

Del Norte Healthcare District
Board of Directors Meeting

Agendized
Board Packet

Tuesday May 27, 2025

MAY
4/17/2025 – 5/21/2025

4A

DATE	NAME	DESCRIPTION	CK#	AMOUNT
4/21	Pacific Power	3/12/25-4/10/25	10908	3310.64
4/21	DN Senior Center	March 2025 MOW	10909	31007.71
4/22	CCWD	Garden	10910	23.25
4/22	CCWD	3/7/25-4/10/25	10911	368.03
4/30	Frontier	Elevator Line	10912	158.69
4/30	CBH	Inv. 17566	10913	100.00
4/30	DN Scholarship	Scholarship fund	10914	2000.00
4/30	Edward Jones	April Contrib. SEP IRA	10915	440.00
4/30	Doris Hendricks	April Payroll	EFT	1512.37
4/30	Payroll taxes	April payroll taxes	EFT	382.27
4/30	Paychex	Payroll fee	EFT	135.96
5/1	CalPers	May Premium	EFT	3279.80
5/5	Del Norte Amb.	2025 Renewal Doris	10916	50.00
5/5	Clarke Moore	D/V/RX reimbursement	10917	138.00
5/5	DN Office Supply	Inv. 730520	10918	64.35
5/5	First Service	Inv. 4195	10919	700.68
5/7	McMillan & Mayle	April Service	10920	1020.00
5/7	TriCounties Bank	Credit Card	10921	58.00
		Microsoft 43.20		
		Walmart 14.80		
5/7	Ace Hardware	Inv. 38807	10922	6.05
5/7	Shellie Babich	RX reimbursement	10923	150.00
5/12	Charter	5/17/25 due date	EFT	181.25
5/12	Redwood Wrst.	Inv. 253 Emergency Equip.	10924	4985.95
5/20	DN Senior Center	Inv. 0425 Meals on Wheels	10925	21765.61
5/20	DNA	Renewal 2025 Young	10926	50.00
5/20	Pacific Power	4/10/25-5/9/25	10927	3450.85
5/20/2025	Shellie Babich	D/V/RX reimbursement	10928	1589.00
5/20	CCWD	4/11/25-5/12/25	10929	348.02
5/20	CCWD		10930	26.71
5/20	City of CC	Inv. 7162710 Senior Pass.	10931	1600.00
5/20	City of CC	Inv. 7162711 Saturday	10932	225.00
5/21	Doris Hendricks	D/V/RX reimbursement	10933	<u>541.44</u>
Total				79,669.30

**Del Norte Healthcare District
Financial Report**

4b

~~March 31, 2025~~

April 30

ACCOUNT	April 1, 2025	September 30, 2021	April 30, 2025
	Bk./Inv. Acct. Bal.	Note Payable	Bk./Inv. Acct. Bal.
LAIF (Investment Account)	3,750,347.10		3,750,347.10
Tri Counties- Bus. Cking. Acct.	50,264.13		26,601.00
Tri Counties - Money Mkt. (holding) Acct.	55,238.41		287,637.50
Tri Counties- W.C. USDA Auto Pay	0.00	closed acct.	0.00
TOTAL BK./INV. ACCT BALANCES	3,855,849.64	0.00	4,064,585.60

BUDGET CATEGORY INCOME	Anticipated Income	Income Received To Date	Remaining/(Surplus) Anticipated Income
Interest LAIF & bank Accts	120,000.00	116,890.17	3,109.83
Tax Receipts	725,000.00	726,605.47	-1,605.47
Rent (Open Door \$ 10250.00)	123,000.00	112,750.00	10,250.00
DHHS Lease (\$6800.00)	87,720.00	80,410.00	7,310.00
Utility Reimbursement 80%	76,000.00	47,854.31	28,145.69
Insurance Reimbursement Pers-D/V/RX	1,000.00	350.00	650.00
Miscellaneous Income	1,000.00	245.00	755.00
Sub-Total	1,133,720.00	1,085,104.95	48,615.05
TOTAL AVAILABLE RESOURCES	1,133,720.00	1,085,104.95	48,615.05

EXPENDITURES	Annual Budget	Paid to Date	Budget Amt. Available
<i>Personnel Expenses</i>			
Payroll	22,300.00	14,980.70	7,319.30
General Benefits/SSI/EDD/WC	12,000.00	8,163.06	3,836.94
Cal Pers	45,000.00	33,007.52	11,992.48
Dental, Vision, RX	30,000.00	4,472.18	25,527.82
Past Board Health Benefits	15,000.00	3,226.60	11,773.40
TOTAL PERSONNEL EXPENSES	124,300.00	63,850.06	60,449.94
<i>Operating Expenses</i>			
Pacific Power	40,000.00	30,537.81	9,462.19
Blue Star Gas	35,000.00	20,499.22	14,500.78
Crescent City W & S	25,000.00	5,173.19	19,826.81
Telephone & Internet	6,000.00	4,637.85	1,362.15
Office Supplies and Expenses	3,000.00	1,628.04	1,371.96
Training & Education	3,000.00	0.00	3,000.00
Memberships	4,500.00	3,578.00	922.00
TOTAL UTILITIES AND OFFICE EXPENSE	116,500.00	66,054.11	50,445.89
<i>Professional Services Expenses</i>			
Legal	10,000.00	0.00	10,000.00
Accounting	20,000.00	12,883.76	7,116.24
Election Expense	10,000.00	360.00	9,640.00
Other Professional Expenses	5,000.00	1,028.60	3,971.40
Insurance	35,000.00	31,400.00	3,600.00
TOTAL PROFESSIONAL EXPENSE	80,000.00	45,672.36	34,327.64

