

Del Norte Healthcare District
Board of Directors Meeting

Agendized
Board Packet

Tuesday November 26, 2024

OCTOBER/NOVEMBER
10/17/24 – 11/20/2024

4A

<u>DATE</u>	<u>NAME</u>	<u>DESCRIPTION</u>	<u>CK#</u>	<u>AMOUNT</u>
10/18	Shellie Babich	D/V/RX Vision reimburs.	10794	1106.00
10/18	McMillan & Mayle	September Service	10795	1020.00
10/18	Pacific Power	9/10/24 – 10/9/24	10796	2786.68
10/24	CCWSD	9/11/24-10/10/24	10797	74.79
10/24	CCWSD	9/11/24-10/10/24	10798	400.72
10/24	Northridge Elec.	Inv. 21281 Bus Corral	10799	3617.11
10/24	Frontier	9/19/24-10/18/24 elevator	10800	143.44
10/28	Local Mow Man	Materials Bus Corral	10801	5074.00
10/28	Local Mow Man	Materials Garden fence	10802	17161.00
10/28	Advanced secur.	Inv.709327 Bus Corral	10803	1301.85
10/30	Paychex	Payroll fee	EFT	131.32
10/30	U.S Treasury	Payroll Taxes	EFT	408.13
10/30	Ace Hardware	Inv. 19373	10804	8.41
10/30	Edward Jones	SEP contribution (Oct)	10805	460.00
10/31	Doris Hendricks	October Payroll	EFT	1572.63
11/1	CalPers	November Premium	EFT	2983.64
11/4	Blue Star Gas	Inv. 1669782	EFT	1980.06
11/4	Blue Star Gas	Inv. 1669783	EFT	807.78
	VOIDED CHECK		10806	
11/6	McMillan & M.	Inv. 337 Oct. service	10807	1020.00
11/12	Clarke Moore	D/V/RX Past Board mem.	10808	583.00
11/12	Wen-Cor	Oct. Service	10809	300.00
11/12	DNC Tax Coll.	Fire Tax 550 E. Washington	10810	747.40
11/12	DNC Tax Coll.	Fire Tax 510 E. Washington	10811	281.20
11/12	Charter	10/30/24 – 11/29/24	EFT	171.22
11/12	Tri Counties Bank	Credit Card Payment	10812	147.20
		Constant Contact	104.00	
		Microsoft monthly	43.20	
11/19	Pacific Power	10/9/24-11/7/24	10813	2722.15
11/19	CCWD	10/11/24-11/8/24	10814	356.44
11/19	CCWD	Garden	10815	<u>22.49</u>
Total:				47,388.66

46.

**Del Norte Healthcare District
Financial Report
October 31, 2024**

ACCOUNT	October 1, 2024	September 30, 2021	October 31, 2024
	Bk./Inv. Acct. Bal.	Note Payable	Bk./Inv. Acct. Bal.
LAIF (Investment Account)	3,330,952.78		3,370,802.40
Tri Counties- Bus. Cking. Acct.	117,036.87		73,276.33
Tri Counties - Money Mkt. (holding) Acct.	206,797.67		206,799.26
Tri Counties- W.C. USDA Auto Pay	0.00	closed acct.	0.00
TOTAL BK./INV. ACCT BALANCES	3,654,797.32	0.00	3,650,877.99

BUDGET CATEGORY INCOME	Anticipated Income	Income Received To Date	Remaining/(Surplus) Anticipated Income
Interest LAIF & bank Accts	120,000.00	77,345.47	42,654.53
Tax Receipts	725,000.00	85,842.62	639,157.38
Rent (Open Door \$ 10250.00)	123,000.00	41,000.00	82,000.00
DHHS Lease (\$6800.00)	87,720.00	29,240.00	58,480.00
Utility Reimbursement 80%	76,000.00	12,660.66	63,339.34
Insurance Reimbursement Pers-D/V/RX	1,000.00	50.00	950.00
Miscellaneous Income	1,000.00	201.17	798.83
Sub-Total	1,133,720.00	246,339.92	887,380.08
TOTAL AVAILABLE RESOURCES	1,133,720.00	246,339.92	887,380.08

