***TIMBERWOOD ON THE PARK, Inc.***

**BOARD OF DIRECTORS MEETING**

**Minutes 3/23/21 7:30 PM**

**Via Zoom**

1. The meeting was called to order at 7:36. Those present were: Karen Whitham, Joe Gramann, Lori Blackman, Lerea Law Members of the Board; Thomas McCabe Andrew, Kreisberg, Bert Barganza, Kristin Darling Members of the community and Mike Coburn, Community Manager.
2. The Board of Directors Meeting was scheduled and notices were posted on the community web pager with instructions on how to attend via Zoom.
3. In open forum, Andrew Kreisberg reported that he had completed extensive improvements to the exterior of his home and in a joint effort with his neighbor. He asked if the Architectural Committee could, during its annual inspections, examine the manner in which owners directed the rain water from the gutters and downspout and to encourage owners to extend the water outside of the fenced yards so as to diminish the flow of water through yards. Thomas McCabe re-stated his request of the Board to address an erosion problem behind his home and the entire row of homes at 10733 Lester Street. In furtherance of his request he sent management and the Board information (links) on Montgomery County grants in support of rain gardens. The Board and management will continue to explore all aternatives to solving the problem. Mr. McCabe was assured that he would be invited to attend site meetings with contractors/consultants.
4. The minutes from the February 23, 2021 Board of Directors meeting were approved.
5. Management reported that the assets of the Association as of 2/28/21 were $77,939.19 Coburn reported that the Association was operating within budget annually but that the figure for snow removal costs to date was high but within the annual budget. He reported that 25 Members have availed themselves of the 10% discount by prepaying the entire year’s assessment by the end of February. This will result in a reduction of annual revenue by $500.00. **The Board of Directors passed Policy Resolution No. 2021-1 unanimously.** The resolution allows the Association to accelerate the assessments for the then current year in filing liens.
6. It was reported that the president and community manager walked the property with the arborist and we are awaiting a proposal for tree trimming.
7. The Board identified April 15 as day architectural inspections will be made throughout the community. During the inspections, sidewalks to be scheduled for replacement this year will be identified.
8. Coburn will report to the Board the potential costs involved in having either the county or commercial company come to Timberwood to shred documents for residents.
9. The next meeting of the Board of Directors will be via Zoom on 4/2721.
10. The meeting adjourned at 8:20.

These minutes were prepared by Mike Coburn and submitted to the Board of Directors.