| Accent icon | Meeting Minutes |
| --- | --- |

8/19/2024

The Old Jefferson Crime Prevention and Improvement District (CPID) board met on **Monday, August 19, 2024, at 6:00 pm, at the Jones Creek Branch of The East Baton Rouge Parish Public Library.**

# Agenda:

1. CALL TO ORDER/ROLL CALL (Quorum present)
   1. Scott Cormier, Chairman present
   2. Monty McNutt, Vice Chairman present
   3. Narendra Vora, Treasurer present
   4. Rhonda Barber, Secretary present
   5. Al Whitehead, Member present
   6. Erica Pippen, Member absent
   7. Thomas Patterson, Member present
2. REVIEW/ACCEPTANCE OF MINUTES
   1. Motion made by Scott Cormier to approve minutes from May 20, 2024. Seconded by Monty McNutt. Motion carried.
3. Nomination of and swearing in of Commissioners for OJCPID Board
   1. Motion made by Scott Cormier to nominate Monty McNutt and Narendra Vora. Seconded by Al Whitehead. Motion carried.
   2. Monty McNutt sworn in as Treasurer and Narendra Vora sworn in as Vice Chairman. Both gentlemen were sworn in by Sheri Morris, attorney with Daigle, Fisse & Kessinich law firm.
4. Change to Meeting Agenda
   1. Motion made by Scott Cormier to deviate from the meeting agenda to address questions regarding Act 393, as well as any other questions the board may have, with Sheri Morris, attorney. Seconded by Al Whitehead. Motion carried.
   2. Ms. Morris clarified the board’s questions regarding board meeting requirements for persons with disabilities.
   3. It was recommended the board provide a form for individuals to provide certification of ADA compliance. Ms. Morris will provide Al with a copy for the board to use.
   4. Al will create the form for individuals to request ADA requirements necessary to attend CPID board meetings.
   5. All approved forms/procedures for requesting accommodations will be available on the OJCPID website.
   6. Ms. Morris informed the board there is a federal law effective in 2026 requiring accommodations for language interpretation/translation. This law includes websites as well.
   7. Ms. Morris suggested we contact Phil Mercer, legislative auditor, to prepare for the year end audit in November or December. Monty McNutt will contact Phil.
   8. Ms. Morris updated us on the progress of the municipal infrastructure taking place for the new City of St. George.
5. FINANCIAL REPORT – Monty McNutt
   1. Copies of the 2024 Year-to-Date (YTD) Budget and Expense Summary Report were provided to all Board members.
   2. Additional property tax income of $308.99 was received in May and $416.00 in June.
   3. An overview of the current bank account balance and the latest expenditures were discussed:
      1. Sheriff Patrol payments made in May, June, and July, totaling $5567.00
   4. For auditing purposes, recommended the report include separate columns for both the Assessor Fees and Sheriff fees
   5. Motion made by Scott Cormier to accept the YTD Budget and Expense Summary Report. Seconded by Narendra Vora. Motion carried.
6. Sheriff Patrol Update – Scott Cormier
   1. Lockbox installed at Erica Pippen’s residence for logbooks
      1. One logbook for CPID requests to Sheriffs
      2. One logbook for sheriffs to log patrol activities
      3. Rotation of 4 patrol deputies
      4. Timesheets are collected weekly and sent to Monty McNutt for zelle payments
         1. Board recommends more balanced patrol times between mornings and evenings
7. OLD BUSINESS
   1. Parking Violations – Scott Cormier
      1. At this time, any parking violations will be issued warnings
   2. Barringer Road Entrance Update – Monty McNutt
      1. Entergy can provide necessary wiring to provide electricity to the entrance area for no charge (within the 200 feet minimum)
      2. A quote has been received from Sal’s Electric of $1839.00 for installations of necessary boxes/meter
      3. Permits required possibly issued via City of St. George
      4. Motion made by Scott Cormier to accept the quote from Sal’s Electric to provide the necessary services. Seconded by Tom Patterson. Motion carried.
   3. Act 393 Update – Al Whitehead
      1. See Section IV of these minutes
8. NEW BUSINESS
   1. Review potential OJCPID Informational mailer – Scott Cormier
      1. Awaiting template of mailer for the Board’s review/modification
      2. Quote requested for approximately 800 of these postcard type mailers
      3. Discussion on whether to include homeowners that do not reside in the CPID to receive the mailer
         1. Listing of physical addresses within the CPID has been created if needed
   2. Next Meeting Date
      1. Monday, December 9,2024, 6:00 PM. Prepare to set 2025 budget at this meeting
   3. OJCPID Website Ideas
      1. Security communications options
         1. Request for security patrols when residents are away for extended time
         2. Request areas of patrol focus – i.e., speeding, suspicious activity, etc.
         3. Request patrol officers provide quarterly activity and crime stats
            1. A few members discussed if this information is available perhaps on existing website for EBR
         4. Discussion with Captain Major to determine best option for the above items
9. OPEN DISCUSSION
   1. Monty McNutt
      1. Reminder of Federation meetings – last one discussed flooding issues in our area
      2. Convention of Neighborhoods September 14, 2024, Canes River Center
   2. Jones Creek Road extension project
      1. Late 2024 - Jefferson highway construction to begin.
10. ADJOURN
    1. Motion made by Monty McNutt. Seconded by Tom Patterson. Motion carried.

# Notes:

* Time was provided for attendees to discuss items not on the agenda.

|  |  |  |
| --- | --- | --- |
| Rhonda Barber | 8/19/2024 |  |
| Secretary | Date Recorded | Date of approval |