

**Argos Public Library
Board of Trustees Regular Meeting
Monday, February 19, 2024
5:00 PM**

The regular meeting of the Argos Public Library Board of Trustees was held on Monday, February 19, 2024 at the library. Notice had been given to all members of the Board and the Public in accordance with I.C. 5-14-1.5 and the rules of the board.

At 5:00 PM, President Melissa Spicer called the meeting to order.

Those present were:

Cheri Hoffer
Maria Jane Horvath
Karrie McCay
Alyssa Overmyer
Ron Rensberger
Melissa Spicer
Lucas Carter, Director

Absent:

Acknowledgement of Guests No guests were in attendance.

Minutes There was a correction to the January Minutes. Any mention of Rob in the minutes should have been Ron, due to a clerical error. Ron made a motion to accept the January Minutes with the correction, and a second by Cheri. The minutes with the correction was unanimously approved.

Claims There were a few questions regarding the claims. The amount to the town clerk is about average. Lucas paid for stamps for the library. The large amazon claim was for the new computers. After a motion by Cheri and a second by Jane, the claims were unanimously approved.

Financial Report Lucas invested \$60,000. After a motion by Ron and a second by Karrie, the Financial Report was unanimously approved.

Circulation Report See attachment. Reference Services has been added and includes helping patrons with any information such as research, printing, tech issues. State would like for this to be tracked.

Librarian's Report River Watson from the Recycle Depot offered a program for the children.

The Annual Report as well as the Financial Report has been submitted.

The new backup trust server has been installed. It needed to be upgraded for storage.

APL will be at Preschool and Kindergarten Round up in March

Old Business

1. Full Time Programming Position-Has been accepted. The position will begin June 3, 2024.
2. Lucas will look into updating the schooling policy.
3. Staff Update: Interviews will begin and Lucas is looking to hire 2 new part time staff members.
4. Board of Trustees: Letter has been sent to the school board to approve the 2 new members. Amiee Stone will replace Beverly and Elizabeth Enders will replace Cheri at the end of her term.

New Business

1. A couple of investments have been made at 5.35%. \$60,000 for 60 days will return approximately \$500 and \$130,000 for 120 days will return approximately \$2,300.
2. Ron was able to fix the file cabinet that was possibly going to be removed.
3. We have 3 different proposals for the new website. Digital Hill with a startup cost of \$7,485 and annual costs of \$2,100. Mile Up Marketing with a startup cost of \$6,250 and annual costs of \$300. And Streamline with a startup of \$500 to \$1,500 and annual costs of \$3,240.
We are looking into upgrading the website because on the Long Range Plan we stated we wanted to adapt to the changing digital world. This will also make the website ADA Compliant. We are currently using GoDaddy with a yearly cost of \$300 but has limited capabilities. Mile Up Marketing is the recommended company to use. Lucas will ask for a contract from Mile Up Marketing to be discussed at the next meeting.
4. Other Business: Possibility of a capital project. Looking at moving the YA area into the conference area and making a small meeting room in the current YA area. Nothing has been decided and will continue this discussion.

Adjournment The meeting was adjourned at 6:07 PM.

Karrie McCay, Secretary