DEL NORTE HEALTHCARE DISTRICT
MONTHLY FINANCIAL REPORT PAGE 2
30-Apr-25

Budget Category		Paid to Date		Budget Amt. Available
Building Maintenance				
Materials & Supplies		15,000.00	101.32	14,898.68
Grounds Keeping		26,000.00	10,400.00	15,600.00
Maintenance Services		40,000.00	11,959.10	28,040.90
TOTAL BUILDING MAINTENANCE		81,000.00	22,460.42	58,539.58
Contributions				
High School Scholarship (\$500.00 x 4)		2,000.00	2,000.00	0.00
Childcare Scholarship		5,000.00		5,000.00
CR Nursing Scholarship		10,000.00	10,000.00	0.00
Grad Night Safety Program		500.00	500.00	0.00
Sharps Containers		500.00	225.00	275.00
Food Hub Operations		20,000.00		20,000.00
Non-Emergency Transport		20,000.00	3,182.93	16,817.07
Gateway Education		46,000.00	36,714.91	9,285.09
Swim Lessons		41,000.00	7,718.00	33,282.00
Senior Swim Passes		42,000.00	20,750.00	21,250.00
Public Swim Project		13,000.00	5,625.00	7,375.00
TOTAL CONTRIBUTIONS		200,000.00	86,715.84	113,284.16
PROJECTS				
Beachfront Exercise Loop Stations		150,000.00	0.00	150,000.00
Kids Town hard surface		300,000.00	0.00	300,000.00
TOTAL PROJECTS		450,000.00	0.00	450,000.00
NEW PROJECTS				
Local Medical Transportation		10,000.00		10,000.00
Recruitment & Retention		50,000.00		50,000.00
Harvest of the Month		16,000.00	3,409.25	12,590.75
Downtown Divas		3,000.00		3,000.00
Open Door Bus Barn		40,000.00	30,531.96	9,468.04
Little League All Stars		1,500.00		1,500.00
Meals on Wheels Program		250,000.00	228,234.39	21,765.61
Swim Club Equipment		35,300.00		35,300.00
TOTAL NEW PROJECTS		405,800.00	262,175.60	143,624.40
TOTAL OPERATING EXPENSES		1,457,600.00	546,928.39	910,671.61
CAPITAL EXPENSES				
Fixed Assets		0.00		0.00
Building Repairs (DHHS)		35,000.00	34,322.00	678.00
TOTAL CAPITAL EXPENSES		35,000.00	34,322.00	678.00
TOTAL OPERATING & CAPITAL EXPENSES		1,492,600.00	581,250.39	911,349.61
CONTINGENCY FUND		20,000.00	0.00	20,000.00
TOTAL OPERATING EXPENDITURES		1,512,600.00	581,250.39	931,349.61
TOTAL ANTICIPATED INCOME				
MINUS OPERATING EXPENDITURES		1,512,600.00		
SURPLUS MINUS		-378,880.00		

**Minutes of the Regular Board Meeting
Del Norte Healthcare District
April 22, 2025 @ 5:30 p.m.**

Regular Meeting

1. **CALL TO ORDER:** Meeting called to order at 5:30 p.m.
2. **ROLL CALL:**
Present: Directors Caldwell, Young and Chair Pearcey
Excused Absence: Director Babich and Mason
3. **PUBLIC COMMENT:** Alicia Williams: Concerns regarding the C.H.I.P meetings lacking seriousness and wasting time.
4. **CONSENT CALENDAR:**
 - a. Ratification of invoices paid from 3/20/2025 – 4/16/2025
 - b. Approval of financial report for March 2025.

Director Young made a motion to approve the consent calendar. Director Caldwell seconded the motion.
Motion passed 3 - 0
5. **REVIEW/POSSIBLE REVISION AND APPROVAL OF THE MINUTES FROM THE MARCH 25, 2025, MEETING.**

Director Caldwell made a motion to approve March 2025, minutes as written.
Director Young seconded the motion.
Motion passed 3 - 0
6. **COMMUNICATIONS:**
 - a. Open Door: Nothing at this time.
7. **COMMITTEE REPORTS:**
 - A. **BUDGET/FINANCE COMMITTEE:** (Directors Young & Caldwell)

1. Discussion regarding the upcoming 2025 – 2026 Budget.

Director Young is working on the preliminary budget for 2025-2026 and will have it available for the May meeting.

2. Discussion regarding appropriations limits.

Special Counsel Henion researched the appropriations limits and found that the District is not subject to appropriations limits. Special Counsel Henion to send letter to the auditor Terry Krieg regarding this matter.

B. COMMUNITY OUTREACH COMMITTEE: (Chair Pearcey & Director Babich)

1. Discussion/Approval to add “May is National Mental Health Awareness Month” to the website. (Chair Pearcey).

Director Caldwell made a motion to approve adding May is National Mental Health Awareness Month to the District website. Director Young seconded the motion.
Motion passed 3 - 0

C. HEALTHCARE EXPANSION:

1. Community Food Council: (Directors Caldwell and Babich)
Nothing to report.
2. Recruitment and Retention: (Director Caldwell)
Nothing to report.

D. HEALTH PROMOTION:

1. Swimming Programs: (Director Young)
Director Young spoke with the City Manager regarding receiving quarterly reports.
2. Non-emergency Transport: (Director Young)
Director Young has a meeting to speak with Joe Rye regarding local transport on May 2, 2025. At this time there are 2 to 4 persons using the non-emergency transport to Medford area twice weekly for medical specialist. The will be sending an invoice shortly.

8. REPORT OF THE EXECUTIVE SECRETARY: As reported

9. UNFINISHED BUSINESS:

10. NEW BUSINESS:

- a. Ron Cole from Gateway Education: A presentation and update from Ron Cole Regarding the Gateway Education Programs.

Ron informed the Board that 2/3 of the staff have been with the program since they were 9 years old. They are now becoming counselors. Very informative information regarding all the programs.

- b. Discussion/Possible approval to accept the proposal by Katie Wheeler (Bookkeeper) to set-up and up-date the Quick Books program to the on-line version at a rate of \$90.00 per hour.

Director Young made a motion to approve the proposal by Katie Wheeler to set up the quick books program to on-line and not to exceed 2,000.00.
Director Caldwell seconded the motion.
Motion passed 3 - 0

11. INDIVIDUAL DIRECTORS REPORT OF ACTIVITIES:

Director Young has been working with Andre in preparing for the use permits for the food hub.

