



Incorporated December 27, 1912
www.seadrifftx.org

CITY OF SEADRIFT

Post Office Box 159/501 S. Main St.

Seadrift, Texas 77983

Tel: (361) 785-2251

Fax: (361) 785-2208

seadrift@seadrifftx.org



NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

WORKSHOP MEETING AGENDA

MONDAY, SEPTEMBER 9, 2024, AT 6:00 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Regular Meeting on **Monday, September 9, 2024**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor during the meeting.*

1. Call to Order & Quorum Call
2. Review & Discuss tax rates for the 2024-2025 fiscal year.
3. Review & Discuss current, prior, and proposed 2024-2025 Budgets.
4. Review & Discuss the proposed Water and Garbage fee increases for the 2024-2025 fiscal year.
5. Review & Discuss the proposed Culvert fees increase for the 2024-2025 fiscal year.
6. Adjournment

CERTIFICATION

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, www.seadrifftx.org in compliance with Chapter 551, Texas Government Code.

Signature: 
Gabriela Torres, City Secretary

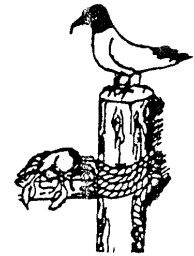
Date Posted: 09/05/2024 @ 8:45 AM
Date and Time

The Seadrift City Hall Council Chambers are wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours, during regular business hours, before this meeting. Please contact the City Secretary's Office at (361) 785-2251 or g.torres@seadrifftx.org for further information.





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Public Officials

Mayor
n/a

Mayor Pro-Tem & Alderperson
Tracey Johnson, Parks and Recreation

Alderman
Kenneth Reese
Public Utilities

Alderman
Paul Gonzales
Public Safety

Alderman
Johnny Mikolas
Municipal Harbor

Alderman
Alysa Jarvis
*Streets & Drainage, and
Solid Waste*

City Attorney
Robert McKnight

City Secretary
Gabriela Torres

The Seadrift City Council met in a Workshop Meeting on September 9, 2024, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

Meeting called at 6:00 PM.

1. Call to Order & Quorum Call

Mayor Pro-Tem Tracey Johnson called the meeting to order at 6:00 PM. The following Alderpersons were present: Tracey Johnson, Kenneth Reese, Paul Gonzales, Alysa Jarvis, and Johnny Mikolas.

2. Review & Discuss tax rates for the 2024-2025 fiscal year.

3. Review & Discuss current, prior, and proposed 2024-2025 Budgets.

4. Review & Discuss the proposed Water and Garbage fee increase for the 2024-2025 fiscal year.

5. Review & Discuss the proposed culvert fee increase for the 2024-2025 fiscal year.

Copy of the draft 2024-2025 FY budget with fee increases and tax rates attached.

6. Adjournment

Meeting adjourned at 7:59 PM.

2023-2024 FY

Adopted Tax Rate:	\$0.5682	\$562,518.00
Estimated Taxable Value:	\$99,000,000.00	
2023 M&O Rate	\$0.4000	\$396,000.00
2023 Streets & Drainage Rate	\$0.0747	\$73,953.00
Debt Tax Rate	\$0.0935	\$92,565.00

2024-2025 FY

No-New-Revenue (NNR) Tax Rate:	\$0.0567
Voter Approval (VA) Tax Rate:	\$0.6935
Debt Tax Rate:	\$0.1853
2024 Certified Estimated Taxable Value:	\$112,361,665.00

2024 Property Tax Rate Options

Option # 1. No-New-Revenue		\$0.5367
M&O	\$0.3514	\$394,838.89
Debt Tax Rate	\$0.1853	\$208,206.17
Total	\$0.5367	\$603,045.06
<i>Estimated Revenue Remaining</i>		-\$794.23

Option # 2. Current 2023 Tax Rate		\$0.5682
M&O	\$0.3829	\$430,232.82
Debt Tax Rate	\$0.1853	\$208,206.17
Total	\$0.5682	\$638,438.99
<i>Estimated Revenue Remaining</i>		\$34,599.70

Option # 3.		\$0.6053
M&O	\$0.4200	\$471,918.99
Debt Tax Rate	\$0.1853	\$208,206.17
Total	\$0.6053	\$680,125.16
<i>Estimated Revenue Remaining</i>		\$76,285.87

Option # 4. Voter Approval		\$0.6935
M&O	\$0.5085	\$571,021.98
Debt Tax Rate	\$0.1853	\$208,206.17
Total	\$0.6938	\$779,228.15
<i>Estimated Revenue Remaining</i>		\$175,388.86

**2024-2025 FY PROPOSED BUDGET
REVENUE**

Fund: Utility Fund
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June 30, 2024
31		Water Charges (Variable by consumption)	\$432,000.00	\$422,000.00	\$317,881.35
32		Water Tap Fees	\$24,500.00	\$24,500.00	\$17,750.00
33		Regulatory Fees to TCEQ	\$11,000.00	\$11,000.00	\$7,915.00
34		Sewer Charges	\$214,000.00	\$214,000.00	\$160,726.51
35		Sewer Tap Fees	\$15,000.00	\$17,750.00	\$17,500.00
36		Sewer Extension Projects (Customer Paid)	\$0.00	\$0.00	\$0.00
37		WWTP Monthly Assessment	\$106,524.00	\$106,524.00	\$82,467.00
38		Angeli Subdivision			
39		Angeli Subdivision - Water Taps	\$0.00	\$1,000.00	\$0.00
40		Angeli Subdivision - Sewer Taps	\$0.00	\$700.00	\$0.00
41		Falcon Point Subdivision			
42		Falcon Point Subdivision - Water Taps	\$0.00	\$8,500.00	\$0.00
43		Utility Bill - Penalties	\$15,000.00	\$16,750.00	\$12,304.15
44		Utility Bill - Transfer Charges	\$0.00	\$0.00	\$0.00
45		Interest Income	\$1,500.00	\$0.00	\$0.00
46		Miscellaneous Income	\$0.00	\$0.00	\$0.00
Total Utility Fund Revenue:			\$819,524.00	\$822,724.00	\$616,544.01

Fund: Solid Waste
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June 30, 2024
47		Solid Waste Revenue	\$260,000.00	\$255,600.00	\$192,711.02
48		Solid Waste Sales Tax	\$21,400.00	\$17,500.00	\$15,936.59
49		Extra Tote Monthly Fees	\$17,500.00	\$17,500.00	\$15,708.56
50		Revenue from Cleanup Fees, Special Pickups, Etc.	\$1,000.00	\$2,250.00	\$690.00
51		Interest Income	\$200.00	\$200.00	\$166.29
Total Solid Waste Revenue:			\$300,100.00	\$293,050.00	\$225,212.46

Fund: Harbor Fund
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June 30, 2024
52		Individual Leases/Stalls	\$72,100.00	\$65,000.00	\$70,352.50
53		Commercial Leases	\$109,470.00		
54		Oyster Tariffs	\$0.00	\$5,000.00	\$0.00
55		Other Seafood Tariff	\$500.00	\$1,000.00	\$472.21
56		Non-Seafood Tariff	\$0.00	\$0.00	\$0.00
57		Interest Income	\$1,500.00	\$1,500.00	\$958.48
Total Harbor Fund Revenue:			\$183,570.00	\$72,500.00	\$71,783.19

	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June 30, 2024
Total Revenue:	\$2,473,693.66	\$2,258,693.50	\$1,953,506.97

**2024-2025 FY PROPOSED BUDGET
REVENUE**

Fund: General Fund
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June 30, 2024
1		Franchise Tax	\$40,000.00	\$39,190.00	\$30,793.18
2		Property Taxes (Delinquent, Penalties, and Interest)	\$30,000.00	\$17,500.00	\$27,885.76
3		Property Taxes - M&O	\$471,918.99	\$396,000.00	\$432,989.35
4		Property Taxes - Streets & Drainage	\$0.00	\$79,953.00	\$80,860.94
5		Property Taxes - Debt Rate \$0.1853	\$208,206.17	\$92,565.00	\$101,211.49
6		Sales Tax	\$300,000.00	\$300,000.00	\$273,960.10
7		Donations	\$0.00	\$0.00	\$840.00
8		Municipal Court Fines Collected	\$25,000.00	\$30,000.00	\$16,823.99
9		Animal Control Fees Collected	\$10,000.00	\$9,000.00	\$10,146.00
10		Dog Impound Fees	\$0.00	\$0.00	\$0.00
11		Interest Income	\$1,500.00	\$1,500.00	\$3,993.74
12		Dog Tags	\$0.00	\$50.00	\$100.00
13		Alcohol Licenses	\$1,000.00	\$1,000.00	\$950.00
14		Building Permits	\$15,000.00	\$18,000.00	\$9,190.50
15		Culvert Permits	\$20,000.00	\$20,000.00	\$18,643.00
16		Dance Hall & Pool Table Permits	\$137.50	\$137.50	\$0.00
17		Golf Cart Permits	\$2,500.00	\$5,000.00	\$2,205.00
18		Peddler Permits & Mobile Food Truck Permits	\$300.00	\$150.00	\$150.00
19		RV Renewal Permits	\$13,500.00	\$13,500.00	\$11,236.00
20		Hotel/Motel & RV Park Occupancy Fees	\$2,000.00	\$2,000.00	\$1,925.00
21		Miscellaneous Income	\$1,000.00	\$1,000.00	\$1,774.25
22		Vehicle Storage/Towing/Impoundment Fees	\$0.00	\$0.00	\$0.00
23		AD Powers Pavilion Rental	\$0.00	\$0.00	\$0.00
24		Civic Center Rental	\$1,500.00	\$1,500.00	\$1,200.00
25		Train Depot Museum Center - Visitor Fees	\$0.00	\$0.00	\$0.00
26		Street & Drainage Estimates - Customer Paid	\$0.00	\$0.00	\$0.00
27		Property Cleanup - Lien Payments	\$0.00	\$2,500.00	\$0.00
28		TML Reimbursement - Tahoe Fire	\$14,000.00	\$14,000.00	\$0.00
29		One-Time Loan from Contingency Funds	\$11,437.00	\$22,874.00	\$11,437.00
30		Police Cont. Edu. Reimbursement	\$1,500.00	\$3,000.00	\$1,652.01
Total General Fund Revenue:			\$1,170,499.66	\$1,070,419.50	\$1,039,967.31

**2024-2025 FY PROPOSED
EXPENDITURES**

Fund: General Fund
Department: City Hall Office Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
1		Membership Fees	\$3,050.00	\$1,500.00	
2		Legal Notices	\$1,750.00	\$1,750.00	
3		Office Equipment and M&O	\$1,500.00	\$3,000.00	
4		Fiber Internet	\$1,800.00	\$1,800.00	
5		Computer M&O and Repairs	\$1,500.00	\$3,000.00	
6		Website, Email, & Domain Fees	\$2,000.00	\$0.00	
7		Postage	\$1,000.00	\$1,000.00	
8		Office Supplies	\$3,500.00	\$3,500.00	
9		Telephone Services (VOIP)	\$6,500.00	\$6,500.00	
10		Codification of Ordinances	\$12,500.00		
11		City Hall - Online Fax Services	\$300.00	\$0.00	
12		Computer IT	\$7,260.00	\$3,250.00	
13		Accounting Software Annual Fees	\$2,000.00		
14		City Hall Building M&O	\$2,500.00	\$2,500.00	
15		City Hall Building - Electricity	\$4,500.00	\$4,500.00	
16		City Hall - Pest Control	\$640.00	\$0.00	
17		Salary - City Clerk	\$47,850.71	\$37,174.00	
18		Salary - Asst. Clerk 1	\$39,520.00	\$32,784.00	
20		Salary - Public Officials	\$12,400.00	\$12,400.00	
			\$152,070.71	\$114,658.00	\$0.00

Fund: General Fund
Department: City Secretary Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
21		Salary - City Secretary	\$58,071.25	\$46,457.00	\$34,850.40
22		Election Expenses (Ballots & Supplies)	\$1,500.00	\$1,000.00	\$1,627.99
23		ES&S AutoMark VAT Programming M&O	\$250.00	\$240.00	\$267.13
24		Election Personnel Pay	\$500.00	\$500.00	\$364.50
25		City Secretary - Training	\$1,000.00	\$1,000.00	\$800.00
			\$61,321.25	\$49,197.00	\$37,910.02

Fund: General Fund
Department: Municipal Court Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
26		Wages - Municipal Judge	\$11,250.00	\$11,250.00	\$8,438.65
27		Salary - Municipal Court Clerk	\$45,647.54	\$44,318.00	\$25,572.00
28		Municipal Court - Training	\$1,000.00	\$1,000.00	\$0.00
29		Municipal Court - Software (FundView)	\$2,109.57	\$2,000.00	\$1,913.44
30		Fine Money Remitted back to State	\$9,000.00	\$9,000.00	\$6,962.73
31		Jury Trial Expenses	\$100.00	\$0.00	\$54.00
32		Housing of Prisoners	\$750.00	\$750.00	\$550.00
			\$69,857.11	\$68,318.00	\$43,490.82

**2024-2025 FY PROPOSED
EXPENDITURES**

Fund: General Fund

Department: Legal & Professional Services

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
33		City Attorney	\$30,000.00	\$15,000.00	\$21,887.50
34		Delinquent Taxes - Attorney Fees	\$4,000.00	\$3,000.00	\$4,119.87
35		Tax Appraisal & Collection Fees	\$10,500.00	\$7,500.00	\$8,115.81
36		Auditing Services	\$60,000.00		
			\$104,500.00	\$25,500.00	\$34,123.18

Fund: General Fund

Department: Parks & Recreation

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
37		Salary - Mower (Part-Time at 24 Hours)	\$18,720.00	\$0.00	
38		A.D. Powers Bayfront Park M&O	\$1,750.00	\$1,750.00	
39		A.D. Powers Pavilion M&O	\$1,750.00	\$1,750.00	
40		Train Depot M&O	\$1,250.00	\$1,250.00	
41		HAHN Sports Plex: Durel Field & Birmingham Field M&O	\$2,500.00	\$2,500.00	
42		Memorial Children's & Skate Park M&O	\$2,000.00	\$2,000.00	
43		Civic Center M&O	\$1,000.00	\$1,000.00	
44		Supplies: Flags	\$500.00	\$0.00	
45		Parks & Recreation - Electricity	\$7,000.00	\$7,000.00	
46		Train Depot - Electricity	\$2,000.00	\$2,000.00	
47		Porta Potties (Bayfront & Harbor)	\$5,040.00		
48		A.D. Powers Park East Restroom - Janitorial	\$5,000.00	\$15,000.00	\$3,750.00
			\$29,790.00	\$34,250.00	\$3,750.00

