



Incorporated December 27, 1912
www.seadrifttx.org

CITY OF SEADRIFT
Post Office Box 159
501 S. Main Street
Seadrift, Texas 77983
Tel: (361) 785-2251
Fax: (361) 785-2208
Email: g.torres@seadrifttx.org



NOTICE OF PUBLIC MEETINGS

=====

- ALL MEETINGS OF CITY COUNCIL ARE OPEN TO THE PUBLIC -
- CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN, PUBLIC SESSION -
MASKS/FACE COVERINGS WILL BE REQUIRED PURSUANT TO GOVERNOR'S EXEC ORDER

=====

WORK SESSION AGENDA

The City of Seadrift City Council will meet in an Agenda Review Work Session Tuesday **NOVEMBER 3, 2020** in City Council Chambers, 501 S. Main Street, at **6:45PM**. The work session is limited to review of the Regular Meeting Agenda, below. No Action will be taken during the Work Session.

=====

REGULAR MONTHLY MEETING AGENDA

The City of Seadrift City Council will meet in the Regular Monthly Meeting at **7:00PM** on Tuesday **NOVEMBER 3, 2020**

This meeting will be at **501 S. Main Street** in Council Chambers for the purpose of discussing/considering/reviewing and taking any action on the following agenda:

- 1. INVOCATION & PLEDGES TO US FLAG AND TEXAS FLAG**
- 2. CONSENT AGENDA** – All consent agenda items listed in this item are considered to be routine by the City Council and will be enacted by motion and vote. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public view.
 - a. Consider/Approve Previous Month’s Meeting Minutes (with any corrections)
 - b. Consider/Approve Accounts Payable (Bills)
- 3. DEPARTMENT HEAD REPORTS:**
 - a. Police
 - b. Court
 - c. Public Safety
 - d. Permits
 - e. Code Enforcement
 - f. Harbor
 - g. Parks/Recreation
 - h. Streets/Drainage
 - i. Utilities
 - j. General
- 4. GRANTS** – Consider/Approve/Take Action, Adopt Resolutions on Projects, Professional Services, Awards, Authorize Bidding/Purchases, Projects in Progress, Applications, Future Projects, Resolutions, Contracts, Payment of Invoices, Fund Distribution and/or additional Public Hearings.
 - a. **FEMA-PA Project 3230 SportsPlex Lighting** – Consider/Approve/Take Action to approve a change order to cover additional cost of lighting foundations. *This is due to the geo-tech soil report and the foundation needs to be 14’ instead of the original 10-11 feet depth, utilizing slurry to compensate for sand and underground water – This will add ~\$22,500 to total*
 - b. **FEMA-PA Project 3231 HARBOR WEST** – Consider/Select Bidder for Limestone & Rip-Rap to place/stockpile in Harbor at the locations specified by the FEMA damage files for eventual use.
 - c. **FEMA-PA Project 3228 Seawall/Shoreline** – **Update:** *Engineering in Progress – ETC Nov. '22*
 - d. **FEMA-PA Project 9438 JETTY/MOORINGS** – **Update:** *Engineering in Progress, Pending Review, Permitting (if any).*