12. PUBLIC COMMENT FOR ANY CLOSED SESSION ITEMS:

13. ADJOURNMENT TO CLOSED SESSION:

14. RETURN TO OPEN SESSION AND REPORT OF ANY ACTION:

15. ADJOURNMENT: The meeting adjourned at 6.20 p.m.

Minutes prepared and submitted by:

Minutes approved by:

Doris Hendricks, Executive Secretary

Dave Mason, Board Secretary

7a1

MEMORANDUM

TO: Del Norte Healthcare District Board of Directors

FROM: Michael Young, Director (Treasurer)

May 19, 2025

Re: Proposed 2025-2026 Budget

The following is a brief description of the various line items in the proposed 2025-2026 Budget. I will attempt to answer any questions the Board members may have at our May 27 meeting. Please keep in mind that this is a proposed Budget. Changes can be made to add or subtract and to increase or decrease funds budgeted for any item.

INCOME

"Interest income" is estimated based on an average invested fund balance of \$3,000,000 and a 4.0% interest rate. Our present balance is about \$4,000,000 and the present LAIF rate is about 4.2%.

"Property Tax" income is based on the 2024-2025 receipts plus 2%.

"Rent and Lease" incomes are based on our lease agreements with Open Door and the County. County lease agreement needs an upward adjustment. I have increased it 3.8% which is the California Apartment Association considered inflation increase.

"Utility Reimburse" is the Open Door clinic reimbursement of 80% of the utilities for the building they lease. (80% of Lines 19, 20 & 21)

"Insurance Reimbursement" is income received from those eligible to participate in our health insurance programs, but not eligible for coverage by the District.

"Miscellaneous income" is just that and includes, for example, rental of our conference room and unexpected reimbursements.

EXPENDITURES

PERSONNEL

"Payroll and General Benefits" are the salary for the Executive Secretary and payroll related expenses. The benefits include a SEP IRA for the Executive Secretary.

"CalPERS Health" is for health insurance.

"Dental/Vision/Rx" is the possible payments by the District funded program, excluding past Board Members and past employees. We seldom even come close to using the full amount, but this is the upper limit of our liability.

"Past Board Health Benefits" is the District's cost to cover health, dental, vision, etc. for past Board Members and past employees eligible for these benefits.

"Utilities" is the estimated cost of power, propane, water, sewer, telephone, etc. Eighty percent of the utilities for the Open Door building are reimbursed (see Utility Reimburse under Income above).

“Office Supplies” is self-explanatory.

“Training & Education” are funds for attendance by staff or Board Members at conferences or training sessions whether in-person or virtual (webinars).

“Memberships” is for our annual fees for membership in the California Special Districts Association.

PROFESSIONAL SERVICES

“Legal” is an estimate for legal services.

“Accounting” is for our annual audit plus funds to cover other accounting services (e.g. payroll) and special consultations regarding financial reports, etc.

“Election Expense” is a regular line item during election years. There is no election in Fiscal year 2025-2026.

“Other” is for possible other professional services.

“Insurance” is the estimated cost of insurance through the Golden State Risk Management Authority, a multi-agency insurance group.

BUILDING MAINTENANCE

“Maintenance & Supplies” is an estimate for needs this coming year.

“Grounds Keeping” is for maintenance service of the grounds our property.

“Maintenance Services” is for contracted service work required to maintain our buildings.

CONTRIBUTIONS

This entire category covers funds we have allocated to other organizations to carry out programs we have determined promote Healthcare District goals. Many of these we have funded for many years, but some are more recent such as:

Food Hub Operations have been included in several past year Budgets. Those funds have not been used this year. No request for funds has been yet.

Non-Emergency Transport includes half (50%) of the estimated cost to operate bus transportation two days each week to the Grants Pass/ Medford area for medical services. Redwood Coast Transit Agency will provide the other 50% of funding. Billing for Fiscal Year 2025-2026 is expected soon.

Gateway Education has not yet requested funds for continuation of their programs.

Swim Programs which include swim lessons, senior swim passes and public swim) that are proposed to continue. The Swim Lesson amount is a guess based on past experience. The Senior Pass program is based on 80 passes per month at \$50 each pass. The Public swim is based on 52 weeks at \$250 per week.

BUILDING REPAIRS

“Building Repairs” is for major repairs to our buildings. This year I have included funds specifically for a new roof on the DHHS building. The other amounts shown is for possible repairs.

PROJECTS

There were a number of projects for which funds were allocated this fiscal year. Some request were for one-time request for funds, some have been completed and some will need to be carried over to next year. The following is a discussion of several of these projects.

Beachfront Exercise Loop

Two years ago the City requested funding for this project in the amount of \$100,000 and then an additional \$50,000 last year for a total of \$150,000. To date about \$50,000 has been spent. An additional \$50,000 is expected to be spent this coming year and \$50,000 will be held in reserve for fiscal 2026-27.

Kids Town Hard Surface

Two years ago the City requested funding for this project in the amount of \$175,000 and then an additional \$125,000 last year for a total of \$300,000. To date none of these funds have been spent. It is possible that \$50,000 will be needed this coming fiscal year. The remaining \$250,000 will be held in reserve.

“Local Medical Transport” was funded for a program to provide local transportation assistance to get to and from local medical services. It is only recently that a program has been developed with the Redwood Coast Transit Authority. We (RCTA & I) are still working on developing this project, but the basic concept is to use the existing RCTA fixed routes and Dial-a-Ride systems with a discount for Medical related trips. RCTA would be reimbursed for the fare discount by the Healthcare District. We are still developing the details including the cost estimate for our budget.

“Recruit and Retain” was a set aside of funds to be used to support an effort to recruit and/or retain medical professionals in Del Norte County. The funds were not used this year.

“Harvest of the Month” is funding for a project recently presented to the Board. There has not yet been a request for funds in the coming year.

“Open Door Bus Barn” is funding to construct a structure to house the Open Door Clinic mobile vehicles. That project is completed.