Fund: General Fund

Department: General - Equipment & Vehicles

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
49		Salary - Mechanic	\$43,663.76	\$42,392.00	\$28,532.00
50		Fuel - Gasoline	\$20,000.00	\$12,000.00	\$5,020.73
51		Fuel - Diesel	\$5,000.00	\$2,500.00	\$1,141.11
52		Supplies for Equipment & Vehicles (Public Works/Harbor)	\$5,000.00	\$2,500.00	\$1,630.35
53		Equipment Rentals	\$1,000.00		
			\$74,663.76	\$59,392.00	\$36,324.19

Fund: General Fund

Department: Permit & Code Enforcement

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
54		Commission - Building Official (60% of Permit Fees)	\$10,800.00	\$10,800.00	\$6,527.40
55		Code Enforcement - Demolitions	\$0.00	\$0.00	\$0.00
56		Code Enforcement - Mowing Services	\$1,500.00	\$3,500.00	\$0.00
57		Code Enforcement - Postage & Advertisement Cost	\$0.00	\$0.00	\$0.00
			\$12,300.00	\$14,300.00	\$6,527.40

**2024-2025 FY PROPOSED
EXPENDITURES**

Fund: General Fund
Department: Streets & Drainage

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
58		Streets - General M&O (Limestone, Hotmix, etc.)	\$35,000.00	\$35,000.00	\$19,952.93
59		Streets & Drainage Improvements - Property Tax	\$0.00	\$73,963.00	\$0.00
60		Sign Maintenance & Repair	\$1,500.00	\$1,500.00	\$0.00
61		Drainage Maintenance (Culverts, Pipes, Etc.)	\$12,500.00	\$7,500.00	\$22,639.90
			\$49,000.00	\$117,963.00	\$42,592.83

Fund: General Fund
Department: Public Safety

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
62		Calhoun County Dispatcher (1/3 Salary)	\$25,000.00	\$0.00	\$0.00
63		Salary - Chief of Police	\$65,000.00	\$50,253.00	\$38,541.24
64		Salary - Police Lieutenant	\$57,200.00	\$45,589.00	\$30,994.88
65		Salary - Police Patrol Deputy	\$52,000.00		
66		Salary - Police Secretary	\$32,240.00	\$16,200.00	\$15,222.05
67		Salary - Animal Control	\$10,250.00	\$10,250.00	\$7,800.00
68		Police Holiday Pay	\$8,000.00	\$6,000.00	\$6,519.36
69		Police Comp Time	\$6,000.00	\$6,000.00	\$5,273.28
70		Justice Center - M&O	\$2,500.00	\$2,500.00	\$1,073.92
71		Justice Center - Electricity	\$2,500.00	\$2,500.00	\$1,816.91
72		Justice Center - Telephone	\$4,500.00	\$3,000.00	\$3,379.49
73		Justice Center - Internet	\$1,800.00	\$1,800.00	\$1,350.00
74		Justice Center - Pest Control	\$400.00	\$0.00	\$0.00
75		Ricoh MP307 Lease # 500-50424529 (Lease Ends 09/01/2025)	\$2,500.00		
76		Victoria Communication Services - Emergency Button	\$780.00	\$0.00	\$0.00
77		Police Training & Travel Expenses	\$4,000.00	\$3,000.00	\$3,024.00
78		Police Equipment & Supplies	\$3,700.00	\$3,700.00	\$1,562.92
79		Police Uniforms	\$4,500.00	\$4,500.00	\$2,342.33
80		Police Cellphones	\$2,100.00	\$3,000.00	\$1,595.72
81		Animal Control Supplies	\$1,500.00	\$1,100.00	\$1,216.38
82		Vehicle: 2021 Ford Explorer M&O (Asset ID: 303)	\$2,500.00	\$2,500.00	\$400.32
83		Vehicle: 2022 F-150 Police Truck M&O (Asset ID: 003)	\$1,500.00	\$1,500.00	\$595.60
84		Southern Software - Final Payment of Software	\$12,437.00	\$0.00	
85		Southern Software - Annual Fees	\$3,310.00	\$0.00	
86		Axon - Annual Fees	\$14,296.00	\$0.00	
87		Volunteer Fees	\$3,000.00	\$3,000.00	\$825.00
88		Fire Station Building M&O	\$2,000.00	\$2,000.00	\$0.00
89		Fire Station - Electricity & Gas	\$2,000.00	\$2,000.00	\$1,680.49
90		Fire Fighting Apparatus M&O	\$1,500.00	\$1,500.00	\$0.00
91		Fire Equipment M&O	\$1,044.00	\$1,044.00	\$1,887.00
92		Fire Apparatus Annual PM Service	\$960.00	\$960.00	\$0.00
			\$331,017.00	\$173,896.00	\$127,100.89

**2024-2025 FY PROPOSED
EXPENDITURES**

Fund: General Fund
Department: Employee Benefits & Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
93		TMRS - City Match 5%	\$41,136.50	\$14,210.00	\$11,147.11
94		FICA	\$62,938.85	\$21,740.00	\$20,224.91
95		Employee Medical Insurance - City 100%	\$157,900.80		
96		Employee Family Insurance - City 50%	\$30,222.36		
97		Employee HRA Medical Card	\$8,000.00		
98		Unemployment Fees	\$100.00	\$100.00	\$0.00
99		Workmens Compensation	\$2,000.00	\$500.00	\$1,813.32
100		Bonds	\$350.00	\$350.00	\$275.00
101		Tax Preparer Services	\$750.00	\$750.00	\$682.10
			\$303,398.51	\$37,650.00	\$34,142.44

Fund: General Fund
Department: General Properties & Insurance

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
102		Streets & Security Lighting	\$25,000.00	\$19,000.00	\$18,757.61
103		TWIA - Windstorm Insurance	\$35,000.00	\$20,000.00	\$11,242.50
104		Liability - General / Vehicles / Equipment	\$18,000.00	\$18,000.00	\$17,287.77
			\$78,000.00	\$57,000.00	\$47,287.88

Fund: Utility Fund
Department: Utility Billing

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
105		RVS Software Annual Fee	\$2,500.00	\$1,750.00	\$2,011.00
106		Utility Clerk - Training	\$900.00	\$900.00	\$0.00
107		Supplies and Postage for Utility Billing	\$5,250.00	\$5,250.00	\$5,319.61
108		Bank Draft Fee for Utility Bills	\$600.00	\$750.00	\$400.00
			\$9,250.00	\$8,650.00	\$7,730.61

Fund: Utility Fund
Department: Public Works Department

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
\$1.50 Step Increase for Utility Workers who obtain a License					
109		Salary - Public Works Director	\$62,815.25	\$50,253.00	
110		Salary - Sewer Operator	\$55,811.25	\$44,649.00	
111		Salary - Utility Worker 1	\$40,343.04	\$39,168.00	
112		Salary - Utility Worker 2	\$39,179.14	\$38,038.00	
113		Salary - Utility Worker 3	\$33,990.00	\$33,000.00	
114		Cellphone - Public Works Director & On-Call Utility Worker	\$1,750.00	\$1,750.00	\$1,668.92
115		Travel Expenses	\$300.00	\$300.00	\$0.00
116		Supplies & Tools	\$3,500.00	\$3,500.00	
117		Public Works Director - Licence Renewal			
<i>Renewal is every three (3) years - Up in 2027</i>					
118		Sewer Operator - Licence Renewal			
<i>Renewal is every three (3) years - Up in 2027</i>					
118		Lab Testing & Reporting Expenses	\$10,000.00	\$7,000.00	\$8,773.72
119		Clothing & Boots Reimbursment (\$400 per Employee 6x)	\$2,400.00	\$2,400.00	\$864.28
120		Utility Workers - Training & Education	\$2,000.00	\$2,000.00	
121		Public Works Director - Training	\$1,500.00	\$1,500.00	
			\$253,588.68	\$223,558.00	\$11,306.92

Fund: Utility Fund
Department: Water Treatment Plant (WTP)

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
122		Water Plant - Electricity	\$35,000.00	\$27,500.00	\$33,816.58
123		Water Plant - RO Discharge - Consulting for Permit Renewal	\$3,750.00	\$0.00	\$8,274.70
124		Water Plant - RO Discharge & TCEQ Permit Renewal	\$3,500.00		
125		Water Plant - Maintenance, Repair, & Operations	\$20,000.00	\$7,500.00	\$19,113.65
126		Water Plant - Contracted Repair Work	\$33,000.00	\$6,500.00	\$13,953.43
127		Water System - Pipes & Pipe Repair Work	\$8,000.00	\$8,000.00	\$7,327.44
128		Water Well #3 (E. Dallas) Maint., Repair, & Ops.	\$1,000.00	\$1,000.00	\$0.00
129		Water Well #4 (W. Cleveland) Maint., Repair, & Ops.	\$1,000.00	\$1,000.00	\$0.00
130		Water Meter - Maintenance, Repair & Operations	\$3,000.00	\$3,000.00	\$1,252.25
131		Water Tank Inspections		\$0.00	\$0.00
			\$108,250.00	\$54,500.00	\$83,738.05

**2024-2025 FY PROPOSED
EXPENDITURES**

Fund: Utility Fund

Department: Wastewater Treatment Plant (WWTP)

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
132		Wastewater Treatment Plant - Electricity	\$15,000.00	\$7,500.00	\$11,470.35
133		Lift Stations - Electricity	\$5,000.00	\$5,000.00	\$3,625.63
134		Wastewater Treatment Plant - TCEQ Permit Renewal	\$2,500.00	\$0.00	\$0.00
135		Wastewater Treatment Plant - Consulting for Permit Renewal	\$3,500.00		
136		Wastewater Treatment Plant - Pipes & Pipe Repair Work	\$5,000.00	\$5,000.00	\$3,578.08
137		Wastewater Treatment Plant - Pumps, Instruments, etc.	\$1,750.00		
138		Wastewater Treatment Plant - Sludge Disposal	\$45,000.00	\$37,500.00	\$32,652.00
139		Lift Stations - Maintenance, Repair, & Operations	\$5,000.00	\$5,000.00	\$0.00
			\$82,750.00	\$60,000.00	\$51,326.06

Fund: Solid Waste

Department: Solid Waste Department

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
140		Salary - Solid Waste Director	\$49,113.90	\$44,649.00	
141		Salary - Solid Waste Worker 1	\$46,631.20	\$42,392.00	
142		Salary - Solid Waste Worker 2	\$22,932.00	\$21,840.00	
143		Solid Waste Workers - Uniform	\$2,250.00	\$2,250.00	\$1,906.63
144		Solid Waste - Supplies	\$1,000.00		
145		Solid Waste - Travel Expenses	\$300.00	\$300.00	\$236.06
146		Vehicle - Garbage Trucks M&O (Tires & Ram Arms)	\$12,000.00		
147		Landfill Fees	\$40,000.00	\$38,400.00	\$24,529.58
148		Garbage Sales Tax to TX Comptroller	\$21,400.00	\$17,500.00	\$15,731.68
			\$195,627.10	\$167,331.00	\$42,403.95

Fund: Harbor Funds

Department: Municipal Harbor Department

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
149		Salary - Harbor Master	\$12,000.00	\$12,000.00	\$9,000.00
150		Municipal Harbor - Electricity (Street Lights)	\$9,000.00	\$9,000.00	\$7,993.02
151		Municipal Harbor - General Repair (Bulkhead, Streets, Etc.)			
152		Municipal Harbor - Port-O-Potty	\$2,520.00	\$2,500.00	
153		Fish Cleaning Station - Maintenance, Repair, & Operations	\$1,000.00	\$1,000.00	\$773.48
154		Harbor Master - Supplies (Signs, Trash Bags, Etc.)	\$750.00	\$750.00	\$381.92
			\$25,270.00	\$25,250.00	\$18,148.42

**2024-2025 FY PROPOSED
EXPENDITURES**

Fund: All Funds
Department: Long-Term Liabilities

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
155		2017 Fire Truck - Final Payment	\$25,535.91	\$25,535.91	
156		2021 Ford Explorer (Asset ID: 303) - Final Payment	\$11,603.23		
157		2020 Case Backhoe (Asset ID:) (Final Payment in 2026)	\$27,938.91		
158		2020 Isuzu NRR Garbage Truck	\$57,929.16		
159		2023 International PakMor Garbage Truck	\$24,208.46		
			\$147,215.67		\$0.00

Fund: All Funds
Department: Long-Term Liabilities

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
160		Revenue Bond CO Series 1998	\$53,985.00		
161		Harbor CO Series 2010	\$48,340.00		
162		WWTP CO Series 2021	\$130,063.00		
163		Harbor System Revenue CO Series 2022	\$77,150.00		
			\$309,538.00	\$0.00	\$0.00

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
164		Remaining Funds			

	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
Total Expenses:	\$2,397,407.79		

Funds Remaining: \$76,285.87

Fund: Hotel-Motel Tax Funds**Department:** Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
1		Hotel-Motel Tax Funds	\$75,000.00	\$75,000.00	\$66,524.34
2		Interest Income	\$750.00	\$750.00	\$760.77
3		Carried Forward Balance to new Fiscal Year			
Total Hotel Motel Tax Revenue:			\$75,750.00	\$75,750.00	\$67,285.11

Fund: Hotel-Motel Tax Funds**Department:** Expenditures

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
1		Train Depot/Museum/Vistor Center		\$2,500.00	
		Civic Center - General M&O		\$2,750.00	
		Civic Center - Renovations - Floor			
		Civic Center - Additions - Kitchen in EOC			
		AD Powers Pavilion M&O		\$5,000.00	
		AD Powers Park M&O			
		AD Powers Bayfront Park - Playground Equipment		\$10,000.00	
		Sportsplex		\$7,500.00	
		City - Christmas Lighting		\$1,000.00	
		Chamber of Commerce - Shrimpfest Advertisement		\$7,500.00	
Total Hotel Motel Tax Expenditures			\$0.00	\$36,250.00	\$0.00

