

Del Norte Healthcare District  
Board of Directors Meeting

Agendized  
Board Packet

Tuesday July 23, 2024

4 a

**JUNE/JULY**  
**6/20/24 – 7/17/24**

<u>DATE</u>	<u>NAME</u>	<u>DESCRIPTION</u>	<u>CK#</u>	<u>AMOUNT</u>
6/25	D/V/RX	RX reimbursement	10739	38.04
6/25	Terry Krieg CPA	Final Audit Install.	10740	3000.00
6/25	City of CC	Senior swim passes	10741	2500.00
6/25	City of CC	May swim lessons	10742	2829.00
6/25	City of CC	May Saturday Swim	10743	900.00
6/26	D/V/RX	Dental Reimbursement	10744	1448.00
6/28	Paychex	Payroll fee	EFT	131.32
6/28	Doris Hendricks	June Payroll	D.Deposit	1383.21
7/1	CalPers	July Premium	EFT	2986.02
7/2	Golden State	Ins. Premium 2024-2025	EFT	31400.00
7/8	U.S. Postal Service	Annual P.O. Box fee	10745	232.00
7/8	Frontier	Elevator Line	10746	126.73
7/15	Tri Counties Bank	Credit Card	10747	295.75
		Amazon/Label machine	75.55	
		Microsoft monthly	43.20	
		DNA memberships	150.00	
		Finance charge	27.00	
7/15	McMillian & Mayle	June Service	10748	1020.00
7/15	Del Norte Office	Supplies	10749	90.14
7/15	Charter	internet & phone	EFT	169.97
7/17	CCWD	6/8/24-7/9/24	10750	373.30
7/17	CCWD	Garden	10751	<u>69.39</u>
<b>Monthly Total Paid:</b>				<b>48,992.87</b>

46

**Del Norte Healthcare District  
Financial Report  
June 30, 2024**

ACCOUNT	June 1, 2024	September 30, 2021	June 30, 2024
	Bk./Inv. Acct. Bal.	Note Payable	Bk./Inv. Acct. Bal.
LAIF (Investment Account)	3,293,456.93		3,293,456.93
Tri Counties- Bus. Cking. Acct.	51,782.18		38,811.69
Tri Counties - Money Mkt. (holding) Acct.	246,790.19		246,792.31
Tri Counties- W.C. USDA Auto Pay	0.00	closed acct.	0.00
<b>TOTAL BK./INV. ACCT BALANCES</b>	<b>3,592,029.30</b>	<b>0.00</b>	<b>3,579,060.93</b>

BUDGET CATEGORY INCOME	Anticipated Income	Income Received To Date	Remaining/(Surplus) Anticipated Income
Interest LAIF & bank Accts	54,000.00	103,544.79	-49,544.79
Tax Receipts	655,000.00	724,094.63	-69,094.63
Rent (Open Door \$ 10250.00)	123,000.00	123,000.00	0.00
DHHS Lease (\$6800.00)	87,720.00	87,720.00	0.00
Utility Reimbursement 80%	68,000.00	50,763.68	17,236.32
Insurance Reimbursement Pers-D/V/RX	600.00	500.00	100.00
Miscellaneous Income	1,000.00	0.00	1,000.00
<b>Sub-Total</b>	<b>989,320.00</b>	<b>1,089,623.10</b>	<b>-100,303.10</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>989,320.00</b>	<b>1,089,623.10</b>	<b>100,303.10</b>

EXPENDITURES	Annual Budget	Paid to Date	Budget Amt. Available
<i>Personnel Expenses</i>			
Payroll	23,000.00	22,083.84	916.16
General Benefits/SSI/EDD/WC	6,200.00	6,070.42	129.58
Cal Pers	42,500.00	36,308.65	6,191.35
Dental, Vision, RX	28,500.00	6,105.45	22,394.55
Past Board Health Benefits	18,000.00	7,137.71	10,862.29
<b>TOTAL PERSONNEL EXPENSES</b>	<b>118,200.00</b>	<b>77,706.07</b>	<b>40,493.93</b>
<i>Operating Expenses</i>			
Pacific Power	27,000.00	31,290.13	-4,290.13
Blue Star Gas	36,000.00	27,567.40	8,432.60
Crescent City W & S	22,000.00	6,425.91	15,574.09
Telephone & Internet	4,500.00	4,154.55	345.45
Office Supplies and Expenses	4,000.00	1,744.70	2,255.30
Training & Education	3,000.00		3,000.00
Memberships	4,000.00	3,391.00	609.00
<b>TOTAL UTILITIES AND OFFICE EXPENSE</b>	<b>100,500.00</b>	<b>74,573.69</b>	<b>25,926.31</b>