Meals on Wheels

Due to loss of funding from the County, the long time senior meals project was expected to be reduced. The Del Norte Senior Center requested, and was granted, funds for the 2024-25 fiscal year for the home delivery meal program in the amount of \$250,000 with no guarantee of future Healthcare District funding. There were to be discussions of future funding of this program. To my knowledge there have not been any such discussions with the Healthcare District.

Program Change

Beginning this year, I recommend that we require regular reports as to the activity/progress of any projects we fund. It seems that we only hear from grantees when they request funds. I

don't want to make this a burden, but it seems that an occasional report (monthly or quarterly) is not too difficult, even if the report says there is nothing to report. Reports frequency can be tailored to the specific project.

Also, I think we should require requests to be made in writing covering the points require in our fund request policy.

SUMMARY

If everything is funded as shown in the enclosed Proposed Preliminary Budget (which does not several projects might be funded) our revenues exceed expenditures by about \$408000 (line 75)..

RESERVE FUNDS

The Budget as presented includes those revenues and expenditures expected in fiscal 2025-2026. There are some projects that will require funds in later years

Our present reserve has about \$4,050,000. The Budget as presented will increase that by about \$408000 giving an estimated June 30, 2026 reserve of \$4,458,000 (line79). We have made tentative commitments of \$2,000,000 for the Food Hub building project and \$1,000,000 to College of the Redwoods for equipment in the Del Norte Nurse Training Facility. Also, the City Beach Front projects (Exercise Loop & Kids Town) will require some funds in the coming year and some in the year following (2026-2027). These should be held in reserve.

Taking all the above into consideration leaves about \$1,132,200 available for other projects and programs.

Showing the Reserve separately will give a clearer picture of our financial condition. As a part of the Reserve I recommend that we always maintain at least \$1,000,000 for emergency use.

RECOMMENDATION

I recommend that the Board review and discuss the above items. We can add or delete programs and projects and we can increase or decrease any line item whether an operating expense or a program or project. With that additional input a Final Budget can be prepared for approval at our June 25 meeting.

#

	Proposed 2024-25 Budget					
		Budget	Projected	PROPOSED		
Line	Item	24-25	24-25	2025-26	Remarks	
1	INCOME					
2	Interest	120000	125000	120000	\$3,000,000 @4%	
3	Property Tax	725000	740000	750000	24-25+2%	
4	Rent	123000	123000	123000	Open Door	
5	DHHS lease	87720	87720	91000	3.8% increase	
6	Utility reimburse	76000	57500	72000	(80%xLn19,20,21	
7	Insurance reimburse	600	600	1000		
8	Misc	1000	0	1000		
9	TOTAL INCOME	1133320	1133820	1158000		1158000
10	EXPENDITURES					
11	PERSONNEL					
12	Payroll	22300	18000	24000	SocSec limit	
13	General Benefits	12000	10000	14000	SEP\$5500	
14	CalPERS Health	45000	40000	45000		
15	Dental/Vision/Rx	30000	6000	30000	Assumes 100% usage	
16	Past Board Health Benefits	15000	6000	15000	Assumes 100% usage	
17	Sub Total	124300	80000	128000		128000
18	UTILITIES					
19	Power	40000	39000	40000		
20	Blue Star Gas	35000	26000	30000		
21	City water & sewer	25000	7000	20000	90000	
22	Telephone & Internet	6000	6000	6000		
23	Office supplies	3000	2000	4000		
24	Training & Education	3000	0	3000		
25	Memberships	4500	4000	4000		
26	Sub Total	116500	80000	107000		107000
27	PROFESSIONAL SERVICES					
28	Legal	10000	0	10000		
29	Accounting	20000	15000	20000		
30	Election Expense	10000	500	0		
31	Other	5000	2000	5000		

32	Insurance	35000	32000	35000			
33	Sub Total	80000	49500	70000	GSRMA quote		70000
34	BUILDING MAINTENANCE						
35	Materials & Supplies	15000	5000	10000			
36	Grounds Keeping	26000	15000	16000			
37	Maintenance Services	40000	18000	30000			
38	Sub Total	81000	38000	56000			56000
39	CONTRIBUTIONS						
40	High School Scholarships	2000	2000	2000			
41	Childcare Scholarship	5000	0	5000			
42	CR Nursing Scholarship	10000	10000	10000			
43	Grad Night Safety	500	500	500			
44	Sharps Containers	500	500	500			
45	Food Hub Operations	20000	0	****	no funding request		
46	Non-Emergency Transport	20000	10000	****	waiting billing		
47	Gateway Education	46000	46000	****	no funding request		
48	Swim Lessons	41000	12000	35000			
49	Senior Swim Passes	42000	30000	48000	80/mon @ \$50		
50	Public Swim	13000	8000	13000	52wks \$250/wk		
51		0	0	0			
52	Sub Total	200000	119000	114000			114000
53	BUILDING REPAIRS						
54	DHHS	35000	34500	35000			
55	DHHS New Roof	0	0	60000			
56	OPEN DOOR	0	0	20000			
57	Sub Total	35000	34500	115000			115000
58	PROJECTS						
59	BeachFront Exercise Loop	150000	50000	50000	\$50k carryover \$50k reserve		
60	Kids Town Hard Surface	300000	0	50000	\$50k carryover \$250k reserve		
61	Local Medical Transport	10000	0	10000			
62	Recruit & Retain	50000	0	50000			
63	Harvest of the Month	16000	4000	****	no funding request		
64	Open Door Bus Barn	40000	31000	0			
65	Downtown Divas Farmers Mkt	3000	0	****	now Food Council?		