EXPENDITURES	Annual Budget	Paid to Date	Budget Amt. Available
<i>Personnel Expenses</i>			
Payroll	22,300.00	6,101.40	16,198.60
General Benefits/SSI/EDD/WC	12,000.00	3,343.28	8,656.72
Cal Pers	45,000.00	12,561.04	32,438.96
Dental, Vision, RX	30,000.00	1,188.60	28,811.40
Past Board Health Benefits	15,000.00	1,533.60	13,466.40
TOTAL PERSONNEL EXPENSES	124,300.00	24,727.92	99,572.08
<i>Operating Expenses</i>			
Pacific Power	40,000.00	11,051.05	28,948.95
Blue Star Gas	35,000.00	1,162.91	33,837.09
Crescent City W & S	25,000.00	1,840.90	23,159.10
Telephone & Internet	6,000.00	1,777.16	4,222.84
Office Supplies and Expenses	3,000.00	961.00	2,039.00
Training & Education	3,000.00	0.00	3,000.00
Memberships	4,500.00	0.00	4,500.00
TOTAL UTILITIES AND OFFICE EXPENSE	116,500.00	16,793.02	99,706.98
<i>Professional Services Expenses</i>			
Legal	10,000.00	0.00	10,000.00
Accounting	20,000.00	525.28	19,474.72
Election Expense	10,000.00	360.00	9,640.00
Other Professional Expenses	5,000.00		5,000.00
Insurance	35,000.00	31,400.00	3,600.00
TOTAL PROFESSIONAL EXPENSE	80,000.00	32,285.28	47,714.72

**DEL NORTE HEALTHCARE DISTRICT
MONTHLY FINANCIAL REPORT PAGE 2
31-Oct-24**

Budget Category		Paid to Date		Budget Amt. Available
Building Maintenance				
Materials & Supplies		15,000.00	8.41	14,991.59
Grounds Keeping		26,000.00	4,280.00	21,720.00
Maintenance Services		40,000.00	5,745.00	34,255.00
TOTAL BUILDING MAINTENANCE		81,000.00	10,033.41	70,966.59
Contributions				
High School Scholarship (\$500.00 x 4)		2,000.00		2,000.00
Childcare Scholarship		5,000.00		5,000.00
CR Nursing Scholarship		10,000.00	10,000.00	0.00
Grad Night Safety Program		500.00		500.00
Sharps Containers		500.00	75.00	425.00
Food Hub Operations		20,000.00		20,000.00
Non-Emergency Transport		20,000.00	3,182.93	16,817.07
Gateway Education		46,000.00		46,000.00
Swim Lessons		41,000.00	5,387.00	35,613.00
Senior Swim Passes		42,000.00	8,500.00	33,500.00
Public Swim Project		13,000.00	3,150.00	9,850.00
TOTAL CONTRIBUTIONS		200,000.00	30,294.93	169,705.07
PROJECTS				
Beachfront Exercise Loop Stations		150,000.00	0.00	150,000.00
Kids Town hard surface		300,000.00	0.00	300,000.00
TOTAL PROJECTS		450,000.00	0.00	450,000.00
NEW PROJECTS				
Local Medical Transportation		10,000.00		10,000.00
Recruitment & Retention		50,000.00		50,000.00
Harvest of the Month		16,000.00		16,000.00
Downtown Divas		3,000.00		3,000.00
Open Door Bus Barn		40,000.00	25,457.96	14,542.04
Little League All Stars		1,500.00		1,500.00
Swim Club Equipment		35,300.00		35,300.00
TOTAL NEW PROJECTS		155,800.00	25,457.96	130,342.04
TOTAL OPERATING EXPENSES		1,207,600.00	139,592.52	1,068,007.48
CAPITAL EXPENSES				
Fixed Assets		0.00		0.00
Building Repairs (DHHS)		30,000.00	17,161.00	12,839.00
TOTAL CAPITAL EXPENSES		30,000.00	17,161.00	12,839.00
TOTAL OPERATING & CAPITAL EXPENSES		1,237,600.00	156,753.52	1,080,846.48
CONTINGENCY FUND		20,000.00	0.00	20,000.00
TOTAL OPERATING EXPENDITURES		1,257,600.00	156,753.52	1,100,846.48
TOTAL ANTICIPATED INCOME		1,133,720.00		
MINUS OPERATING EXPENDITURES		1,257,600.00		
SURPLUS MINUS		-123,880.00		

**Minutes of the Regular Board Meeting
Del Norte Healthcare District
October 22, 2024 @ 5:30 p.m.**

Regular Meeting

1. **CALL TO ORDER:** The meeting was called to order at 5:31 p.m.