EMPLOYEE SALARIES & WAGES

City Hall Administration		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
1	21	City Secretary	40	\$46,457.00	\$22.34	40	\$88,071.25	\$27.92
2	17	City Clerk	32	\$46,457.00	\$22.34	32	\$47,850.71	\$23.01
3	27	Court Clerk	40	\$44,318.00	\$21.31	40	\$45,647.54	\$21.95
4	18	Asst. Clerk	32	\$32,784.00	\$19.70	40	\$39,520.00	\$19.00
Police Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
5	63	Chief of Police	40	\$50,253.00	\$24.16	40	\$65,000.00	\$31.25
6	64	Police Lieutenant	40	\$50,253.00	\$24.16	40	\$57,200.00	\$27.50
*Interim Chief of Police - Cheyenne is being paid at the current rate for Chief of Police								
7	65	Police Patrol Deputy	40	\$45,589.00	\$21.92	40	\$52,000.00	\$25.00
8	66	Police Secretary	24	\$16,200.00	\$12.98	40	\$32,240.00	\$15.50
9	67	Animal Control Officer		\$12,000.00	\$1,000 Monthly		\$1,000.00	\$1,000 Monthly
Public Works Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
10	109	Public Works Director	40	\$50,253.00	\$24.16	40	\$62,816.25	\$30.20
11	110	Sewer Operator	40	\$44,649.00	\$21.47	40	\$55,811.25	\$26.83
12	49	Mechanic	40	\$42,392.00	\$20.38	40	\$43,663.76	\$20.99
13	111	Utility Worker	40	\$39,168.00	\$18.83	40	\$40,343.04	\$19.40
14	112	Utility Worker	40	\$38,038.00	\$18.29	40	\$39,179.14	\$18.84
15	113	Utility Worker	40	\$33,000.00	\$15.57	40	\$33,990.00	\$16.34
16	37	Mower (Part-Time)				24	\$18,720.00	\$15.00
Solid Waste Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
17	140	Solid Waste Director	40	\$44,649.00	\$21.47	40	\$49,113.90	\$23.61
18	141	Solid Waste Worker #1	40	\$42,392.00	\$20.38	40	\$46,631.20	\$22.42
19	142	Solid Waste Worker #2	24	\$21,840.00	\$17.50	24	\$22,932.00	\$18.38
Harbor Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
20	149	Harbor Master		\$12,000.00	\$1,000 Monthly		\$12,000.00	\$1,000 Monthly

Utility Rate Structure

Water Rates

Location	RVS Rate Code Service Type	Proposed Rate Increase	Proposed Base Rate	Current Base Rate Rate up to 2K Minimum	Tier 1 Rate from 2K to 5K	Tier 2 Rate 5K to 8K	Tier 3 Rate 8K to 10K	Tier 4 Rate 10K+
Inside City	(1) Residential	\$0.50	\$27.60	\$27.10	\$6.00	\$6.50	\$6.75	\$7.50
	(1) Tax Exempt	\$0.50	\$27.60	\$27.10	\$6.00	\$6.60	\$6.75	\$7.50
	(7) Restaurant	\$0.50	\$30.10	\$29.60	\$6.50	\$7.00	\$7.50	\$8.00
	(7) Hotel/Motel	\$0.50	\$30.10	\$29.60	\$6.50	\$7.00	\$7.50	\$8.00
	(4) Commercial	\$0.50	\$30.10	\$29.60	\$6.50	\$7.00	\$7.50	\$8.00
Outside City but Inside ETJ	(10) Residential w/Sewer	\$0.50	\$32.10	\$31.60	\$7.25	\$7.75	\$8.25	\$8.50
	(10) Residential No Sewer	\$0.50	\$32.10	\$31.60	\$8.25	\$8.75	\$9.25	\$9.50
	(8) CCWMD No Sewer	\$0.50	\$34.60	\$34.10	\$8.25	\$8.75	\$9.25	\$9.50
Outside City & Outside ETJ	(11) Residential SPL/FPS	\$0.50	\$32.10	\$31.60	\$7.50	\$8.00	\$8.50	\$8.75

Sewer Rates

Location	RVS Rate Code Service Type	Proposed Rate Increase	Proposed Base Rate	Base Rate Rate up to 2K Minimum	Tier 1 Rate from 2K to 5K	Tier 2 Rate 5K to 8K	Tier 3 Rate 8K to 10K	Tier 4 Rate 10K+
Inside City	(1) Residential	\$0.00	\$27.75	\$27.75	\$2.50	\$3.50	\$4.00	\$4.50
	(1) Tax Exempt	\$0.00	\$27.75	\$27.75	\$2.50	\$3.50	\$4.00	\$4.50
	(7) Restaurant	\$0.00	\$30.75	\$30.75	\$3.00	\$3.50	\$4.00	\$4.50
	(7) Hotel/Motel	\$0.00	\$30.75	\$30.75	\$3.00	\$3.50	\$4.00	\$4.50
	(4) Commercial	\$0.00	\$30.75	\$30.75	\$3.00	\$3.50	\$4.00	\$4.50
Outside City but Inside ETJ	(57) Residential	\$0.00	\$20.00	\$20.00	\$2.50	\$3.50	\$4.00	\$4.50
Outside City & Outside ETJ	(11) Residential SPL/FPS	\$0.00	\$20.50	\$20.50	\$2.50	\$3.50	\$4.00	\$4.50

*There are no known Sewer Users outside the ETJ currently.

**Increase to Sewer Rates implemented back in 2021 to pay for the new Wastewater Treatment Plant Certificates of Obligation (CO 2021)

Garbage Rates

Location	RVS Rate Code Service Type	Proposed Rate Increase	Proposed Base Rate	Base Rate	Garbage Tax 8.25%	Change in Garbage Tax due to Rate
Inside City	(1) Residential	\$0.50	\$26.50	\$26.00	\$2.15	\$2.19
	(4) Small Businesses	\$0.50	\$31.50	\$31.00	\$2.56	\$2.60
Outside City & Outside ETJ	(11) Residential SPL/FPS	\$0.50	\$31.50	\$31.00	\$2.56	\$2.60

Culverts

Culvert Size (Diameter x Length)	Price of Culvert (Purchased through City)		Proposed Increase
	Plastic	Metal	Permit Fee (\$30 x Length)
12" x 20'	\$325.00	\$598.80	\$600.00
12" x 30'	\$453.00	\$874.80	\$900.00
15" x 20'	\$360.00	\$698.80	\$600.00
15" x 30'	\$500.00	\$1,023.80	\$900.00
18" x 20'	\$375.00	\$848.80	\$600.00
18" x 30'	\$519.00	\$1,248.80	\$900.00
Culvert Collar			

Customers have the option of purchasing their own culvert through another vendor, but must be galvanized, or corrugated plastic.

Customers will still have to pay the Permit Fee for the installation of the culvert and driveway.



Incorporated December 27, 1912
www.seadrifftx.org

CITY OF SEADRIFT

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Seadrift, Texas 77983

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Fax: (361) 785-2208

seadrift@seadrifftx.org



NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

PUBLIC HEARING AGENDA

TUESDAY, SEPTEMBER 10, 2024, AT 5:30 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

The City of Seadrift City Council will hold a Public Hearing on setting the Debt Property Tax Rate & M&O Property Tax Rate for Budget Year 2024-2025 as posted in the Official Notices Board outside City Hall and as published in the Port Lavaca Wave on **Tuesday, September 10, 2024**, beginning on **5:30 PM** at **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**.

PROPOSED TAX RATE: \$0.6935 per \$100

NO-NEW-REVENUE TAX RATE \$.5367 per \$100

VOTER-APPROVAL TAX RATE \$.6935 per \$100

1. **DEBT TAX RATE:** Consider/Discuss and/or take any action to adopt, by ordinance, a Debt Tax Rate of \$0.1853 per \$100 valuation for the 2024-2025 Budget year.
2. **M&O TAX RATE:** Consider/Discuss and/or take any action to adopt, by ordinance, an M&O Tax Rate of \$0.5082 per \$100 valuation, or lower for the 2024-2025 Budget year.

REGULAR MEETING AGENDA

TUESDAY, SEPTEMBER 10, 2024, AT 6:00 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Regular Meeting on **Tuesday, September 10, 2024**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor during the meeting.*

1. **Call to Order & Quorum Call**
2. **Invocation & Pledge of Allegiance**
3. **Meeting Minutes.** Approve the previous month's meeting minutes.
4. **Accounts Payable.** Approve bills for September 2024.
5. **Department Head Monthly Reports.** Items in this section will not have any City Council action taken and are for general information only.
 - a. **Public Utilities, Kenneth Reese**
 - b. **Public Safety, Paul Gonzales**
 - c. **Municipal Harbor, Johnny Mikolas**
 - d. **Streets & Drainage, and Solid Waste, Alysa Jarvis**
 - e. **Parks & Recreation, Tracey Johnson**
 - f. **City Hall Administration**


09/05/24
11:09 AM.

6. **Citizen Comments.** Rules for speakers: Speakers have an allotted time of 3 minutes to speak, but those needing a translator will be allocated 6 minutes. Speakers will need to approach the podium and state their names. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law. If an individual desires to speak to a specific agenda item listed, it is recommended that the individual address that item when it comes up during the meeting.
7. **Alpha Water Resources LLC:** Review/Discuss/Take any action to approve payment of Quote#: Seadrift081324 for \$18,310 for repairs to the Water Treatment Plant.
8. **Chief of Police:** Review/Discuss/Take any action on the proposed job description for the Chief of Police. (*Paul Gonzales*)
9. **RV Ordinance:** Review/Discuss/Take Action on enforcing the RV Ordinances concerning road-ready condition (Section 3.B) and prohibition of long-term residency without variance (Section 4.D). (*Alysa Jarvis*)
10. **FEMA PA PW 5697 DAC:** Review/Discuss/Take any action to approve payment of GrantWorks Invoice 90 (*FY 2023 Q4 through FY 2024 Q1*) for \$8,340. (*Hellen Miller with GrantWorks*)
11. **GLO CDBG-DR C278:** Review/Discuss/Take any action to approve Resolution 2024-02 to designate authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant - Disaster Recovery Program (CDBG-DR) Contract Number 20-065-103-C278.
12. **TDA-TX-CDBG 2025-2026 Community Development Application – Grant Administrator Selection:** Review/Discuss/Take any action to select a grant administrator firm to apply for the Texas Community Development Block Grant with the Texas Department of Agriculture.
13. **City Auditor Selection:** Review/Discuss/Take any action to select an auditing firm for auditing services for the City of Seadrift's 2023-2024 fiscal year.
14. **Seadrift Chamber of Commerce:** Review/Discuss/Take any action to authorize a one-day beer and wine license for a softball tournament held on October 12, 2024, by the Seadrift Chamber of Commerce. (*Lacey Vasquez*)
15. **Pickleball Equipment:** Review/Discuss/Take any action on acquiring pickleball equipment for community use on the city's basketball court. (*Debbie Head*)
16. **Executive Session.** At any time during the Regular Meeting, the City Council may adjourn into an Executive Session as needed on any of the foregoing or following agenda items for one or more of the purposes authorized by the following sections of the Texas Government Code: section 551.074 for discussion of possible personnel action regarding the Harbor Master, and section 551.071 for consultation with the city attorney regarding pending or contemplated litigation and/or any matter in which the attorney's duty to the City of Seadrift under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in an open meeting.
17. **Action on Executive Session Items.** The City Council will reconvene into an open session and take action on any items discussed in the Executive Session.
 - a. **Harbor Master:** Consider/Review/Take any action on any disciplinary action to the Harbor Master Chris Ingram.

CITY OF SEADRIFT – SEPTEMBER 10, 2024, CITY COUNCIL MEETING

18. Adjournment

CERTIFICATION

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, www.seadrifttx.org in compliance with Chapter 551, Texas Government Code.

Signature: _____


Gabriela Torres, City Secretary

Date Posted: _____

09/05/2024 @ 11:09AM
Date and Time

The Seadrift City Hall Council Chambers are wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours, during regular business hours, before this meeting. Please contact the City Secretary's Office at (361) 785-2251 or g.torres@seadrifttx.org for further information.



Statements required in notice if the proposed tax rate exceeds the no-new-revenue tax rate but does not exceed the voter-approval tax rate, as prescribed by Tax Code §§26.06(b-2).

NOTICE OF PUBLIC HEARING ON TAX INCREASE

This notice only applies to a taxing unit other than a special taxing unit or municipality with a population of less than 30,000, regardless of whether it is a special taxing unit.

PROPOSED TAX RATE	\$.6935	per \$100
NO-NEW-REVENUE TAX RATE	\$.5367	per \$100
VOTER-APPROVAL TAX RATE	\$.6935	per \$100

The no-new-revenue tax rate is the tax rate for the 2024 tax year that will raise the same amount of property tax revenue for City of Seadrift from the same properties in both the 2023 tax year and the 2024 tax year.

(current tax year)
(name of taxing unit)
(preceding tax year)
(current tax year)

The voter-approval tax rate is the highest tax rate that City of Seadrift may adopt without holding an election to seek voter approval of the rate.

(name of taxing unit)

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Seadrift is proposing to increase property taxes for the 2024 tax year.

(name of taxing unit)
(current tax year)

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 10, 2024 at 5:30 PM at Seadrift City Hall - Council Chambers, 501 S. Main St., Seadrift, TX 77983.

(date and time)
(meeting place)

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Seadrift is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the Seadrift City Council of City of Seadrift at their offices or by attending the public hearing mentioned above.

(name of governing body)
(name of taxing unit)

YOUR TAXES OWED UNDER ANY OF THE TAX RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

(List names of all members of the governing body below, showing how each voted on the proposal to consider the tax increase or, if one or more were absent, indicating absences.)

FOR the proposal: Tracey Johnson, Kenneth Reese, Alysja Jarvis, Paul Gonzales, Johnny Mikolas

AGAINST the proposal: None

PRESENT and not voting: None

ABSENT: None

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Seadrift last year
(name of taxing unit)
to the taxes proposed to be imposed on the average residence homestead by City of Seadrift this year.
(name of taxing unit)

	2023	2024	Change
Total tax rate (per \$100 of value)	\$0.5382	\$0.6935	22.05% Increase
Average homestead taxable value	\$96,589	\$105,893	9.63% Increase
Tax on average homestead	\$548	\$734	33.8% Increase
Total tax levy on all properties	\$611,858	\$828,936	35.47% Increase

(Include the following text if these no-new-revenue maintenance and operations rate adjustments apply for the taxing unit)

No-New-Revenue Maintenance and Operations Rate Adjustments

State Criminal Justice Mandate (counties)

The _____ County Auditor certifies that _____ County has
(county name) (county name)
 spent \$ _____ in the previous 12 months for the maintenance and operations cost
(amount minus any amount received from state revenue for such costs)
 of keeping inmates sentenced to the Texas Department of Criminal Justice. _____ County
(county name)
 Sheriff has provided _____ information on these costs, minus the state revenues
(county name)
 received for the reimbursement of such costs.

