Republican National Committee – deals with Federal issues and Federal legislators like Senators and Congressmen, judges etc.

Florida GOP RPOF-Republican Party of Florida – deals with state issues and State legislators  
Local Representatives like Sheriff, School Board, Judges, City or County Commissioners etc.  
Deals with local issues like roads, development, schools etc.