DEL NORTE HEALTHCARE DISTRICT  
 MONTHLY FINANCIAL REPORT, PAGE 2  
 June 30, 2024

Budget Category	Annual Budget	Paid to Date	Budget Amt. Available
<b>Professional Services Expense</b>			
Legal	10,000.00	0.00	10,000.00
Accounting	17,000.00	14,882.85	2,117.15
Election Expense	0.00		0.00
Other Professional Expenses	5,000.00	2,000.00	3,000.00
Insurance	27,000.00	26,432.00	568.00
<b>TOTAL PROFESSIONAL EXPENSE</b>	<b>59,000.00</b>	<b>43,314.85</b>	<b>15,685.15</b>
<b>Building Maintenance</b>			
Materials & Supplies	10,000.00	112.10	9,887.90
Grounds Keeping	27,000.00	22,175.00	4,825.00
Maintenance Services	37,000.00	32,196.60	4,803.40
<b>TOTAL BUILDING MAINTENANCE</b>	<b>74,000.00</b>	<b>54,483.70</b>	<b>19,516.30</b>
<b>Contributions</b>			
High School Scholarship (\$500.00 x 4)	2,000.00	2,000.00	0.00
Childcare Scholarship	5,000.00		5,000.00
CR Nursing Scholarship	10,000.00	10,000.00	0.00
Grad Night Safety Program	500.00	500.00	0.00
Sharps Containers	600.00	225.00	375.00
Food Hub Operations	20,000.00	20,000.00	0.00
Non-Emergency Transport	35,000.00		35,000.00
Gateway Education	68,000.00	52,836.62	15,163.38
Swim Lessons	40,000.00	23,800.00	16,200.00
Senior Swim Passes	27,000.00	24,200.00	2,800.00
Public Swim Project	11,700.00	10,575.00	1,125.00
<b>TOTAL CONTRIBUTIONS</b>	<b>219,800.00</b>	<b>144,136.62</b>	<b>75,663.38</b>
<b>New Projects</b>			
Beachfront Exercise Loop Stations	100,000.00	0.00	100,000.00
Kids Town hard surface	175,000.00	0.00	175,000.00
<b>TOTAL NEW PROJECTS</b>	<b>275,000.00</b>	<b>0.00</b>	<b>275,000.00</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>846,500.00</b>	<b>394,214.93</b>	<b>452,285.07</b>
<b>CAPITAL EXPENSES</b>			
	<b>Annual Budget</b>	<b>Paid to Date</b>	<b>Budget Amt. Available</b>
Fixed Assets	28,000.00	27,316.45	683.55
Building Repairs (DHHS)	20,000.00	8,274.68	11,725.32
<b>TOTAL CAPITAL EXPENSES</b>	<b>48,000.00</b>	<b>35,591.13</b>	<b>12,408.87</b>
<b>TOTAL OPERATING &amp; CAPITAL EXPENSES</b>	<b>850,500.00</b>		
<b>CONTINGENCY FUND</b>	<b>20,000.00</b>	<b>3,700.00</b>	<b>16,300.00</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>914,500.00</b>	<b>433,506.06</b>	<b>480,993.94</b>
<b>TOTAL ANTICIPATED INCOME</b>	<b>989,320.00</b>		
<b>MINUS TOTAL OPERATING EXPENDITURES</b>	<b>914,500.00</b>		
<b>SURPLUS</b>	<b>74,820.00</b>		

**Minutes of the Regular Board Meeting  
Del Norte Healthcare District  
June 25, 2024 @ 5:30 p.m.**

Regular Meeting

1. **CALL TO ORDER:** Meeting was called to order at 5:31 p.m.

2. **ROLL CALL:**

Present: Directors Babich, Mason, Young and Chair Pearcey.

Absent: Director Caldwell.

Director Young made a motion to excuse Director Caldwell from the meeting. Chair Pearcey seconded the motion.

Motion passed 4 – 0.

3. **PUBLIC COMMENT:** None currently.

4. **CONSENT CALENDAR:**

a. Ratification of invoices paid from 5/23/2024 – 6/19/2024.

b. Approval of financial report for May 2024.

Director Young made a motion to approve the consent calendar. Director Babich seconded the motion.

Motion passed 4 – 0.

