



NY Metropolitan ASPA Chapter Executive Council Meeting

Friday, October 14, 2022

7:30 pm - 8:30 pm (EST)

Join Skype Meeting

Join via Zoom: <https://pace.zoom.us/j/99713947948>

Conference ID: 997 1394 7948

Password: ASPANY1122

Conference Dial-in Numbers

+1 (212) 346-1500 English (United States)

+1 (914) 597-8500 English (United States)

1. Call to Order (R. Kolenda)

2. Roll Call/Introductions (R. Kolenda)

a. Roll Call

Ric Kolenda, President

Michael Cruz, Secretary

Ras Laurent, Past President

Bill Ciaccio, Council Member

Kama Walcott, Council Member

Stephen Rolandi, Council Member

Chris Bisonette, Council Member

Tyresa Jackson, President-Elect

Rahul Pathek, Treasurer

Usha Narasimhan, Council Member

Tom Hotz, Council Member

LaSonya Thompson, Council Member

Jasmin Azcona, Council Member

Attendees: J. Azcona, R. Kolenda, U. Narasimhan, R. Pathuk, S. Rolandi, L. Thompson, and K. Walcott

3. **Approval of minutes (Annual meeting):** No minutes for the annual meeting were provided.

Motion: No vote

All-in-Favor: No vote

Abstentions: No vote

Objections: No vote

Minutes will be approved for the October and November meeting during the December 14, 2022 meeting.

4. **Officers' Report**

A. President's report (R. Kolenda)

1. Social Media

N. Samburge has agreed to serve as the social media coordinator.

2. Membership and outreach

Currently, the Board is seeking a membership and activity coordinator. For the New York Metro chapter, there are a total of 250 members. The Board would like to expand membership in the following ways:

- I. Conduct student outreach by contacting local universities and colleges.
- II. For universities and colleges that agree to partner with the Board to increase membership, the hope is to pay a portion of students' ASPA membership fee

3. Bylaws amendment

- I. Update bylaws to reflect current practices.
- II. K. Walcott may provide support with reviewing and editing the Board's current bylaws.

B. Treasurer's report (R. Pathek)

- I. \$ 1,065 - Membership dues (added)
- II. \$ 53.18 - Technology expenses (subtracted)
- III. \$ 50.00 - The leadership team's email account (subtracted)
- IV. \$10,011.12 - The Board's current balance

C. Program Committee Report (S. Rolandi)

2023 ASPA NY Metro Chapter Annual Meeting

- I. S. Rolandi will chair the 2023 Annual Meeting and R. Laurent has agreed to be the vice chair.
- II. The event will comprise of an award ceremony, dinner, and a speaker.
- III. Finalize the event date, time, and location.

5. Old Business (R. Colenda)

I. Bylaws and amendment status.

- It was recommended to review the Chapter's current bylaws as it relates to the national bylaws to identify areas that need revision or strengthening. Also, it was suggested to review the bylaws at once.

Consideration: Should the president run for one to two terms?

II. Logo update

6. New Business (R. Kolenda)

- I. ASPA 2023 National Conference Panel registration
- II. Informational webinars for spring 2023
- III. Membership and outreach
- IV. Meeting times and dates

7. Adjournment

Motion: R. Kolenda

Second: U. Narasimhan

All-in-Favor: 7

Abstentions: 0

Objections: 0

Minutes recorded and prepared by: Tyresa Jackson