



## Supplier Terms and Conditions

Rev 0

**General.** As a supplier to Advanced Finishing Systems, Inc., you become a key contributor to the products and services that we deliver to our customers. We value the conformance of your products and services to our specifications and requirements, your contribution to our product's safety, and your ethical business practices. If you are bidding on one of our RFQs, it is understood that your organization agrees to meet the following AS9100 requirements whenever an Advanced Finishing Systems, Inc. purchase order specifies that the order is for an aircraft product subject to AS9100 requirements, hereafter called an "aircraft product" order.

**Scope.** These terms and conditions apply to all external suppliers and sub-tier suppliers which furnish products, processes, or services to be incorporated into Advanced Finishing Systems, Inc. contractually identified products or services delivered.

1. All special process must be performed by qualified and competent persons.
2. Advanced Finishing Systems, Inc. performs inspection activities to ensure that purchased product meets requirements, including:
  - A. Receiving inspections (of supplier products / services / documents) performed by a designated employee. Advanced Finishing Systems, Inc. verifies the authenticity of the appropriate certificate of conformity, material certificates, etc. and other accompanying documentation by review and comparison (as is appropriate) to the drawing and/or industry specifications, or by other means. When necessary, Advanced Finishing Systems, Inc. may inspect or perform an audit at the supplier's facility.
  - B. Product inspections to ensure they meet requirements, dimensions, etc. Special processes (anodizing, heat treat, welding, etc.) where compliance cannot be verified by inspection will require a Certificate of Conformity.
  - C. At a minimum, Product/service conformity and on-time delivery will be monitored by Advanced Finishing Systems, Inc. Key suppliers will be evaluated on a periodic basis.
3. Advanced Finishing Systems, Inc. may request on-site product verification and inspection, at supplier's premises when source inspection is required or when other methods of testing, inspection and verification are not adequate. When Advanced Finishing Systems, Inc. or its customer intends to perform verification at the supplier's premises, Advanced Finishing Systems, Inc. will first state the intended verification arrangements and the method of product release. This information will be communicated on the Advanced Finishing Systems, Inc. RFQ, purchase order, or via another acceptable purchasing arrangement.
4. Supplier may be asked to provide test specimens for design approval, inspection, verification, investigation or auditing.
5. Advanced Finishing Systems, Inc. normally has no specific design or development control requirements. Any special requirements, critical items or key characteristics on a "build to print" item or an item to be manufactured to a Buyer supplied drawing, will be listed on our PO



## Supplier Terms and Conditions

Rev 0

6. Advanced Finishing Systems, Inc. reserves the right to designate requirements for first article reports or tests, specimens, design approval, inspection/verification sampling, statistical techniques, and/or key characteristics. Additional requirements above and beyond the normal deliverable items will be specified on the Purchase Order.
7. Supplier is required to maintain compliance to a Quality Management System standard and notify Buyer of changes to certification status.
8. Advanced Finishing Systems, Inc. will require our external providers to apply the appropriate controls to their direct and sub-tier external providers to ensure that product requirements are met. The appropriate controls may include customer/regulatory/AS9100 specific requirements and will be indicated on the Advanced Finishing Systems, Inc. purchase order. This may also include using Advanced Finishing Systems, Inc. customer-designated or approved external providers, including process sources.
9. Suppliers must use Advanced Finishing Systems, Inc. customer-approved special process sources (anodize, heat treat, welding, etc.) when indicated on a Advanced Finishing Systems, Inc. purchase order.
10. The supplier shall notify Advanced Finishing Systems, Inc. of any changes to a product and/or processes, including changes of external providers or location of manufacture, that may affect conformance to specifications or requirements, and to obtain approval from an authorized Advanced Finishing Systems, Inc. manager or designee prior to production. If a First Article of Inspection (FAI) was required by the contract for the first product, a new FAI shall be required from the supplier.
11. Advanced Finishing Systems, Inc. requires that the Supplier have policies and procedures to identify potential Counterfeit Parts from suppliers. Seller shall immediately notify Advanced Finishing Systems, Inc. with the pertinent facts if Supplier becomes aware of or suspects that Counterfeit Parts may have been used in a product delivered to Advanced Finishing Systems, Inc. If products delivered under this order constitutes or includes Counterfeit Parts, Supplier shall, at its expense, promptly replace such Counterfeit Parts with genuine parts conforming to the requirements of this order. Notwithstanding any other provision in this order, Seller shall be liable for all costs relating to the removal and replacement of counterfeit parts.
12. The supplier must contact Advanced Finishing Systems, Inc. in the event of nonconforming product/material. Arrangements for the approval of supplier nonconforming product/material must be as directed by a Advanced Finishing Systems, Inc. authorized manager or designee.
13. Advanced Finishing Systems, Inc. our customers, and regulatory authorities retain the right of access to supplier:
  - A. Facilities involved in the aircraft product order.
  - B. Records applicable to product conformance to specifications, which shall be retained for 7 years from date of purchase order and archived beyond that time.



## Supplier Terms and Conditions

Rev 0

14. Supplier and those performing work are expected to act ethically, honestly, and with the highest standard of personal integrity at all times in the performance of work, product / service conformity and product safety.
15. To ensure product identification and traceability, Advanced Finishing Systems, Inc. will institute controls that include the requirement of Material Certificates, Certificates of Conformity, and/or other supporting documentation from its suppliers as is appropriate. These requirements may be specified on Advanced Finishing Systems, Inc. RFQ, purchase order, or may otherwise be communicated to the supplier.
16. Advanced Finishing Systems, Inc. will not approve vendors that are debarred from doing business with the US Government or are listed on the US Department of State list of debarred persons / entities.
17. Advanced Finishing Systems, Inc. may also require specific actions where timely and/or effective corrective actions to a supplier issue are not achieved. These actions may include but are not limited to any or all of the following: withholding payment until the issue is resolved, removal of the supplier from Advanced Finishing Systems, Inc. Approved Supplier List, and legal action.
18. Most interactions between Advanced Finishing Systems, Inc. and Supplier will be over electronic mail or telephone. Buyer does on occasion use online sourcing portals to inquire and receive initial quotations.
19. Supplier must maintain the proper identification and revision status of specifications, drawings, process, requirements, inspection/verification instructions, and other relevant technical data. The latest revision of the specification or drawing to be used in manufacture and inspection, unless specific written instruction requesting a previous revision is specified.