5. **REVIEW/POSSIBLE REVISION AND APPROVAL OF THE MINUTES FROM THE APRIL 23, 2024, MEETING.**

Director Young made a motion to approve the minutes as submitted. Director Babich seconded the motion.

Motion passed 4 – 0.

6. **COMMUNICATIONS:**

a. Open Door: No one present

7. **COMMITTEE REPORTS:**

**A. BUDGET/FINANCE COMMITTEE: (Directors Young and Caldwell)**

1. Discussion/Possible approval of the 2024-2025 fiscal year budget.

Director Babich made a motion to approve the budget with the increase of 5,000.00 added to the pacific power portion of the budget for the fiscal year 2024 – 2025. Director Mason seconded the motion.

2. Review/Possible approval of the 2022-2023 fiscal audit by CPA Terry Krieg.

Director Mason made a motion to approve the audit for 2022-2023. Director Young seconded the motion.  
Motion passed 4 – 0.

**B. COMMUNITY OUTREACH COMMITTEE: (Chair Pearcey & Director Babich)**

1. Discussion/Possible approval to add Coastal Home Health & Hospice to our resource links on the District website. (Chair Pearcey)

Director Babich made a motion to approve the addition of adding the link to the website. Director Mason seconded the motion.  
Motion passed 4 – 0.

2. Discussion/Possible approval of marketing proposal by Orchid Marketing Company. (Chair Pearcey).

Director Mason made a motion to continue having our current IT support help with these matters. Chair Pearcey seconded the motion.  
Motion passed 4 – 0.

**C. HEALTHCARE EXPANSION:**

1. Community Food Council: (Directors Caldwell and Babich)

Director Babich: I attended the 1<sup>st</sup> board meeting. They are still working on the agreement for their funding.

2. Recruitment and Retention: (Director Caldwell)  
Nothing at this time.

**D. HEALTH PROMOTION:**

**1. Swimming Programs: (Director Young)**

May swim report: 65 lessons, 50 senior swim passes used with 6 people on the waitlist and 258 Saturday guest swims.

**2. Non-emergency Transport: (Director Young)**

Nothing at this time.

**8. REPORT OF THE EXECUTIVE SECRETARY: As reported**

Director Mason made a motion for the Executive Secretary to send a notice to the County regarding not receiving the June 2024 rent for the DHHS location. Chair Pearcey seconded the motion.

Motion passed 4 – 0.

**9. UNFINISHED BUSINESS:**

**10. NEW BUSINESS:**

**11. INDIVIDUAL DIRECTORS REPORT OF ACTIVITIES:**

Director Young reported that they are still meeting with Open Door regarding the bus barn. They board feels it is necessary to get some additional quotes for the building.

Director Mason brought it to the board's attention that the Del Norte Little League Boys All Stars are fund raising to go to the state championships and that possibly the Healthcare District could give a donation. They need to raise 3,000.00.

Director Young made a motion that if the team raised half the funds the district would donate up to 1500.00. This would be added to the new budget. Director Mason seconded the motion.

Motion passed 4 – 0.

**12. PUBLIC COMMENT FOR ANY CLOSED SESSION ITEMS: No closed session items.**

**13. ADJOURNMENT TO CLOSED SESSION:**

**14. RETURN TO OPEN SESSION AND REPORT OF ANY ACTION:**

**15. ADJOURNMENT: Meeting adjourned at 6:30 p.m.**

Minutes prepared and submitted by:

\_\_\_\_\_  
Doris Hendricks, Executive Secretary

Minutes approved by:

\_\_\_\_\_  
Dave Mason, Board Secretary

**DEL NORTE HEALTHCARE DISTRICT  
BUDGET 2024 - 2025**

7 a 1

**INCOME:**

Interest - LAIF .....	120,000.00
Tax Receipts .....	725,000.00
Rent (Open Door Clinic \$10,250.00/mo).....	123,000.00
DHHS Lease (\$7310.00/mo.) .....	87,720.00
Utility Reimbursement 80% from Open Door .....	76,000.00
Insurance Reimbursement Pers-D/V/RX .....	1,000.00
Misc. Income .....	<u>1,000.00</u>
<b>TOTAL ANTICIPATED INCOME</b>	<b>\$1,133,720.00</b>

**EXPENDITURES:**

**Personnel Expenses**

Payroll .....	22,300.00
General Benefits/SSI/EDD/WC.....	12,000.00
CalPers.....	45,000.00
Dental, Vision, Rx.....	30,000.00
Past Board Health Benefits.....	<u>15,000.00</u>
<b>TOTAL PERSONNEL EXPENSE</b>	<b>\$ 124,300.00</b>

