

**Minutes of the Regular Board Meeting  
Del Norte Healthcare District  
April 22, 2025 @ 5:30 p.m.**

**Regular Meeting**

1. **CALL TO ORDER:** Meeting called to order at 5:30 p.m.
2. **ROLL CALL:**  
Present: Directors Caldwell, Young and Chair Pearcey  
Excused Absence: Director Babich and Mason
3. **PUBLIC COMMENT:** Alicia Williams: Concerns regarding the C.H.I.P meetings lacking seriousness and wasting time.
4. **CONSENT CALENDAR:**
  - a. Ratification of invoices paid from 3/20/2025 – 4/16/2025
  - b. Approval of financial report for March 2025.

Director Young made a motion to approve the consent calendar. Director Caldwell seconded the motion.  
Motion passed 3 - 0
5. **REVIEW/POSSIBLE REVISION AND APPROVAL OF THE MINUTES FROM THE MARCH 25, 2025, MEETING.**

Director Caldwell made a motion to approve March 2025, minutes as written.  
Director Young seconded the motion.  
Motion passed 3 - 0
6. **COMMUNICATIONS:**
  - a. Open Door: Nothing at this time.
7. **COMMITTEE REPORTS:**
  - A. **BUDGET/FINANCE COMMITTEE:** (Directors Young & Caldwell)

1. Discussion regarding the upcoming 2025 – 2026 Budget.

Director Young is working on the preliminary budget for 2025-2026 and will have it available for the May meeting.

2. Discussion regarding appropriations limits.

Special Counsel Henion researched the appropriations limits and found that the District is not subject to appropriations limits. Special Counsel Henion to send letter to the auditor Terry Krieg regarding this matter.

**B. COMMUNITY OUTREACH COMMITTEE: (Chair Pearcey & Director Babich)**

1. Discussion/Approval to add “May is National Mental Health Awareness Month” to the website. (Chair Pearcey).

Director Caldwell made a motion to approve adding May is National Mental Health Awareness Month to the District website. Director Young seconded the motion.  
Motion passed 3 - 0

**C. HEALTHCARE EXPANSION:**

1. Community Food Council: (Directors Caldwell and Babich)  
Nothing to report.
2. Recruitment and Retention: (Director Caldwell)  
Nothing to report.

**D. HEALTH PROMOTION:**

1. Swimming Programs: (Director Young)  
Director Young spoke with the City Manager regarding receiving quarterly reports.
2. Non-emergency Transport: (Director Young)  
Director Young has a meeting to speak with Joe Rye regarding local transport on May 2, 2025. At this time there are 2 to 4 persons using the non-emergency transport to Medford area twice weekly for medial specialist. The will be sending an invoice shortly.

**8. REPORT OF THE EXECUTIVE SECRETARY: As reported**

**9. UNFINISHED BUSINESS:**

**10. NEW BUSINESS:**

- a. Ron Cole from Gateway Education: A presentation and update from Ron Cole Regarding the Gateway Education Programs.

Ron informed the Board that 2/3 of the staff have been with the program since they were 9 years old. They are now becoming counselors. Very informative information regarding all the programs.

- b. Discussion/Possible approval to accept the proposal by Katie Wheeler (Bookkeeper) to set-up and up-date the Quick Books program to the on-line version at a rate of \$90.00 per hour.

Director Young made a motion to approve the proposal by Katie Wheeler to set up the quick books program to on-line and not to exceed 2,000.00.  
Director Caldwell seconded the motion.  
Motion passed 3 - 0

**11. INDIVIDUAL DIRECTORS REPORT OF ACTIVITIES:**

Director Young has been working with Andre in preparing for the use permits for the food hub.

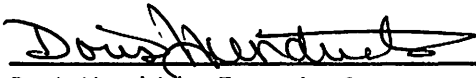
**12. PUBLIC COMMENT FOR ANY CLOSED SESSION ITEMS:**

**13. ADJOURNMENT TO CLOSED SESSION:**

**14. RETURN TO OPEN SESSION AND REPORT OF ANY ACTION:**

**15. ADJOURNMENT:** The meeting adjourned at 6.20 p.m.

Minutes prepared and submitted by:

  
Doris Hendricks, Executive Secretary

Minutes approved by:

  
Dave Mason, Board Secretary