

Del Norte Healthcare District
Board of Directors Meeting

Agendized
Board Packet

Tuesday February 24, 2026

February
1/22/2026 – 2/18/2026

4A

<u>DATE</u>	<u>NAME</u>	<u>DESCRIPTION</u>	<u>CK#</u>	<u>AMOUNT</u>
1/23	Blue Star Gas	Inv. 434203	EFT	2399.54
1/23	Otis Elevator	Inv. 100402104950	11082	920.76
		Inv. 100401911442		
1/23	Hi-Tech Security	Inv. 25-12628	11083	1775.00
1/27	Doris Hendricks	RX reimbursement	11084	545.14
1/27	Jennifer Pomilia	Cleaning Services 510	11085	1752.00
1/27	Emily Cater	Cleaning Services 510	11086	1557.25
	VOID		11087	
1/27	City of CC	Inv. 7164556 Senior passes	11088	4000.00
1/27	City of CC	Inv. 7164655, 7164657	11089	2367.00
1/28	Edward Jones	January SEP	11090	452.50
1/30	Doris Hendricks	January 2026 Payroll	EFT	1581.97
1/30	United States Treas.	January Payroll taxes	EFT	366.50
2/2	Katie Wheeler	Feb. Service	EFT	200.00
2/2	Northridge Elec.	Inv. 22029	11091	384.00
2/2	Wen-Cor	January service	11092	300.00
2/2	Patrick Pearson	510 work	11093	1905.00
2/2	CalPers	February premium	EFT	3654.37
2/2	Terry Krieg CPA	2025 State report	11094	800.00
2/3	Doris Hendricks	RX reimbursement	11095	455.00
2/4	Town & Country	Inv. 13606	11096	6600.00
2/9	Peggy Thomas	D/V/RX reimbursement	11097	2000.78
2/9	Tri Counties Bank	Credit Card	11098	807.38
		Microsoft 43.20		
		Walmart 20.18		
		Home Depot 744.00		
2/10	1 st Service	Inv. 5062	11099	417.78
2/10	DNSWMA	Sharps	11100	75.00
2/10	Blue Star Gas	Inv. 504151	EFT	1894.61
2/12	Charter	Feb. service	EFT	181.25
2/12	Fence Solutions	Repairs	11101	1574.00
2/12	Crabtree Dental	Dwayne Reichlin dental	11102	<u>224.00</u>
Total				39,190.83

**Del Norte Healthcare District
Financial Report
January 31, 2026**

ACCOUNT	January 1, 2026		January 31, 2026
	Bk./Inv. Acct. Bal.	Note Payable	45,991.00
LAIF (Investment Account)	3,905,083.26		3,946,374.18
Tri Counties- Bus. Cking. Acct.	75,241.54		53,566.17
Tri Counties - Money Mkt. (holding) Acct.	37,619.42		293,364.15
Tri Counties- W.C. USDA Auto Pay	0.00	closed acct.	0.00
TOTAL BK./INV. ACCT BALANCES	4,017,944.22	0.00	4,293,304.50

BUDGET CATEGORY INCOME	Anticipated Income	Income Received To Date	Remaining/(Surplus) Anticipated Income
Interest LAIF & bank Accts	140,000.00	125,352.21	14,647.79
Tax Receipts	765,000.00	478,817.79	286,182.21
Rent (Open Door \$ 10250.00)	123,000.00	82,000.00	41,000.00
DHHS Lease (\$6800.00)	0.00		
Utility Reimbursement 80%	72,000.00	38,145.97	33,854.03
Insurance Reimbursement Pers-D/V/RX	1,000.00	100.00	900.00
Miscellaneous Income	1,000.00	113.11	886.89
Sub-Total	1,102,000.00	724,529.08	377,470.92
TOTAL AVAILABLE RESOURCES	1,102,000.00	724,529.08	377,470.92