**Operating Expenses & Utilities**

Pacific Power.....	40,000.00
Blue Star Gas .....	35,000.00
Crescent City W & S.....	25,000.00
Telephone & Internet .....	6,000.00
Office Supplies & Expenses.....	3,000.00
Training & Education.....	3,000.00
Memberships.....	<u>4,500.00</u>
<b>TOTAL UTILITIES</b>	<b>\$116,500.00</b>

**Professional Services Expense**

Legal.....	10,000.00
Accounting.....	20,000.00
Election Expense.....	10,000.00
Insurance.....	35,000.00
Other Professional.....	<u>5,000.00</u>
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>\$80,000.00</b>

**Building Maintenance**

Materials & Supplies.....	15,000.00
Grounds Keeping .....	26,000.00
Maintenance Services.....	<u>40,000.00</u>
<b>TOTAL BUILDING MAINTENANCE EXPENSE</b>	<b>\$81,000.00</b>

**Contributions**

High School Scholarship (\$500.00 x 4)	2,000.00
Childcare Scholarship	5,000.00
CR Nursing Scholarship	10,000.00
Grad Night Safety Program	500.00
Sharps Containers	500.00
Food HUB Operations	20,000.00
Non-Emergency Transport	20,000.00
Gateway Education	46,000.00
Swim Lessons	41,000.00
Senior Swim Passes	36,000.00
Public Swim Project	13,000.00
<b>TOTAL CONTRIBUTIONS</b>	<b>\$194,000.00</b>

**Projects**

Beachfront Exercise Loop Stations	150,000.00
Kids Town hard surface	300,000.00
<b>TOTAL PROJECTS</b>	<b>\$450,000.00</b>

**New Projects**

Local Medical Transportation	10,000.00
Recruitment & Retention	50,000.00
Harvest of the Month	16,000.00
Downtown Divas	3,000.00
Open Door Bus Barn	600,000.00
Little League All Stars	1,500.00
<b>TOTAL NEW PROJECTS</b>	<b>\$680,500.00</b>

**TOTAL OPERATING EXPENSES** **\$1,726,300.00**

**Capital Expense**

Fixed Assets	.00
Building Repairs (gutters,fence)	30,000.00

**TOTAL CAPITAL EXPENSES** **\$30,000.00**

**TOTAL OPERATING & CAPITAL EXPENSES** **\$1,756,300.00**

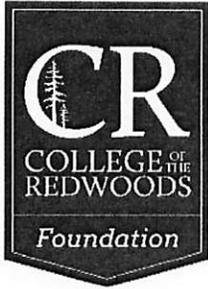
**CONTINGENCY** **20,000.00**

**TOTAL OPERATING EXPENDITURES** **\$1,776,300.00**

**TOTAL ANTICIPATED INCOME** **\$1,133,720.00**

**MINUS TOTAL OPERATING EXPENDITURES** **- 1,776,300.00**

**SURPLUS OF MINUS** **\$642,580.00**



July 9, 2024

Del Norte Healthcare District  
550 E. Washington Blvd., Suite 400  
Crescent City, CA 95531

JUL 15 2024

7 a 2

Dear Del Norte Healthcare District Board of Directors,

On behalf of College of the Redwoods, I would like to thank you for the ongoing support of the Del Norte Healthcare District Scholarship. Your donations have made a significant statement about your commitment to the College and the community.

Please accept this letter as CR's annual request for funds in the amount of \$10,000 to continue to offer this financial assistance to nursing students from Del Norte County, for the 2024-2025 academic year. The allocation of these funds directly supports the Healthcare District's mission by promoting educational opportunities and health services to residents of Del Norte County. The funds will continue to be awarded based on the parameters your organization established for this scholarship, specifically asking students to commit to two years of nursing service in Del Norte County after graduation.

Listed below are the scholarship criteria we have on file. Please let us know if you would like any changes.

The Del Norte Healthcare District Nursing Scholarship is awarded to a deserving LVN/RN student at the College of the Redwoods Del Norte Campus. Additional requirements for this scholarship are listed below.

**ELIGIBILITY:**

1. Enrolled as an LVN/RN major.
2. Must be a student attending classes at the CR Del Norte Campus.
3. Must live in Del Norte County.
4. Must commit to work in the nursing field in Del Norte County for two years after graduating.
5. Consideration may be given to students currently enrolled in post-LVN/RN nursing studies.

