

**Argos Public Library**  
**Board of Trustees Special Budget Meeting**  
**Monday, October 16, 2023**  
**4:30 PM**

The special budget meeting of the Argos Public Library Board of Trustees was held on Monday, October 16, 2023 at the library. Notice had been given to all members of the Board and the Public in accordance with I.C. 5-14-1.5 and the rules of the board.

At 4:38 PM, President Ron Rensberger called the meeting to order.

Those present were:

Beverly Barrett

Maria Jane Horvath

Alyssa Overmyer

Ron Rensberger

Melissa Spicer

Lucas Carter, Director

Absent:

Cheri Hoffer

Karrie McCay

**Budget Adoption** After a motion by Beverly and a second by Melissa, the 2024 Budget was unanimously approved.

**Adjournment** The meeting was adjourned at 4:42 PM.

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Melissa Spicer, Secretary

**Monday, October 16, 2023**  
**5:00 PM**

The regular meeting of the Argos Public Library Board of Trustees was held on Monday, October 16, 2023 at the library. Notice had been given to all members of the Board and the Public in accordance with I.C. 5-14-1.5 and the rules of the board.

At 5:00 PM, President Ron Rensberger called the meeting to order.

Those present were:

Beverly Barrett

Maria Jane Horvath

Alyssa Overmyer

Ron Rensberger

Melissa Spicer

Lucas Carter, Director

Absent:

Cheri Hoffer

Karrie McCay

**Acknowledgement of Guests** No guests were in attendance.

**Minutes** After a motion by Beverly and a second by Alyssa, the minutes of September 11, 2023 were unanimously approved.

**Claims** After a motion by Jane and a second by Alyssa, the claims were unanimously approved.

**Financial Report** After a motion by Alyssa and a second by Jane, the Financial Report was unanimously approved.

**Circulation Report** See attachment. Audiobooks and Teen Space were added to the Circulation Report.

**Librarian's Report** A staff meeting was held on September 26th. A \$200 donation was received from SOAR - Steelworkers Organization of Active Retirees. They have been using our meeting room for their monthly meetings. A \$75 donation was made to the Marshall County Reading Council for their Fall Fun Run. The Play Table has arrived. The grant request from the Marshall County Community Foundation was denied. A clean up of the Follett system was undertaken and 472 patrons who had been inactive for at least three years were deleted.

**Old Business**

1. Investment Updates: \$881.10 was made off of the \$100,000 CD that matured on October 10, 2023. No new investments will be made until at least January.

2. Long Range Plan Updates: Lucas is busy working on the plan and he hopes to have it completed by the end of November.

### **New Business**

1. Disposal of Assets 328A & 425: After a motion by Jane and a second by Alyssa, it was unanimously approved to dispose of a monitor and a modem that were no longer working.
2. Disposal of Computer Desk: After a motion by Melissa and a second by Alyssa, it was unanimously approved to dispose of an old computer desk. The desk did not have an asset sticker.
3. Digitized Minutes: A question was asked about when minutes would need to be digitized. Lucas is going to find out when that will need to take place.
4. Staff Book Recommendations: Beverly shared how much she liked seeing the brochure with staff book recommendations. There are plans to update the brochure every few months.
5. Staff: A question was asked about Judy's hours. She has picked up some extra hours filling in for absences and relabeling the children's books.

**Adjournment** The meeting was adjourned at 5:25 PM.

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Melissa Spicer, Secretary