2. **ROLL CALL:**

Present: Directors Babich, Caldwell, Young, and Chair Pearcey.

Absent: Director Mason excused.

3. **PUBLIC COMMENT:** None currently.

4. **CONSENT CALENDAR:**

a. Ratification of invoices paid from 9/19/2024 – 10/16/2024

b. Approval of financial report for September 2024.

Director Babich made a motion to approve the consent calendar. Director Caldwell seconded the motion.

Motion passed 4 – 0.

5. **REVIEW/POSSIBLE REVISION AND APPROVAL OF THE MINUTES FROM THE SEPTEMBER 24, 2024, MEETING.**

Director Young made a motion to approve the September minutes as written. Director Caldwell seconded the motion.

Motion passed 4 – 0.

6. **COMMUNICATIONS:**

a. **Open Door:** Hilda Contreras informed the District that they have four new providers and in January 2025 will have 1 new virtual doctor. Today was also the first day using the new mobile medical van.

7. **COMMITTEE REPORTS:**

A. **BUDGET/FINANCE COMMITTEE:** (Directors Young and Caldwell)

1. For review/Possible discussion on the updated 2024 – 2025 Budget.

Director Babich made a motion to approve the updated budget. Director Caldwell seconded the motion.
Motion passed 4 – 0.

2. Review and approval of invoice DNHCD 0924 from Del Norte Senior Center for the September 2024 Senior Nutrition Program of \$31,000.

Special Counsel Henion to submit a new contract requesting better itemizing on the invoice as one of the items requested by the Board.

Chair Pearcey made a motion to approve the invoice for \$31,000 to the Senior Nutrition Program to be paid once there is a signed agreement in place. Director Babich seconded the motion.
Motion Passed 4 – 0.

B. COMMUNITY OUTREACH COMMITTEE: (Chair Pearcey & Director Babich)

1. Discussion/Possible approval of adding SingleCare resource guide to the Website. (Chair Pearcey).

More research is needed at this time, possibly add to November Meeting.

C. HEALTHCARE EXPANSION:

1. Community Food Council: (Directors Caldwell and Babich)

- a. Update from Andrea Lanctot on the CFC and strategic planning.

Andrea Lanctot: We have received our 501 C3 status. We are now a full independent non-profit. We have a full board of directors and bank account. The Family Resource Center of the Redwoods is starting to transfer some funds starting on November 1st, 2024, with the remaining funds hopefully by January 1st, 2024. We are going to sign our final separation MOU next month. We have hired a bookkeeper and are setting up bookkeeping, payroll, insurance and working with a financial consultant to do some financial projections. We did write a 10 year strategic plan that I will leave with you. We are working with True North that is

helping with concept plans for the food hub building. We are working on permits, and we are working on applying for four different grants to fund this project.

Chair Pearcey appointed Directors Babich and Young to a subcommittee to meet with the Community Food Council regarding the Food Hub Center.

2. Recruitment and Retention: (Director Caldwell)

Director Caldwell spoke with local physician regarding the District's possible help with recruitment for his practice. He seemed interested and was going to check into some things.

D. HEALTH PROMOTION:

1. Swimming Programs: (Director Young)

Update by Eric Wier: The pool will be closing for an overhaul. It will be closed in December, January and February. We have been approached by South Coast Community Aquatics; they would like to keep their pool open during the months that we are closed. So it would be a partnership where they are taking on the utility fees to keep it heated to 84 degrees. We would provide pool staff. This will cost an estimated 32,000 more and the city council did support it. We do intend on having our swimming lessons in January and February. For the seniors that want to do it they would have the option for them to get their passes and go to Brookings.

a. Discussion/Possible approval of funding of swim passes for disabled persons.

Board to get information from the pool staff regarding programs that exists and what might be needed. Agendize for November.

2. Non-emergency Transport: (Director Young)

Transports are being made to Medford. Numbers are low and we are thinking about doing more promotion. There was some discussion regarding local transportation.

8. REPORT OF THE EXECUTIVE SECRETARY: As reported

9. UNFINISHED BUSINESS:

- a. Discussion/Possible approval of the quote from Otis Elevator for \$17,020.00 to decommission the wheelchair lift in the DHHS building.

On hold, may revisit at the November meeting.