**Please let me know if you would like to have your representative(s) serve on a review committee for your scholarship. I'm sure we could also have one of our Foundation members, from Crescent City, serve if you so desire. Otherwise, we will award your scholarship using our established scholarship review committee made up of faculty, staff, and Foundation Board members.**

Thank you again for your ongoing support.

Sincerely,

Marty Coelho  
Executive Director of College Advancement & the CR Foundation  
College of the Redwoods, 7351 Tompkins Hill Rd., Eureka CA 95501  
[marty-coelho@redwoods.edu](mailto:marty-coelho@redwoods.edu) / (707) 476-4325



# BILLING REQUEST

City of Crescent City  
Finance Department  
377 J Street, Crescent City, CA 95531

7 d. 1

<b>Customer Name:</b>  Del Norte Healthcare District	<b>Revenue Account:</b>  001 -480 -3716 -00000	<b>Amount:</b>  \$1,125.00
<b>Customer Billing Address:</b>  	- - -	\$
	- - -	\$
	<i>Total Invoice: \$ 1,125.00</i>	
<b>Billing Description:</b>  5 Saturday Swims at Rental fee of \$225.00 6/1,6/8,6/15,6/22,6/29 2024 with the slide Total= \$1125.00		
<b>Additional Notes:</b>  Attendance: 356		

Requesting Department: Pool

Department Head Signature:

Date: \_\_\_\_\_

\*Please attach all supporting documents to this form and submit to the Account Clerk III to process your request.  
All invoices will be sent direct to the customer, once processed, unless otherwise noted.

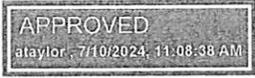


# BILLING REQUEST

City of Crescent City  
Finance Department  
377 J Street, Crescent City, CA 95531

Customer Name:	Revenue Account:	Amount:
Del Norte Healthcare District	001 -480 -3716 -00000	\$2,500.00
Customer Billing Address:	- - -	\$
	- - -	\$
	<i>Total Invoice: <del>-\$1,125.00</del> \$2,500.00</i>	
<b>Billing Description:</b>  50 Senior monthly passes @ \$50.00 per pass = \$2500.00		
<b>Additional Notes:</b>  June 2024		

Requesting Department: Pool

Department Head Signature:  Date: \_\_\_\_\_

\*Please attach all supporting documents to this form and submit to the Account Clerk III to process your request. All invoices will be sent direct to the customer, once processed, unless otherwise noted.



**Secretary Report**

**July 2024**

We are still having a problem with one tree where the new fencing was installed. It is the tree with the pallet in it. Apparently, someone is getting up into it. I would like to contact the Local Tree Experts that did the previous work and find out if it is best to limb it up or remove it.

I contacted the county and picked up some additional no smoking, no vaping and no marijuana usage signs to be added to the building. Also, the No Smoking within 25' of doors and windows. I am looking for some additional signage that this is a no smoking property.

I was informed that the elevator is not working at the DHHS building and I contacted Otis, and they were here on July 5<sup>th</sup> to check it out. I have recently received a notice from DIR that the elevator was inspected and not working, I forwarded all the information to the proper departments to be resolved.

On the night of July 4<sup>th</sup> a woman broke out the glass of both doors and one of the large windows of the DHHS building facing the parking lot. From what I understand she was arrested. The county contacted me, and they are looking for a source to replace the glass.

I have enclosed a Thank You card from the Class of 2024 safe and sober.

I have enclosed 4 Thank You cards from the High School Scholarship recipients.

I have enclosed a Thank You card from Coastal Hospice.

I have enclosed a Thank Your letter from College of the Redwoods.

