***TIMBERWOOD ON THE PARK, Inc.***

**BOARD OF DIRECTORS MEETING**

**Minutes 2/23/21 7:30 PM**

**Via Zoom**

1. The meeting was called to order at 7:44. Those present were: Karen Whitham, Joe Gramann, Lori Blackman, Members of the Board; Thomas McCabe & Leslie Bilchick Members of the community and Mike Coburn, Community Manager.
2. The Board of Directors Meeting was scheduled and notices were posted on the community web pager with instructions on how to attend via Zoom.
3. Thomas McCabe made a presentation and request of the Board to address an erosion problem behind his home and the entire row of homes at 10733 Lester Street. At the direction of the Board, Coburn will consult with landscape contractors to explore remediative actions. It was noted that such work might need to be done in the Spring.
4. The minutes from the January 26, 2021 Board of Directors meeting were approved.
5. Management reported that the assets of the Association as of 1/31/21 were $75,319.65. Coburn reported that the snow removal costs to date were $5,735 against an annual budget of $7,000.00. 25 Members have availed themselves of the 10% discount by prepaying the entire year’s assessment by the end of February.
6. The Board requested that a meeting be set up to walk the property with the arborist to determine if maintenance pruning is recommended. Coburn further reported that he had put Timberwood on the Park of the waiting list for the Montgomery County free shade tree planting and he committed to follow up on where the Association stands on the list.
7. The Board identified May 21-24 as “Dumpster Days” and directed Coburn to make arrangements with the contractor. The Board also discussed the possibility of having a contractor come to the community to shred Members unwanted documents. Coburn will investigate the costs.
8. The next meeting of the Board of Directors will be via Zoom on 3/23//21.
9. The meeting adjourned at 8:40.

These minutes were prepared by Mike Coburn and submitted to the Board of Directors.