10. NEW BUSINESS:

11. INDIVIDUAL DIRECTORS REPORT OF ACTIVITIES:

12. PUBLIC COMMENT FOR ANY CLOSED SESSION ITEMS:

13. ADJOURNMENT TO CLOSED SESSION:

14. RETURN TO OPEN SESSION AND REPORT OF ANY ACTION:

15. ADJOURNMENT: The meeting adjourned at 7:02

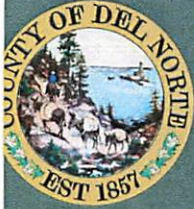
Minutes prepared and submitted by:

Minutes approved by:

Doris Hendricks, Executive Secretary

Dave Mason, Board Secretary

6B




Del Norte County 2024 Community Health Assessment Key Takeaways




Scan QR code for
full report

The Del Norte County Community Health Assessment (CHA) is an overview of the health landscape of the county. Below is a snapshot of key health challenges and community input. For more details, check the full report. Feel free to share your thoughts by emailing PubHCHE@co.del-norte.ca.us.

About Del Norte County



40%
of households include at least one person aged 65 years or older.




39.3%
of the population are people of color.




12th most rural and remote county in California.


Challenges to Address:



Drug overdose deaths rose **167%** from 2021 to 2022. This is likely due to the area's opioid crisis and synthetic opioids like **fentanyl**.




Disability rates are more than **2x** the state rate for people 18-34 years old.




A Del Norte family with two full-time working parents and two kids spends about **23%** of their income on healthcare, nearly double the state average.


Our Community Says:



77% said that drug and alcohol use was a leading health concern.



56% said emotional and mental health is one of the biggest health struggles.



43% said dental care is one of the most important health challenges.



Challenges to Address:



Del Norte County is the **least healthy county** in all of rural California.



The county's domestic violence rate is nearly **12 times** the state average. That is over **4 times** that of rural California.



12% of the homeless population is **under 18 years old**.

Our Community Says:



Healthcare access is limited with additional barriers like **travel time and provider shortages**.



50% have experienced domestic violence.



58% said that there is lack of affordable housing.

Strengths and Positives



The county's **resiliency** demonstrates the community's ability to work together and adapt in times of crisis.



52% said parks and recreation are key to their quality of life.

Del Norte County has many outdoor resources, like hiking trails, fishing spots, and beaches, that help people stay healthy and feel well.

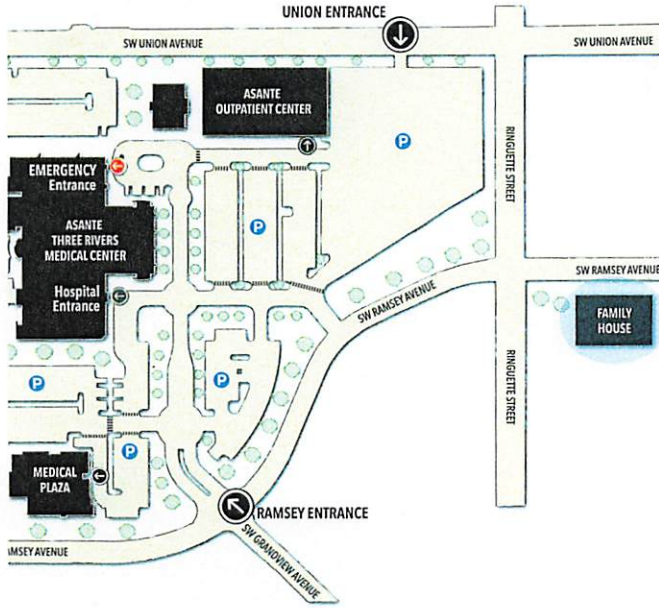
Other community resources:

- Del Norte CalFresh Healthy Living
- Pacific Pantry (onsite and mobile)
- WIC (Women, Infants & Children)
- Resilient DNaTL (Del Norte and Tribal Lands)
- United Indian Health Services
- Tobacco Free Del Norte
- First 5 Oral Health
- Klamath Promise Neighborhood
- Family Resource Center
- Connect Del Norte

By using these resources and working together, the community has the ability to improve the well-being of all of its residents and create a healthier, more welcoming environment for future generations.



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The Family House

A home away from home for those touched by illness



To honor someone or to learn about planned giving

Contact Asante Foundation
in Medford at **(541) 789-5025**,
in Grants Pass at **(541) 472-7301** or via email at
foundationinfo@asante.org.

For more visit asantefoundation.org.