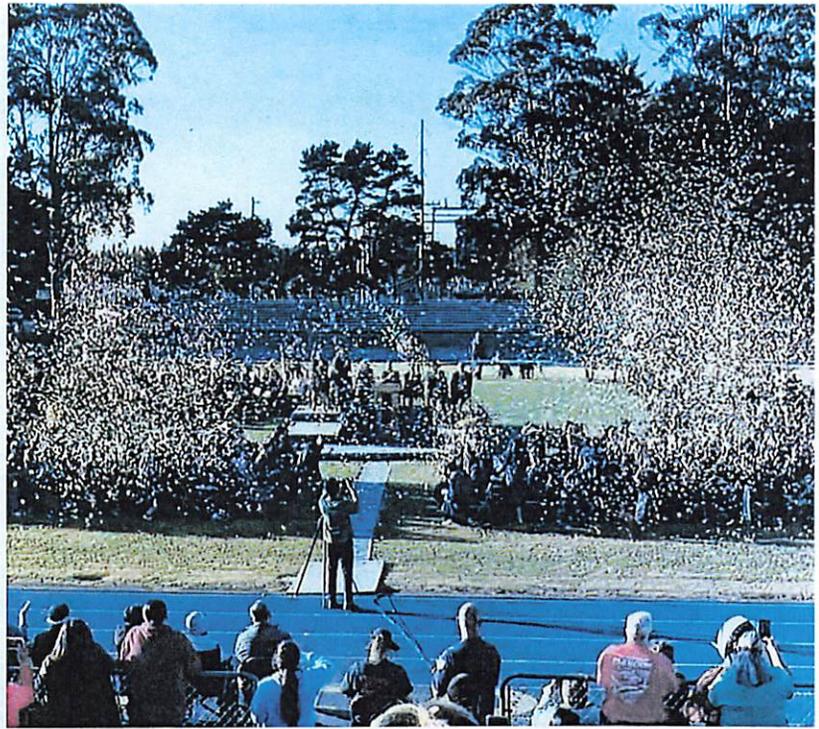
I had an appointment with Kevin Dittmar on 7/17/24 to see if he can repair the fencing on the north side of the field by the mobile home park. Mr. Dittmar is going to repair the fence for 200.00, and he will start in a couple of weeks.

There has been an addition to the agenda ( Public Participation) on page 4 to resolve any issues regarding virtual meetings.

*many  
thanks*

Thank you for supporting  
Del Norte Safe and Sober

Class of 2024



JUL 08 2024

Dear Doris Hendricks,

Thank you so much for Del Norte Health Care District scholarship. I greatly appreciate getting the opportunity to receive this scholarship and am extremely thankful to have extra funds to help me with my academic journey. Thank you!

Sincerely, Vivian Lee

JUL 09 2024

Dear Doris Hendricks,

Thank you so much for giving me this Scholarship, with it I will be going to Santa Rosa Junior College, and after the 2 years I am going to transfer to a 4 year University to continue studying Speech Language Pathology.

-Rylee

JUL 08 2024

Thank you for aiding in my pursuit to achieve my dreams. To be chosen for the Del Norte Healthcare District scholarship is a very high honor. This scholarship will help me pursue my dream and passion of helping others through occupational therapy. Your generosity helped to make my dream possible.

From the bottom of my heart thank you.  
Channey Schaad

Dear Del Norte Health Care District,

Thank you so much for the generous scholarship I received. Your support is a tremendous encouragement, and I am truly grateful for your investment in my future at Oregon Tech.

I thank you

-Noah Berry

JUN 28 2024

Del Norte Health Care District,

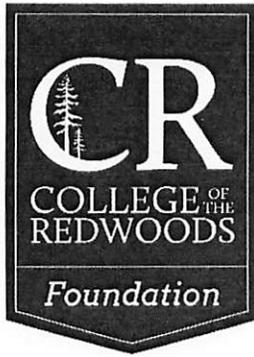
Coastal Hospice would  
like to express our sincere  
gratitude to D.N. Health  
District for the generous  
donation for the Provider's  
Dinner at Sea Quake.

Thank you.

Sincerely,

Jamie Daugherty

JUL 28 2024



JUL 15 2024

July 9, 2024

Del Norte Healthcare District  
550 E. Washington Blvd., Suite 400  
Crescent City, CA 95531

Dear Del Norte Healthcare District,

On behalf of College of the Redwoods and the CR Foundation, we would like to thank you for your generous donation of \$10,000 on 6/10/2024, to support the Del Norte Healthcare District Nursing Scholarship.

The CR Foundation has been granted non-profit status under section 501(c)(3) of the Internal Revenue Code. This gift may entitle you to an income tax deduction. You may retain this form as a receipt for your tax records. We encourage you to consult with a tax advisor regarding charitable gift deductions.

With your support, you have made a significant statement about your commitment to our college and our community. Thank you again for your gift and for your support of College of the Redwoods' student athletes.

Sincerely,

Dr. Keith Flamer  
President/Superintendent  
College of the Redwoods

Marty Coelho  
Executive Director of College Advancement &  
the CR Foundation

[marty-coelho@redwoods.edu](mailto:marty-coelho@redwoods.edu) / 707.476.4325

Foundation Tax ID #: 94-1603509

Tax Exemptions: IRC Sec. 501(c)(3) ~ Cal. R&TC Sec. 232701d

College of the Redwoods Foundation, 7351 Tompkins Hill Rd., Eureka, CA 95501

10 a

Secure Application  
Your privacy and security are important



## Review your proposal

Review each line item. Then just click the accept button to confirm and set up service.

