

CITY OF SEADRIFT

Post Office Box 159/501 S. Main St.
Seadrift, Texas 77983
Tel: (361) 785-2251
Fax: (361) 785-2208
seadrift@seadrifftx.org



POSTED

MAY 05 2025

CITY SECRETARY

NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

WORK SESSION AGENDA

THURSDAY, MAY 8, 2025, AT 5:30 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Work Session on **Thursday, May 8, 2025**, beginning at **5:30 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, to allow the City Council to study, gather information, and discuss items on the agenda or any other City business. No action will be taken during the Work Session.

SPECIAL MEETING AGENDA

THURSDAY, MAY 8, 2025, AT 6:00 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet on **Thursday, May 8, 2025**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor or presiding officer during the meeting.*

1. **Call Meeting to Order**
 - a. Roll Call and Certification of a Quorum
 - b. Invocation & Pledge of Allegiance
2. **Citizen Comments.** Rules for speakers: Speakers must sign up using the Comment Form before the City Council meeting. Individuals wishing to speak during Citizen Comments must sign up before the meeting. Comment Forms can be found at Seadrift City Hall, before the meeting in the Council Chambers, or on the City's website at <https://seadrifftx.org/minutes-and-agendas>. Comment forms must be turned in and received by City Staff, before the Call to Order at the Council Meeting.
3. **City Secretary Job Description** – Take any action to approve the job description for the City Secretary position. *(Tracey Johnson)*
4. **Update regarding Water Treatment Plant Violations** – Hear an update from the Public Works Director regarding violations received by TCEQ. *(Tracey Johnson)*
5. **Executive Session** – At any time the City Council may adjourn into an Executive Session as needed on any of the foregoing and following agenda items for one or more of the purposes authorized by Chapter 551 of the Texas Government Code, in accordance with the authority contained in the following sections:
 - a. **Sections 551.071 (Attorney Consultation)** for consultation with the City Attorney regarding pending or contemplated litigation and/or any matter in which the attorney's duty to the City of Seadrift under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in an open meeting.
 - b. **Section 551.074 (Personnel)** for discussion regarding appointment of the City Secretary.

[Signature]
05/05/2025
@ 10:20 AM

CITY OF SEADRIFT – MAY 8, 2025, SPECIAL CITY COUNCIL MEETING

- 6. Action on Executive Session Items.** The City Council will reconvene into an open session and take action on any items discussed in the Executive Session.
- 7. Adjournment**

CERTIFICATION

I certify that a copy of the Notice of Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.seadrifftx.org, in compliance with Chapter 551, Texas Government Code.

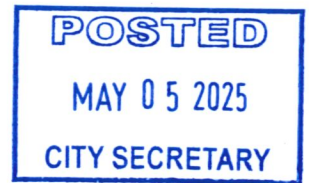
Signature: _____

Gabriela Torres, City Secretary

Date Posted: _____

05/05/25 @ 10:20 A.M.
Date and Time

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NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

WORK SESSION AGENDA

TUESDAY, MAY 13, 2025, AT 5:30 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a **Work Session** before the **Regular Meeting** on **Tuesday, May 13, 2025**, beginning at **5:30 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of allowing the City Council to study, gather information, and discuss items. *No action will be taken during the Work Session.*

REGULAR MEETING AGENDA

TUESDAY, MAY 13, 2025, AT 6:00 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a **Regular Meeting** on **Tuesday, May 13, 2025**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the presiding officer during the meeting.*

1. Call Meeting to Order

- a. Roll Call and Certification of Quorum
- b. Invocation & Pledge of Allegiance

2. Consent Agenda: Approve the previous month's meeting minutes and approve bills.

3. Department Head Monthly Reports. Items in this section will not have any City Council action taken and are for general information only.

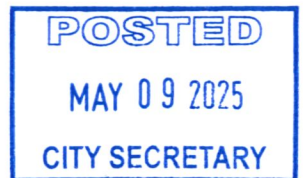
- | | |
|---|---|
| a. Public Utilities , Tracey Johnson | e. Solid Waste , Alysa Jarvis |
| b. Public Safety , Paul Gonzales | f. Parks & Recreation , Kenneth Reese |
| c. Municipal Harbor , Johnny Mikolas | g. City Hall Administration , Tracey Johnson |
| d. Streets & Drainage , Alysa Jarvis | |

4. Citizen Comments. Rules for speakers: Speakers must sign up using the Comment Form before the City Council meeting. Speakers have an allotted time of 3 minutes to speak, but those needing a translator will be allocated 6 minutes. Speakers will need to approach the podium and state their names. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law. Individuals wishing to speak during Citizen Comments must sign up before the meeting. Comment Forms can be found at Seadrift City Hall, before the meeting in the Council Chambers, or on the City's website at <https://seadrifftx.org/minutes-and-agendas>. Comment forms must be turned in and received by City Staff, before the Call to Order at the Council Meeting.

