***TIMBERWOOD ON THE PARK, Inc.***

**BOARD OF DIRECTORS MEETING**

**Minutes 4/27/21 7:30 PM**

**Via Zoom**

1. The meeting was called to order at 7:33. Those present were: Karen Whitham, Joe Gramann, Antonio Aragon, Lerea Law Members of the Board; Thomas McCabe Andrew, Kreisberg, Bert Barganza, Kristin Darling Members of the community and Mike Coburn, Community Manager.
2. The Board of Directors Meeting was scheduled and notices were posted on the community web pager with instructions on how to attend via Zoom.
3. **The minutes from the February 23, 2021 Board of Directors meeting were approved unanimously.**
4. Management reported that the assets of the Association as of 2/28/21 were $81,250.65 and the balance of the reserve account was $61,430.50. The Board went into a “closed session” to discuss delinquencies.
5. Coburn informed the Board of a proposal from McCarthy Grounds Maintenance to remediate the erosion issue behind 19727-10729 Lester Street. After much discussion the Board directed Coburn have a surveyor locate the rear property line of those homes; inform the homeowners of the proposed work and confirm in writing from the homeowners permission to correct the erosion issue even if some work encroached onto their respective lots.
6. **The Board approved unanimously a contract in the amount of $1,900.00 with S & P Tree Service to trim trees in the community.**
7. Coburn reported that the Spring architectural inspections were completed with 16 minor violations noted.
8. The Board made the following request of Management:

* Research the Boards ability to fine homeowners for failure to comply with architectural violation notices.
* Draft and mail a flyer on the rules on storing trash containers in the rear of homes.
* Remind landscape contractor to be certain that walk ways are blown clean of grass clippings and to give a proposal to blow/sweep the parking lot of debris.

1. The next meeting of the Board of Directors will be via Zoom on 5/25/21.
2. The meeting adjourned at 8:44.

These minutes were prepared by Mike Coburn and submitted to the Board of Directors.