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Indigent Health Care Compensation Expenditures (counties)

The _____ City of Seadrift spent \$ _____ from July 1 _____ to June 30 _____
(name of taxing unit) (amount) (prior year) (current year)
 on indigent health care compensation procedures at the increased minimum eligibility standards, less the amount of state assistance.
 For current tax year, the amount of increase above last year's enhanced indigent health care expenditures is \$ _____
(amount of increase)
 This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Indigent Defense Compensation Expenditures (counties)

The _____ City of Seadrift spent \$ _____ from July 1 _____ to June 30 _____
(name of taxing unit) (amount) (prior year) (current year)
 to provide appointed counsel for indigent individuals in criminal or civil proceedings in accordance with the schedule of fees adopted
 under Article 26.05, Code of Criminal Procedure, and to fund the operations of a public defender's office under Article 26.044, Code
 of Criminal Procedure, less the amount of any state grants received. For current tax year, the amount of increase above last year's
 enhanced indigent defense compensation expenditures is \$ _____
(amount of increase)
 This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Eligible County Hospital Expenditures (cities and counties)

The _____ City of Seadrift spent \$ _____ from July 1 _____ to June 30 _____
(name of taxing unit) (amount) (prior year) (current year)
 on expenditures to maintain and operate an eligible county hospital.
 For current tax year, the amount of increase above last year's eligible county hospital expenditures is \$ _____
(amount of increase)
 This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

(If the tax assessor for the taxing unit maintains an internet website)

For assistance with tax calculations, please contact the tax assessor for _____ City of Seadrift
(name of taxing unit)
 at _____ 361-552-4560 or _____ tammy@calhouncad.org, or visit _____ www.calhouncad.org
(telephone number) (email address) (internet website address)
 for more information.

(If the tax assessor for the taxing unit does not maintain an internet website)

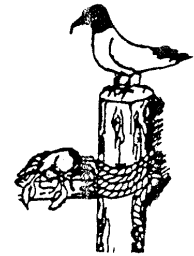
For assistance with tax calculations, please contact the tax assessor for _____ City of Seadrift
(name of taxing unit)
 at _____ 361-552-4560 or _____ tammy@calhouncad.org
(telephone number) (email address)



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CITY OF SEADRIFT

Post Office Box 159/501 S. Main St.
Seadrift, Texas 77983
Tel: (361) 785-2251
Fax: (361) 785-2208
seadrift@seadrifftx.org



Public Officials

Mayor

n/a

Mayor Pro-Tem & Alderperson

Tracey Johnson, Parks and Recreation

Alderman

Kenneth Reese
Public Utilities

Alderman

Paul Gonzales
Public Safety

Alderman

Johnny Mikolas
Municipal Harbor

Alderman

Alysa Jarvis
Streets & Drainage, and
Solid Waste

City Attorney

Robert McKnight

City Secretary

Gabriela Torres

PUBLIC HEARING

The Public Hearing opened at 5:30 P.M.

The Seadrift City Council held a Public Hearing on September 10, 2024, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

The City Council held a public hearing on setting the Debt and M&O Property Tax Rate for the Budget year 2024-2025.

PROPOSED TAX RATE: \$0.6935 per \$100

NO-NEW-REVENUE TAX RATE: \$0.5367 per \$100

VOTER-APPROVAL TAX RATE: \$0.6935 per \$100

Copy of Public Hearing Attendance attached.

The Public Hearing closed at 5:49 P.M.

REGULAR MEETING

The Seadrift City Council met in a Regular Meeting on September 10, 2024, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

Meeting called at 6:00 P.M.

1. Call to Order & Quorum Call

Mayor Pro-Tem Tracey Johnson called the meeting to order at 6:00 PM. The following Alderpersons were present: Tracey Johnson, Kenneth Reese, Paul Gonzales, Alysa Jarvis, and Johnny Mikolas.

2. Invocation & Pledge of Allegiance

Deborah Head gave the invocation and Mayor Pro-Tem Johnson led the Pledge of Allegiance.

City of Seadrift – September 10, 2024, Public Hearing & Regular Meeting Minutes

3. Previous Month Meeting Minutes – August 2024

Motion: Alderperson Jarvis made the motion to accept the previous month's minutes with corrections. Alderperson Gonzales seconded the motion.

Vote: Motion carried unanimously 5-0.

4. Bills for September 2024

Motion: Alderperson Jarvis made the motion to approve bills to be paid for September 2024.

Alderperson Reese seconded the motion.

Vote: Motion carried unanimously 5-0.

5. Department Head Monthly Reports

a. Public Utilities

Alderperson Reese read the Public Utilities report for August 2024, created by Public Works Director Robert Bryant, with 5 workorders completed, waiting on a new pump North RO, and wells pumped 7,950,000 with a daily average of 256,000.

Mayor Pro-Tem Johnson commented that they were grateful to Robert and the Utility Crew for how they handled the water leak on Sunday. They worked very hard and were able to get the water turned on that night. Alderperson Jarvis stated that the City was still under a boil water notice. Mayor Pro-Tem Johnson stated that they took the water samples today and are hoping to have the results back tomorrow.

b. Public Safety

Alderperson Gonzales commented that Officer James Easley is back on duty and will be patrolling. A comment came up last month about doing a thorough job of looking at backgrounds; it is not a simple process. The TCOLE process is very detailed. They work together to make sure that an individual doesn't have any blemishes on their records. They will do a thorough job so that residents can be satisfied that applicants applying do not have any records. They have already rejected some resumes that have come in.

Interim Police Chief Cheyenne Beaver read the monthly report for August 2024. There were 32 calls for service, of which 9 were extra patrols, 8 were traffic stops, and 1 was reports. There were 53 calls for service for Calhoun County Sheriff's Office in Seadrift, and 10 of those calls were for extra patrols. There was 1 EMS call and 1 fire call that the SPD responded to. Interim Chief Beaver stated in her monthly report that the Seadrift Police Department has conducted an internal audit from August 2019 to the present and has located 37 open cases. Of those cases, they will be investigating and closing 23 cases this month. The remainder of those cases are still under the investigation process. The Seadrift Police Department is in the process of looking to further staff our agency. There are applicants, but due to the extensive background checks, have not been able to fill the position at this time. There has been an increase in questions about the off-highway vehicle ordinance. If anyone has any questions, please feel free to come to the Police Department and they would be happy to get the citizens those answers.

c. Municipal Harbor

Alderperson Mikolas commented that they were continuing the dredging but were about to wrap things up. Alderperson Mikolas stated that he was disappointed about the dump trucks tearing up the roads and nothing in place to repair them with the current grant we have. He commented that Harbor Master Chris Ingram was doing a good job of cleaning everything up.

d. Streets & Drainage, and Solid Waste

Alderperson Jarvis read the Streets & Drainage monthly report for August 2024, created by Public Works Director Robert Bryant, with 15 workorders completed, Main Street to Hwy 185 was patched and would continue to be patched until the dump trucks from the Harbor Project is completed, continued monitoring and marking for the drainage project, and 1,200 feet of ditches dug.

City of Seadrift – September 10, 2024, Public Hearing & Regular Meeting Minutes

Alderson Jarvis read the Solid Waste monthly report for August 2024, created by Solid Waste Director Terry Maddux, with the following items: All routes completed for August, 6 paid pick-ups for roll-off bin, all trucks washed for the month, PM's completed weekly on trash trucks, Pac-Mor packers washed out weekly, washed out all returned totes, called for roll-off bin to be emptied at landfill, International/Pac-Mor Truck had engine RPM for hydraulic pump repaired, repaired hydraulic leak on International Pac-Mor truck, and mounted front fender mud flaps.

e. **Parks & Recreation, and Civic Functions**

Mayor Pro-Tem Johnson read the Parks and Recreation monthly report for August 2024, created by Public Works Director Robert Bryant, with 5 workorders completed for the month, continued field repairs, and preparing for cleanup when Bayfront is completed. The Bayfront is close to being completed and a punch list has been sent to the Engineers. Mayor Pro-Tem Johnson commented that with grants, there have been several people in town who have been gracious enough to help find some grants. She also has found someone to help write grants. The City is working on finding a grant, preferably a non-matching one, to purchase the playground equipment.

f. **City Hall Administration**

Municipal Court Clerk Marilyn Dufner read the monthly report for August 2024 with 1 new case, 11 closed cases, 70 current cases, and \$1,980 total fines collected for the month.

Mayor Pro-Tem Johnson read the monthly Permit Report for August 2024, created by Building Official Boyd Staloch, with 3 building and construction permits issued with a tax valuation increase of \$386,200, 2 Manufactured Housing Placement Permits issued with a tax valuation of \$142,000, 1 placement/RV/carport/portable permits issued with a tax valuation increase of \$45,500, and a total gross property valuation increase of \$573,700.

6. **Citizen Comments**

No comments.

7. **Alpha Water Resources LLC**

The City of Seadrift received quote# Seadrift081324 from Alpha Water Resources LLC for \$18,310. Alderson Jarvis explained that Alpha Water Resources came in and did an inspection of the Water Treatment Plant. They found some things that needed to be repaired and replaced. Alderson Jarvis stated that she had asked Public Works Director Robert Bryant to get a quote on what the cost would be to fix all the things they found in their inspection. This is in the budget for the next fiscal year, since they won't be able to start until October. Alderson Mikolas asked if an invoice had been turned into the City for the contract work that was done on the weekend for the water leak. Mayor Pro-Tem Johnson and City Secretary Gabriela Torres confirmed that the City had not yet received any invoices for the work done at the water leak. Alderson Mikolas stated that there was nothing budgeted for the upcoming fiscal year. Alderson Jarvis stated that the upcoming budget had a line item regarding contract work and was increased to cover this quote from Alpha Water Resources. Alderson Mikolas stated that he just wanted to make sure the City was covered for the contract work done at the water leak, but Alderson Jarvis stated that until we have an invoice from the contractor, we won't know the cost.

Motion: Alderson Reese made the motion to approve payment of Quote#: Seadrift081324 for \$18,310 for repairs to the Water Treatment Plant. Alderson Jarvis seconded the motion.

Vote: Motion carried unanimously 5-0.

8. **Chief of Police Job Description**

Alderson Gonzales stated that he created a new job description for the Chief of Police. He commented that he had looked at several different agencies within the area to see what they have and worked with Interim Chief Beaver so that it is clear and robust enough that it covers a lot of information. Alderson Gonzales highlighted some of the job description and stated that it was four pages long. Corrections discussed:

- Alderson Jarvis stated that she had some questions and changes she would like to recommend for the job description. Under the organizational relationships, it states that the position reports

City of Seadrift – September 10, 2024, Public Hearing & Regular Meeting Minutes

directly to the Alderman assigned to the Police Department. Alderperson Jarvis asked if they could add something that says that they are accountable to all the Council. The City has had the issue with previous Aldermen being over this department and not having accountability. The Chief of Police is hired and fired by the Council, not the department head. Alderperson Gonzales stated that the Department Head oversees the Chief, but Alderperson Jarvis clarified that they are accountable to the City Council. Alderperson Gonzales explained that you must have a command of control, so that if something happens, the Alderman will address it and then bring it to Council. Alderperson Gonzales clarified that he did not want four other council members to get into the police business when they have their own departments. Alderperson Jarvis understood that they each have their areas of responsibility, but that does not negate their responsibility in all other areas. Alderperson Jarvis commented that Alderperson Reese has been generous enough to let her deal with some issues in the Utility Department, and Council is all working together in the Harbor with putting their viewpoint in, so the Police Department cannot be the only department that nobody can touch. Alderperson Jarvis stated that it is just a matter of making it known that ultimately the Council is the final authority over the Chief. Alderperson Gonzales agreed and stated he had no problem with the suggested wording. Alderperson Jarvis commented that the previous Alderman over the Police Department was removed as the Department Head by the Mayor. The Mayor can remove Aldermen over Departments at will, but the Council is the final authority even if Aldermen are switched. Stacey Kirkham commented that the City had issues with the last person over the Police Department with making decisions and not informing the Council about things. She finished by stating that the City does not want to see that happen again. Mayor Pro-Tem Johnson agreed and stated that it was not a one-man show and that they work together as a team.

- Alderperson Jarvis said she would like to add a bullet point to the Major Duties regarding representing the City on the County Combined Dispatch Board.
- Mayor Pro-Tem Johnson commented on the Major Duties bullet point reading “Oversees investigations of complaints against employees and determines appropriate departmental action, including suspension or termination as appropriate”; she commented that they would need to look into this to make sure that it does not contradict our current and new Employee Handbook. Complaints are an HR issue, and they may need to check on how they are wording that. Alderperson Jarvis asked Attorney Robert McKnight when the City passes the new Employee Handbook, would it supersede this job description. Attorney McKnight stated that was correct, and the way the Handbook is being drafted, would rescind or supersede anything contrary.
- Alderperson Jarvis moved to the bullet point under the Major Duties reading as “Works with the assigned Alderman and other department heads...” and asked for clarification on the meaning of other department heads. Alderperson Jarvis asked if this meant other department directors such as the Public Works Director. Alderperson Gonzales stated that was correct.
- Alderperson Jarvis asked if Southern Software needed to be added to bullet point that read “Knowledge of computers and job-related software programs, including, but not limited to, Microsoft Office”. Mayor Pro-Tem Johnson stated that Southern Software could be added at the end after Microsoft Office.
- Alderperson Jarvis commented on the Supervisory Controls section that read “The assigned Alderman assigns work in terms of department goals and objectives. The manager reviews work through conferences, reports, and observation of department activities”. Alderperson Jarvis asked for clarification since it reads as if the Alderman is involved in the day-to-day and not allowing the Chief to manage their department. Alderman Gonzales stated that to do an evaluation, you have to set goals and objectives for that department. Attorney McKnight suggested striking “The assigned Alderman...” and have the wording such as “The assigned Alderman helps develop...”. Alderperson Jarvis stated that if the Chief of Police, with the assigned Alderman’s approval, presents their goals and objectives for the department, that is how you would do the performance evaluation. If they don’t meet their own goals and objectives, that is their performance evaluation.
- Alderperson Mikolas asked if they would be talking about a requirement to live in the City for this position. Attorney McKnight stated that in the Local Government Code a municipality may not require residency within the municipal limits as a condition of employment with the municipality. The municipality may require residency within the U.S. as a condition of employment. Mayor Pro-Tem Johnson asked if the code pertained to municipalities with a population of 10,000 or more.