Handwritten signature and date: 10/30/2020 4:30 PM



- e. **FEMA-PA Project 10634 PIER – Update** – Pending GLO Environmental Reviews. ETC '21
 - f. **CDBG CARES-ACT** – Consider/Approve/Take Action to authorize distribution of CARES-ACT Funding in accordance with established guidelines and for the purposes approved.
 - g. **TDA CDBG-2019/2020 Biennial Round 2 – Update** – City has been awarded this grant for water/sewer upgrades. *6" Water line extension from Grape/East Houston northward to Cemetery Road with addition of Fire Hydrants and renovation of an old brick manhole on West Oakland.*
 - h. **TDA CDBG-2021/2022 Biennial** – Consider/Approve/Take Action to select grant administrator for this grant to complete application and submit to TDA.
 - i. **GRANT UPDATES: EDA, MIT, Restore #3**
5. **911 DISTRICT BUDGET** – Consider/Review/Take any action to approve the 911 District's 2020-2021 Budget.
 6. **FPS CAPITAL ACCOUNT** – Consider/Review/Take any action to authorize Creation of an interest-bearing account to hold funds received from FPS residents to be reserved for future Phase 2 improvements per FPS/CITY Development Agreement and assign Signatories to said account.
 7. **ETJ WATER DEPOSIT** – Consider/Review/Take any action to increase the water meter deposit fee from \$150 to \$200 for areas outside the City Limits.
 8. **PUBLIC WORKS RESEARCH/DESIGN FEE** – Consider/Review/Take any action to authorize City to collect a \$100 non-refundable fee for performing research, developing estimates and designing utility extensions and/or street extensions with drainage, to include equipment fees on estimates involving more than 200' of extensions.
 9. **SOLID WASTE ROLL-OFF** – Consider/Review/Take any action to authorize purchase of one 20 cubic yard roll-off to be kept available for solid waste collection and other debris collection. *Note: The City currently gets 6 free dumps per year (20cuyd) for no fee, but that roll-off does not stay more than a week or two each time. Having one in the city would allow the accumulation of trash/debris, over a period of time, and then a pickup would be requested, still getting up to 6 free hauls per year. Any additional pickups would be paid at the prevailing dump fee, but without the roll-off fee.*
 10. **EXECUTIVE SESSION** – At any time, during the Regular Meeting, the City Council may adjourn into an Executive Session, as needed, on any item listed, including the items listed here and which the Texas Government Code section 551 authorizes Executive Sessions to be held: Sections 551.071 (attorney consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security) and 551.087 (Economic Development).

11. ADJOURN

The meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting, not including Saturday/Sunday. Contact City Hall at (361)785-2251 for further information.

I certify that the above notice of meeting was posted in the outdoor bulletin board of City Hall, 501 S. Main Street, Seadrift, Texas on this the 20th day of OCTOBER, 2020 at 9:30 o'clock AM. I further certify that News Media were properly notified of this meeting.



Gabriela Torres, City Secretary

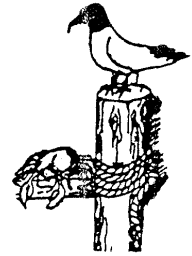




CITY OF SEADRIFT

Post Office Box 159/501 S. Main St.
Seadrift, Texas 77983

Tel: (361) 785-2251
Fax: (361) 785-2208



NOVEMBER 3, 2020 REGULAR CITY COUNCIL MEETING

MAYOR
ELMER DEFOREST

CITY COUNCIL MEMBERS

MAYOR PRO-TEM (ALDERMAN)
PEGGY GAINES, *PUBLIC SAFETY*

ALDERMAN
RANIER BRIGHAM, *SOLID WASTE, STREETS & DRAINAGE*

ALDERMAN
GEOFFREY HUNT, *MUNICIPAL HARBOR*

ALDERMAN
JUNE CANTRELL, *PARKS & RECREATION*

ALDERMAN
KENNETH REESE, *PUBLIC UTILITIES*

The City Council met in a Regular Meeting on November 3, 2020, at the City Hall Council Chamber located at 501 S. Main St., Seadrift, TX 77983.

PRESENT

Elmer DeForest, *Mayor*
Peggy Gaines, *Mayor Pro-Tem*
June Cantrell, *Aldersperson*
Kenneth Reese, *Aldersperson*
Geoffrey Hunt, *Aldersperson*
Ranier Brigham, *Aldersperson*

WORK SESSION

Mayor DeForest called the Work Session to order at 6:45 p.m. The City Council met in an Agenda Review Work Session to review the Meeting Agenda. Work Session closed at 6:59 p.m.

CALL TO ORDER

Mayor DeForest called the meeting to order at 7:00 p.m.

1. INVOCATION AND PLEDGE OF ALLEGIANCE

Beverly Smith gave the invocation and Mayor DeForest led the pledge to the flags.