66	Little League All Stars	1500	0	****	carry over?	
67	Meals on Wheels	250000	250000	****	no funding request	
68	Swim Club Equipment	35300	35000	****	carry over?	
69						
70						
71						
72						
73	Sub Total			160000		160000
74						
75					income - expenditures	408000
76	RESERVE FUNDS					
77	7/1/2025	4050000				
78	25-26 surplus/deficit	408000				
79	estimated 6/30/2026	4458000				
80	Unfunded OPEB	25800				
81	CR Nursing Equipment	1000000				
82	Food Hub Building	2000000				
83	BeachFront Exercise Loop	50000				
84	Kids Town Hard Surface	250000				
85						
86	Sub Total Project Reserves	3325800				
87	Available Reserve	1132200				
88						
89						
90	Health Insurance	Health	Den/Vis/Rx	Reimburse		
91	Caldwell	0	0	0		
92	Babich	12600	12000	400		
93	Pearcy	0	3000	0		
94	Mason	0	6000	200		
95	Young	2400	6000	200		
96	Henion	15000	0	0		
97	Hendricks	12600	3000	0		
98	Total	42600	30000	800		
99						
100						

101							
102		Health	Den/Vis/Rx	Total			
103	Reichlin	2400	3000	5400			
104	McNamara	0	3000	3000			
105	Thomas	0	3000	3000			
106	Moore	0	3000	3000			
107	Total	2400	12000	14400			
108							

PROPOSAL FOR FUNDING GATEWAY EDUCATION PROGRAMS

2025/26

Gateway Education, an entity devoted to generating life experiences and self awareness in Nature. We do this through the arts, survival, rites-of-passage, alternative sports and entrepreneurship camps.

The programs support youth ages 9 through 26 to achieve a sense of relationship to community, nature, and self. The primary demographic is drawn from Gateway's community in Del Norte County and Adjacent Tribal Lands. This group includes a range of income levels but is, for the most part, economically challenged.

The program facilitators are drawn from Gateway's pool of community members who are passionate experts in their fields of interest and are experienced at stewarding and encapsulating the life-experience moment.

What Gateway Does

Our practice involves the ability to remove people from their normal life patterns and place them in a new pattern for a short period of time, then return them without shocking the system, so to speak, allowing them to evaluate their current lives and make new choices. Eventually this cross-pollinates to include leadership, improved personal choices, and new and/or strengthened community relationships. Gateway offers a selection of experiences to Del Norte County youth that allow the participants to make choices to pursue their passions in a safe and judgment-free environment. We increase the likelihood of enthusiastic participation by allowing campers to choose their experiences and increase their emotional safety by having those experiences in small groups. The desire of those working in Gateway Education is to guide youth towards several things: a sense of possibility, a sense of place, a sense of purpose, a sense of value and a sense of connection to their community, to nature and to their inner self. From this space of vulnerability we believe they can start making determinations about who they are, where they fit in the greater scheme of things, and what they may want to share with the world.

Gateway provides young people with activities and programs that promote health, emotional wellness and community-building with the following six programs:

Gateway Summer Day Camps

- These camps have successfully increased the self-confidence of local youth through survival and self-awareness skills in week-long programs in wilderness settings.
- The goal is to genuinely increase self-confidence, understand how to create a safe environment, and have a sense of how to use their intuitive faculties.
- This program develops team building skills through development of survival and lost-proofing skills, camp set-up and tear-down, fitness through regular swimming, daily skills practice and nutrition through healthy, unprocessed, mostly locally-sourced and organic foods.

Advanced Camp

- Starting in 2008 at the request of the youth, Gateway added another survival camp program for returning participants seeking a higher level wellness connection and survival through an overnight program.
- The goal is to emotionally, mentally and physically prepare youth for life.
- Fitness is through daily swimming and building of wilderness survival skills. Mental and

emotional growth is through meditation, grounding and intuitive games/activities. Survival cooking involves only the use of unprocessed foods.

Wild Harvest Adventure Program

- This program started in 2016 to connect youth to healthy food and creative self employment options through foraging, preserving, marketing and selling.
- The goal is to identify alternative means of income and have access to wild healthy local foods.
- Fitness is through hiking and foraging of wild foods. Nutrition is through the consumption of wild unprocessed foods, mental growth is through tracking of entrepreneurial statistics, and emotional growth is through the pressures of group decision making.

Coyote Disc Golf Program

- This program has been partnering with local businesses and public entities to provide free disc golf lessons, clinics and courses throughout Del Norte..
- The goal is to reduce obesity rates, reduce time on electronics and increase tourism.
- The advantages include fitness through two miles of walking per round, the emotional benefits of competition, social benefits or connection through integration of family and friends and regular opportunities for weekly gatherings.

Found Agate Theater Company

- Introduction of Improv skills to youth, by youth, in the school district
- Goal is teaching suspension of self judgment

The Community Health Opportunity This Program Addresses

Despite being a world-class destination for ecotourism (the home of Redwood National Park) youth from Del Norte and Adjacent Tribal Lands are often surprisingly disconnected from their natural surroundings due to socioeconomic disadvantages. Past participants of Gateway programs often report that their first outdoor experiences, like swimming in the wild and scenic Smith River and visiting relatively close public parks as being done through the camps. Participants also have reported their first opportunities for self-exploration and determination, while connecting to healthy practices of their own choosing, through these camps.

Top Three Changes You can Expect To See By Supporting Gateway Programs

- A measurable increase in appreciation for and connection to local natural resources. One of the greatest struggles of local community youth is access to the wilderness that surrounds them. Del Norte County is immersed in opportunities for connection with nature. One of Gateway's objectives is providing motivation for stewardship of our local resources.
- Another change we expect to see is an increased interest in youth entrepreneurship and broadened understanding of local employment options. A source of concern within this community is high unemployment and a perception of extremely limited job opportunities. Many of the entrepreneurs in the community are not from here. Some of these programs, especially the Wild Harvest Adventure, are expected to give youth entrepreneurial experiences they would not normally receive.
- Finally, we provide youth with life-changing experiences that will help them discover their own interests and passions, potentially guiding their next life steps. Through its various programs, Gateway youth are empowered to design and choose healthy experiences that will create memories and offer opportunities for wellness and to build healthy relationships.

Why Gateway Programs Merit Funding

Gateway Education has been on the leading edge of community health by focusing on emotional and physical well-being. There are few aspects of the current program that are new to Gateway's ongoing operations, but in order to increase capacity and expand youth program options when other programs have had to shut down, funding from the California Endowment was timely and essential. Now the question is, can the new programs and capacity built over the pandemic years continue through local support?