5. Wastewater Treatment Plant – Take any action to approve plans for a new chlorine contact chamber at wastewater treatment and authorize advertising for bids. (*John Mercer w/ Lynn Engineering*)

CITY OF SEADRIFT – May 13, 2025, CITY COUNCIL MEETING

6. **Request for Setback Variance** – Take any action regarding a request on a variance regarding setback requirements for 608 S. Main St. (*Chad Davidson*)
7. **Vacate Block 189, Lots 7 through 12** – Take any action on a petition to vacate a portion of Railroad behind 502 N. 5th St. (*Jacqueline McNary*)
8. **Request for Payment Plan for City Utilities** – Take any action to approve or deny a request for a payment plan from a resident for City utilities. (*Tracey Johnson*)
9. **Sealed Bids for Fig Street** – Take any action for the sale of a portion of the unimproved Fig Street between Highway 185 and the bayou. (*Tracey Johnson*)
10. **TCEQ RESTORE 582-22-33342** - Take any action to approve payment when funds are available for:
 - a. Pay Application #4 for \$44,100.
 - b. Pay Application #5 (FINAL) for \$24,450.50
11. **GLO Citywide Drainage Project 22-085-070-D328** – Take any action to approve payment when funds are available for:
 - a. Pay Application #12 for \$170,647.55
 - b. Pay Application #13 for \$368,585.75
12. **Code Enforcement**
 - a. Take any action to approve the job description for a Code Enforcement Officer. (*Paul Gonzales*)
 - b. Take any action on the appointment of a Code Enforcement Officer. (*Paul Gonzales*)
13. **Amendment to Outdoor Burning Ordinance EN-02** – Take any action to amend Section 3 of the EN-02 Ordinance and the Burn Permit form to allow more time for inspections of burn piles. (*Paul Gonzales*)
14. **Municipal Court Clerk** (*Tracey Johnson*)
 - a. Take any action on the job description for the Municipal Court Clerk.
 - b. Take any action to appoint a Municipal Court Clerk and set a pay rate.
15. **City Bookkeeper**
 - a. Take any action to approve a job description for the City Bookkeeper.
 - b. Take any action on the creation of a new position for City Bookkeeper, and to be funded by dissolving the Asst. Clerk position (Line Item 20) and funds from the City Secretary's salary (Line Item 22).
16. **Amendment to Mayor & City Council Pay Policy** – Take any action to approve an amendment to eliminate the extra pay for Public Officials and any other changes necessary for legal compliance.
17. **Executive Session** – At any time the City Council may adjourn into an Executive Session as needed on any of the foregoing and following agenda items for one or more of the purposes authorized by Chapter 551 of the Texas Government Code, in accordance with the authority contained in the following sections:
 - a. **Section 551.071 (Attorney Consultation)** for consultation with the City Attorney regarding pending employment litigation and/or any matter in which the attorney's duty to the City of Seadrift under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in an open meeting.
18. **Action on Executive Sessions Items** – The City Council will reconvene into an open session and take any action on any items discussed in the Executive Session.
19. **Adjournment**



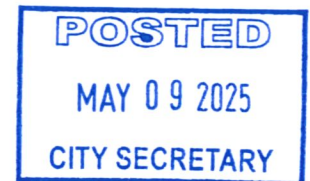
CITY OF SEADRIFT – May 13, 2025, CITY COUNCIL MEETING

CERTIFICATION

I certify that a copy of the Notice of Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.seadrifftx.org, in compliance with Chapter 551, Texas Government Code.

Signature: *Jacey Johnson Martha-Tew* Date Posted: *05/09/2025 @ 12:40 P.M.*
~~Gabriela Torres, City Secretary~~ *Date and Time*

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CITY SECRETARY

ELECTION CANVASS MEETING

WEDNESDAY, MAY 14, 2025, AT 12:00 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet on **Wednesday, May 14, 2025**, beginning at **12:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor or presiding officer during the meeting.*

1. **Call Meeting to Order**
2. **Review/Canvass of Election Tabulation Results**
3. **Certify Election Results** – Take any action to certify the election results as presented by the Election Judge.
4. **Declare the Candidates receiving plurality elected to office** – Take any action to declare the candidates receiving plurality elected to office.
5. **Adjournment**

CERTIFICATION

I certify that a copy of the Notice of Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.seadrifftx.org, in compliance with Chapter 551, Texas Government Code.

Signature: *Gabriela Torres* *Mayor Pro-Tem* Date Posted *05/09/25 @ 12:45 P.M.*
Gabriela Torres, City Secretary *Date and Time*

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