

2025-2026 School Tuition Agreement

This agreement is between Chrysalis School, Inc. and the parents of _____

FISCAL RESPONSIBILITY

SCHOLARSHIP PAYMENTS

Parents will comply with all Department of Education and scholarship agency requirements that assure continuation of funding for the student and payment of tuition to the school on or before the legislative dates determined by the Florida Department of Education and Florida Legislature.

PARENT PAYMENTS

Parents are responsible for any balance of \$15,375 tuition over and above any portion paid by the student's Department of Education scholarship which the student may have. Parents will make payments on the 1st of each month, and no later than the 15th of each month as detailed below. Payments can be made via PayPal invoice or direct deposit upon request. Credit card, debit, pay by check, or PayPal payments can be made via the link on your emailed invoice. If payment is not received prior to the 15th, a \$20.00 late charge will be added, and an additional \$10 late fee will be added each day after the 16th. A second late invoice will result in required direct debit of tuition payments. Tuition payment options follow. Please select either the Monthly or Annual option with your initials.

_____ **Monthly plan**

A deposit of \$500 will be submitted with this agreement, followed by equal payments of the balance of the parent portion less your deposit.
The balance of tuition less deposit will be paid in:

- Ten payments on or before the 15th of the months of July through April for returning students.

_____ **Annual plan**

A deposit of \$500 will be submitted with this agreement, followed by payment of the balance of the parent portion of tuition on or before May 15th of this year, less a 10% discount of the parent portion for choosing this option.

ANNUAL MATERIALS, ART SUPPLIES, PRODUCTION FEES, and DEEP CLEANING FEE

An annual fee of \$600 will be paid on or before June 15th via the school store. An email reminder will be sent prior to the due date. Fees will be prorated for students starting late, and will be paid at the time of registration.

PROPERTY DAMAGE

Parents will be sent a bill for damages to equipment or the building that have been incurred by your child. Prompt payment is expected so that replacement or repair can be accomplished without disruption to the other students.

WITHDRAWAL OF STUDENTS

Should the parent wish to withdraw the student from the school roster prior to the July 1st first payment date, the tuition deposit will be forfeited. Should the parent wish to remove the student from the school roster after July 15th but before the first day of school, the July 1st payment will be forfeited. Should the parent elect to remove the child from the school once the school year has started, a thirty-days notice will be given to the school administrator in writing via email at carmen@chrysaliscenterforchange.com. The administrator will provide you with a withdrawal form. Once the withdrawal paperwork is received, the notice period will begin. Tuition will be due during the notice period, whether or not the student remains in attendance during this period. No further tuition will be due after the notice period, notwithstanding Department of Education tuition payments for attendance of ten days or more in any payment period, which are not refundable. Refunds for pre-paid full tuition which received a 10% discount, will be based on a charge of full tuition up to and not beyond thirty days after the parent notifies the school of the student's withdrawal. The refund will be calculated, excluding the pre-payment discount. Tuition deposits, registration fees, and materials fees are not refundable.

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TUITION DEPOSIT

This agreement will take effect upon receipt of the \$500 tuition deposit. Tuition deposits are accepted to hold your child’s place for the coming school year, and are not refundable. As detailed above, your deposit will be deducted from the total remaining tuition due.

NEW STUDENT REGISTRATION FEE

A \$250 registration fee must accompany this agreement for new students. Registration fees are used to review the student’s history and assess him/her for placement and are not refundable.

Print Parent Name

Parent Signature

Date