

# ARGOS PUBLIC LIBRARY

142 N Michigan Street, Argos, IN 46501

Telephone/Fax: 574-892-5818

[www.argos.lib.in.us](http://www.argos.lib.in.us)

## DVD POLICY

**REQUIREMENTS:** To check out movies from the Argos Public Library (APL), a patron (adult or minor) must have a valid APL card. Movies rated G, PG or PG-13 may be checked out by children or adults. In no case will a child under the age of 18 be allowed to check out movies with an R rating. For children under the age of 18, permission of a parent or guardian is necessary, in writing, on the APL approved form, in order to check out any movie in the rating system as defined above.

**LOAN PERIOD:** Three movies may be checked out per library card for a period of three days each. Movies checked out on Friday are due on Monday, and movies checked out on Saturday are also due Monday. RENEWALS are for three days and for one renewal period only.

**FINES:** A late fee of \$.50 per day per movie will be charged according to the schedule above. Failure to return a carrying case or damage to a carrying case is \$2.00 per case.

**DROP BOX:** Movies may be placed in the Drop Box located on the south side of the main front door. All materials placed in drop boxes after closing date on the due date will be checked in on the next business day of the library. Items placed in the drop box after library hours on the due date will not be charged a fine for that one day.

**LOST OR DAMAGED MOVIE:** The borrowing patron will be charged the list cost for movie replacement plus postage (if applicable) plus a \$3.00 processing fee.

**CARE AND HANDLING:** Keep movies away from heat and moisture. Use the movie only when it is at room temperature. Keep movie away from magnetic fields (top of television, near stereo speaker, etc), which can cause distortion or partial erasure. Never touch the playing surface of the DVD.

**USE RESTRICTIONS: HOME USE ONLY.** APL is not responsible for patron violation of the copyright law. DVDs are protected by the Federal Copyright Law and are restricted to HOME USE ONLY unless otherwise specified. The borrower is advised that showings in other places or locations are considered public performance and such use may result in legal action against the user. MOVIES MAY NOT BE TELEVISED, SHOWN WHERE ADMISSION IS CHARGED OR DONATIONS ARE ACCEPTED, AND CANNOT BE DUPLICATED, COPIED AND/OR TRANSFERRED TO FILM OR DISC.

Approved: 10-15-2001; revised: 11-15-2010; Reviewed with changes, March 18, 2013. Reviewed with changes 3/16/2015; Reviewed with no changes 2/15/2016. Reviewed with changes 3/19/2018: approved 4/16/2018.