



UES PTA Meeting Agenda Thursday November 2, 2023 7:00pm @ UES

In attendance: Kelley Heilman, Carl Albert, James Patti, Shannon Moodie, Amber James, 13 members

1. Welcome - President's Remarks

- Kelley Heilman calls the meeting to order
- Thank you to Bar-T for providing child care
- Had a successful Fun Run, met our \$30K goal, spent about \$6K on supplies/parties, had a fun Glow Party to celebrate
- Will be doing lots of fun things with the funds
- Thanks to everyone for participating in the Fun Run!

2. Treasurer's Report

- Spirit Wear income=\$1,462.50, net=\$132.73
- 9/25 Chipotle Restaurant Night income=\$482.50
- Fun Run: \$7, 275 in offline donations (we keep 100% of this)
- Have outstanding expenses so we don't have a final net income number yet
- Bought some supplies that will go back to the school, coolers, Start/Finish line, popcorn maker

3. Secretary's Report

- Approval of September and October 2023 Meeting minutes: Carl Albert moved to approve minutes and post
- All in favor, Sept./Oct. minutes approved to be posted

4. Committee Updates

a. Fun Run and Glow party

- 10 classes getting a popcorn party, around 2:30pm tomorrow (11/3)
- 11/10 Pizza Parties
- 11/17 Ice Cream Parties
- Volunteers can come to school to help with those parties (if approved)

b. Teacher and Staff Appreciation

- PTA provided dinner for teachers and staff during conference week, it was well-received
- Thank you for donations, PTA provided main dishes from Mangia e Bevi

c. Directory-Amanda Geiger

- Directory is done, with exception of paper forms
- Need feedback from school on what they would like to put out
- Maybe do one last call for Directory entries
- Will check in with school staff at tomorrow's meeting
- Amanda included some helpful links as QR codes on document
- Maybe also post link to school lunch account site

d. Fundraising - Restaurant nights-Amy Sullivan

- Chuck-E-Cheese on 11/14/23, 20% of proceeds go to PTA
 - Chuck-E could come to car rider line
 - Also considering McDonalds or Surf House
 - January 22nd is Panera
 - Trying to branch out to other restaurants
- e. **UES Play production-Shannon Moodie**
- Will need to confirm space at school
 - Will vote on MET play in classrooms
- f. **Art and Chess clubs-Kelley Heilman**
- Amy Wood is offering Holiday gift-making workshops
 - Will not be continuing with Chess Club in the spring
- g. **Family nights - Nov 10 7pm Bingo night**
- George Pullen will be BINGO caller
 - Prizes will be Scholastic Dollars
 - George will have mic and will walk around room to check cards of winners
 - Will RSVP to get a number of participants
 - Owner of Dominoes will give us pizza at cost, can sell to attendees
 - Check with owner for Fun Run party pizzas!
- h. **Candy Grams—Justine Pullen** (not present)
- Justine has already started creating Candy Grams
 - Happy Holidays message, students and teachers can send to each other
 - Room parents can buy for whole class
 - A Candy Gram will be made for every child and staff member
 - The form will go home in the Thursday folder before Thanksgiving break
 - Last year someone printed them all, can we do that again?
 - Need advance notice for bulk orders, will have flat rate of \$32
- i. **Heritage Night**
- UES is participating, supporting raffle baskets/gift donations from local organizations
Being hosted at UHS, would love additional volunteers

5. Committee Vacancies

- a. **Strawberry Festival End of Year Celebration**
- Have a few people signed up for Committee
 - Starting to plan, anyone can attend that meeting, will send out dates
 - Food trucks are lined up
 - Bar-T has offered to come and bring climbing wall
 - Will be modeled after school carnival
- b. **Reflections**
- PTA Reflections contest is a national contest that starts at the school level
 - County submissions due Dec. 15th
 - Announce date/deadline and see how many submissions we get by Dec. 1st

6. Administration Remarks

Mrs. James, Mrs. Giffin (5th grade)

- Loved the Fun Run, thought it was well-planned

- Conference dinner was delicious, loved the apple dessert bar
- First Family Friday-11/10, collecting food items
- Student Council elections next week
- Safety Patrol also starting
- PTA supported items for school store

7. Closing Remarks - Next meeting December 7, 2023

- Movie Night is Friday, Dec. 15th, will send link to vote for movie
- Winter theme, feel free to suggest movies!
- Kelley calls meeting to close at 7:37pm

Visit us at uespta.org - our website is up to date with information!

Like us on Facebook and join our Facebook page (Urbana Elementary School (UES) Parent Group

2023-2024 UES PTA Officers

President Kelley Heilman
1st Vice President Vacant
2nd Vice President Carl Albert
Treasurer James Patti
Secretary Shannon Moodie