EXPENDITURES	Annual Budget	Paid to Date	Budget Amt. Available
<i>Personnel Expenses</i>			
Payroll	24,000.00	10,986.59	13,013.41
General Benefits/SSI/EDD/WC	14,000.00	5,782.02	8,217.98
Cal Pers	45,000.00	24,450.72	20,549.28
Dental, Vision, RX	30,000.00	5,833.36	24,166.64
Past Board Health Benefits	15,000.00	3,843.40	11,156.60
TOTAL PERSONNEL EXPENSES	128,000.00	50,896.09	77,103.91
<i>Operating Expenses</i>			
Pacific Power	42,500.00	28,424.77	14,075.23
Blue Star Gas	32,500.00	11,256.11	21,243.89
Crescent City W & S	21,000.00	3,333.26	17,666.74
Telephone & Internet	6,000.00	1,788.34	4,211.66
Office Supplies and Expenses	4,000.00	2,766.38	1,233.62
Training & Education	3,000.00		3,000.00
Memberships	4,000.00	3,632.00	368.00
TOTAL UTILITIES AND OFFICE EXPENSE	113,000.00	51,200.86	61,799.14
<i>Professional Services Expenses</i>			
Legal	10,000.00		10,000.00
Accounting	20,000.00	3,495.00	16,505.00
Election Expense			
Insurance	28,000.00	27,839.18	160.82
Other Professional	5,000.00	1,028.70	3,971.30
TOTAL PROFESSIONAL EXPENSE	63,000.00	32,362.88	30,637.12

DEL NORTE HEALTHCARE DISTRICT
MONTHLY FINANCIAL REPORT PAGE 2
31-Jan-26

Budget Category	Annual Budget	Paid to date	Budget Amt. Available
Building Maintenance			
Materials & Supplies	10,000.00		10,000.00
Grounds Keeping	15,000.00	7,140.00	7,860.00
Maintenance Services	25,000.00	7,624.72	17,375.28
TOTAL BUILDING MAINTENANCE	50,000.00	14,764.72	35,235.28
Contributions			
High School Scholarship (\$500.00 x 4)	2,000.00		2,000.00
Childcare Scholarship	5,000.00		5,000.00
CR Nursing Scholarship	10,000.00	10,000.00	0.00
Grad Night Safety Program	500.00		500.00
Sharps Containers	500.00	150.00	350.00
Food Hub Operations	24,000.00		24,000.00
Non-Emergency Transport	10,000.00		10,000.00
Gateway Education	51,000.00		51,000.00
Swim Lessons	41,000.00	8,393.00	32,607.00
Senior Swim Passes	48,000.00	28,250.00	19,750.00
Public Swim Project	13,000.00	6,525.00	6,475.00
Coastal Hospice	150,000.00	150,000.00	0.00
Emergency Food Project	32,000.00	32,000.00	0.00
CR development	59,000.00	59,000.00	0.00
TOTAL CONTRIBUTIONS	446,000.00	294,318.00	151,682.00
Projects			
Beachfront Exercise Loop Stations	50,000.00	48,150.50	1,849.50
Kids Town hard surface	50,000.00		50,000.00
Local Medical Transportation	10,000.00		10,000.00
Recruitment & Retention	50,000.00		50,000.00
Swim Club Equipment	51,000.00		51,000.00
Blueberry Legacy	5,000.00		5,000.00
TOTAL PROJECTS	216,000.00	48,150.50	167,849.50
Building Repairs			
510 E. Washington	35,000.00	25,209.85	9,790.15
510 Roof	60,000.00	650.00	59,350.00
Open Door	40,000.00		40,000.00
TOTAL REPAIRS	135,000.00	25,859.85	109,140.15
TOTAL OPERATING EXPENSES	1,151,000.00	517,552.90	633,447.10
CAPITAL EXPENSES			
Fixed Assets	0.00		0.00
TOTAL CAPITAL EXPENSES	0.00		0.00
TOTAL OPERATING & CAPITAL EXPENSES	1,151,000.00	517,552.90	633,447.10
CONTINGENCY FUND	0.00		0.00
TOTAL OPERATING EXPENDITURES	1,151,000.00	517,552.90	633,447.10
TOTAL ANTICIPATED INCOME	1,102,000.00		1,102,000.00
MINUS OPERATING EXPENDITURES	1,151,000.00		1,151,000.00
SURPLUS	-49,000.00		

**Minutes of the Regular Board Meeting
Del Norte Healthcare District
January 27, 2026 @ 5:30 p.m.**

Regular Meeting

1. **CALL TO ORDER:** Meeting called to order at 5:30 p.m.
2. **ROLL CALL:** Directors Pearcey, Young, Vice Chair Babich and Chair Caldwell were present
Director Mason arrived late.
3. **PUBLIC COMMENT:** None
4. **CONSENT CALENDAR:**
 - a. Ratification of invoices paid from 12/18/2025 – 1/21/2026
 - b. Approval of financial report for December 2025.

