| Accent icon | Meeting Minutes |
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3/18/2024

The Old Jefferson Crime Prevention and Improvement District (CPID) board met on **Monday, March 18, 2024, at 6:00 pm, at the Jones Creek Branch of The East Baton Rouge Parish Public Library.**

# Agenda:

1. CALL TO ORDER
2. ROLL CALL (Quorum present)
   1. Scott Cormier, Chairman present
   2. Monty McNutt, Vice Chairman present
   3. Narendra Vora, Treasurer present
   4. Rhonda Barber, Secretary present
   5. Al Whitehead, Member present
   6. Erica Pippen, Member present
   7. Thomas Patterson, Member present
3. REVIEW/ACCEPTANCE OF MINUTES
   1. Motion made by Monty McNutt to approve minutes from February 19, 2024. Seconded by Al Whitehead. Motion carried.
4. FINANCIAL REPORT – Monty McNutt
   1. Monty provided copies of the February Budget and Expense Summary Report to all Board members.
   2. An overview of the current bank account balance as well as latest expenditures were discussed.
   3. Motion made by Scott Cormier to accept the February Budget and Expense Summary Report. Seconded by Al Whitehead. Motion carried.
5. OLD BUSINESS
   1. Flock Camera update – Scott Cormier
      1. Permitting process ongoing; awaiting East Baton Rouge Parish to review multiple items required for the permit(s).
   2. Sheriff patrol update – Erica Pippen
      1. Kleinpeter Substation liaison still to be identified.
      2. Speeding in the neighborhood could be part of the sheriff’s patrol responsibilities, but the Board will have to approve purchase of a radar gun which will be kept at the Kleinpeter Substation. All maintenance of the radar gun will be done by the Sheriff Department.
      3. Motion made by Scott Cormier to submit to the Kleinpeter Substation Captain a 12 hour per week patrol schedule at $38 per hour. Seconded by Al Whitehead. Motion carried.
   3. Workers Comp Insurance – Al Whitehead
      1. Recommended minimum coverage of $20,000/year.
      2. The Board must make sure there is coordination with the Sheriff Patrol on the start date and the approved patrol hours per week to activate insurance coverage at the appropriate time.
   4. Old Jefferson CPID Bylaws
      1. Discussed proposed Bylaws and recommendation made to make minor change to Article VIII Parliamentary Authority paragraph as it relates to Robert’s Rules of Order. Scott Cormier will make the necessary updates for the Board’s review.
6. NEW BUSINESS
   1. Crime District Signage – Scott Cormier
      1. Traffic Control Products of La, Denham Springs, provided a quote of $915.86 for 4 signs at each neighborhood entrance.
      2. Scott will confirm with Traffic Control Products that the quote includes applicable permitting fees.
      3. Motion made by Scott Cormier to approve purchase of 4 CPID signs for installation. Seconded by Monty McNutt. Motion carried.
   2. ACT 393 – Scott Cormier
      1. After review of ACT 393, the board agreed a policy to accommodate mandates in the Act should be adopted.
      2. Al Whitehead volunteered to take the lead in this effort.
7. OPEN DISCUSSION
   1. Proposed OJCPID 2024 Budget
      1. Brainstormed items to include in the budget, prioritized items in the budget, and discussed getting quotes where necessary.
      2. Scott Cormier will contact Entergy regarding adding electrical needs at the Baringer Road entrance to accommodate a proposed sprinkler system and additional lighting.
      3. Erica Pippen will get details from Kleinpeter Substation regarding the radar gun and get quote(s).
      4. Proposed future meeting dates: 4/18, 5/20, and 6/17. Confirmation of Library room availability for these dates to be determined.
8. ADJOURN
   1. Motion made by Scott Cormier. Seconded by Monty McNutt. Motion carried.

# Notes:

* Time was provided for attendees to discuss items not on the agenda.

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| Rhonda Barber | 3/18/2024 | 4/18/2024 |
| Secretary | Date Recorded | Date of approval |