Asante Three Rivers Medical Center
The Family House
407 SW Ramsey Ave., Grants Pass, OR 97527
(541) 507-3000 | asante.org



The Family House provides affordable, temporary lodging for children and adults who are patients of Asante Three Rivers Medical Center and their families.

Designed for patients and families who live outside the Grants Pass area, lodging is provided based on availability.

Grants Pass realtors came to Asante with a dream of building an affordable place where patients and their families could stay during a medical crisis. They not only had the idea, but were also willing to raise the funds to make the dream a reality. These realtors and other community members have given their time, talent and resources to offer this facility to families in medical crisis.

Asante and Asante Foundation support The Family House in keeping with our regional mission of providing accessible, quality health care in a compassionate manner valued by the communities we serve. Here families come together, sharing common experiences, offering mutual support and helping one another when it is most needed. The Family House is a home away from home for those touched by illness.



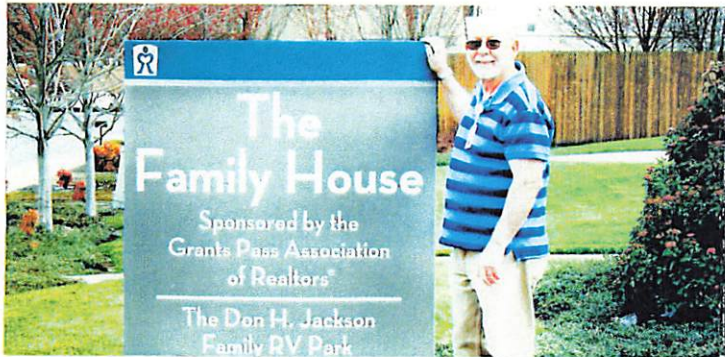
Get to know us

The Family House
407 SW Ramsey Ave.
Grants Pass, OR 97527
(541) 507-3000

Check-in times are flexible to meet our guests' needs. Check-out time is 10:30 a.m. the day of departure.

If you would like a tour of The Family House, please call **(541) 507-3000** to schedule an appointment.

If you would like information about other lodging options, such as the Asante Three Rivers Medical Center RV Park, Francis Cheney Family Place in Medford or local motels, the staff at The Family House will assist you.



Cover image:

Judith and Jim stayed at The Family House in Grants Pass for 6.5 weeks while Judith had radiation and chemotherapy treatments. In addition to making a two-month stay affordable, the House was a warm and welcoming home away from home.



Reserving a room

The Family House provides lodging and support for out-of-town patients who need a caring, comfortable, affordable and safe place for themselves or their families while they receive treatment at Asante Three Rivers Medical Center. The Family House does not offer medical services.

To inquire about a room at The Family House, please call **(541) 507-3000**. Rooms are provided based on the greatest critical need. You may call ahead to be put on the waiting list. The maximum length of stay is 12 consecutive days.

What is the cost?

Guests are expected to donate as much as they can afford toward the fee of \$50 per-room, per-night cost, and \$30 per-space, per-night for the RV park. No one is denied admission for inability to contribute toward this cost. Additional donations are always welcome; they help the Asante Foundation raise the additional funds necessary to maintain and operate the facility. Rooms in The Family House are named after major donors to this project. If you are interested in more information regarding donations, please call Asante Foundation at **(541) 789-5025** or foundationinfo@asante.org.

Enjoy the comforts of home

The Family House is located within close proximity to Asante Three Rivers Medical Center. The 7,400-square-foot facility provides a framework for mutual support while affording the privacy guests require. This philosophy is reflected in the design of The Family House.

Seven separate guest rooms with private baths are available to accommodate up to 25 people. Guests can prepare their own meals in the common kitchen and eat together in the dining room. A fully equipped laundry room, free parking, television, DVD player, free WiFi and children's playroom are some of the amenities available so that guests feel at home. No pets allowed. In addition there are five RV spaces located next to The Family House.



Del Norte Healthcare District

7B2

From: Sarah Breckon <sbreckon@singlecare.com>
Sent: Thursday, September 26, 2024 1:36 PM
To: Del Norte Healthcare District
Subject: Resource for Del Norte County Healthcare District: Medical Debt Guide

Hi there,

I'm Sarah with SingleCare. Nearly one in five American families carry medical debt, which can be a difficult burden to carry. That's why we've put together a guide to help people understand their options and find resources to deal with medical debt effectively.