Review the proposal below. Check any services that you want.



Del Norte Healthcare Dist.-550 E. Wash  
550 East Washington Blvd.  
Crescent City, CA 95531

Step #1: check services that you want  
Step #3: Print your name after signing

Step #2: accept and sign at bottom of estimate

Step #4: Click accept proposal

Service Name	Estimate Description	Amount
<input type="checkbox"/> Installing A Fence	<p>OPTION 1: INSTALLING A WOODEN PRIVACY FENCE ON THE WEST SIDE <i>only</i></p> <p>This includes demoing the existing fence, installing a wooden privacy fence on the west side of the garden, to enclose the area that the customer and Your Local Mow Man discussed on the initial interaction. We will dig the fence posts, 8 feet on center, install the 4x4 PT posts, concrete them and let them set. Once the posts are set, we will install 2x4x8 PT wooden frames, a 2x4PT kick-board and 24 gauge 7/8MM Matt Black Corrugate Metal Roofing for fence panels. Since we are not able to fabricate full 6'x8' pieces, we will have to join two 8'x37" panels together which will be bolted in with matte black screws so it blends in. This fence will step down three times along the north side driveway, down to 4ft and will stop up against the corner of the building on the south side of the building.</p>	16399.00

24gauge 7/8mm 8' x 37" corrugated panels +  
Delivery = \$6295  
Lumber + Concrete + Misc Materials - \$2584  
Demo Fees - \$540  
Equipment - \$220  
Delivery Fees - \$280

Installing A Fence

OPTION 2: INSTALLING A CEDAR 6FT WOODEN  
PRIVACY FENCE ON THE WEST SIDE *only*

12123.00

This includes demoing the current fence on the west side, installing a fence to enclose the area that the customer and Your Local Mow Man discussed on the initial interaction. We will dig the fence posts, 8 feet on center, install the 4x4 PT posts, concrete them and let them set. Once the posts are set, we will install 2x4x8 PT wooden frames, a 2x6PT kick-boards, and the customers desired fence board type (6ft Cedar dog-eared board).

PT Posts, Rails, Kick-boards, Concrete, Screws, Etc - \$2824

440 6ft Cedar dog-eared boards - \$2279

Demo Fees - \$540

Installing A Fence

*3 sides*

OPTION 3: CATTLE PANEL FENCING FOR THE NORTH,  
EAST, AND SOUTH SIDE FENCES

24179.00

This includes installing a fence to enclose the rest of the north, east, and south side areas that the customer and Your Local Mow Man discussed on the initial interaction. We will dig the fence posts, 8 feet on center, install the 2x4" Gapped, 4'x8' BLACK (only color in stock) Hog Wire Fence Panels with a "Dato Joint" through a 2"x4" trim and a 2x6" cap. We will install three 4' wide gates and one 10' wide gate with a 6x6 Post on either side.

Panels - \$9677

Lumber, Concrete, Trim, etc. - \$4344

Dump Fees - \$780

Equipment - \$220

Installing A Fence

*3 sides*

OPTION 4 : SPACED CEDAR FENCING FOR THE  
NORTH, EAST, AND SOUTH SIDE FENCES

14628.00

This includes installing a fence to enclose the area that the customer and Your Local Mow Man discussed on the initial interaction. We will dig the fence posts, 8 feet on center, install the 4x4 PT posts, concrete them and let them set. Once the posts are set, we will install Two 2x4x8 PT rails, no kick-board, 3ft flat top cedar boards with 3" spacing. Total fence height will be roughly 3-3.5ft tall.

4x4x8 PT Posts - \$804

bags of concrete -\$625

93 2x4x8 PT - \$905

480 6ft Cedar flat top boards (cut into two for 3ft boards) - \$3154

Equipment - \$440

Dump Fees - \$780

Installing A Fence

*4 sides*

OPTION 5: CHAIN LINK FOR THE ENTIRE GARDEN  
AREA.

34322.00

This includes installing a 6ft chain link fence to enclose the area that the customer and Your Local Mow Man discussed on the initial interaction. We will dig the fence posts, 8 feet on center, install the 2 3/8" posts with caps, concrete them and let them set. Once the posts are set, we will install Our top rails, 11-gauge chain link, tension bars, tension wires, and tension bands (four on each panel end). We will install three four foot gates and one 10' gate as discussed in the initial interaction. This estimate is for a 6' fence all the way around the perimeter.