City of Seadrift – September 10, 2024, Public Hearing & Regular Meeting Minutes

Attorney McKnight stated that pertained to the first sub-chapter of the chapter. The governing body of the municipality may prescribe reasonable standards with respect to time within which Municipal Employees who reside outside the municipal limits must respond to a civil emergency. Standards may not be imposed retroactively on any persons currently employed with the municipality at the time the standards are adopted. Alderperson Jarvis stated that the City can set a reasonable response time but could not require them to live in the City limits. Lori Thomas stated that the statute is related to municipalities, not the city. She asked if that statute applies to the police department or employment in general. Alderperson Jarvis clarified that the City was a municipality type A. Tanya Cunningham commented that as a nurse, if she is on call for a hospital or agency, her response time must be within 30 minutes. Their response time is 30 minutes, so you have to live within a reasonable range. Mark Daniel stated that when he was Mayor, they passed an ordinance regarding police officers being required to live in the city limits. Mayor Pro-Tem Johnson stated that City Staff has attempted to locate that ordinance but have not been able to locate it. Alderperson Jarvis stated that even if they did have it, it violates state law. Mayor Pro-Tem Johnson clarified that the City cannot require employees to live within the City limits. Attorney McKnight stated that this law was passed in 1989. Betsy Cunningham asked that if the City was going to allow them to live outside the City limits, can they not allow them to take the vehicles out. Mayor Pro-Tem Johnson stated that the vehicles were only for police use and to go from your home to work and back. Mayor Pro-Tem Johnson made the recommendation to set the response time to 30 minutes.

- The Council moved to the bullet point regarding “Possession of or ability to readily obtain a TCOLE Master Peace Officer certification”. Interim Chief Beaver clarified that the City requiring applicants to have possession or the ability to obtain their TCOLE Master Peace Officer certification, you are encompassing everything. You will either have time, a degree, or military service, and the required classes to get your master’s certification. Alderperson Jarvis commented that if they reword the bullet point to state “Possession or the ability to readily obtain a TCOLE Master Peace Officer certification within 24 months”, they can do away with the bullet point regarding “an extensive background...”. A master’s certification covers that bullet point since you cannot obtain one without that background. Mayor Pro-Tem Johnson stated that 24 months is plenty of time for the Chief to obtain their master’s certification.
- Alderperson Gonzales stated that they would strike the bullet point regarding “Knowledge of program assessment principles”.

Motion: Alderperson Jarvis made the motion to approve the job description for the Chief of Police with the changes proposed. Alderperson Gonzales seconded the motion.

Vote: Motion carried unanimously 5-0.

Copy of the Chief of Police Job Description, with changes, attached.

9. RV Ordinance

Alderperson Jarvis stated that this was on the previous agenda, but the person who contacted them with a complaint does not want to come forward for fear of retaliation.

Motion: No action taken.

10. FEMA PA PW 5697 DAC

Motion: Alderperson Reese made the motion to approve the payment of GrantWorks Invoice 90 (FY 2023 Q4 through FY 2024 Q1) for \$8,340. Alderperson Jarvis seconded the motion.

Vote: Motion carried unanimously 5-0.

11. GLO CDBG-DR C278 – Resolution 2024-02

Motion: Alderperson Jarvis made the motion to approve Resolution 2024-02 to designate authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant - Disaster Recovery Program (CDBG-DR) Contract Number 20-065-103-C278. Alderperson Gonzales seconded the motion.

Vote: Motion carried unanimously 5-0.

City of Seadrift – September 10, 2024, Public Hearing & Regular Meeting Minutes

Copy of Resolution 2024-02 attached.

12. TDA-TX-CDBG 2025-2026 Community Development Application – Grant Administrator Selection

Agenda Item #12 is tabled until the September 24, 2024, Special Meeting.

Motion: No action taken.

13. City Auditor Selection

The City of Seadrift advertised for auditing services for the City's 2023-2024 fiscal year. The City received three bids, but one was rejected due to being delivered past the bid deadline. The bids were as follows:

Firm	Fiscal Year Audit Cost	Single Audit Cost	Total Cost
Carr, Riggs & Ingram, LLC	\$44,500.00	\$5,500.00	\$50,000.00
Goldman, Hunt & Notz, LLP	\$18,000.00	\$22,000.00	\$40,000.00

Motion: Alderperson Jarvis made the motion to award Goldman, Hunt & Notz, LLP the bid for auditing services for the City of Seadrift's 2023-2024 fiscal year. Alderperson Reese seconded the motion.

Vote: Motion carried unanimously 5-0.

14. Seadrift Chamber of Commerce

Lacy Vasquez with the Seadrift Chamber of Commerce was in attendance to discuss the softball tournament that would be held at the Sportsplex on October 12, 2024. Lacey clarified that they were not asking to get a beer permit but want permission for attendees to be allowed to bring their own beer. The Chamber is requesting a variance to allow attendees to bring alcohol on City property that day but clarified that glass bottles would not be allowed. Alderperson Jarvis asked if there will be security at this event, to which Lacey stated no. She clarified that since they are not providing alcohol, they do not have to adhere to TABC rules on having security.

Motion: Alderperson Reese made the motion to give a variance to the Seadrift Chamber of Commerce to allow alcohol on the premises at the Sportsplex during the softball tournament being held on October 12, 2024. Alderperson Jarvis seconded the motion.

Vote: Motion carried unanimously 5-0.

15. Pickleball Equipment

Debbie Head stated that pickleball was an easy, fun, and inexpensive activity for everyone to do. The Bayfront Pavilion and the basketball court are two places that can be striped with paint for pickleball. Total equipment cost is \$681.92 for everything that you would need to play pickleball. Mayor Pro-Tem Johnson stated that there was discussion about setting specific days and times for when the equipment will be set up for anyone to play. Debbie Head stated that was correct, and the equipment would be kept under lock and key at the City and signed out. Lacey Vasquez stated that they could run that through the Seadrift Chamber to pay for those costs since they have funds for the Sportsplex. Alderperson Jarvis asked if there were any issues with working with the Seadrift Chamber of Commerce on this, to which Debbie Head stated there were none. Mayor Pro-Tem stated that they could follow back up with the City if needed.

Motion: No action taken.

Open Meeting closed at 7:35 PM. The City Council convened into an Executive Session at 7:36 PM.

16. Executive Session

At 7:36 PM, the City Council closed the open meeting into an Executive Session under Section 551.071 Consultation with Attorney.

Executive Session closed at 7:59 PM. Open Meeting opened back up at 8:03 PM

17. Action on Executive Session Items

a. Complaint against Harbor Master Chris Ingram

Mayor Pro-Tem Johnson stated that Harbor Master Chris Ingram elected to have the complaint handled in an open session instead of a closed one. Mayor Pro-Tem Johnson confirmed that Chris Ingram received a copy of the complaint, to which he confirmed yes. Mayor Pro-Tem Johnson asked if the complainant was present and verified that they were not. The complainant claimed that Harbor Master Chris Ingram was “selling shrimp cheaper than shrimpers without a license, gets shrimp at the “Hole” from shrimpers cheap and sales in town cheaper, and claiming that he is killing the market.” Mayor Pro-Tem Johnson asked Chris Ingram if he had a license to sell shrimp, and Chris confirmed that he did. Mayor Pro-Tem Johnson clarified that there was no law or rule on what price you sell your shrimp at. Mayor Pro-Tem Johnson stated that there were other issues people were concerned about, but no one wanted to come forward so they would not be entertained. Chris Ingram stated that he would like to know what they were, but Mayor Pro-Tem Johnson stated that since they did not come forward only the formal complaint filed would count. If they were not going to come forward, they are withdrawn. She further clarified that they were not verbal complaints, but copies of text messages. Chris Ingram read a copy of a text message that was provided in the complaint issued to him, “That’s what the shrimp house in hole is paying them? This stays between us and 1 city council member”. Mayor Pro-Tem Johnson again clarified that there was no law or rule on what price you sell shrimp. Chris explained that was not what he was concerned about, but the involvement of a City Council member. Chris asked what buying shrimp at the hole have to do with a City Council member. Mayor Pro-Tem Johnson stated that they shouldn’t have anything to do with it because it is not in the City. Chris asked why this was included with the complaint then, but Mayor Pro-Tem Johnson clarified that this was included with the formal complaint. Mayor Pro-Tem Johnson asked if he was doing this during his Harbor Master duties. Alderperson Jarvis also asked if this was done in any vehicle that is designated for the Harbor Master. Chris Ingram stated that was his own vehicle but clarified that the golf cart had Harbor Master stickers on the side that did not come off. Mayor Pro-Tem Johnson stated that if he is in a vehicle that has Harbor Master, he cannot be conducting other business. Alderperson Jarvis stated that the City Council has not approved it even being identified as the Harbor Master’s. Chris stated that since it was a golf cart, the stickers were not magnetic. It was suggested that Chris Ingram remove the stickers so that he could conduct personal business. Alderperson Jarvis stated that if anyone has a problem with Chris Ingram being designated the Harbor Master, they can talk to the City Council. Alderperson Jarvis stated that Chris Ingram was the Harbor Master, and the City was going to back him up. Mayor Pro-Tem Johnson stated that they have addressed the complaint and received answers. Mark Daniel commented that the Harbor Master position was part-time, and Chris Ingram can do anything he wants to on the side. He could sell shrimp or even cocaine if he wanted to and was not any business of the City. Mayor Pro-Tem Johnson stated that if the vehicle says Harbor Master, it is considered City business. Mark Daniel stated that the complaint has bad friction with a party out at the Harbor, and also ran for Harbor Master. Mayor Pro-Tem Johnson stated that there was an official complaint turned in, the City Council did its due diligence, Chris wanted an open session, and the Council asked their questions and received answers. Interim Chief Beaver commented that it would be beneficial for Chris Ingram to have something to identify him as the Harbor Master. Alderperson Jarvis stated that the City can figure out something. Betsy Cunningham commented that this is a small town, and they all know who filed the complaint. Betsy Cunningham named Randal Cain as the complainant, to which Mayor Pro-Tem Johnson stated that they would not be naming the complainant. Betsy Cunningham asked why the City let him make stupid complaints. Mayor Pro-Tem Johnson stated that an official complaint was made, and the City followed through with it and got answers. Alderperson Jarvis stated that every citizen will get the same. Alderperson Gonzales stated that the City has to do its due diligence; everybody has a right to file a complaint. The City has to answer it, whether we like the answer or not; we are obligated to answer the complaint regardless of who it is from. Chris Ingram asked if people wanted to know about the complaint, don’t they have a right to? Alderperson Gonzales stated that anyone can file an open records request. Chris Williams commented that Randal is always complaining, but he is becoming a nuisance. Alderperson Gonzales stated that legally they still have to address their complaints. Mayor Pro-Tem Johnson stated that everyone’s complaint will be taken seriously, whether it is considered petty or not.

City of Seadrift – September 10, 2024, Public Hearing & Regular Meeting Minutes

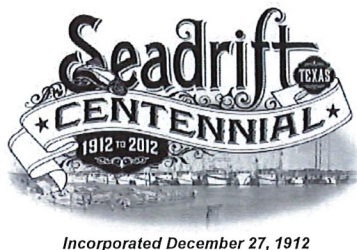
Chris Ingram clarified Chris Williams's comment by asking if there was anything legally the City could do. Attorney McKnight stated that the City should keep doing what they have been doing. Alderperson Jarvis commented that the City will address each complaint, and everybody will get a fair chance.


Motion: Alderperson Jarvis made the motion to dismiss the complaint against Harbor Master Chris Ingram. Alderperson Johnson seconded the motion.

Vote: Motion carried unanimously 5-0.

18. Adjournment

Meeting adjourned at 8:16 PM.




CITY OF SEADRIFT
 Post Office Box 159/501 S. Main St.
 Seadrift, Texas 77983
 Tel: (361) 785-2251
 Fax: (361) 785-2208



PUBLIC HEARING
 2023-2024 TAX RATE
 5:30 PM

PUBLIC HEARINGS

SEPTEMBER 10, 2024

SIGN IN SHEET

(PLEASE PRINT NAME)

1. Alysa Jarvis	2. Tracey Johnson
3. Bob McKnight	4. Paul & Conchita
5. Johnny Michaels	6. Deede McShree
7. Glenda Myer	8. GABRIELA TORRES
9. Frank Gerking	10. Marilyn Dufner
11. Michelle Smith	12. Jared Amstead
13. Terry W Maddux	14. Shari Gerking
15. Joyce Amason	16. Galford
17. Stacy Kirkham	18. Mark Daniel
19. Reese Vaughn	20. Cheryl Caldwell
21. Elizabeth Cunningham	22. James Cunningham
23. Loree Thomas	24. Janie Blevins
25. Helen Ingram	26. Doris Goldman
27. Kevin Russ	28. Deborah Ford
29. Margaret Appleby	30.



Incorporated December 27, 1912
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CITY OF SEADRIFT

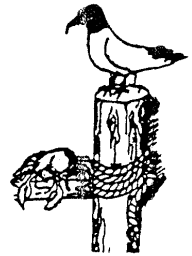
Post Office Box 159/501 S. Main St.

Seadrift, Texas 77983

Tel: (361) 785-2251

Fax: (361) 785-2208

seadrift@seadrifttx.org



SEADRIFT POLICE DEPARTMENT JOB DESCRIPTION

POSITION: CHIEF OF POLICE

SUMMARY OF POSITION:

The Chief of Police oversees all operations and personnel within the department; evaluates and reviews department policies, operations, systems, and utilization of personnel and equipment; responsible for department budget; coordinates training and training schedule; and stays updated with the Fair Labor Standards Act rules and regulations as well as other human resources rules and regulations relating to department personnel.

ORGANIZATIONAL RELATIONSHIPS:

This position works directly with the Alderman assigned to the Police Department but is accountable to all of the City Council. Works closely with the Calhoun County Sheriff's Office members and has regular contact with other county departments and officials. This position has frequent contact with other law enforcement agencies, related agencies and organizations and the general public.