The community partners, counselors and board members necessary to make Gateway's programs happen have returned year after year, showing a strong investment and dedication to the organization's mission. Gateway's team has frequently received reports from participants and their family members about marked changes in healthy communication, relationships and overall well-being. For nine years, Summer By Design Youth Programming by the California Endowment, had the Youth Training Academy. For four years Gateway was a partner in this endeavor and in evaluations done by Humboldt State of the Youth Training Academy participants, Gateway curriculum was advanced as most effective in preparing youth for life every year. Gateway Education's adaptive, outdoor and non-centralized structure allowed for flexibility to provide programming that addresses the issue of youth health and wellness needs that are not being provided by schools.

Wild Harvest Adventure is a rare foray into entrepreneurship for 11- to 26-year-olds. They are given a \$1200 loan to invest in their choice of local wild foods. This youth-lead business has run with zero adult decisions for six years and has cleared a profit every year. Foods and products created and sold have included apple cider, apple cider products, mushrooms, herbal teas, driftwood and tuna. Equipment required includes canning equipment, transportation, booth materials, art, media, office supplies, lunches and instructor fees.

Coyote Disc Golf has been supported by the **Del Norte Healthcare District** in the past in planning, development and installation of Beachfront Disc Golf Course, which supports over 250 rounds a week. Gateway's Disc Golf Master Plan has grown to include Brookings, Crescent City and Klamath as a coastal tournament destination. This includes multiple courses in each location to enable a variety of player levels to compete at the same time over multiple days. Funding for this program would be used to develop the disc golf culture specifically within Del Norte County, more specifically for the 4th and 5th grades who contact Gateway for program development. Typically they have no funding for equipment, activities or events. \$26,000 would create a three-person programming team, provide transportation, sports equipment, disc golf summer camps, multiple in-school clinics and tournament experiences for the for the schools who have requested introduction to the sport. It would maintain an ongoing presence and activities, providing support and a quality physical education experience within the school district. This is Gateway's fastest growing program.

Found Agate Theater Company has a youth troupe prepared to go to schools to teach theatrical improv. After a brief check-in students play games that exercise both sides of the brain but has an emphasis on the right side or creative side of the brain. After an hour of games the students check out with what they are feeling. This provides both a subjective and objective evaluation.

The **Del Norte Healthcare District** has been instrumental in supporting many of the great things that have occurred within the confines of our County and we are grateful for the assistance Gateway has been provided..

Gateway Education Budget

2025/26 Budget

Expenditures**Personnel**

Executive Director	\$7,000.00	\$7,700.00
Gateway Education Fiscal Analyst	\$300.00	\$330.00
Camp Directors	\$7,700.00	\$8,470.00
Disc Golf Course Developer/Designer	\$6,960.00	\$7,656.00
Total Wages	\$21,960.00	\$24,156.00
Staff /Vol Stipends	\$6,600.00	\$7,260.00
Total Personnel	\$28,560.00	\$31,416.00

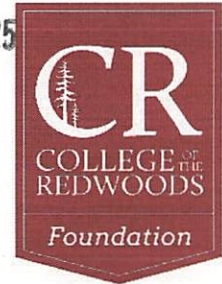
Printing	\$300.00	\$330.00
Programs-Community Outreach Events/Supplies: DISC GOLF CLINICS	\$1,600.00	\$1,760.00
Programs-Community Outreach Events/Supplies: CAMPS	\$900.00	\$990.00
Program – Wild Harvest Adventure	\$900.00	\$990.00
Programs – Summer Day Camps/Advanced Camp/FATCO	\$2,000.00	\$2,200.00
Programs – Coyote Disc Golf Camps	\$1,500.00	\$1,650.00
Disc Golf Course Development	\$3,100.00	\$3,410.00
Acom	\$2,400.00	\$2,640.00
Office Supplies	\$600.00	\$660.00
Travel and Training	\$2,300.00	\$2,530.00
Small Equipment (Laptops/Printer/ink etc)	\$700.00	\$770.00
Promotion/advertising	\$900.00	\$990.00
Total non-personnel	\$17,200.00	\$18,920.00

	\$45,760.00	\$50,336.00
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January 8, 2025

JAN 15 2025

Del Norte Healthcare District
550 E. Washington Blvd., Suite 400
Crescent City, CA 95531



Dear Del Norte Healthcare District Board of Directors,

On behalf of College of the Redwoods, I would like to thank you for your ongoing support of the Del Norte Healthcare District Scholarship. Your donations have made a significant statement about your commitment to the College and the community.

Since 2012, \$47,350 has been awarded from this fund to fifty-six students. The annual contribution amounts, funds awarded, and award timeline have varied over the years.

Please accept this letter as CR's annual request for funds in the amount of \$10,000 to continue to offer this financial assistance to nursing students from Del Norte County, for the upcoming 2025-2026 academic year. The allocation of these funds directly supports the Healthcare District's mission by promoting educational opportunities and health services to residents of Del Norte County. The funds will continue to be awarded based on the parameters your organization established for this scholarship, specifically asking students to commit to two years of nursing service in Del Norte County after graduation.

Listed below are the scholarship criteria we have on file. This criteria is published and available to students. Please let us know if you would like any changes.

The Del Norte Healthcare District Nursing Scholarship is awarded to a deserving LVN/RN student at the College of the Redwoods Del Norte Campus. Additional requirements for this scholarship are listed below.

ELIGIBILITY:

1. Enrolled as an LVN/RN major.
2. Must be a student attending classes at the CR Del Norte Campus.
3. Must live in Del Norte County.
4. Must commit to work in the nursing field in Del Norte County for two years after graduating.
5. Consideration may be given to students currently enrolled in post-LVN/RN nursing studies.

We hope that you will again choose to support CR's Del Norte County nursing students in their academic endeavors for the 2025-26 academic year.

Sincerely,

A handwritten signature in black ink that reads 'Marty Coelho'.

