

**Minutes of the Regular Board Meeting
Del Norte Healthcare District
December 23, 2025 @ 5:30 p.m.**

Regular Meeting

1. **CALL TO ORDER:** Meeting called to order at 5:37 p.m.
2. **ROLL CALL:** Directors Babich, Caldwell and Mason were present.
Absent: Chair Pearcey and Vice Chair/Treasurer Young excused absence.

3. **PUBLIC COMMENT:** None

4. **CONSENT CALENDAR:**

- a. Ratification of invoices paid from 11/20/2025 – 12/17/2025.
- b. Approval of financial report for November 2025.

Director Mason made a motion to approve the consent calendar. Director Babich seconded the motion.
Motion passed 3 – 0.

5. **REVIEW/POSSIBLE REVISION AND APPROVAL OF THE MINUTES FROM THE NOVEMBER 25, 2025, MEETING.**

Director Mason made a motion to approve the November minutes as written. Director Caldwell seconded the motion.
Motion passed 3 – 0.

6. **COMMUNICATIONS:**

Open Door: No one present

7. **COMMITTEE REPORTS:**

- A. **BUDGET/FINANCE COMMITTEE:** (Directors Young & Caldwell)

1. Discussion/Approval of the engagement letter by Terry Krieg for \$800.00 to complete the District Financial Transaction Report to the State Controller for the 2024-2025 year.

Director Babich made a motion to approve. Director Mason seconded the motion.

Motion passed 3 – 0.

2. Discussion/Approval of the engagement letter by Terry Krieg for \$11,000.00 for the fiscal year ending June 30, 2025, audit.

Director Babich made a motion to approve. Director Mason seconded the motion.

Motion passed 3 – 0.

B. COMMUNITY OUTREACH COMMITTEE: (Chair Pearcey & Director Babich)

Nothing to report.

C. HEALTHCARE EXPANSION:

1. Community Food Council: (Directors Caldwell and Babich)
Nothing to report.
2. Recruitment and Retention: (Director Caldwell)
Nothing to report.
3. Mental/Public Health Updates: (Janel Obenchain)
Nothing to report

D. HEALTH PROMOTION:

1. Swimming Programs: (Director Young).
Reports were attached.
2. Non-emergency Transport: (Director Young)

8. REPORT OF THE EXECUTIVE SECRETARY: See attached report.

9. UNFINISHED BUSINESS:

- a. Discussion/Approval of the nomination for board positions for 2026.

Nominations are as follows:

Chairman of the Board – Kevin Caldwell

Vice Chair/Treasurer – Shellie Babich

Secretary of the Board – Dave Mason

Director – Tonya Pearcy

Director – Mike Young

Kevin Caldwell accepted the nomination as Board Chair.

Shellie Babich accepted the nomination as Vice-Chair/Treasurer

Dave Mason accepted the nomination as Secretary of the Board.

Director Mason made a motion to approve and accept the nominations. Director Babich seconded the motion.

Motion passed 3 – 0.

10. NEW BUSINESS:

11. INDIVIDUAL DIRECTORS REPORT OF ACTIVITIES: Nothing at this time.

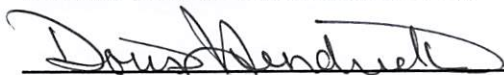
12. PUBLIC COMMENT FOR ANY CLOSED SESSION ITEMS: Nothing at this time.

13. ADJOURNMENT TO CLOSED SESSION:

14. RETURN TO OPEN SESSION AND REPORT OF ANY ACTION:

15. ADJOURNMENT: The meeting adjourned at 5:42 p.m.

Minutes prepared and submitted by:



Doris Hendricks, Executive Secretary

Minutes approved by:



Dave Mason, Board Secretary