MAJOR DUTIES:

- Develops, plans and implements department goals and objectives; develops and implements policies and procedures.
- Supervises and participates in the development and administration of the Police Department budget; directs the forecast of additional funds needed for staffing, equipment, materials and supplies; monitors and approves expenditures.
- Oversees investigations of complaints against employees and determines appropriate departmental action, including suspension or termination as appropriate.
- Coordinates department activities with those of other departments and outside agencies or organizations; represents the department at city functions.
- Represents city public safety concerns at all called meetings of the Emergency Operations Center.
- Works with the assigned Alderman, City Officials, and other department directors to assure the proper daily operation of the city and to provide a positive quality of life for residents and visitors.
- Directs, oversees and participates in the development of the department's strategic plan; assigns work activities, projects and programs; monitors workflow; reviews and evaluates work products, methods and procedures.

SEADRIFT POLICE DEPARTMENT – CHIEF OF POLICE JOB DESCRIPTION

- Selects, hires, trains, motivates, evaluates and disciplines personnel; provides or coordinates staff training; works with employees to correct deficiencies.
- Confers with citizens and city officials on law enforcement problems and assists in the development of innovative municipal law enforcement policies.
- Provides technical and policy information and assistance to staff members, other City agencies, City boards/committees and citizens.
- Attends and participates in professional groups and committees such as city, county and police conferences and meetings with other public officials.
- Coordinates law enforcement activities with the activities of other city departments and other law enforcement agencies.
- Collects and analyzes performance measures and other data to improve the efficiency and effectiveness of the department and its employees.
- Prepares and submits periodic reports to the assigned Alderman the department's activities and prepares a variety of other reports as appropriate and in accordance with law.
- Ensures that protocols concerning confidentiality, security of the workplace and department data are developed, implemented, and maintained.
- Represents the City on the Calhoun County Combined Dispatch Board.
- Performs related duties.

KNOWLEDGE AND SKILLS REQUIRED BY THE POSITION:

- Knowledge of law enforcement, traffic control, crime prevention, criminal investigation, and criminal process and arrest procedures, methods and techniques.
- Knowledge of search-and-seizure laws and methods, and evidence preservation and preservation principles.
- Knowledge of strategic planning, personnel management, and budget management principles.
- Knowledge of relevant laws, ordinances, court procedures, legal precedents, and government regulations.
- Knowledge of management and supervisory principles and practices.
- Skill in the preparation of clear and precise administrative reports.
- Skill in the interpretation and application of federal, state and local laws and regulations.
- Skill in planning, organizing, analyzing, decision making, and problem solving.

SEADRIFT POLICE DEPARTMENT – CHIEF OF POLICE JOB DESCRIPTION

- Skill in the use and care of firearms and other standard and specialized equipment.
- Skill in the use of modern office equipment.
- Knowledge of computers and job-related software programs, including, but not limited to, Microsoft Office, Southern Software.
- Skill in public relations.
- Ability to use effective interpersonal relation skills to always maintain a professional manner and to work cooperatively with other departments, employees, federal and state agencies, local officials, and the public.
- Skill in accurate and timely oral and written communication, including complex reports.

SUPERVISORY CONTROLS:

The assigned Alderman helps develop departmental goals and objectives.

GUIDELINES:

Guidelines include city and department policies and procedures, Texas codes, the Fair Labor Standards Act, Equal Employment Opportunity Commission regulations, and the Texas Public Information Act. These guidelines require judgment, selection, and interpretation in application. This position develops department guidelines.

COMPLEXITY/SCOPE OF WORK:

- The work consists of varied administrative, management, technical and supervisory duties. The broad range of decision-making activities required contributes to the complexity of the work.
- The purpose of this position is to plan, direct, and manage the overall provision of police services to the citizens of the city. Successful performance helps ensure the safety of life and property and results in the enforcement of local, state and federal laws.

CONTACTS:

- Contacts are typically with department personnel, other city employees, elected officials, judges, attorneys, business owners, citizens, suspects, representatives of other law enforcement agencies, and members of the media.
- Contacts are typically to give or exchange information, resolve problems, provide services, motivate and direct employees, and settle matters.

PHYSICAL DEMANDS/WORK ENVIRONMENT:

- The work is typically performed while sitting at a desk or table or while intermittently sitting, standing, stooping, walking, bending or crouching. The employee occasionally lifts light and heavy objects and uses tools or equipment requiring a high degree of dexterity.

SEADRIFT POLICE DEPARTMENT – CHIEF OF POLICE JOB DESCRIPTION

- Strenuous physical exertion may sometimes be required.
- The work is typically performed in an office and outdoors, occasionally in cold or inclement weather. The work requires the use of specialized law enforcement equipment.

MINIMUM QUALIFICATIONS:

- Experience sufficient to thoroughly understand the diverse objectives and functions of the subunits in the division/department to direct and coordinate work within the division/department, usually interpreted to require three to five years of related experience.
- Must live within 30 minutes of response time to an emergency.
- Ability to meet current requirements set forth by the Texas Commission on Law Enforcement.
- Possession of or ability to readily obtain a TCOLE Master Peace Officer certification within 24 months.
- If applicable, discharge from military service must be under honorable conditions.
- A high school diploma or GED equivalent required by the State of Texas
- The Chief of Police should possess a thorough knowledge of the Federal Labor Standards Act.



Incorporated December 27, 1912
www.seadrifftx.org

CITY OF SEADRIFT

Post Office Box 159/501 S. Main St.
Seadrift, Texas 77983
Tel: (361) 785-2251
Fax: (361) 785-2208
seadrift@seadrifftx.org



RESOLUTION #: 2024-02 RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE CITY COUNCIL OF CITY OF SEADRIFT DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY PROGRAM (CDBG-DR) CONTRACT NUMBER 20-065-103-C278.

WHEREAS, the City of Seadrift has received a Hurricane Harvey - Infrastructure Community Development Block Grant - Disaster Recovery program award to provide to provide improvements, rehabilitation and repair to specially authorized public facilities, construct water facilities, improve sewer facilities, and improve fire protection facilities and equipment; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas General Land Office and;

WHEREAS, an original signed copy of the CDBG-DR Depository/Authorized Signatories Designation Form is to be submitted with a copy of this Resolution, and;

WHEREAS, the City of Seadrift acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.) the City must provide CDBG-DR with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised CDBG-DR *Depository/ Authorized Signatories Designation Form*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF SEADRIFT, TEXAS, AS FOLLOWS:

SECTION 1: The Mayor, Mayor Pro Tem, and City Secretary are authorized to execute contractual documents between the Texas General Land Office and the City for the Hurricane Harvey - Infrastructure Community Development Block Grant Disaster Recovery Program.

SECTION 2: The Mayor, Mayor Pro-Tem, and City Secretary are authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the Hurricane Harvey - Infrastructure Community Development Block Grant Disaster Recovery Program.


PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SEADRIFT, TEXAS,
on SEPTEMBER 10, 2024.

APPROVED:



Mayor Pro Tem

ATTEST:



City Secretary





CITY OF SEADRIFT
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Fax: (361) 785-2208
seadrift@seadrifttx.org



Public Officials

Mayor
Vacant

Mayor Pro-Tem & Alderperson
Tracey Johnson, Parks and Recreation

Alderman
Kenneth Reese
Public Utilities

Alderman
Paul Gonzales
Public Safety

Alderman
Municipal Harbor

Alderman
Alysa Jarvis
*Streets & Drainage, and
Solid Waste*

City Attorney
Robert McKnight

City Secretary
Gabriela Torres

EXECUTIVE SESSION

THE CITY COUNCIL MET ON THIS THE DAY 10, OF September, 2024.

OPENED EXECUTIVE SESSION

BEGINNING AT 7:35 AM / (P) THE CITY COUNCIL CONVENED IN A CLOSED OR EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

CLOSED EXECUTIVE SESSION

THE CITY COUNCIL ENDED ITS CLOSED, OR EXECUTIVE SESSION, AT 7:59 AM / (P).
ON THIS THE DAY 10, OF September 2024.

REASON FOR EXECUTIVE SESSION:

- ☒ SECTION 551.071 – CONSULATION WITH ATTORNEY
- ☐ SECTION 551.072 – DELIBERATIONS ABOUT REAL PROPERTY
- ☐ SECTION 551.703 – DELIBERATIONS ABOUT GIFTS AND DONATIONS
- ☐ SECTION 551.074 – INDIVIDUAL PERSONNEL MATTERS
- ☐ SECTION 551.076 – DELIBERATIONS ABOUT SECURITY DEVICES, AND,
- ☐ SECTION 551.087 – ECONOMIC DEVELOPMENT


MAYOR / MAYOR PRO-TEM


CITY SECRETARY

9/10/2024
DATE

09/10/2024
DATE



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NOTICE OF CITY COUNCIL MEETING
ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

WORKSHOP MEETING AGENDA
MONDAY, SEPTEMBER 23, 2024, AT 6:00 P.M.
SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Regular Meeting on **Monday, September 23, 2024**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor during the meeting.*

1. Call to Order & Quorum Call
2. Review & Discuss the updated Employee Handbook.
3. Review & Discuss current, prior, and proposed 2024-2025 Budgets.
4. Adjournment

CERTIFICATION

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, www.seadrifftx.org in compliance with Chapter 551, Texas Government Code.

Signature: _____

Gabriela Torres, City Secretary

Date Posted: _____

9/16/2024 @ 11:30AM
Date and Time

The Seadrift City Hall Council Chambers are wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours, during regular business hours, before this meeting. Please contact the City Secretary's Office at (361) 785-2251 or g.torres@seadrifftx.org for further information.

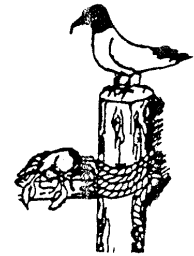




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Public Officials

Mayor

n/a

Mayor Pro-Tem & Alderperson

Tracey Johnson, Parks and Recreation

Alderman

Kenneth Reese
Public Utilities

Alderman

Paul Gonzales
Public Safety

Alderman

Johnny Mikolas
Municipal Harbor

Alderman

Alysa Jarvis
*Streets & Drainage, and
Solid Waste*

City Attorney

Robert McKnight

City Secretary

Gabriela Torres

The Seadrift City Council met in a Workshop Meeting on September 23, 2024, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

Meeting called at 6:00 P.M.

1. Call to Order & Quorum Call

Mayor Pro-Tem Tracey Johnson called the meeting to order at 6:00 PM. The following Alderpersons were present: Tracey Johnson, Kenneth Reese, Paul Gonzales, Alysa Jarvis, and Johnny Mikolas.

2. Review & Discuss the updated Employee Handbook

Copy of updated Employee Handbook attached.

3. Review & Discuss current, prior, and proposed 2024-2025 Budgets

Copy of Proposed 2024-2025 Budgets attached.

4. Adjournment

Meeting adjourned at 8:01 PM.

City of Seadrift
Employee Handbook

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Resolution No. 2024-____
Adoption of Employee Handbook

**A RESOLUTION OF THE CITY OF SEADRIFT, TEXAS,
ADOPTING AN EMPLOYEE HANDBOOK FOR NON-
ELECTED CITY EMPLOYEES.**

WHEREAS, the City Council finds that it is in the best interest of the City of Seadrift to adopt a comprehensive revision of the Personnel Policies adopted on August 21, 1984, as modified from time to time; and

WHEREAS, the City Council has considered the attached Employee Handbook dated _____, 2024,

NOW, THEREFORE, BE IT RESOLVED BY THE SEADRIFT CITY COUNCIL OF THE CITY OF SEADRIFT, TEXAS:

SECTION 1: The attached Employee Handbook dated _____, 2024, is hereby adopted and shall become effective immediately.

SECTION 2: The Personnel Policies adopted on August 21, 1984, as modified from time to time, are hereby rescinded entirely effective immediately, as well as the inconsistent portions of any policies, resolutions, or ordinances.

Passed and approved by the Seadrift City Council _____, 2024, during a _____ City Council meeting.

TRACEY JOHNSON, MAYOR PRO TEM

ATTEST:

GABRIELA TORRES, CITY SECRETARY

1. The General Nature of Your Employment

The City of Seadrift is a Type A general law municipality. Your employment with the City is not covered by civil service or a collective bargaining agreement. Unless you have a written contract approved by the City Council, your employment is at-will, which means it is for no fixed or definite term, and both you and the City have the right to terminate your employment at any time, with or without notice, and with or without cause. Nothing in this Handbook is intended to alter the continuing at-will status of your employment with the City.

2. The Purpose of this Handbook

The purpose of this Handbook is to provide guidance to you as an employee of the City, and to the City itself, about what each can expect from the other in the course of your employment. It may not address all situations that arise; in those cases, your supervisor, your Department head, the Mayor, or the City Council (as may be appropriate) will determine a course of action. If there is a conflict between anything in this Handbook and any governing law, that law will take precedence over this Handbook and will control.

This Handbook does not constitute an employment contract with you, and the City reserves the right to interpret, change, suspend, or cancel, with or without notice, all or any part of this Handbook.

Departments of the City may adopt, or may have already adopted, Department-specific policies and procedures. Such policies and procedures are permissible so long as they do not conflict with anything in this Handbook or with any governing law.

3. Positions and Hiring

3.1 New Positions

All positions of employment with the City are created for the sole purpose of accomplishing the necessary work program or services of the City as approved in the adopted budget. Necessary funds for the payment of salaries, the purchase of essential equipment, and other expenses in connection with a position must be available for it before such position can be considered for authorization. When the City Council determines that the necessary funds are available for a new or modified position, it may authorize the City to proceed with filling the position.

3.2 Position Descriptions and Job Titles

For each City position that it authorizes, the City Council approves a title (to be used on official records), a statement of minimum and preferred qualifications, a description of essential and non-essential duties and responsibilities, and a compensation range. The City Council may change one or more of these from time to time to during the existence of the position. In addition, the City Council authorize the appointment for up to 90 days of an existing employee to a position with a higher compensation range but without an increase in pay.

3.3 Hiring Authority

The City Council is the hiring authority for individuals who will serve as officers of the City. For all others, the City Council hereby delegates initial hiring authority to the Departments heads for vacancies within their departmental jurisdiction (???).

3.4 Applications and Examinations

As an applicant for employment (regardless of whether you are seeking new employment with the City, or continued employment with the City in a different position), you must submit a written application for employment.

Depending on the type of position, you may be required to take a drug test as part of the application process (and, if so, you may also be subject to random drug testing during the course of your employment).

If you are seeking new employment with the City, and if the City has extended to you an offer of employment, you will (???) be required to undergo a medical examination, and the City's offer of employment may be condition on the results of it.

