

HPCA Board of Directors FACEBOOK
July 15, 2022 @ 6:00 PM

1. Meeting is called to order
Pledge of allegiance and moment of silence

2. Roll Call

Chairman	Michael Chlebowski
Vice Chairman	Debbie Thompson
Corp. Secty	Keith Harmon
Fin Secty	Brad Graham
Treasurer	Tracey McVeigh
Roads	David C. Blakely Jr.
Bldg/Grounds	Jeff Williams
Lakes	Bill Minnick
Communications	Barbara Groff

3. Approval of Minutes from previous meeting
(last held June 17, 2022)

Membership in attendance included: [17](#)

David V. Kittner, Carol Minnick, Jeff McVeigh, Kathy Papciak, Thad Papciak, Isabel Sierra, Grace Fugarino, Geoff Mosebach, Jessica Knabb, Wilson Mckinley, John, Bean, Dennis Alonzo, Pat Bach, Gary & Pat Facchiano, Cheryl Mahmde, John Dewald

vote and approval

***Motion made to accept Previous Meeting Minutes made by Jeff Williams.
Seconded by Brad Graham. All were in favor and the motion was carried.***

4. Reports of:

Chairman- MICHAEL CHLEBOWSKI

Appointments to the Board of Directors

Michael Chlebowski invited Tracey McVeigh to join the Board of Directors as Treasurer. **She** accepted.

Michael Chlebowski invited Keith Harmon to join the Board of Directors as Corporate Secretary. **He** accepted.

Acknowledgements:

Michael Chlebowski extended appreciation to the following individuals for various contributions.

Thank you to **Jessica Knabb & Geoffrey Mosebach. Debbie Thompson Pat Bach, Brad Graham, (for conducting ATV and other research), Debbie Thompson, Brad Graham, Jeff Williams, and six paid workers, and everyone who assisted at the Annual 4th of July Picnic, Jim Brett, John Nemo, & Dave Blakley (for helping Jeff Williams return the picnic tables to Holiday Lake following the picnic, Barbara Groff (for her work on the new HPCA Website and the newsletter, Brad Graham for maintaining the flower bed at the entrance, Ray Kenny for welding the boat racks at both lakes**

Thank you to everyone who helped to make the 4th of July Picnic so successful!

Confidentiality Agreement

All Board Members requested to sign this document this evening.

Gate Status

A total of **2050** Cards, Fobs, and Transponders have been processed to date.

vote and approval

Motion made to accept Chairman's Report by Jeff Williams. Seconded by Brad Graham. All were in favor and the motion was carried.

Vice Chair (Security)- DEBBIE THOMPSON

Police Report (RECEIVED 7/13/22)

HOLIDAY POCONO CALLS FOR SERVICE JUN/JUL22

Residents are reminded that you are the Police Department's eyes and ears of the community. If you see or hear something suspicious, please call 911, when it is happening. All calls will be kept confidential.

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06/19/2022 14:10

Damage to the gate reported under investigation.

06/21/2022 21:58

Suspicious male walking in the area of Holiday Dr. Officer patrolled the area and was unable to locate the male.

06/27/2022 13:35

Welfare check on a male on Tanglewood. Checked the male and he was OK.

07/01/2022 21:38

Report of loud music on Holiday Dr When officer arrived, he heard no loud music coming from the residence.

07/01/2022 21:54

Report of an intoxicated male at the beach area. Officers arrived and convinced the male to go home with his wife. Citation issued.

07/06/2022 10:16

Report of a runaway juvenile on Big Pine. Juvenile was later located at front gate.

Motion made to accept the Kidder Township Police Report by Brad Graham. Seconded by Jeff Williams. All were in favor and the motion was carried.

vote and approval

Motion made to accept the Vice-Chairman's Report by Brad Graham. Seconded by Jeff Williams. All were in favor and the motion was carried.

(Corporate) Secretary- KEITH HARMON

vote and approval

Motion made to accept the Corporate Secretary's Report by Deb Thompson. Seconded by Brad Graham. All were in favor and the motion was carried.

Financial Secretary- BRAD GRAHAM

Contingency Fund:

7 CD's totaling \$ 88,538.89

2022 ASSESSMENTS

2022 Assessments totaling \$250,304.17 were received and deposited to the HPCA Savings Account as of 6/30/22.

vote and approval

Motion made to accept the Financial Secretary's Report by Jeff Williams. Seconded by Deb Thompson. All were in favor and the motion was carried.