Marty Coelho
Executive Director of College Advancement
& the CR Foundation www.redwoods.edu



DEL NORTE & TRIBAL LANDS
COMMUNITY FOOD COUNCIL

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May 19, 2025

Dear Del Norte Health District Board,

The Del Norte and Tribal Lands (DNATL) Food Council seeks \$6,400 in funding to enhance food security, nutrition education, and healthy food access for at-risk youth and low-income families from June - October 2025. The initiative will expand programs at the Downtown Crescent City Farmers Market, including Market Match for WIC participants and the Power of Produce (POP) Club—a nationally recognized program that encourages children to explore healthy foods through interactive tastings, games, and incentives. From July to August, the POP Club will provide \$6 in “POP Bucks” weekly for children to spend on fresh produce, doubling the previous year’s incentive. Activities like the “Two-Bite Club,” hosted with partners such as CalFresh Healthy Living and DNUSD Nutrition Services, will promote hands-on learning and empower youth and expectant mothers to make healthy food choices while supporting local farmers.

Beyond the POP Club, the Farmers Market serves as a central hub offering a variety of nutrition incentives for families. These include accepting and matching (up to \$10) CalFresh/EBT/SNAP, WIC vouchers, senior produce vouchers, and Rx produce prescriptions through Open Door Community Health Center. The market also partners with DNUSD’s Seamless Summer Meals program and the Del Norte Child Care Council to provide free meals and family-friendly activities. With recent changes in market management and location, funds are needed for nutrition incentive match programs and essential infrastructure, outreach, and accessibility improvements. In a region facing rural isolation and food insecurity, this initiative strengthens the local food system, expands access to nutritious foods, and fosters a welcoming, community-centered marketplace.

Please see full Wednesday Farmers Market Budget on page 2. The budget shows total costs, funds secured by DNATL CFC, and other funds requested from several other funding sources including Ecology Center and Humboldt Area Foundation, which we are still waiting to hear back on for approval.

Sincerely,
Andrea Lancot, DNATL CFC Exec. Director
Del Norte and Tribal Lands Community Food Council
andrea@dnatlfoodcouncil.org



DEL NORTE & TRIBAL LANDS
COMMUNITY FOOD COUNCIL

Anticipated Project Budget Wednesday Downtown Farmers Market- DNATL CFC								
Expenses	Description	Total Needed	DNATL CFC Secured Funding	Market Income	Ecology Match	HAF Thriving Families	DNHCD Request	Total
Salary & Wages	Farmer Market, POP club, and Education planning and management	\$32,000.00	\$22,809.00		\$2,970.00	\$6,221.00		\$ 32,000.00
POP Bucks	\$6/youth to spend after participating in activity	\$2,000.00				\$1,800.00	\$200.00	\$ 2,000.00
POP Tasting Supplies	Local food for tastings, serving supplies, educational activity supplies	\$1,500.00	\$1,500.00					\$ 1,500.00
WIC Match	\$10 match per WIC voucher	\$2,500.00				\$2,300.00	\$200.00	\$ 2,500.00
Senior Voucher Match	\$10 match per Senior voucher	\$1,000.00					\$1,000.00	\$ 1,000.00
Open Door Match	Doubling prescription vouchers	\$3,000.00					\$3,000.00	\$ 3,000.00
EBT Snap Match	\$10 match per EBT purchase	\$3,500.00			\$3,500.00			\$ 3,500.00
Guest/Performer Stipends	Music and Educational Demos	\$3,000.00	\$1,000.00	\$1,500.00			\$500.00	\$ 3,000.00
Marketing & Outreach	Radio, newspaper, fliers, social media	\$4,000.00	\$2,800.00		\$1,200.00			\$ 4,000.00
Farmer Market Supplies	Tables, tents, flags banners, signs, tokens, bathroom	\$5,000.00	\$1,500.00	\$1,500.00		\$500.00	\$1,500.00	\$ 5,000.00
Total		\$57,500.00	\$29,609.00	\$3,000.00	\$7,670.00	\$10,821.00	\$6,400.00	\$ 57,500.00

Del Norte Healthcare District

From: Andrea Lancot <andrea@dnatlfoodcouncil.org>
Sent: Monday, May 19, 2025 2:52 PM
To: Shellie Babich; Del Norte Healthcare District
Cc: Iya Mahan; Jen Mccollum
Subject: DNATL CFC request for funds
Attachments: 2025.5.19.DNATL CFC Request for Nutrition Incentive Funds DNHCD.docx.pdf

Hi Doris and Shellie,

The DNATL CFC is requesting funding support for nutrition incentive programs and farmers market development.

I've included a letter requesting funds and overall budget. Hoping this can get on the agenda for next week's meeting.

--

Thank you,
Andrea Lancot
Director
Del Norte & Tribal Lands Community Food Council
295 Highway 101 S Crescent City, CA 95531
andrea@dnatlfoodcouncil.org
O: 707-460-1606
C: 707-599-0632



info@dnatlfoodcouncil.org
www.dnatlfood.com

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Del Norte Healthcare District

From: michael young <mjy17413@gmail.com>
Sent: Tuesday, May 13, 2025 7:03 AM
To: Del Norte Healthcare District
Subject: Fwd: Pool Stats for April

Good morning Doris:
This is for the May agenda
Thanks
Mike
Sent from my iPhone

Begin forwarded message:

From: Eric Wier <ewier@crescentcity.org>
Date: May 12, 2025 at 6:28:39 PM PDT
To: michael young <mjy17413@gmail.com>
Subject: Pool Stats for April

Mike,

April was our first month being back open at Fred Endert... below were the statistics for that month

Here is the update for the DNHD for April 2025

Senior passes-

A total of 70 out of 70 passes claimed.

6 people were on the "waitlist" to help gather information on the interest of the passes.

Recreation Swim-

A total of 393 guests swam.

Group Lesson- We offered only babies/tots classes for this month.

