

Kidder Township - Code Enforcement
State Route 1003, P.O. Box 576
Lake Harmony, PA 18624
Phone: (570) 722-8179 Fax: (570) 722-5636
Website: www.kiddertownship.org

TREE PRESERVATION ORDINANCE PERMIT APPLICATION

Date submitted: _____ Owner Occupied?: _____ Yes _____ No

The undersigned owner of the property at _____
(service address)

applies for a permit to: Prune (#) _____ Remove(#) _____ Tree(s) as described below:

Tree No.	Species Name	Trunk Diameter	Back Yard	Front Yard	Side Yard	Prune	Remove	Briefly state reason or comments Attach additional sheets as necessary

PRUNING applications will be approved to comply with ANSI A-300 Pruning Standards. Please submit a copy of the work proposal demonstrating compliance.

REMOVAL applications shall clearly reference visible conditions that a tree is dead, dying or structurally unsound; or contain a sufficient report from a qualified tree specialist that clearly shows the tree is dead, dying or structurally unsound condition; or reasonable work planned on the property will cause the tree to die or become structurally unsound.

» **TREE REMOVAL** applications shall include a replanting plan or sketch submittal «

Name of company who will perform the work: _____

Company Phone No.: (_____) _____ PA Registration No.: _____

I have read the criteria for approving permits. I agree to comply with the provisions of Kidder Township Chapter 159, and the conditions of this permit. I agree to allow the Township's representative access to the property to inspect the trees listed on this permit application and the trees and replacement trees listed in the conditions on the approved permit.

Application will be inspected within ten (10) working days. Determination will be made after inspection. Permit will be mailed to property owner unless otherwise specified.

_____ Property Owner Print Name

_____ Property Owner Signature

(_____) _____ Mailing Address _____ Zip Code _____
 Daytime Phone No. _____

Applicants, please do not write below this line

Submit Checklist

- | | |
|---|---|
| <input type="checkbox"/> Removal Reason Meets Criteria
<input type="checkbox"/> Contractor Listed
<input type="checkbox"/> Replanting Plan Location, Size & Type
<input type="checkbox"/> All Property Owner's Signatures
<input type="checkbox"/> Supporting Report of Documentation | <input type="checkbox"/> Clear Location of Trees - Description, Map or Photo
<input type="checkbox"/> **Certificate of Insurance. Your permit will be denied without a Certificate of Insurance.
<input type="checkbox"/> Photos
<input type="checkbox"/> Pruning work to ANS A-3001
<input type="checkbox"/> Arborist or Contractors Report |
|---|---|

Tree Company Work Proposal

Building Permit (if construction related)

HOW TO OBTAIN A PERMIT FOR THE PRUNING OR REMOVAL OF A PROTECTED TREE

Kidder Township's Tree Preservation Ordinance (Chapter 159), protects trees growing on private property. Trees are protected and cannot be pruned or removed without first obtaining a permit from the Kidder Township Code Enforcement Office. **There is no fee for this permit at this time.**

Application Submittal

The appropriate documentation from your site-specific needs must accompany your application. The bottom of the permit application page contains a checklist which helps to compile all the necessary information and will be completed after the application is submitted. Incomplete applications will not be processed and will be returned to the applicant.

Trees are inspected to confirm the trees meet the criteria for removal or the proposed work meets the industry pruning standards. The ordinance is in place to help protect and maintain a viable forest for the benefit of the entire community. The Township's role is to review, confirm conditions and make a finding based on the information provided. It is not the Township's role to help you demonstrate the need for removal.

Tree Removal

In order to approve a removal permit for a protected tree, staff must make a finding that the tree meets the criteria for removal. This finding is then documented in the permit file. Replanting a tree is typically a condition for an approval removal permit. Replacement trees are based on the value of the existing tree as verified by Township staff. A re-planting plan shall accompany each removal permit application and become part of the conditions of the permit.

The criteria for approving a tree for removal are based on the condition of the tree. If the need for removal is not visually obvious, an arborist's report demonstrating the need must be included with the application. Staff must be able to find the tree to be:

1. Dead
2. Dying
3. Structurally unsound
4. Reasonable site work will cause the tree to die or become structurally unsound
5. Trees which constitute a threat to life or property

Tree Pruning

In order to approve a pruning permit for a protected tree, staff must find that the proposed pruning meets accepted industry standards. The Arboriculture industry standard applied for pruning is the American National Standards Institute (ANSI) A-300 Pruning Standards. Please include a copy of the pruning work proposal with the application. Prices may be omitted.

Emergency situations

Emergency tree removal/pruning situations also require a permit. An after-the-fact permit application will need to be submitted by the property owner with documentation of the emergency situation. A replanting condition will typically be included for emergency tree removal permits.

Tree Planting Plan

One of the primary reasons tree removal permits are approved is that the tree was growing in an incompatible location. Tree replacement should occur in an appropriate plan on the property and not necessarily in the same location from which the permitted tree was removed. Prior to receiving approval of a tree removal permit, a sketch or plan must be submitted that shows the intended location and species of the replacement tree. The condition for the size of the replacement tree will be based on the approved value of the tree being removed.