TIMBERWOOD ON THE PARK

REQUEST FOR ARCHITECTURAL CHANGE

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE #: HOME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you reviewed the Declaration of Covenants and Rules & Regulations as they pertain to your proposed improvements?

\_\_\_\_\_\_\_\_\_\_\_YES \_\_\_\_\_\_\_\_\_\_\_NO

You understand that if required, it is the homeowner’s responsibility to get permits and approvals as needed from Montgomery County.

\_\_\_\_\_\_\_\_\_\_\_YES \_\_\_\_\_\_\_\_\_\_\_NO

The homeowner assumes responsibility for any encroachment onto adjacent properties (including HOA maintained common areas), surveying, building permits, engineering, grading/drainage, or any other areas requiring professional or technical advice or approval.

TYPE OF MODIFICATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(DESCRIPTION) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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IMPORTANT – Please attach supplemental information about your proposed project, as applicable, to include:

\* COLOR (SAMPLE) \* MATERIAL (SAMPLE) \* DIMENSIONS

\* DESIGN \* DRAWINGS \* PHOTOGRAPHS \* LOCATION

\*PLAT \*CONTRACTOR NAME \* BUILDING PERMIT

ESTIMATED START DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ESTIMATED COMPLETION DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Timberwood on the Park Architectural Maintenance Committee may request additional information that will better enable us to make a decision on your request. When a completed form with all required information is received, the review process will begin. The Architectural Maintenance Committee will render a decision within 30 days.

Please submit your requests to:

Mike Coburn

Allied Realty Corp.

7605 Arlington Road Suite 100

Bethesda, MD 20814

or via email to mcoburn@alliedrealtycorp.com.

You will receive written notification of the Architectural Maintenance Committee’s Decision.

SIGNATURE(S): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FOR OFFICE USE ONLY:

ACTION:

APPROVED \_\_\_\_\_\_\_\_\_\_\_ DISAPPROVED \_\_\_\_\_\_\_\_\_\_\_

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REASON FOR DISAPPROVAL (if required)

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