Director Pearcey made a motion to approve the consent calendar. Director Young seconded the motion.
Motion passed 4 - 0

5. **REVIEW/POSSIBLE REVISION AND APPROVAL OF THE MINUTES FROM THE DECEMBER 23, 2025, MEETING.**

Vice Chair Babich made a motion to approve as written. Chair Caldwell seconded the motion.
Motion passed 3 – 2 abstains.

6. **COMMUNICATIONS:**

Open Door: Annabelle Dominguez.

Public Comment: Mike Lane from Sutter Coast Hospital asked that Sutter Coast Hospital be added to the communications portion of the agenda. His request was granted.

7. **COMMITTEE REPORTS:**

A. BUDGET/FINANCE COMMITTEE: (Directors Young & Caldwell)

Change of committee member Director Young to Vice Chair Babich.

B. COMMUNITY OUTREACH COMMITTEE: (Chair Pearcey & Director Babich)

C. HEALTHCARE EXPANSION:

1. Community Food Council: (Directors Caldwell and Babich)

Things are moving along on the 510 E. Washington building in preparation for the DN&TLCFC to move in.

2. Recruitment and Retention: (Director Caldwell)

Director Pearcey stated that the 1st committee meeting will be on February 2nd, 2026.

3. Mental/Public Health Updates: (Janel Obenchain)

Nothing to report

D. HEALTH PROMOTION:

1. Swimming Programs: (Director Young).

Reports were attached.

2. Non-emergency Transport: (Director Young)

Nothing to report

8. REPORT OF THE EXECUTIVE SECRETARY: See attached report.

There was discussion from Vice Chair Babich regarding the vandalism and the expense that it is incurring. Most of the vandalism seems to occur on Tuesdays when the free shower program is on the premises. Vice Chair Babich and Executive Secretary Doris Hendricks to write letter giving Mission Possible 30 days to find a new location for the shower program.

9. UNFINISHED BUSINESS:

10. NEW BUSINESS:

11. INDIVIDUAL DIRECTORS REPORT OF ACTIVITIES: Nothing at this time.

12. **PUBLIC COMMENT FOR ANY CLOSED SESSION ITEMS:** Nothing at this time.
13. **ADJOURNMENT TO CLOSED SESSION:** No closed session.
14. **RETURN TO OPEN SESSION AND REPORT OF ANY ACTION:**
15. **ADJOURNMENT:** The meeting adjourned at 5:57

Minutes prepared and submitted by:

Minutes approved by:

Doris Hendricks, Executive Secretary

Dave Mason, Board Secretary



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BILLING REQUEST

City of Crescent City
Finance Department
377 J Street, Crescent City, CA 95531

Customer Name: Del Norte Healthcare District	Revenue Account: 001 -480 -3735 -00000	Amount: \$4,000.00
Customer Billing Address: 	- - -	\$
	- - -	\$
<i>Total Invoice: \$ 4,000.00</i>		
Billing Description: 80 Senior monthly passes @ \$50.00 per pass = \$4,000.00		
Additional Notes: December 2025		

Requesting Department: Admin

APPROVED
kfeola , 1/5/2026, 11:25:48 AM

Department Head Signature: _____ Date: _____

*Please attach all supporting documents to this form and submit to the Account Clerk III to process your request.
All invoices will be sent direct to the customer, once processed, unless otherwise noted.

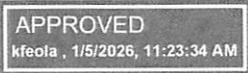


BILLING REQUEST

City of Crescent City
Finance Department
377 J Street, Crescent City, CA 95531

Customer Name:	Revenue Account:	Amount:
Del Norte Healthcare District	001 -480 -3716 -00000	\$825.00
Customer Billing Address:	- - -	\$
	- - -	\$
<i>Total Invoice: \$ 825.00</i>		
Billing Description: 3 Saturday Swims with the slide @ \$150/hr for 4.5 hrs = \$675.00 1 Saturday Swims W/O the slide @ &100/hr for 1.5 hrs = \$150.00 12/6 (48), 12/13 (72), 12/20 (41), 12/27 (59) 220 total attendance		
Additional Notes: No Slide 12/6/25 due to mechanical issue.		