2. CONSENT AGENDA

MOTION: Aldersperson Cantrell made the motion to approve the consent agenda items as presented. Aldersperson Brigham seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

3. DEPARTMENT HEAD REPORTS:

a. POLICE DEPARTMENT

Chief Leonard Bermea read the monthly report for October 2020 with 180 calls for service. There was a total of 33 traffic stops, 8 reports written, and 2 total arrests. News from the chief: Application for Brown Santa Program are available for pickup at the SPD's office; K9 had 9 call outs for the month.

b. MUNICIPAL COURT

Mayor DeForest read the monthly report for October 2020 with 15 new cases, 18 closed cases, 135 current cases, and a total of \$3,031 fines collected for the month.

c. PUBLIC SAFETY

Aldersperson Gaines stated she had no report.

**CITY OF SEADRIFT
REGULAR COUNCIL MEETING MINUTES – NOVEMBER 3, 2020**

d. PERMITS

Mayor DeForest read the monthly report for October 2020 with a property valuation increase of \$132,015.

e. CODE ENFORCEMENT

Mayor DeForest read the monthly report for October 2020 with 9 tall weeds/grass letters sent out.

f. HARBOR

Aldersperson Hunt stated he had no report.

g. PARKS AND RECREATION

Aldersperson Cantrell stated she had no report.

h. STREETS AND DRAINAGE

Aldersperson Brigham stated he had no report.

i. UTILITIES

Aldersperson Reese read the Utility report for October 2020 with no water or sewer taps installed inside city limits, and no water taps installed in swan point landing.

j. GENERAL

Mayor DeForest read the report for General Fund with 1 driveway culvert installed for the month and 13 burn permits issued.

4. GRANTS

a. FEMA-PA PROJECT 3230 SPORTSPLEX LIGHTING

MOTION: Aldersperson Cantrell made the motion to approve the change order from Techline Sports Lighting for \$22,500 to cover additional cost of lighting foundations. Aldersperson Gaines seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

b. FEMA-PA PROJECT 3231 HARBOR WESTSIDE

The City advertised for bids for FEMA-PA DR#4332-3231 Harbor Westside to deliver bid materials (limestone, cobble rock, and pit run armor stone) toto specified areas within the Municipal Harbor. The City had advertised in the Port Lavaca Wave and mailed the bid packet to 12 vendors. The City received only one bid from Midtex Materials, LLC for the following:

- 275 cubic yards of 1 ½ "limestone base for \$12,925.00
- 74 cubic yards of 4" to 6" cobble rock for \$4,292.00
- 82 cubic yards of 18" to 24" pit run armor stone for \$9,676.00

Midtex's total bid was for \$26,893. The Project 3231 Harbor Westside was obligated for \$31,530.10 with a 10% local cost share of \$3,153.01.

MOTION: Aldersperson Brigham made the motion to award Midtex Materials, LLC for limestone and riprap to place in the Seadrift Municipal Harbor for \$26,893. Aldersperson Cantrell seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

c. FEMA-PA PROJECT 3228 SEAWALL / SHORELINE

MOTION: No action taken.

d. FEMA-PA PROJECT 9438 JETTY / MOORINGS

MOTION: No action taken.

e. FEMA-PA PROJECT 10634 PIER

MOTION: No action taken.

f. CDBG CARES ACT

MOTION: Aldersperson Brigham made the motion to authorize distribution of CARES-ACT Funding in accordance with established guidelines. Aldersperson Reese seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

**CITY OF SEADRIFT
REGULAR COUNCIL MEETING MINUTES – NOVEMBER 3, 2020**

g. TDA TxCDBG 2019-2020 BIENNIAL ROUND 2

MOTION: No action taken.

h. TDA TxCDBG 2021-2022 BIENNIAL

MOTION: Alderperson Reese made the motion to select GrantWorks, Inc. as grant administrator for the Texas Department of Agriculture's Tx-CDBG 2021-2022 Community Development Fund. Alderperson Brigham seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

i. GRANT UPDATES (EDA, MIT, RESTORE #3)

MOTION: No action taken.

5. 911 DISTRICT 2021 BUDGET

MOTION: Alderperson Reese made the motion to approve the 911 District's 2021 Budget. Alderperson Cantrell seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

COPY OF 2021 BUDGET FROM THE 911 DISTRICT ATTACHED.

