***TIMBERWOOD ON THE PARK, Inc.***

**BOARD OF DIRECTORS MEETING**

**Minutes 4/22/20 7:30 PM**

**Via Zoom**

1. The meeting was called to order at 7:31. Those present were: Karen Whitham, Lerea Law, Laurie Blackman and Joe Gramann Members of the Board and Mike Coburn, Community Manager.
2. Andrew Kreisberg of 10738 Lester Street was also present.
3. The Board of Directors Meeting was scheduled and notices were posted in the community with instructions on how to attend via Zoom.
4. Minutes from the February 26, 2020 Board of Directors meeting were approved as submitted.
5. Timberwood on the Park’s financial report was conveyed earlier to the Board of Directors and the Board elected to move into “closed session” at the end of the meeting.
6. Andrew Kriesberg, the Board designated lead person in developing the Timberwood on the Park webpage, reported that the webpage could go live on the approval by the Board. The Board decided that an affirmative statement should be posted on the webpage asking Members who believe that they will have difficulty with payment of their assessments should contact Management. During the discussion, Coburn agreed to inform Kriesberg of the number of email addresses were on file with Management to assist the Board’s effort to obtain everyone’s address.
7. The Board affirmed the August 1st date for the community day. Management was asked to check on the availability of a company to set up a movie to be shown outdoors and to determine if blocking off Lester Street for the late afternoon and early evening would be permitted.
8. Dumpster Day was set for June 5-7 and Management reported that the dumpster had been ordered. Coburn reported that he had checked on getting a smaller dumpster and the difference between the 15 cubic yard and the 30 cubic yard dumpster was $100. Coburn reported that the cost for the 30 c.y. dumpster would be $495. The Board voted to approve the 30 c.y. dumpster.
9. The Board again took under consideration the Repair & Replacement Reserve Report and its recommendation to replace 18% of the sidewalks in the community in 2020. The Report earmarked $8,397.00 for the work. After discussion the Board decided to postpone making a decision till later this year.
10. The Board asked management to forward the proposal to refurbish the “Timberwood on the Park” monument sign reported to be $1,250.00 for further consideration
11. The Board discussed the problem and needs to have residents store their trash containers out of sight except on days of pickup. Director Gramann reported that there was improvement with compliance and the Board asked Management to prepare a notice which could be taped to the containers left out in violation of the rules. Management will deliver the notices to members of the Board..
12. The meeting went into ‘’closed session” to discuss delinquencies and collection policy changes during the current shutdown.
13. The Board of Directors voted that no accounts falling into delinquency during April, May or June would be sent to the attorney for collections during that 90 day period.
14. The meeting was adjourned at 8:56 p.m.

These minutes were prepared by Mike Coburn and submitted to the Board of Directors.