

NOVONOTE & NOVOPSYCH INFORMATION FOR PARTICIPANTS & CARERS

<p>What is it?</p>	 <p>NovoNote is an automated tool designed to assist with taking meeting/session notes.</p>	 <p>NovoPsych is a secure clinical software used to support assessment, track progress, and assist with reporting using validated assessment tools.</p>
<p>What is the purpose?</p>	<p>The use of an AI enhanced note taker was adopted to enable Evolved Ways to focus more on communication and your support, rather than being distracted by manual note-taking. By changing the way we take notes, we also aim to provide more accurate and detailed documentation of our sessions.</p>	<p>NovoPsych helps Evolved Ways assess and track progress using secure, evidence-based clinical tools. Staff will inform you or your Guardian/ Nominee if and when it may be used.</p>
<p>What does it do and what doesn't it do</p>	<p>NovoNote creates a written summary of meetings/sessions from a transcript that is configured to be deleted within 7 days. This summary informs Evolved Ways file notes. No audio recordings are stored by Evolved Ways.</p>	<p>NovoPsych enables staff to issue online clinical assessments to Participants/ Guardians/ Stakeholders for the purpose of reporting. NovoPsych scores and presents assessment results with clinical interpretation always being performed by Evolved Ways staff.</p>
<p>When will it be used?</p>	<p>NovoNote is typically used during scheduled appointments and will not affect your session. In some cases it may not be used; if so, staff will still make timely and accurate notes of the support provided.</p>	<p>NovoPsych is typically used by practitioners to assess your baseline and track progress over time. In some cases, Support Coordinators may also use it. Assessments are usually scheduled to align with NDIS reporting requirements.</p>
<p>Where is my information saved?</p>	<p>As a registered NDIS provider, we are required to keep accurate notes of our contact with you. This help us serve you better.</p> <ul style="list-style-type: none"> • NovoNote, transcribes scheduled meetings/sessions into a summary that is kept on your participant file. Full transcripts and audio/voice recordings are deleted and do not make up part of your participant file. • NovoPsych, assessment tools and results are stored on your participant file. 	

What about compliance & security?	<p>NovoNote and NovoPsych complies with the Australian Privacy Principles and NovoPsych is designed to support clinicians working under AHPRA and HIPAA regulated practice. NovoPysch adheres to industry encryption and security protocols. NovoNote and NovoPsych operates on a secure server in Australia and your data does not contribute to training AI models.</p>		
How long is my consent valid for?	<p>Consent is provided for the duration of your engagement with Evolved Ways. You have the right to withdraw your consent at any time without impact on the service you receive from Evolved Ways.</p>		
Where can I find more information?	<p>You can access all information about NovoNote and NovoPsych from: https://novopsych.com/</p>		
I have a question, who can I speak to?	<table border="0"> <tr> <td data-bbox="405 675 1189 920"> <p>Evolved Ways is committed to high-quality care. Please ask any staff member if you have questions or concerns about using NovoNote or NovoPsych.</p> <p>Evolved Ways 0493777596 support@evolvedways.com.au</p> </td> <td data-bbox="1189 675 2054 920"> <p>For technical questions or to discuss the information we've provided about NovoNote or NovoPsych, you can contact:</p> <p>NovoNote / NovoPsych 03 7019 4244 info@novopsych.com</p> </td> </tr> </table>	<p>Evolved Ways is committed to high-quality care. Please ask any staff member if you have questions or concerns about using NovoNote or NovoPsych.</p> <p>Evolved Ways 0493777596 support@evolvedways.com.au</p>	<p>For technical questions or to discuss the information we've provided about NovoNote or NovoPsych, you can contact:</p> <p>NovoNote / NovoPsych 03 7019 4244 info@novopsych.com</p>
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