

**Argos Public Library**  
**Board of Trustees Regular Meeting**  
**Monday, August 21, 2023**  
**5:00 PM**

The regular meeting of the Argos Public Library Board of Trustees was held on Monday, August 21, 2023 at the library. Notice had been given to all members of the Board and the Public in accordance with I.C. 5-14-1.5 and the rules of the board.

At 5:02 PM, President Ron Rensberger called the meeting to order.

Those present were:

Beverly Barrett

Cheri Hoffer

Maria Jane Horvath

Alyssa Overmyer

Ron Rensberger

Melissa Spicer

Lucas Carter, Director

Absent:

Karrie McCay

**Minutes** After a motion by Cheri and a second by Beverly, the minutes of the regular session held on July 24, 2023 were unanimously approved.

**Claims** After a motion by Beverly and a second by Jane, the claims were unanimously approved.

**Financial Report** After a motion by Beverly and a second by Alyssa, the Financial Report was unanimously approved.

**Circulation Report** See attachment.

**Librarian's Report** Window washing took place. Lucas applied for a grant with the Marshall County Community Foundation to address the flower bed area. Info Express has switched couriers and there have been some problems with receiving patron's ILL requests. The library's ILL SRCS system has still not been resolved due to issues with ENA. Lucas attended a Zoom webinar for new library directors.

**Old Business**

1. Long Range Plan Updates: Surveys are out. Lucas is starting the long range plan template with a goal to be finished by the end of November.
2. LTC Grant Update: The focus of the grant has shifted to the Children's Department. The grant money was spent on an interactive table, audio books and Wonderbooks.
3. 2024 Budget Update

- a. Investments: \$100,000 was invested in a 60 day CD at 5.36%.
- b. End of the Year Rainy Day Transfer: We need to transfer at least \$2, 680 into the Rainy Day fund before the end of the year. It was suggested that we transfer \$3,000. The resolution will be voted on at the next meeting.
- c. Budget Proposal Approval: Lucas presented the board with two budget proposals. Budget #1 was a typical budget, while Budget #2 included a line for an Assistant Director salary. Budget #2 allows the Assistant Director position to be an option for 2024. After a motion by Cheri and a second by Alyssa, it was unanimously approved to approve Budget #2.

### **New Business**

1. ISL Consortium for Public Library Internet Access Resolution: After a motion by Jane and a second by Melissa, it was unanimously approved to pass the ISL Consortium for Public Library Internet Access Resolution.
2. Blind/Shade Installment Updates: Midwest Blind and Shade quoted \$11,637 to install roller shades in the entire library and \$5,000 for just the upstairs. After a motion from Beverly and a second from Cheri it was unanimously approved to pass a resolution to move \$3,000 from 3.61 Repairs & Maintenance - Equipment to 4.21 Furniture & Equipment to fund blinds for the upstairs of the library.
3. September Board Meeting: After a motion by Cheri and a second by Beverly, it was unanimously approved to hold the next board meeting on September 11, 2023. The public hearing for the 2024 budget will be held at 4:30 PM and the regular meeting will be at 5:00 PM.

**Adjournment** The meeting stood adjourned at 6:20 PM.

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Melissa Spicer, Secretary