Materials - \$14,137

Equipment - \$600

Miscellaneous

We would like to extend a 7% discount for which ever option the client decides to go with as an extension of

0.00

our gratitude for continuing to use our service.

**Subtotal** \$101,651.00  
**Total** \$101,651.00

**Clean Up & Install Agreement**

The following agreement applies to any and all one-time clean up or installation jobs done by Your Local Mow Man.

**Deposit/Progress Payment Schedule**

The customer understands that any job over \$1,000, Your Local Mow Man will require 50% of the final invoiced amount, upon the commencement of the project. An additional 35% will be owed when we have surpassed 50% completion of the project. The remaining balance will be due upon project completion. The customer also understands that a deposit of 20% of the total project cost or \$1,000, whichever is less, will be due before the project can be scheduled.

**Auto-Pay and Card on File**

Your Local Mow Man will need a card on file before we can begin/continue service. This card will be used for auto-pay purposes when the job is complete or for progress payments in specific circumstances. Once the card number is entered into our system, the CVC, and first 12 digits are hidden from any account representative (including the owner), so that the card's information can be stored securely. If this agreement is being sent to a commercial customer, then the card on file does not apply.

**Service Schedule**

Dates/Times are estimated and not set in stone. If there is a conflict with the schedule that permits pushing a job forward or backwards, the customer will be notified in advance. The customer has within 48 hours of the time that the job was finished to request any touch up work. After that time-line, all sales are final.

**Initial Scope of Work**

The Customer understands that this quote is based on the initial interaction/conversation with the customer. Any changes to the quote will revert in a price change to the final amount. Any changes should be made within 72 hours of the job starting, and a written approval of the new subject amount will be needed before the changes can take place. ANYTHING NOT IN WRITING ON THIS QUOTE WILL NOT BE INCLUDED IN THE JOB. PLEASE REQUEST CHANGES TO THE QUOTE IF THERE IS SOMETHING YOU WOULD LIKE ADDED.

**Late Fees**

This quote is valid for the next 30 days, after which prices may be subject to change. Payment is due upon receipt. If payment is not made within 14 days of receipt, the customer authorizes a charge of the credit card on file with a 2.9% credit card charge. Any residential customer that does not pay their bill within 30 days of receipt will be subject to a 10% late fee on their invoice, and 10% will be added on for every subsequent month following the receipt. By signing this quote and/or providing a deposit (if necessary), you are authorizing Your Local Mow Man to provide the service(s) presented here in this quote. All deposits will be non-refundable if the client wishes to cancel this said agreement. The customer will be responsible for any attorney/legal/debt collection agency fees associated with legal action that will have to be taken to remit payment for a past-due invoice.

**Unforeseen Work Site Conditions Clause**

If concealed or unknown conditions, including, but not limited to, surface, subsurface, and/or site environmental conditions, which affect in whole or in part, the performance of the Work, then the Contractor shall stop work and give notice by verbal or by the "Change Order Form" to the Owner before conditions are further disturbed. The customer shall either sign the Change Order Form OR if the customer is not present, deliver to our staff a written confirmation of the change order. The Agreement (e.g., costs, prices, schedule, etc.) shall be adjusted and revised for the customer's review. Examples of this include, but are not limited to, items under brush that have to be moved and worked around, concrete/other items in tall grass that our mowers could run into, cords running through shrubs that are not made aware of beforehand, that our hedge trimmers could cut.

**Objects in the Yard**

If there are any in-organic materials in the project that were not made aware of before hand, that damage our equipment, a \$120 fee will be applied to the final invoice at the end. Any damage to our mowers for undisclosed objects in the ground will result in the customer and contractor splitting the cost of repairs, 50/50. If there are any in-organic objects inside of trees that we are cutting, that are not made aware of before hand, that dull, break, or damage our equipment/chain(s), an \$85 fee will be applied to the final invoice.

**Photo Release Clause**

I hereby grant permission to Your Local Mow Man to take photographs of my property, including the yard, and to use and publish these photographs for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content. I release Your Local Mow Man from any and all claims and demands that may arise in connection with the use of the photographs, including without limitation any claims for invasion of privacy or defamation. This release is binding on me, my heirs, and assigns. The customer understands that we will not publish any areas that will allow for identification of the property and its address.

Ca Cont. Lic. 1079969

**Thank you for your business! Sign below to accept your quote.**

Click here to sign estimate

Savings of  
3,500.00 to remove  
old fence

Thank you for using our online account management solution! If you have any questions or concerns you may contact us by email by [clicking here](#)

About your proposal:  
707-572-8986