6. FALCON POINT SUBDIVISION (FPS) CAPITAL ACCOUNT CREATION

MOTION: Alderperson Brigham made the motion to authorize creation of an interest-bearing account to hold funds received from FPS residents to be reserved for future Phase 2 improvements per FPS/City Development Agreement. Alderperson Gaines seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

MOTION: Alderperson Gaines made the motion to assign Elmer DeForest (Mayor), Peggy Gaines (Mayor Pro-Tem), Kenneth Reese (Alderman), Gabriela Torres (City Secretary), and Alice Romero (City Clerk) as signatories for the FPS Capital Account. Alderperson Hunt seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

7. EXTRA TERRITORIAL JURISDICTION (ETJ) WATER METER DEPOSIT FEE

MOTION: Alderperson Cantrell made the motion to increase the water meter deposit fee from \$150 to \$200 for areas outside the City limits. Alderperson Reese seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

8. PUBLIC WORKS RESEARCH / DESIGN FEE

MOTION: Alderperson Reese made the motion to authorize the City to collect a \$100 non-refundable fee for performing research, developing estimates and designing utility extension and/or street extensions with drainage to include equipment fees on estimates involving more than 200' of extensions. Alderperson Cantrell seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

COPY OF INFRASTRUCTURE REQUEST ATTACHED.

9. SOLID WASTE ROLL-OFF

MOTION: Alderperson Brigham made the motion to authorize purchase of one 20 cy roll-off to be kept available for solid waste collection and other debris collection. Alderperson Reese seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

10. EXECUTIVE SESSION

MOTION: No Executive Session deemed necessary.

**CITY OF SEADRIFT
REGULAR COUNCIL MEETING MINUTES – NOVEMBER 3, 2020**

11. ADJOURN

MOTION: Alderperson Brigham made the motion to adjourn the meeting. Alderperson Reese seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

Meeting adjourned at 8:10 P.M.

Gabriela Torres, City Secretary

Elmer DeForest, Mayor
Approved: _____

Calhoun County E911 Emergency Communication District
OVERVIEW BUDGET 2021 FISCAL YEAR

REVENUES	\$232,533.00
EXPENSES	\$232,533.00
DIFFERENCE	\$0.00
CAPITAL OUTLAY	\$18,978.00

**Calhoun County E911 Emergency Communication District
REVENUES 2021 FISCAL YEAR**

#5

Income	PROJECTED 2021
Telephone Landlines	
AT&T Corp	\$300.00
Bandwidth	\$872.00
Bullseye	\$60.00
Compliance	\$1,800.00
Frontier	\$70,000.00
Granite	\$4,500.00
Hughes	\$190.00
LaWard Telephone	\$3,700.00
Level III	\$28,000.00
MelTel / Mitel	\$3,400.00
Southwestern Bell	\$10.00
Verizon/MCI	\$44.00
Vontage	\$2,500.00
Windstream	\$250.00
Miscellaneous	\$2,907.00
SUBTOTAL	\$118,533.00
Texas State Comptroller	
Prepaid Wireless	16,000.00
Wireless	98,000.00
SUBTOTAL	\$114,000.00
TOTAL	\$232,533.00

Calhoun County E911 Emergency Communication District
EXPENSES 2021 FISCAL YEAR

BUDGET 2021

Personnel	
Director	\$58,633.00
Part time employees	\$13,000.00
Social Security	\$4,441.00
Medicare	\$1,040.00
Retirement	\$6,456.00
Life Insurance	\$158.00
Unemployment Ins	\$157.00
Workers Comp Ins	\$115.00
Dependent Dental	\$0.00
Dependent Health	\$0.00
Dependent Vision	\$0.00
Employee Dental	\$497.00
Employee Health	\$8,629.00
Employee Vision	\$108.00
TOTAL PERSONNEL	\$93,234.00

Supplies

Office Supplies	\$2,000.00
911 Office Equipment	\$5,000.00
Misc Supplies	\$3,000.00
Postage and Delivery	\$400.00
Contingencies	\$10,000.00
Outside Agency Assistance	\$100.00
UPS Battery Back Up	See Purchase New Recording System
Promotional Items	\$1,500.00
Dispatchers	\$3,000.00
E911 Board Expenses	\$4,000.00
Meals and Entertainment - Other	\$200.00
Membership & Dues	\$500.00
Training	\$400.00
Travel	\$4,000.00
Uniforms	\$250.00

