| Accent icon | Meeting Minutes |
| --- | --- |

The Old Jefferson Crime Prevention and Improvement District (CPID) board met on **Monday, May 20, 2024, at 6:00 pm, at the Jones Creek Branch of The East Baton Rouge Parish Public Library.**

# Agenda:

1. CALL TO ORDER/ROLL CALL (Quorum present)
   1. Scott Cormier, Chairman present
   2. Monty McNutt, Vice Chairman present
   3. Narendra Vora, Treasurer present
   4. Rhonda Barber, Secretary present
   5. Al Whitehead, Member present
   6. Erica Pippen, Member present
   7. Thomas Patterson, Member present
2. REVIEW/ACCEPTANCE OF MINUTES
   1. Motion made by Monty McNutt to approve minutes from April 18, 2024. Seconded by Al Whitehead. Motion carried.
3. FINANCIAL REPORT – Monty McNutt
   1. Monty provided copies of the April Budget and Expense Summary Report to all Board members.
   2. Additional property tax income of $840.20 was received in April.
   3. An overview of the current bank account balance and the latest expenditures were discussed:
      1. Workers Comp Insurance for Patrols - $1652.00 (year one)
      2. OJCPID Signs at Entrances - $915.86
   4. First Sheriff Patrol payments due in May.
   5. Motion made by Scott Cormier to accept the April Budget and Expense Summary Report. Seconded by Tom Peterson. Motion carried.
4. Sheriff Patrol Update – Erica Pippen
   1. Patrols began May 1
      1. Our liaison, Lt. Major has been promoted to Capt.
      2. Rotation of 4 patrol deputies
   2. To date:
      1. 15 spending violations
      2. 3 running stop sign violations
   3. Cost of lockbox for Sherrif log sheets - $25.00. Erica will be reimbursed by the Board.
      1. Erica will make a request to Capt. Major for an incident log listing activities during hours of patrol.
      2. Al verified with Erica that copies of all log sheets are being kept for Workers Comp/audit purposes.
   4. Payments to Patrol Deputies will now be weekly via Zelle.
   5. Capt. Major recommended residents with Ring cameras or comparable video cameras register them with the Sheriff’s department. This would assist with incidents reported in the neighborhood. Erica will ask for more information on the registration process.
   6. Recommendation to possibly set up an email account for deputies for communication with CPID board / HOA members:
      1. Request patrol checks when residents are out of town/on vacation.
      2. Reports of suspicious activity, etc.
   7. Parking situations on front lawns, equipment in front of residences, prolonged curbside parking
      1. Erica will speak with Capt. Major regarding these concerns. Parking on the front lawns mentioned as an ordinance violation.
      2. Recommendation made to possibly issue a warning prior to issuing a ticket.
5. OLD BUSINESS
   1. Flock Camera Update – Scott Cormier
      1. The only remaining permit approval for camera installations is for drainage and sewerage. Permitting process continues to proceed. The contract, which has already been paid for, will begin after all cameras have been installed and are online.
   2. OJCPID Sign Update – Scott Cormier
      1. Signs have been installed at all entrances.
6. NEW BUSINESS
   1. Old Jefferson CPID Bylaws Adoption – Scott Cormier
      1. Discussed update to Article IV – Officers, per the officer(s)/member(s) terms, vacating of these positions, and the process of filling these positions.
      2. Clarification on positions’ nomination process was discussed, and this information is available on the OJCPID website.
      3. Motion made by Al Whitehead to adopt OJCPID Bylaws. Seconded by Erica Pippen. Motion carried.
   2. FLOCK Camera Demonstration – Scott Cormier
      1. Search for vehicle plate criteria and search results demonstrated.
      2. Search results will return any vehicles tagged as part of the “Hotlist” results.
      3. Realtime searches by BRPD and EBRSO were demonstrated, which did not show any details due to Scott’s level of access to the site.
      4. Scott demonstrated what a plate search returns via the camera: a clear view of the plate number and a clear view of the vehicle. No other images appear such as homes or other vehicles at the time the picture is taken. If the picture is taken at night, the only visible image is the plate number.
      5. Software updates are under development to improve the nighttime images to capture a clearer picture of the vehicle in addition to the plate number.
   3. Expiring terms of Monty McNutt and Narendra Vora
      1. OJNA Board will appoint two candidates.
      2. OJNA will provide nomination letters to the attorneys, Daigle, Fisse, and Kessinich.
      3. Swearing in of nominated candidates set for August.
   4. Set Meeting Dates for remainder of the year.
      1. Monday, August 19
      2. Monday, October 14, subject to need (if needed, verify Library is open for Columbus Day)
      3. Monday, December 9 – 2025 Budget Approval.
7. OPEN DISCUSSION
   1. 2024 OJCPID Achievements
      1. To Date:
         1. Sheriff Patrols
         2. Workers Compensation Insurance for patrol deputies
         3. OJCPID Signage at all entrances
         4. Secured contract for additional flock cameras (4 total) with improved nighttime image capture pending software update.
      2. Targeted achievements:
         1. Barringer Road entrance improvements (electricity, landscaping, sprinkler systems)
   2. City of St. George
      1. Decision pending on continued use of EBRSO or new law enforcement department.
   3. Jones Creek Road extension project
      1. Late 2024 - Jefferson highway construction to begin.
      2. The new drawing plan shows a slight shift for the new roundabout location.
8. ADJOURN
   1. Motion made by Scott Cormier. Seconded by Monty McNutt. Motion carried.

# Notes:

* Time was provided for attendees to discuss items not on the agenda.

|  |  |  |
| --- | --- | --- |
| Rhonda Barber | 5/20/2024 | 8/19/2024 |
| Secretary | Date Recorded | Date of approval |