Treasurer- TRACEY MCVEIGH

Motion to pay the vendors for all bills reviewed and approved for payment.

vote and approval

*Motion made to pay the Vendors by Jeff Williams. Seconded by Brad Graham.
All were in favor and the motion was carried.*

**TREASURER'S
REPORT**

Regular Checking Account:

		<u>Current Period</u>	<u>Year-to-Date</u>
Beginning Balance	\$	17,735.75	
Deposits:	\$	20,000.00	\$ 117,156.00
Expenses:	\$	(12,021.44)	\$ (100,731.58)
		\$	
Payroll:	\$	(5,338.88)	\$ (29,639.75)
Ending Balance:	\$	20,375.43	

Children's/Events Savings:

		<u>Current Period</u>	<u>Year-to-Date</u>
CHILDRENS Beginning Balance	\$	643.11	
EVENTS Beginning Balance	\$	6,320.40	
Interest:	\$	0.87	
Deposits:	\$	0.00	
Expenses:	\$	0.00	
Ending Balance:	\$	6,964.38	

Capital Improvements Savings:

		<u>Current Period</u>	<u>Year-to-Date</u>
Beginning Balance	\$	25,300.51	
Interest:	\$	0.00	\$ 5.36
Deposits-Transfer Fees:	\$	0.00	\$ 5,737.50
Transfer to checking	\$	0.00	\$ (97.50)
Expenses:	\$	0.00	\$ (2.00)
Ending Balance:	\$	25,300.51	

Environmental Savings:

		<u>Current Period</u>	<u>Year-to-Date</u>
Beginning Balance	\$	61,588.14	
Interest:	\$	5.06	\$ 31.68
Deposits-Transfer Fees:	\$	0.00	\$ -
Transfer to Checking	\$	0.00	\$ (4,850.00)
Ending Balance:	\$	61,593.20	

Petty Cash Fund

Beginning Balance	\$	500.00
Total Receipts:	\$	0.00
Balance in Petty Cash	\$	500.00
Replenishment Check #	\$	0.00
Balance	\$	500.00

vote and approval

Motion made to accept the Treasurer's Report by Jeff Williams. Seconded by Bill Minnick. All were in favor and the motion was carried.

Director of Roads- David C. Blakely Jr.

vote and approval

Motion made to accept the Road Director's Report by Debbie Thompson. Seconded by Brad Graham. All were in favor and the motion was carried.

Director of Buildings and Grounds- JEFF WILLIAMS

vote and approval

Motion made to accept the Building & Grounds Director's Report by Brad Graham. Seconded by Bill Minnick. All were in favor and the motion was carried.

Director of Lakes- BILL MINNICK

vote and approval

Motion made to accept the Lake Director's Report by Brad Graham. Seconded by Jeff Williams. All were in favor and the motion was carried.

Director of Communications- Barbara E. Groff

i. Newsletter-

Being revised submission due today. There will be advertisements listed.
Next Newsletter due to Membership in **AUG/SEP22**.

ii. HPCA Community Information Facebook Page-

To become a member of the current page, you must answer all 3 questions and agree to the rules. If you have not done so, moving forward, you will not be able to post or comment.

iii. General Membership Meeting-

There are three (3) Candidate slots are open for the **2022-2023** calendar year.

Debbie Thompson	Eligible for a 2 nd term
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Vacant	<i>Appointed to fill vacancy by Michele Bielarski</i>
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Jeff Williams	Ineligible for another term
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vote and approval

Motion made to accept the Communications Director's Report by Jeff Williams Seconded by Brad Graham. All were in favor and the motion was carried.

Unfinished (Old) Business

vote and approval

Motion made to accept the Old Business Report by Deb Thompson. Seconded by Tracey McVeigh. All were in favor and the motion was carried.

New Business

Correspondence-

Upcoming Events:

The following are the 2022 Events that have been approved:

JULY 16 th	Dog Days
AUG 27 th	PAINT & SIP (Community Garden Fundraiser)
SEP 4 TH	CHICKEN & RIBS
OCT 29 TH	TRICK OR TREAT (At Residents individual homes)
DEC 17 TH	ANNUAL KIDS CHRISTMAS PARTY @ Clubhouse

** Please note that there is a Family Bingo and a Yard Sale that still need to be scheduled and those dates will be forthcoming.

Office News:

T-Shirts and Hoodies are for sale in the Office.

YOUTH T-SHIRT	\$10.00
ADULT T-SHIRT	\$15.00
YOUTH HOODIE	\$20.00
(SIZES SMALL TO XL)	
ADULT HOODIE	\$25.00
ADULT HOODIE	\$30.00
(2XL & BIGGER)	
EMBROIDERED HATS	\$20.00
HPCA MUGS	\$ 5.00

Facility Rentals: Clubhouse Rental \$200.00 Pavilion Rental \$100.00

07/30/22 Placid Lake Pavilion from 12:00 Noon to 4:30 pm

08/13/22 Placid Lake Pavilion from 10:00 am to 3:00 pm

09/03/22 Clubhouse from 11:00 am until 6:00 pm (***WITH A 2 HOUR OPENING OF GATE FROM 1:30 TO 3:30***)

vote and approval

Motion made to accept the New Business Report by Jeff Williams. Seconded by Tracey McVeigh. All were in favor and the motion was carried.

Questions from the Floor

Members in attendance who posed questions but no motions:

Grace Fugarino

Adjournment

Motion made to adjourn the Meeting by Brad Graham. Dave Blakely seconded and the motion was carried.

Michael Chlebowsky, Chairman

Debbie Thompson, Vice Chairman

Date

Date