TOTAL SUPPLIES

\$38,350.00

Phone Services

AT&T	\$11,000.00
AT&T Wireless Tariff	\$900.00
LaWard Telephone	\$2,319.00
Frontier Summary	\$13,500.00
Text 2 911	\$6,600.00
	GRANT 60% Reimbursement

TOTAL PHONE SERVICES

\$34,319.00

Misc Services

Audit	\$7,000.00
Payroll & Check Processing	\$1,200.00
Outside Services	\$3,500.00
New Recording System	\$28,000.00
TOTAL MISC SERVICES	\$39,700.00

Vehicle Expenses
Gasoline \$1,800.00
Miscellaneous \$300.00
Oil Change \$300.00
Vehicle Repairs \$1,000.00
Tire Rotation \$200.00
Tires \$200.00
Vehicle State Inspections \$7.00
Vehicle Wash \$800.00
New Vehicle Purchase \$1.00

TOTAL VEHICLE EXPENSES \$4,608.00

Building Expenses
Office Rent \$4,800.00

TOTAL BUILDING EXPENSES \$4,800.00

Software
Southern Software \$1,000.00
Miscellaneous Software \$1,000.00

TOTAL SOFTWARE \$2,000.00

Software Maintenance / Annual Support
ESRI (Mapping) \$1,600.00
Log Me In \$1.00
Southern Software MDS \$3,253.00
Southern Software MDIS \$1,350.00
Southern Software Geo Back Office \$1,363.00
Southern Software AVL \$500.00
Southern Software Wireless Messaging \$750.00

TOTAL SOFTWARE MAINT	\$8,817.00
Property Insurance Premiums	
Auto Physical Damage	\$300.00
Automobile Liability	\$300.00
Errors & Omissions	\$620.00
General Liability Insurance	\$265.00
Professional Liability	\$200.00
Real & Personal Property	\$720.00
Windstorm Insurance	\$3,300.00
TOTAL PROPERTY INSURANCE PREMIUMS	\$5,705.00
AT&T 911 Maintenance	
AT&T	\$1,000.00
TOTAL AT&T MAINT	\$1,000.00
TOTAL EXPENSES	\$232,533.00

Calhoun County E911 Emergency Communication District
CAPITAL EXPENSES 2021 FISCAL YEAR

AT&T Capital Services \$18,978.00 Capital Outlay

2021 SALARY SCHEDULE

Department : CALHOUN COUNTY E911 EMERGENCY COMMUNICATION DISTRICT

EMPLOYEE TYPE	SALARIES		BENEFITS							TOTAL
	SALARY	LICENSES	POSITION	SOCIAL SECURITY	MEDI CARE	RETIRE MENT	DEATH BENEFIT	UNEM PLOY MENT	WORKERS COMP	SALARY AND BENEFITS
Employee Full Time	\$58,633.00	\$0	EXECUTIVE DIRECTOR	\$3,525.00	\$822.00	\$6,456.00	\$158.30	\$129.00	\$95.00	\$69,818.30
Employee Part Time	\$8,000.00	\$0	GIS ASSISTANT	\$596.00	\$147.00	\$0.00	\$0.00	\$17.00	\$12.00	\$8,772.00
Employee Part Time	\$4,500.00	\$0	EMPLOYEE	\$279.00	\$63.00	\$0.00	\$0.00	\$9.90	\$7.00	\$4,858.90
Employee Part Time On Call	\$500.00	\$0	EMPLOYEE	\$41.00	\$8.00	\$0.00	\$0.00	\$1.10	\$1.00	\$551.10
		\$0								
TOTAL	\$71,633.00	\$0		\$4,441.00	\$1,040.00	\$6,456.00	\$158.30	\$157.00	\$115.00	\$84,000.30

NON-REFUNDABLE FEE
 FBE Cost \$ 100 _____
 Issued _____
 Timing at discretion of PWD,
 Weather, distances, material
 cost research personnel
 availability etc