3.5 Residence

With all other qualifications being equal, applicants who live in the City will be preferred over those who do not.

Department Heads, with approval of City Council, may require employees who may be subject to emergency recall and/or periodic service in a stand-by status to establish residence within reasonable distances from their principal workplace, in order to assure a timely response.

3.6 Employment of Relatives; Nepotism

The City generally avoids hiring applicants who are related within three degrees by blood, or two degrees by marriage, to another City employee, or to one of the City's elected officials, regardless of who may be the hiring authority for an applicant.

A Department head, as the holder of delegated authority for hiring individuals who will not serve as officers of the City, will not hire an applicant who is related to the Department head within three degrees by blood, or two degrees by marriage.

When the City Council is the hiring authority, an applicant is excluded from being hired only if the applicant is related within three degrees by blood, or two degrees by marriage, to two or more members of the Council.

These provisions are subject to certain exceptions provided by law.

3.7 Probation Period

Every person appointed to a position in the service of the City shall be required to complete successfully a probation period of six months. During the probation period, the Department head shall observe and evaluate the work of newly appointed employees and encourage their effective adjustment to the job and to the service of the City. Department heads shall utilize the probation period to retain employees on the basis of the adequacy of their performance, and to correct inadequate performance. The probation period shall also apply to City employees who have been promoted to a higher job classification.

Your Department head will conduct a performance review on the three-month and six-month anniversary of your employment. Your progress and deficiencies will be discussed and necessary corrective action or performance improvement will be documented and given to you in writing. Before the end of the probation period, the appointing authority (your Department head or the City Council) should prepare a notice of permanent pay status or of termination of employment.

3.8 Personnel Record

You are always entitled to review your own personnel record. To do so, contact the City Secretary.

4. Compensation and Leave

4.1 Employment Categories

As a City employee, you will be categorized as (a) Exempt, Salaried Non-Exempt, or Hourly Non-Exempt, and as (b) Regular Full-Time, Regular Part-Time, or Temporary. You will also be categorized as Probationary during your Probation Period (see section 3.5). The definitions below will help you understand these terms, but if you are uncertain about your status, consult your immediate supervisor.

Exempt: These employees are exempt from the maximum hours (overtime) provisions of the Fair Labor Standards Act. Exempt employees are paid on a salary basis and are not required to record their working time for the purpose of payroll.

Salaried Non-Exempt: These employees are paid on a salary basis but their duties are such that they are not exempt from the maximum hours (overtime) provisions of the Fair Labor Standards Act. Salaried non-exempt employees are required to record their working time to ensure payment of overtime compensation or compensatory time for all hours worked in excess of a 40-hour workweek.

Hourly Non-Exempt: These employees are paid on the basis of an hourly rate and are required to record their working time to ensure payment of overtime compensation or compensatory time for all hours worked in excess of a 40-hour workweek.

Regular Full Time: These employees work at least 40 hours per workweek for an indefinite period of time and have completed the probation period.

Regular Part Time: These employees who work an average of less than 30 hours per week.

Temporary: These employees are hired fill short-term needs such as special projects, seasonal demands, or absence of a full-time employee. (Limited

The Exempt and Non-Exempt categories determine whether you are eligible for overtime pay or compensatory time off in lieu of overtime; Full Time, Part Time and Temporary categories determine your eligibility for benefits.

4.2 Paychecks

The City pays employees by direct deposit, so you will be required to furnish the City the information necessary to make these deposits. Hourly Non-Exempt employees are paid weekly; all others (both Exempt and Salaried Non-Exempt) are paid twice per month.

4.3 Timekeeping

All non-exempt employees (both Salaried Non-Exempt and Hourly Non-Exempt) must record their working time by whatever method their Department head or the City Council prescribes (for example, by punching a timecard, or by logging into an electronic timekeeping application).

- Record your start time just before starting work, and your end time just after finishing work.
- If your work schedule allows a lunch or other meal break of 30 minutes or more during which you are completely relieved from duty, punch out (or log out) at the start of the period and punch back in (or log back in) when you return to work.
- Do the same if you have to leave work for a time during the work day on personal business.
- Record only your own time; intentionally punching another employee's time card is prohibited.
- If you forget to record a start or end time, or unable to do so, tell your supervisor as soon as possible.
- Your working time includes time when you are required to be on call on the City's premises or so close to the City's premises that you cannot effectively use the time for your own purposes. Otherwise—for example, if you are merely required to provide a way of being contacted—then the time is not working time until you actually are called and begin performing work.
- Your working time includes time you are away from your normal workplace while assigned to attend training, professional conferences, etc., and it may include your travel time to and from such events. Please consult with your Department head regarding the recording of this type of time.

4.4 Overtime Pay and Compensatory Time in Lieu of Overtime Pay

All non-exempt employees (both Salaried Non-Exempt and Hourly Non-Exempt) are eligible for overtime pay (or compensatory time in lieu of overtime) for working time in excess of 40 hours during any single workweek (the City's workweek is _____ through _____).

_____. DISCUSS SECTION 213(b)(2) EXEMPTION FOR <5 EMPLOYEE DEPARTMENTS.

Department heads will not ordinarily schedule you to work overtime because of the increased costs it imposes on the City.

You will not work unscheduled overtime or, at any time during the workweek, hours that are likely to result in overtime by the end of the workweek, without your Department head's prior approval. Overtime is subject to these additional rules:

- Hours for which you are paid but which you did not work (for example, vacation pay or sick pay) do not count toward the 40-hour threshold for overtime.
- In lieu of overtime pay, the City may (but is not required to) provide compensatory time at a rate of 1½ hours for each 1 hour of overtime (prorated for fractions of an hour). For example, if you have earned 1½ hours of compensatory time, and you are normally scheduled to work until 5:00 p.m., then you could be absent one day from 3:30 p.m. to 5:00 p.m. but still be paid at your regular rate for that time as if you were present and working.
- To take compensatory time, you must request it, and the City will permit you to use it so long as the use does not unduly disrupt the City's operations.
- Your Department head may require you from time to time to take compensatory time.
- You may accrue up to 240 hours of compensatory time. Once you have accrued 240 hours, the City must compensate you for any additional overtime hours in the form of overtime pay.
- Compensatory time off does not expire.
- During the term of your employment, the City Council may choose (on its own, or at your request) to pay you for your unused compensatory time. If so, the payment will be based on your rate of compensation at the time of payment.
- Upon termination of your employment by either you or the City, the City will pay you for your unused compensatory time at the higher of your final regular rate or your average regular rate receiving during your last three years of employment with the City.

4.5 Paid Holidays

The City recognizes the following paid holidays:

New Year's Day	January 1
President's Day	Third Monday in February
Good Friday	Friday before Easter Sunday

Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veterans' Day	November 11
Thanksgiving	Fourth Thursday in November and the following Friday
Christmas Eve	December 24
Christmas	December 25

If a paid holiday falls on a Saturday, the City will observe it on the preceding Friday; if it falls on a Sunday, the City will observe it on the following Monday.

If you are a non-exempt employee (Salaried or Hourly Non-Exempt), and you are absent without leave on the day immediately preceding or following a paid holiday, you will not be paid for the holiday (in addition to the day of your absence).

4.6 Paid Vacation

All Regular Full Time employees (see section 4.1) earn paid vacation according to the following schedule after 1 full year of service based on the start date of employment (Regular Part-Time and Temporary employees do not earn paid vacation):

Years of Service	Vacation Entitlement
1-4 years	10 days (80 hours)
5-9 years	13 days (104 hours)
10-14 years	15 days (120 hours)
15-19 years	20 days (160 hours)
20-24 years	25 days (200 hours)
25-34 years	30 days (240 hours)
35 and more years	35 days (280 hours)

Vacation is available to be used after it has been earned on an anniversary date, subject to a Department head's discretion. For example: Because an employee earns no paid vacation until the first anniversary of employment, that employee is not eligible to take paid vacation during the first year unless the Department head allows it to be taken in advance (in which case that paid vacation is not available to be taken in the second year).

Vacation that accrues to you on your anniversary date should be taken during the following 12-month period, but one week (totaling 5 days, or 40 hours) can be carried over to the next 12-month period (subject to approval by the City Council for additional carry-over in the event of unusual circumstances preventing the timely use of vacation).

Paid holidays (see section 4.5) that fall within your paid vacation are not counted as part of your paid vacation.

Department heads may prescribe how employees submit requests to use vacation leave. You should submit such requests reasonably in advance so that your immediate supervisor or Department head can accommodate your request if the request is for 10 or fewer days to be used in a block. If the request is for more than 10 days to be used in a block, you should submit the request at least 30 days in advance.

The City will / will not (???) pay you for paid vacation that you have earned but not yet taken as of the date when your employment ends (regardless of whether you or the City ended it).

4.7 Paid Sick Leave

Regular Full Time employees (see section 4.1) earn paid sick leave at the rate of 1 day (8 hours) per calendar month (beginning with the first complete calendar month after the start date of employment) subject to the following conditions:

- You may not use sick leave in advance of earning it.
- You may accrue a maximum of 24 days (192 hours) of sick leave. In the event that you need more sick leave than you have accrued, you may use paid vacation as sick leave, and/or compensatory time that you received in lieu of overtime pay.
- Your immediate supervisor or Department head may require satisfactory evidence of illness (your own or a family member's) as the basis for taking paid sick leave. The City prohibits willfully misusing sick leave without such basis.
- The City will / will not (???) pay you for paid sick leave that you have earned but not yet taken as of the date when your employment ends (regardless of whether you or the City ended it).

4.8 Paid Injury Leave

In the event that an employee, through no fault of his/her own, is injured by external and violent means while engaged in the actual performance of his duties, and the employee is temporarily incapacitated as a direct result of such injury, the employee shall be entitled to injury leave at full or reduced pay for such time as deemed appropriate not to exceed six weeks. So long as the employee is on the permanent, fulltime payroll, any injury leave so granted may be terminated without notice and the same is deemed to be purely voluntary on the part of the City.

NOT OBVIOUS WHY WE HAVE THIS, GIVEN OUR WORKER'S COMPENSATION INSURANCE.

4.9 Paid Bereavement Leave

In the event of a death in your immediate family (your spouse, children, parents, parents-in-law, siblings, and any other relative who resides with you), your Department head may authorize paid leave for a maximum of three calendar working days, if you are a Regular Full-Time employee.

4.10 Paid Jury-Duty and Witness Leave

The City provides leave with pay for the time you are required by summons to serve on a jury, or by subpoena to appear as a witness, in any proceeding in a local, state, or federal court, without deduction for any fee or expense reimbursement that you receive for answering the summons or subpoena.

If you are excused or released from such service three hours or more before the end of your scheduled work day, you are expected to report to work promptly, unless your immediate supervisor or Department head excuses you (because of, for example, practical considerations such as travel time if the court is distant from the City).

4.11 Other Forms of Leave

Regular Full-Time employees may, with the approval of their Department head (which approval the City Council may override), be allowed to take leave without pay. For example, although the City is not required to, and does not offer, unpaid maternity leave under the Family and Medical Leave Act, the City may in its discretion allow such leave.

Further, there may be circumstances when an employee is entitled by law to take leave, such as under the Uniformed Services Employment and Reemployment Rights Act (which, in general terms, provides leaves for military reservists), or under the Americans with Disabilities Act (which may require the City to grant leave as a form of reasonable accommodation).

4.12 Travel Expense Reimbursement

If the City has approved you to travel in connection with your work, the City will reimburse your ordinary and reasonable expenses (including mileage on a personal automobile at the Internal Revenue Service's approved rate), subject to approval by your Department head. You will be required to itemize and document (with receipts) your expenses.

- As a general rule, your travel must be approved in advance by your Department head or the City Council. There may be emergency-related exceptions, but you should understand that the City Council in its discretion may refuse to reimburse expenses for travel that was not approved in advance.
- As a general rule, your travel expenses are reimbursed after the travel, but in some cases it may be suitable for the City to provide you an advance payment of some or all of the anticipated travel expenses. But you should understand that, upon return from travel, you must itemize and document all your expenses, regardless of whether they were covered by an advance payment. The City will approve only those that were ordinary and reasonable, and will deduct from any reimbursement the amount of the advance.
- As a general rule, additional travel expenses attributable to your spouse's participation in travel are not reimbursable. There may be exceptional cases when, because a spouse's attendance is in the City's best interest, the approval to travel includes your spouse's travel (or when such travel is justified by an emergency-related exception). But you should understand that in all other cases, additional travel expenses attributable to your spouse's participation in the travel will be your responsibility.
- The cost of alcoholic beverages is never a reimbursable expense.

4.13 Other Fringe Benefits

The City offers Regular Full-Time employees a package of fringe benefits, the contents of which the City may change from time to time or eliminate entirely (except as prohibited by law). Regarding eligibility or enrollment for any of these benefits, please contact the City Secretary.

5. Performance Expectations

5.1 In General

Every City employee's duty is to maintain a high standard of cooperation, efficiency, and economy at work, with the goal of providing the citizens of Seadrift with the best value possible in exchange for the salaries that their taxes support. The City's employees are its good-will ambassadors to the public, and their conduct, attitude, and deportment must reflect that status.

Supervisors and Department heads are responsible for monitoring, mentoring, coaching, organizing, and directing the employees under their supervision to achieve these objectives.

If your work habits, production, or personal conduct on the job fall below a desirable standard, your immediate supervisor and/or Department head will counsel you in a timely and appropriate manner so that you understand the deficiency and can correct it (but nothing shall prevent the City from taking any other action, up to and including termination, if the City determines that it is appropriate to do so).

5.2 Attendance

The City Council determines the days and hours when City offices and Departments are open for business. Department heads and/or supervisors are responsible for scheduling you and other employees during those days and hours, and for efforts to arrange for staffing when unscheduled requirements arise.

5.3 Absence

The City expects you to be present and working in the places and at the times (both scheduled and unscheduled) that your Department head or supervisor requires unless your absence is excused. For an absence to be excused, you must generally notify your immediate supervisor or Department head reasonably in advance and obtain that person's permission to be absent. An excused absence may be paid or unpaid depending on whether you have an applicable category of paid leave available and whether you are Exempt, Salaried Non-Exempt, or Hourly Non-Exempt.

An employee with three consecutive working days (not including any intervening weekends or paid holidays) of unexcused absences is, upon failure to report on time as scheduled or otherwise required on the third day, deemed to have resigned from employment with the City.

5.4 Return to Work after Illness

If you are absent from work for more than three consecutive working days (not including any intervening weekends or paid holidays), you must provide a doctor's note releasing you to return to work.