April			
Level	Lesson Fee	Number of sign ups	Total
Star Babies/Tots	\$ 35.00	10	\$ 350.00
Pre-Swim School	\$ 48.00		\$ -
Swim School	\$ 45.00		\$ -
Stroke School	\$ 45.00		\$ -
TOTALS		10	\$ 350.00

Secretary Report

8
May 2025

I received a quote from Local Mow Man to repair the fence by Shelter Island. It was approved by Chair Pearcey and waiting for it to be completed.

I called First Service Plumbing to work on the men's restroom. The toilets would not flush. They have been repaired.

Follow up on DHHS building leak: I have contacted Schrader Construction, and they are working on finding where the leak is coming from. Once that is determined and fixed then the ceiling can be repaired.

I received the request from the Del Norte Scholarship Foundation and paid the \$2000.00 donation. I received a thank you and acknowledgement.

707 Pest Solutions did the annual termite inspection, and I have attached the findings.

Just a reminder that if you have any receipts that need reimbursed for the D/V/RX plan, I need them by the end of the fiscal year. (June 30, 2025).

It has been brought to my attention that the garden area has been having issues with dogs inside and not on leashes. Also, the feces are being left on the ground and not cleaned up. I sent an email to Hilda and Anna regarding this matter. (See attached)

In working with Director Young on the 2025 – 2026 budget the discussion came up regarding the shredding and scanning of documents in the office. With the changes being made in the bookkeeping it should free up my time a little so that I can work on this project. There are options available for shredding the documents locally. I don't feel we need to add an extra budget item for this project. Maybe add some additional office expenses for shredding.



MAY 0 6 2025

8

05/01/2025

MAY 0 5 2025

Del Norte Healthcare District
550 E Washington Blvd. Suite 100
Crescent City, CA 95531

Hello,

We completed the annual subterranean termite warranty renewal inspection at this property. There was no new termite evidence.

The technician did note that the gutters have debris in them and seem to be dripping. They are also rusted and in need of maintenance. Birds are also nesting and perching around the building. Bird netting is advised.

Please see the enclosed checklist from that inspection. The subterranean termite warranty is now renewed for the year.

Sincerely,

Jeanette Rybeck

707 Pest Solutions
1564 Giuntoli Ln.
Arcata, CA 95521
707-441-1733



Annual Termite Renewal Inspection Checklist

Customer Name: Del Norte Healthcare District
Address: 550 E Washington Blvd Crescent City

Exterior:

1. Foundation Type:

- ☐ Post and Pier
☐ Hollow Block
☐ Solid Pour
☐ Combination
☒ Brick Veneer Perimeter
☒ Slab
☐ Perimeter Footing
☐ Manufactured Metal
Frame and block

2. Construction Type:

- ☐ Basement
☐ Crawl
☐ Manufactured Home
☐ Pier & Post
☒ Slab
☐ Other

3. Siding Type:

- ☒ Stucco
☐ Fiber Cement
☐ Shingle
☐ Metal
☐ Wood Lap
☐ Wood Panel
☐ Log
☐ Vinyl
☐ Brick/Stone
☐ (EIFS)
☐ Other

Is there 3 inches or more of clearance from siding to soil?

Yes ☒ No ☐

Which side does soil need to be lowered?

4. Firewood storage:

Yes ☐ No ☒

Distance away from Home:

N/A

5. Is there a well, cistern, or pond?

Yes ☐ No ☒

Distance away from Home:

6. Conducive Conditions Termites seek:

- | | | | | | |
|-------------------|---|-----------------------|---|------------------|---|
| Landscape Timbers | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Irregular Grading | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Wood to Ground | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Mulch | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Gutters/Splash Guards | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Cellulose debris | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Sprinklers | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Standing Water | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | | |
| Tree Stumps | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Deck/Fence | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | | |

Comments:

Interior:

1. Structural Conditions:

- Water leaks/moisture: Yes ☐ No ☒
Moisture Conditions: Yes ☒ No ☐
Earth-to-Wood contact: Yes ☐ No ☒
Inaccessible areas: Yes ☐ No ☒
Wood to slab: Yes ☐ No ☒
Subfloor Insulation: Yes ☐ No ☒
Ventilation Lacking: Yes ☐ No ☒

- Comments: No noted.
Comments: Gutters have debris & seems are dripping
Comments: Roof and in need of maintenance.
Comments: _____
Comments: _____
Comments: _____

2. Evidence of pest found?: No New termite evidence. Bird nesting and
Locations: perching around building

3. Heating system:

- ☐ Plenum
☐ Subslab Duct
☐ Overhead Duct
☐ Subarea Duct
☐ Radiant
☐ Fireplace
☐ _____

Issues Noted with Heating System:

N/A

4. If working in the attic, Estimated insulation energy rating in the attic: _____ Type: _____

Additional Insulation Recommended: Yes ☐ No ☐

Technician: Michael Rybak Date: 4-29-25

This list is limited to a visual inspection of the exposed structure. There may be hidden infestations and/or damage that is not evident from visual inspection. The purpose of this inspection checklist is to document areas of concern from the exterior inspection: 1. Visible conducive conditions to infestation. 2. Visible evidence of infestations, damage, or past infestations.

Note: This list is not valid for real estate transactions. This list does not include mold or mold-like conditions. Mold is generally not a wood destroying organism and is outside the scope of this company.

Del Norte Healthcare District

From: Del Norte Healthcare District
Sent: Wednesday, May 14, 2025 9:17 AM
To: Hilda Contreras (hcontreras@opendoorhealth.com); Annabell Dominguez (adominguez@opendoorhealth.com)
Cc: Tonya Pearcey
Subject: Garden

Good morning. It has been brought to my attention that the garden area has been having issues with dogs inside and not on leashes. Also, the feces are being left on the ground and not cleaned up. Since no one is maintaining the garden at this time, I would hate to see it become a dog park. It is also a liability issue for children to be at the playground. You could have Oscar post signs that dogs are not allowed or must be on a leash, and to clean up after them.

Thanks, Doris

Do not "reply all" to this email

*Doris Hendricks
Executive Secretary
Del Norte Healthcare District
707-464-9494*