CITY OF SEADRIFT

INFRASTRUCTURE REQUEST

THIS IS A RESEARCH & COST ESTIMATING REQUEST FOR EXTENDING ONE OR MORE OF WATER, WASTE-WATER, ROADS & DRAINAGE 200+ feet

Tracking # _____
RECEIPT # _____

PO BOX 159, SEADRIFT, TX, 77983, TEL: 361-785-2251, FAX: 361-785-2208

THE CITY, AT ITS OWN DISCRETION, DEPENDING ON THE RESULTS OF THE RESEARCH & COST ESTIMATING, WILL DECIDE IF THE CITY ITSELF WILL INSTALL/EXTEND SUBJECT INFRASTRUCTURE OR REFER THE PROJECT WORK TO A VALID, APPROVED CONSTRUCTION COMPANY

1. LOCATION: BLOCK(S): _____ LOT(S): _____
2. SUBDIVISION: (If applicable) _____
3. LOCATION DESCRIPTION: _____
4. 911 PHYSICAL ADDRESS: _____ SEADRIFT, TX
5. REQUESTOR'S NAME: _____ PHONE: _____
6. MAILING ADDRESS: _____ CITY _____ STATE _____ ZIP _____
7. EMAIL ADDRESS : _____ FAX: _____
8. DESCRIPTION OF INFRASTRUCTURE NEEDED/REQUIRED: _____

9. I hereby certify that I understand the fee is non-refundable. I further certify the above request is made with the intention of developing said block(s) and/or lot(s) and that I have the option, based on total cost, to not complete the project. I further understand that if I decide to pursue the above project, at the costs outlined below, that I will complete an INFRASTRUCTURE AGREEMENT with the City and pay the required costs. I further understand that the project will begin at the discretion of the Public Works Director, and will be dependent on the current backlog of work, weather, materials and etc.

SIGNATURE _____ DATE _____

INFRASTRUCTURE REQUEST IS NOT COMPLETE AND WILL NOT BE SCHEDULED IN THE BACKLOG UNTIL FEE HAS BEEN PAID
REQUESTOR STOP HERE

BELOW TO BE COMPLETED BY CITY ONLY

WATER EXTENSION: _____ LF OF _____ INCH PIPE, PLUS FITTINGS, VALVES, ETC.
 MATERIAL \$ _____ + LABOR \$ _____ + EQUIP \$ _____ = **TOTAL \$** _____ (INCL FIRE HYD)
 ADD FIRE HYDRANT?? _____ (YES/NO) FIRE HYDRANT \$ _____ (INCLUDE IN ABOVE TOTAL)

WASTE-WATER EXTENSION: _____ LF OF _____ INCH PIPE PLUS FITTINGS, ETC.
 MATERIAL \$ _____ + LABOR \$ _____ + EQUIP \$ _____ = **TOTAL \$** _____ (INCL MANHOLE)
 ADD MANHOLE?? _____ (YES/NO) MANHOLE \$ _____ + INSTALL \$ _____ (INCLUDE IN ABOVE TOTAL)

WILL A PACKAGE LIFT STATION BE REQUIRED? _____ (YES/NO) IF YES, TYPE? _____
 PACKLFT \$ _____ + MAT'LS \$ _____ + LABOR: \$ _____ + EQUIP: \$ _____ = **TOTAL \$** _____

STREET EXTENSION: _____ LF: ROAD WILL BE _____ WIDE WITH 4" OF BASE + 2" OF ¾ TO DUST TOP
 MATERIAL \$ _____ + LABOR \$ _____ + EQUIP \$ _____ = **TOTAL \$** _____

DRAINAGE EXTENSION: _____ LF (LOCATION WILL DETERMINE DEPTH, WIDTH & CULVERT SIZES)
 LABOR \$ _____ + EQUIP \$ _____ + CULVERT(S) \$ _____ = **TOTAL \$** _____
 ADD CULVERT(S)?? _____ (YES/NO) # OF CULVERTS _____ CULVERT SIZES: _____
 NUMBER OF CULVERT SIZES: 12" _____ 15" _____ 18" _____ 24" _____ OTHER? _____

NOTES: _____

RESEARCHED AND PRICED OUT: _____
 Signature _____ Date _____

THIS PAGE INTENTIONALLY LEFT BLANK