

ADDENDUM TO CONTRACT: Technical Requirements

Pamela Whitman's Playmates – The Universal Experience (Driving Dates)

The following requirements are necessary to make the presentation as effective as possible. Please review carefully in order to comply with all provisions. In the event that there are questions concerning these requirements, please immediately contact Compassionate Heart Productions at (609) 545-0161.

The Presenter agrees to provide the following, at its own expense:

STAGING REQUIREMENTS:

1. Space Requirements: Minimum size of performance space: 20 feet x 24 feet. Stage temperature maintained between 60 and 85 degrees Fahrenheit, to assure even pitch of the instruments, and quality performance.
2. Projection Screen: One screen at least 8 feet x 12 feet. The screen should be as high as possible.

Please check one: Rear projection is possible. Depth of stage is ____.*
 Front projection is necessary.

Please check one: Screen is hanging ____ feet from back ____ from front of stage.

NOTE: Compassionate Heart Productions will provide 1 power point projector and 1 DVD player.

3. Sound Requirements: Complete sound system to include:
 - 5 microphones
 - 4 boom stands for mics with clips
 - 1 small mic stand for bass drum
 - 1 direct box for flute
 - 4 monitors
 - Access to electricity
 - 1 extension cords
 - AC Extension Cord W/Multi Outlet Surge Strip (Quad Box)
 - 1/8 inch stereo jack for iPad to play nature sounds into house sound PA
 - Ample speakers for amplification to the house as determined by the size of the hall.
4. Lighting Requirements: Lighting requirements are flexible based on the instruments available. All performers must be well lit without projection

screen being washed out. Specials for each performer is preferred. (Projection screen should be dropped before lighting is set on pianist to avoid reflection from lid onto screen.)

5. Dressing Room Requirements: 2 dressing rooms with access to restrooms. Rooms must be secure and have ability to be locked to secure personal items. Spring water (8 one-quart bottles) and 8 cups should be available in the dressing rooms on arrival.

EQUIPMENT REQUIREMENTS:

1. Recently tuned Grand or Baby Grand Piano and bench
2. Small Music Lamp on piano for pianist.
3. 4 sturdy music stands (black Manhasset stands are preferred) and 3 stand lights, plugged in.
4. Cart or table (card table size) for projection system.

LOAD-IN/SET-UP/TECHNICAL RUN-THROUGH SCHEDULE:

1. Load-in/ Set-Up: (60 minutes) This time includes meeting with Technical Director, and assumes pre-hang and test of lighting and sound has been completed, and stage is taped to show locations of artists according to stage plot and hang, before arrival.
2. Technical Run-Through: (60 minutes). This begins with sound check. Minimum run includes time with projector operator and lighting operators to walk through cues.

PERSONNEL REQUIREMENTS:

1. The following is to be accomplished prior to the Artists' arrival at hall:
 - Piano Tuned
 - Stage floor cleared and swept, and stage plot positions taped
 - Lighting hung, cabled, patched and tested.
 - Sound system set up and tested.
2. Person to assist with equipment load-in and load-out.
3. One sound person (to be available for technical run-through and performance).
4. At least one lighting technician (to be available for technical run-through and performance).
5. One projectionist who will operate the dvd player and projector (to be available for technical run-through and performance).

MERCHANDISE SALES:

If the sale of merchandise is appropriate and permitted, please provide a table in the lobby and a person to sell these items (CDs, etc.) at intermission, prior to the show and after the show.

BACK STAGE:

- a) For evening performances, during the technical run-through, please provide 8 tall bottles of mineral water and such vegetarian finger foods as fresh fruit, hummus and crackers, and vegetables. Recommended restaurants that serve vegetarian food would be helpful; please provide addresses and phone numbers. Because the schedule does not often allow time to go out for a dinner break, artists would appreciate having vegetarian pizza and salads in the dressing rooms one hour before the show.
- b) For morning performances, please provide 5 tall bottles of mineral water, fresh fruit, tea and coffee (caffeinated and decaf), bagels and cream cheese or peanut butter in the dressing area 1 hour before the show. Please contact Compassionate Heart Productions at (609) 545-0161 if providing food or beverages is a problem.

NOTE: It is recommended that a copy of this addendum be sent to the Presenter's Technical Director for review 60 days before the performance date.

Technical Director's NAME and PHONE:

Local Presenter Signature on behalf of Organization Date

Pamela Whitman (Artist) on behalf of The Compassionate Heart Productions Date