

Argos Public Library
Board of Trustees Regular Meeting
Monday, March 18, 2024
5:00 PM

The regular meeting of the Argos Public Library Board of Trustees was held on Monday, March 18, 2024 at the library. Notice had been given to all members of the Board and the Public in accordance with I.C. 5-14-1.5 and the rules of the board.

At 5:00 PM, President Melissa Spicer called the meeting to order.

Those present were:

Cheri Hoffer

Karrie McCay

Ron Rensberger

Melissa Spicer

Amee Stone

Lucas Carter, Director

Absent:

Maria Jane Horvath

Alyssa Overmyer

Acknowledgement of Guests No guests were in attendance.

Minutes Ron made a motion to accept the February Minutes with and a second by Cheri. The minutes were unanimously approved.

Claims The claim for Lisa Bemish was the canvas painting program and paid \$15 per person. After a motion by Cheri and a second by Amee, the claims were unanimously approved.

Financial Report Investments are doing well and we are waiting for the maturity date. After a motion by Ron and a second by Amee, the Financial Report was unanimously approved.

Circulation Report See attachment.

Librarian's Report Programming is going well. Annual reports are completed. The bond policies have been sent to the recorder's office as well as Amee's certificate of appointment.

Old Business

1. Staff Update-Two new staff have been hired, Kristin "Rion" Winn and Karen Everdon. Cheri made a motion to approve the new hires at \$11/hour and \$13/hour with a second by Amee. The new hires were unanimously approved.

2. Board of Trustees Update- Ameer Stone has been appointed as of March 1, 2023 and Elizabeth Endres will begin April 1, 2024.
3. New Website Contract-Mile Up Marketing with a \$6,000 start up fee and \$300 for annual fee. They will start the website as soon as they receive the first installment. There are 5 phases to completion. Cheri made a motion to sign the contract with Mile Up Marketing to start the new website design and with a second by Ron. The motion was unanimously approved.

New Business

1. Personnel Policy Revision- There policy for "Classes" have been updated. Ron made a motion to accept the policy as presented and with a second by Ameer. The policy revision was unanimously approved.
2. Operation Round Up- Lucas applied for a grant for \$2,500 to help with the flower garden.
3. Board Binders-Lucas updated the boards binders with the current information.
4. Little Free Library- This needs updating. Lucas will contact Dale Hall to see if he would be willing to fix up.
5. Outside Awning-They do not work currently and Lucas has been cleaning bird's nests multiple times a week. What can we do?
6. Other Business- ServePro has an Emergency Readiness Program they would like to offer. There is no cost. It is for water damage cleanup. The Follet contact is up for renewal in May. We have not been able to use it for a year because of issues and have not been able to fix it. Lucas is looking into other possible online catalog options.

Adjournment The meeting was adjourned at 6:15 PM.

Karrie McCay, Secretary