



UES PTA Meeting Agenda Thursday October 5, 2023 7:00pm @ UES

In attendance: Kelley Heilman, Carl Albert, James Patti, Shannon Moodie, Mrs. Hilliard, Mrs. Cofone, Mrs. Beverly, General Members

1. Welcome - President's Remarks

- Kelley Heilman calls meeting to order and thanks everyone for coming
- Thank you to Bar-T for providing child care for meeting
- Reminder that Fun Run is tomorrow and hopes to see everyone there!
- Thanks members for donations and signing up to volunteer at Fun Run
- UES teachers and the front office have been very supportive of the Fun Run activities

2. Treasurer's Report

- Spirit Wear income=\$1,462.50, net=\$132.73
- 9/25 Chipotle Restaurant Night income=\$482.50
- Fun Run donations to date: \$22, 280
- Offline donations=\$3,894
- Donations can be submitted until Monday 10/9
- We keep 100% of offline donations, 13% of online sales go to MyFunRun
- Question about Spirit Wear: Spirit wear sales are closed
- We hope to have someone coordinate additional Sprit Wear sales this year and bring in some new items
- We would love a Spirit Wear Chair!

3. Approval of Sept 2023 Meeting minutes

- Approval of the Sept. 2023 meeting minutes will take place in November after minor updates
- Voting on PTA bylaws will also take place at November's meeting

4. Committee Updates

a. Spirit wear

- (see above)

b. Fun Run

- Kelley mentions that Raymonda Yacoub and Susan Matesa have been doing an amazing job planning the Superhero Fun Run
- DJ Brandon from Kicks Karate will be the MC/DJ for Fun Run
- Principal incentive for the end of the day: Top earners will make the Principals a human sundae
- Kids will also get free Kona Ice
- Questions:
- Where should volunteers go? Volunteers should check in at check-in table for assignments
- What should volunteers wear? Volunteers can wear whatever they like!

- Are the people who did volunteer training before 10/1 cleared? (Mimi Lee)
 - Mrs. Hilliard will check system
 - Confirmation of training completed comes from Raptor-check Spam folder
 - Kelley thanks everyone for making signs for Fun Run
 - Committee made superhero name signs for all the classrooms
- c. **Teacher Appreciation**
- Jennifer Rebelez provides updates for Committee: Signup coming out on Sunday for donations for teachers' conference dinner on Weds. 10/11/23
 - Donations can be monetary or food
 - Food ordered from Mangia e Bevi, ordered less pasta, more chicken and salad based on feedback from last year
 - Donated items can be dropped at Jennifer's house before the 10/10/23 and at school on the 11th
 - The dinner has a superhero theme and will include an apple sundae bar
- d. **Directory**
- Amanda Geiser is working on a draft of the Directory
 - Kelley has forms to get to Amanda over the weekend
 - Target for completing the draft is 10/9/23
 - Target deadline for distributing completed directory is 11/1/23
- e. **Fundraising - Restaurant nights**
- Amy Sullivan is Restaurant Night Committee Chair, she has reached out to several area restaurants for fundraising nights that will be scheduled throughout the year
 - Chuck-e-Cheese is scheduled for November 14th from 3pm-9pm
- f. **UES Play production**
- Shannon Moodie gives updates on Play: The Committee has started meeting, the play is scheduled for early May based on the MET's availability
 - Suggestion was given to reach out to MET in July for potential winter play in the future
 - Children will be voting on which play to perform this year
 - More information is forthcoming
- g. **Day of Service**
- Shannon Moodie shared information about Day of Service, scheduled for Monday, 1/15/24 in observance of Martin Luther King Jr. Day
 - PTA is organizing an in-person packing event with Blessings in a Backpack, an organization that provides food for children to take home over the weekend who are living in food insecure homes
 - Event will either be held at school or other community space
 - More information is forthcoming
- h. **Art and Chess clubs**
- Amy Wood (Art Club) will be sending out information about holiday sessions (to make a gift)
- Chess Club starts on Thursday 10/19/23
 - There are still some space-link is on website to sign up
 - There are NO clubs next week due to parent-teacher conferences in the evenings

5. Committee Vacancies

- a. Strawberry Festival End of Year Celebration
 - Needs Committee, Chair
- b. Membership
- c. Family Nights
 - Next Family Night is BINGO on Friday, 11/10/23
 - Will ask for RSVP to get an estimate of how many will attend
 - If interested in volunteering (door, prizes, calling numbers) please reach out to PTA Board
- d. Reflections
 - [Reflections](#) is a national arts contest run by PTA
 - The theme for this year and deadlines are coming out soon
 - Need a Chair for this Committee

6. Administration Remarks

- Mrs. Hilliard starts by remarking on a great start to the year
- They are excited about the Fun Run, says PTA did great job with the dance party!
- Make sure all visitors—grandparents, aunts, uncles, etc. to be a registered volunteer for the safety of the students
- Thanks PTA in advance for the conference dinner
- Wants conferences to not just be focused on grades, but on growth and positivity
- Mrs. Hilliard was nervous when heard that UES would have walkers, and she and Mrs. James met with security person and ensured that one of them would be there every day
- Have to make sure that walkers get across the road first
- Now she enjoys that time of day when no one is asking for anything!
- 10/20/23 and 10/27/23- school is closed for students
- Parents can still bring in fall party supplies on 10/27
- S'More is still primary communication tool, also check the PTA website
- School repeats information often to make sure everyone is reached
- You can receive FindOut First email messages if opt out of texts
- Starting to plan Family Fridays, first one is 11/10/23 at 8am
- Staff will be sending out invitations to various school events
- Working on school improvements plans to add additional ways to get families in the building
- UES MCAP scores recognized and awarded

- Mrs. Cofone discusses the Pumpkin Character contest
- Pumpkins can be brought into school 10/23/23 and 10/24/23
- Pumpkins can be artificial or real, real pumpkins cannot be carved
- Encouraged to be children's project! Pumpkins will be on display on the stage and the kids vote for their favorites
- More information is coming out this weekend
- Canned donations for the Urbana Food Bank in November
- Can bring cans to BINGO Night!
- School store opened this weekend, appreciate the PTA's donations to the school store

- Children earn SOAR dollars for attention, doing kind deed, etc.
- Store is open the first week of the month: K: Tues, 1st: W, 2nd/3rd: TH, 4th/5th: F
- Mrs. Beverly (5th grade) says that the children are doing well!

7. Closing Remarks - Next meeting November 2, 2023

Kelley thanks the UES staff for their support and thanks everyone for coming!

Meeting closes at 7:43pm

Visit us at uespta.org - our website is up to date with information!

Like us on Facebook and join our Facebook page (Urbana Elementary School (UES) Parent Group

2023-2024 UES PTA Officers

President Kelley Heilman

1st Vice President Vacant

2nd Vice President Carl Albert

Treasurer James Patti

Secretary Shannon Moodie