Requesting Department: Admin

Department Head Signature: _____  _____ Date: _____

*Please attach all supporting documents to this form and submit to the Account Clerk III to process your request.
All invoices will be sent direct to the customer, once processed, unless otherwise noted.



BILLING REQUEST

City of Crescent City
Finance Department
377 J Street, Crescent City, CA 95531

Customer Name:	Revenue Account:	Amount:
Del Norte Healthcare District	001 -480 -3735 -00000	\$1,542.00
Customer Billing Address:	- - -	\$
	- - -	\$
<i>Total Invoice: \$ 1,542.00</i>		
Billing Description: Starbabies 6 @ \$35.00= \$210 PreSwim 9 @ \$48.00= \$432.00 Swim/Stroke 20 @ \$45.00= \$900.00 Total = \$1,542.00		
Additional Notes: December 2025		

Requesting Department: Admin

Department Head Signature: _____
APPROVED
kfeola , 1/5/2026, 11:30:48 AM
Date: _____

*Please attach all supporting documents to this form and submit to the Account Clerk III to process your request.
All invoices will be sent direct to the customer, once processed, unless otherwise noted.

Secretary Report

8
February 2026

The glass claim was processed, and I received the check for the windows. Just waiting for the company to replace them.

I contacted Fence Solutions and they have repaired the fencing. They will be on call for us when we need more repairs done.

I am working on the 24-25 audit. Having a bookkeeper is making the process a lot easier. It should not take nearly as long as it has in the past.

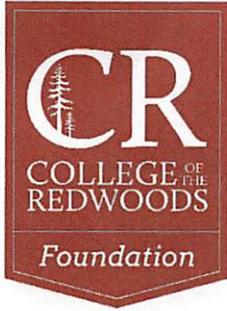
I met with the state inspector for the lift. I should receive the report in 2 -3 weeks. He explained some things to myself and Iya from CFC so that it can be kept compliant.

I contacted First Service Plumbing to do a repair in the women's restroom in the lobby. This repair was due to age.

I have been working with Hi-Tech security regarding items at the 510 location. He will be installing a cellular phone system for the elevator. Patricia and I discussed key cards and extra cameras for the building.

I have enclosed a thank you letter from College of the Redwoods.

Just a reminder to complete your Form 700's by April.



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FEB 10 2020

February 5, 2026

Del Norte Healthcare District
550 E. Washington Boulevard
Crescent City, CA 95531

Dear Sir or Madam,

On behalf of College of the Redwoods and the CR Foundation, we would like to thank you for your generous donation of \$59,000 on 1/14/2026 to support CR's new Healthcare Programs.

The CR Foundation has been granted non-profit status under section 501(c)(3) of the Internal Revenue Code. This gift may entitle you to an income tax deduction. You may retain this form as a receipt for your tax records. We encourage you to consult with a tax advisor regarding charitable gift deductions. No goods or services were provided by the CR Foundation in return for this donation.

With your support, you have made a significant statement about your commitment to our college and our community. Thank you again for your gift and for your support of College of the Redwoods' student athletes.

Sincerely,

Dr. Keith Flamer
President/Superintendent
College of the Redwoods

Marty Coelho
Executive Director of College Advancement &
the CR Foundation

marty-coelho@redwoods.edu / 707.476.4325

Foundation Tax ID #: 94-1603509

Tax Exemptions: IRC Sec. 501(c)(3) ~ Cal. R&TC Sec. 232701d

College of the Redwoods Foundation, 7351 Tompkins Hill Rd., Eureka, CA 95501

Thanks so very much
for all of your ongoing
support.
Marty

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FEB 13 1944

The following information was obtained from the records of the
 Federal Bureau of Investigation, Washington, D. C., on February 13, 1944.
 The records show that on February 13, 1944, the following
 information was received from the Bureau of the Census, Washington, D. C.:
 The Bureau of the Census has advised that the following information
 was received from the Bureau of the Census, Washington, D. C.:
 The Bureau of the Census has advised that the following information
 was received from the Bureau of the Census, Washington, D. C.:

100-100000-100000
 100-100000-100000
 100-100000-100000