| Accent icon | Meeting Minutes |
| --- | --- |

2/19/2024

The Old Jefferson Crime Prevention and Improvement District (CPID) board met on **Monday, February 19, 2024, at 6:30 pm, at the Jones Creek Branch of The East Baton Rouge Parish Public Library.**

# Agenda:

1. CALL TO ORDER
2. ROLL CALL (Quorum present)
   1. Scott Cormier, Chairman present
   2. Monty McNutt, Vice Chairman present
   3. Narendra Vora, Treasurer present
   4. Rhonda Barber, Secretary present
   5. Al Whitehead, Member present
   6. Erica Pippen, Member present
   7. Thomas Patterson, Member present
3. WELCOME GUESTS (1 guest present)
4. REVIEW/ACCEPTANCE OF MINUTES
   1. Motion made by Monty McNutt to approve minutes from January 11, 2024. Seconded by Tom Patterson. Motion carried.
5. SWEARING IN of MONTY MCNUTT and NARENDA VORA for NEW 4-year TERMS
   1. Attorney Sheri Morris stated to Scott Cormier the swearing in can be scheduled for June or July 2024.
6. OLD BUSINESS
   1. Flock cameras –
      1. Documentation collection has been completed by Flock and they will now pursue permitting for installation.
      2. Payment has been made for new cameras at entrances.
   2. Ethics Training compliance update – only one pending completion
   3. Sheriff patrol update – Erica Pippen
      1. Kleinpeter Substation will provide a liaison to work with Erica.
      2. Application for sheriff patrol officers to be submitted this week.
      3. Need to propose hourly rate ($36?), what hours per day, how many hours per month, and payment frequency (weekly or bi-weekly)
      4. Recommended Board have Kleinpeter liaison meet with us as soon as possible to address any questions.
   4. Financial Report – Monty McNutt
      1. Monty provided a quick overview of the current bank account balance as well as latest expenditures.
      2. Monty will provide the Board with a copy of the January report via email.
7. NEW BUSINESS
   1. Crime District Signage – Scott Cormier
      1. Traffic Control Products of La, Denham Springs, can produce required signage at each entrance of subdivision as well as a separate “No Soliciting” sign at each entrance. Examples of what signs would look like were provided to all members and guests.
      2. Scott will request a signage quote from Traffic Control Products of La for the Board’s review/discussion at a future meeting.
   2. Insurance - Al Whitehead
      1. Al led discussion on workers compensation insurance for sheriff patrol officers and the advantages of providing said insurance.
      2. Motion made by Al Whitehead to approve obtaining Workers Compensation insurance to cover sheriff patrol officers. Seconded by Erica Pippen. Motion carried.
   3. ACT 393 – Scott Cormier
      1. Recommended Board members review this ADA relevant Act 393 which has been posted of OJCPID.org
      2. The board will discuss whether OJCPID should adopt its own policy in relation to ACT 393 at the March meeting.
   4. Old Jefferson CPID Bylaws – Scott Cormier
      1. Requests Board members review draft of these Bylaws for discussion and vote at the March meeting. Copies of the proposed bylaws provided to all members and guests.
      2. Motion made by Scott Cormier to approve the following role changes of CPID board members: Monty McNutt will replace Narenda Vora as Treasurer, and Narenda Vora will replace Monty McNutt as Vice Chairman. Seconded by Al Whitehead. Motion carried.
   5. Financial Policy for OJCPID
      1. Monty McNutt asked the Board to consider establishing a Financial Policy for the CPID. He noted one currently exists for the Old Jefferson Neighborhood Association.
      2. The board will discuss this further in a future meeting.
   6. Old Jefferson Neighborhood Association (OJNA) reimbursement payment
      1. Monty McNutt discussed the various payments made by the OJNA during development of the Old Jefferson CPID. Newspaper ads, legal fees, assessment fees for the December 2023 election, etc.
      2. Motion made by Tom Patterson to approve reimbursement of $6872.20 to the OJNA. Seconded by Narenda Vora. Motion carried.
8. ADJOURN
   1. Motion made by Scott Cormier. Seconded by Tom Patterson. Motion carried.

# Notes:

* Time was provided for attendees to discuss items not on the agenda.

|  |  |  |
| --- | --- | --- |
| Rhonda Barber | 2/19/2024 | 3/18/2024 |
| Secretary | Date Recorded | Date of approval |