I wanted to reach out to see if you'd be willing to add our guide to Del Norte County Healthcare District's collection of resources here:

<https://delnortehealthcare.com/resources>

The guide, reviewed by our medical experts, covers:

- Factors that contribute to medical debt
- The impact of medical debt on individuals and families
- Budgeting strategies for medical debt repayment
- How to monitor insurance claims and advice on negotiating with healthcare providers
- Medical debt payoff options
- When to consider filing for medical bankruptcy

If you have any feedback or suggestions for improvement, I'd love to hear your thoughts!

Best,
Sarah



DEL NORTE & TRIBAL LANDS
COMMUNITY FOOD COUNCIL

7 CIA

November 19, 2024

Dear Del Norte Health District Board,

The Del Norte and Tribal Lands Community Food Council (DNATL CFC) is seeking funding and commitment from the Del Norte Healthcare District to construct a 15,000-square-foot DNATL Resiliency Center and Food Hub. This facility will serve as a regional food hub, providing essential infrastructure for the sourcing, storage, and distribution of fresh, local, and healthy food to institutions and markets. It will also serve as a community hub of activity with commercial kitchen space for food entrepreneurs, a teaching kitchen for training, a community meeting space, a corner market, a tool lending library, offices, and indoor/outdoor farmers market and event space. By design, it will serve as a critical resource during disasters, ensuring access to food when supply chains are disrupted.

As part of a Northern California food hub network, the facility will contain cold storage, dry storage, wash and pack, loading dock, processing, and distribution infrastructure for the region, enabling local institutional and customer purchasing of local food from an online food hub platform. A retail market will accept EBT, WIC, and prescription food benefits while showcasing local products, providing local producers and entrepreneurs with additional revenue streams. Additionally, the facility will feature a commercial kitchen to incubate small food businesses, enabling local entrepreneurs to create and market value-added products. The kitchen will also provide career technical education training for the community members in food preparation and preservation. An indoor farmers market will offer year-round access to fresh produce, and event space will support community gatherings and educational workshops. A tool lending library will provide kitchen, garden, and farm tools for cultivation, preparation, and preservation of local food to community members and producers.

We have been working with the DNHCD for two years to plan and implement a Resiliency Center and Food Hub. We are currently working with an architect to develop conceptual design plans and are working on several grant proposals to secure funding for the construction of the building. In order for us to apply for funding and start the process of Del Norte County Use permit application, we are requesting from the DNHCD a letter confirming their commitment to the following:

- Allowing the DNATL CFC to utilize the land north of the Open Door Clinic for the construction of a food hub.
- Allowing DNATL CFC to apply for a Del Norte County Use permit for the construction of the food hub.
- Commitment of up to 2 million dollars that could cover pre-planning soft costs, site work, utility connection, and construction of the outer shell of the building.

Our partnership and collaboration with the Del Norte Healthcare District is essential to our success. We are dedicated to increasing access to nutritious, culturally relevant food for our region. We request your support to make the Food Hub a reality, enabling us to tackle the pressing issues of food insecurity and food production that our community faces.

Sincerely,
Andrea Lanctot, DNATL CFC Executive Director
Del Norte and Tribal Lands Community Food Council
andrea@dnatlfoodcouncil.org

Secretary Report**November 2024**

Bus Corral: The fencing is going up and a security camera has been installed.

Garden fencing is almost completed. I believe just the gates are left to do.

On Tuesday 11/5/24 it was discovered that the fence on the north east side had been cut open in two places. I sent the board pictures on that day. I spoke with The Local Mow Man, and they are going to repair them. I also spoke with them about the fence repair on the far north side of the field and they are going to get us a quote to repair and reinforce that location in the fence.

Just so you're aware I am receiving bills regarding the elevator that I am paying (Phone line & maintenance contract etc.) until the issue is resolved. I am waiting for the letter from Special Counsel to send to DHHS regarding the issue. We also have an order prohibiting use from the DIR due to invalid permit and we can not get a permit until it is repaired.

Just a reminder that the Oath of Office will be on December 6th, 2024. This is a Friday. We need to schedule a time for this. This is for Directors Caldwell, Babich and Pearcey.

I still have a couple of directors that may still need to complete their ethics. If you have done so, please let me know. If not, please complete them.

We have received the updated agreement from Special Counsel regarding the Senior Center Nutrition Program. It is being signed today (11/21/24) and check issued for September invoice.