



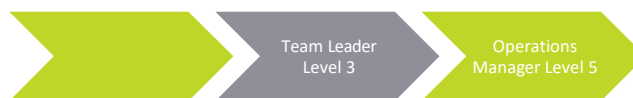
Apprenticeship standard: Team Leader Level: 3

The Team Leader/Supervisor Apprenticeship is for someone who can take responsibility for managing a team or discrete project. They can support, manage, and develop team members, manage projects, plan, and monitor workloads and resources. They can take responsibility for delivering operational plans, resolving problems, and building relationships.

It is applicable to professional team leaders, first line managers and supervisors from all sectors - the private, public or third sector - and all sizes of organisation.

Key facts:	
Duration	15 months
Study mode/frequency	Regular attendance at training sessions. Use of bespoke virtual learning environment and face to face meetings arranged with nominated management coach.
Standard: Knowledge/Competency/Skills or Behaviours Eligibility / Entry requirements: <ul style="list-style-type: none"> • Aged 16-60 years • Passionate about your career in Administration • Willing to work towards Level 2 Math's and English • Fully Funded under levy or 5% employer contribution 	Upon successful completion of the end point assessment, the apprentice will receive their award certificate. <ul style="list-style-type: none"> • Organisational Performance • Operational Management • Project Management • Finance • Interpersonal Excellence • Leading People • Managing People • Building Relationships • Communication • Personal Effectiveness • Self-Awareness • Management of Self • Decision Making • Behaviours • Takes responsibility • Inclusive • Agile • Professionalism
Functional skills	Required to work towards Level 2 in Math's and English, unless exempt with recognised prior learning.

Progression route:



Call: 07789 930837 for further information or email: lesley@managementtrainingplus.com