5.5 Tardiness

Tardiness is arrival at work after the time you were scheduled or otherwise expected to be at work. If you arrive more than 1 hour after that time, without having given notice to your immediate supervisor or Department head prior to your arrival, the tardiness will be deemed an unexcused absence for disciplinary purposes (but not for pay purposes: you will be paid for the time you're at work).

5.6 Outside Work

While you are a Regular Full-Time employee, you may not hold any position of paid employment with another employer or self-employment, or work as an independent contractor, unless you first obtain approval from the City Council.

The City Council's approval for you to engage in outside work does not allow you to divert any of the time you are scheduled or expected to work for the City toward your outside work, nor may you use any property or resources of the City in the course of your outside work.

In no case shall approval be granted if it appears that the outside work you propose creates a conflict of interest with the City.

5.7 Use of City Property

The City ordinarily provides all the tools and equipment that you will need as a City employee to do your job, and these items may be used only for that purpose.

- This policy includes City-owned or City-leased vehicles, except that:
 - The head of the City's law enforcement Department may allow some or all employees of that Department to use vehicles assigned to that Department for traveling to and from work and other reasonable uses incidental to such daily travel.
 - The Mayor (or Mayor Pro Tem) shall assign a vehicle to the City's Public Works Director, who is permitted to use it for traveling to and from work and other reasonable uses incidental to such daily travel.
 - The Mayor (Mayor Pro Tem) shall assign a vehicle to the weekend and/or holiday duty individual, who is permitted to use it for traveling to and from work and other reasonable uses incidental to such daily travel, but only for the period of the duty. IS THERE A "WEEKEND AND/OR HOLIDAY DUTY INDIVIDUAL?"

In no event may a City-owned or City-leased vehicle be used to transport an animal other than when the City's business requires doing so.

If allowed or assigned the use of a City-owned or -leased vehicle, you may refuel the vehicle at the City's fueling station. Refueling any other vehicle at the City's fueling station is prohibited, even when you have used, or will use, your personal vehicle for City business. In that

case, you must document your mileage and submit a travel reimbursement request (see section 4.12).

- This policy also includes City-owned or -leased electronic equipment, and electronic services that the City provides (such as access to the Internet, and employee email). The City's electronic equipment and services are to be used for the City's business. Brief and occasional personal use of the electronic mail system and/or the Internet is permitted as long as it is not excessive or inappropriate, occurs during personal time (lunch or other breaks), and does not result in expense or harm to the City or otherwise violate this policy.
 - Personal use is "excessive" if, in your immediate supervisor's or Department head's judgment, it interferes with your normal job functions, responsiveness, or the ability to perform daily job activities.
 - Personal use is "inappropriate" if it involves (but it is not limited to) the following:
 - Engaging in business activities not pertaining to the City;
 - Accessing networks, servers, drives, folders, or files to which the employee has not been granted access or authorization from someone with the right to make such a grant;
 - Making unauthorized copies of employee files or other data belonging to the City;
 - Destroying, deleting, erasing, encrypting, or concealing City files or other data, or otherwise making such files or data unavailable or inaccessible to the City or to other authorized users of City systems;
 - Communicating in a way that reasonably suggests you are doing so on behalf of the City, or that the City endorses your communication, or that your communication originates from a City official or employee other than yourself;
 - Violating the laws and regulations of the United States or any other nation or any state, city, province, or other local jurisdiction in any way;
 - Engaging in unlawful or malicious activities;
 - Deliberately propagating any virus, worm, Trojan horse, trap-door program code, ransomware, or other code or file designed to disrupt, disable, impair, render inaccessible, or otherwise harm either the City's networks or systems or those of any other individual or entity;

- Accessing, creating, viewing, transmitting, or receiving abusive, profane, threatening, racist, sexist, or otherwise objectionable or illegal material;
- Sending, receiving, or accessing pornographic materials;
- Becoming involved in partisan politics;
- Causing congestion, disruption, disablement, alteration, or impairment of the City's networks or systems;
- Failing to log off any secure, controlled-access computer or other form of electronic data system to which you are assigned, if you leave such computer or system unattended;
- Using recreational games; and/or
- Defeating or attempting to defeat security restrictions on the City's systems and applications.

5.8 Solicitations

No solicitation of funds of any character or for any purpose (including charitable purpose) shall be permitted in a City workplace unless your Department head and/or City Council has approved it in advance.

5.9 Personal Cell Phones and Other Electronic Devices

Employees may not use personal cell phones or other electronic devices during working time to any degree that is "excessive" and/or in any manner that is "inappropriate" (see section 5.7).

5.10 Employees with Driving Duties

If your job duties include driving (regardless of whether you drive a City-owned or -leased vehicle, or a personal vehicle in performing your job), then you must at all times:

- have a current, valid Texas driver's license; and
- maintain a clean driving record that does not interfere with insurability under the City's liability insurance policy.

In addition, you must comply with these rules whenever driving a City-owned or -leased vehicle, or while driving a personal vehicle in performing your job:

- Observe all safety, traffic, and criminal laws of this state.
- Do not consume alcohol or illegal drugs while driving for the City.

- Do not pick up or transport non-employees while on City business, unless there is a work-related need to do so.
- Promptly report any penalty, fine, imprisonment, fee, or other adverse action imposed in connection with a driving incident (regardless of whether it occurred while you were performing driving duties for the City) to the City Secretary so the City's insurance carrier can decide whether you can remain covered as a driver. If you become uninsurable as a driver, you will be subject to reassignment and/or termination.
- Do not use a cell phone or other electronic device without using hands-free equipment for the phone or device. Any violations of law, or liability from accidents incurred while using a phone or device in violation of the policy will be the sole liability of the employee.

5.11 Dress Code

The City expects you to report for work with good grooming and hygiene, a neat and clean appearance, and dressed appropriately for the type of work you perform and the degree of contact you have with the public. Each Department head is responsible for managing the Department's dress code, which may include a uniform.

5.12 Threats and Violence

The City has zero tolerance for threats of violence and for actual violence in the workplace. This includes threats and violence by City employees against co-workers or anyone visiting the workplace, and by non-employees against City employees. All threats will be taken seriously and investigated promptly. All employees are responsible for maintaining a safe work environment. If you become aware of threats or violence in the workplace, you must report it immediately to your immediate supervisor and/or Department head.

5.13 Possession of Weapons

The City prohibits all employees from possessing weapons while on duty or on City workplace premises with the sole exception of law enforcement personnel who have been authorized to carry a weapon.

5.14 Searches

The City may conduct unannounced searches or inspections of your workplace, including but not limited to City property used by you and/or other employees such as lockers, file cabinets, desks, offices, and computer and electronic files, regardless of whether the item is unsecured or

secured by a lock (even one supplied by you or another employee). The City may also conduct unannounced searches or inspections of your personal property located on City workplace premises (including personal vehicles parked in a City workplace parking lot) on the basis of reasonable suspicion.

5.15 Discipline and Termination

Violation of any of the policies in this Handbook may result in discipline or termination depending on a variety of factors, such as (but not necessarily limited to) the willfulness of the violation, the severity of the violation, whether the violation jeopardized the safety and well-being of another person, and an employee's disciplinary history (or lack of disciplinary history).

Subject to any constraints imposed by law, the City as an at-will employer retains discretion to respond to a violation as it concludes is appropriate. Non-compliant employees are not entitled to any specific number of counseling, warnings, or opportunities to improve performance or to correct behavior before termination.

6. Equal Employment Opportunity, and Prohibitions against Discrimination and Harassment

The City provides equal employment opportunities, without discrimination or harassment, to all employees and applicants for employment without consideration race, color, religion, sex (including pregnancy and related conditions), sexual orientation, gender (including gender identity), national origin, age, disability, military service obligation, political affiliation, or any other characteristic that is protected by state or federal law, except when such consideration is permissible. This policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training. Discrimination and harassment in violation of this policy is illegal, and the City strictly prohibits it.

6.1 Harassment

Harassment is a form of illegal discrimination when it occurs on the basis of any characteristic protected by state or federal. The following examples illustrate what is unacceptable under this policy (the list is not exhaustive:

- Slurs and other disrespectful terms relating to another person's protected characteristic(s).
- Excessive or habitual use of terms relating to another person's protected characteristic(s), if a reasonable person would feel excluded, belittled, or singled out for unwanted attention through such language.

- Referring to people in terms of their assumed nationalities.
- Words relating to gender stereotypes.
- Profane or obscene references to another person.
- Threats or demands directed against another person to engage in unwelcome sexual conduct in exchange for a job-related benefit, or in exchange for avoiding a job-related harm.

6.2 Reporting Discrimination or Harassment

If you have a concern or complaint that you have experienced discrimination or harassment in your employment at the City, or believe that you witnessed it against another City employee, you should notify your supervisor or any supervisor (including elected officials serving as Department heads), or the City Secretary. You may make your complaint orally or in writing.

All complaints will be promptly investigated, and appropriate privacy safeguards will be applied. Confidentiality will be maintained to the extent allowed by law. The City will retain documents of all allegations and investigations and will take appropriate corrective action to remedy violations.

6.3 Retaliation Prohibited

The City strictly prohibits retaliation against any employee for, in good faith, complaining about discrimination or harassment in violation of the City's policy. Any employee who believes that such retaliation has or is occurring should following the reporting procedure in section 3.2.

7. Accommodations

The City complies with all applicable laws requiring accommodations, including accommodation for those with disabilities, and accommodations to eliminate conflicts with sincerely held religious beliefs. Accommodations are case-specific. If you believe you need an accommodation, please discuss the matter as soon as possible with your Department head.

8. Grievance Procedure

If you have a grievance relating to your City employment (except a complaint of discrimination, harassment, or retaliation that is covered by the complaint procedure in section 6.2), you should raise it through your chain of command, starting at the lowest level: your immediate supervisor. You may do so orally or in writing, but must do so within seven working days of the occurrence forming the basis of your grievance. In order for your immediate supervisor to understand that you are stating a grievance, you must tell your immediate

supervisor that you are stating a grievance under the Employee Handbook. Your supervisor will respond in writing within three working days.

If your immediate supervisor does not respond within three working days, or if the response does not provide a satisfactory resolution, you may appeal to your Department head. This appeal must be in writing, must be submitted to your Department head within three working days of your immediate supervisor's written response (or within three days of when it was due), and must include a copy of your immediate supervisor's written response. Your Department head will respond in writing within five working days.

If your Department head does not respond within five working days, or if the response does not provide a satisfactory resolution, you may appeal to the City Council. This appeal must be in writing, must be submitted to the City Secretary within five working days of your Department head's written response (or within five working days of when it was due), and must include copies of your immediate supervisor's and Department head's written responses.

The City Council will hear and investigate your grievance as may be appropriate in its discretion and shall render a decision as expeditiously as may be possible.

9. Drug-Free Workplace

The City prohibits:

- The use, possession, solicitation for, or sale of narcotics or other illegal drugs, alcohol, or prescription medication without a prescription on the City's workplace premises or while you at work performing an assignment away from the City's workplace premises. The City's premises include its owned and leased vehicles.
- Being impaired or under the influence of legal or illegal drugs or alcohol on the City's workplace premises during your working time.
- Being impaired or under the influence of legal or illegal drugs or alcohol away from the City's workplace premises, if such impairment or influence adversely affects the employee's work performance, the safety of the employee or of others, or puts at risk the City's reputation.
- Possession, use, solicitation for, or sale of legal or illegal drugs or alcohol away from the City's workplace premises, if such activity or involvement adversely affects the employee's work performance, the safety of the employee or of others, or puts at risk the City's reputation.

ACKNOWLEDGMENT AND AGREEMENT

I have received a copy of the Handbook on the date listed below. I understand that I am expected to read the entire Handbook. Additionally, I will sign the two copies of this Acknowledgment of Receipt, retain one copy for myself, and return one copy to my Department head. I understand that this form will be retained in my personnel file.

I also agree to the following that the City may provide compensatory time in lieu of overtime pay as described in section 4.4.

_____	_____
Employee's Signature	Date

_____	_____
Employee's Printed Name	Date

Fund: General Fund
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
1		Franchise Tax	\$40,000.00
2		Property Taxes (Delinquent, Penalties, and Interest)	\$30,000.00
3		Property Taxes - M&O	\$471,918.99
4		Property Taxes - Streets & Drainage	\$0.00
5		Property Taxes - Debt Rate \$0.1853/100	\$208,206.17
6		Sales Tax	\$300,000.00
7		Donations	\$0.00
8		Municipal Court Fines Collected	\$25,000.00
9		Animal Control Fees Collected	\$10,000.00
10		Dog Impound Fees	\$0.00
11		Interest Income	\$1,500.00
12		Dog Tags	\$0.00
13		Alcohol Licenses	\$1,000.00
14		Building Permits	\$15,000.00
15		Culvert Permits	\$20,000.00
16		Dance Hall & Pool Table Permits	\$137.50
17		Golf Cart Permits	\$2,500.00
18		Peddler Permits & Mobile Food Truck Permits	\$300.00
19		RV Renewal Permits	\$13,500.00
20		Hotel/Motel & RV Park Occupancy Fees	\$2,000.00
21		Miscellaneous Income	\$1,000.00
22		Vehicle Storage/Towing/Impoundment Fees	\$0.00
23		AD Powers Pavilion Rental	\$0.00
24		Civic Center Rental	\$1,500.00
25		Train Depot Museum Center - Visitor Fees	\$0.00
26		Street & Drainage Estimates - Customer Paid	\$0.00
27		Property Cleanup - Lien Payments	\$0.00
28		TML Reimbursement - Tahoe Fire	\$14,000.00
29		One-Time Loan from Contingency Funds	\$11,437.00
30		Police Cont. Edu. Reimbursement	\$1,500.00
Total General Fund Revenue:			\$1,170,499.66

Fund:
Department: Gifts & Donations

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
31			
Total General Fund Revenue:			\$0.00

Fund:
Department: Grant Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
32			
Total General Fund Revenue:			\$0.00

Fund: Utility Fund
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
33		Water Charges (Variable by consumption) (\$.75 Proposed Increase)	\$450,111.00
34		Water Tap Fees	\$24,500.00
35		Regulatory Fees to TCEQ	\$11,000.00
36		Sewer Charges	\$214,000.00
37		Sewer Tap Fees	\$15,000.00
38		Sewer Extension Projects (Customer Paid)	\$0.00
39		WWTP Monthly Assessment	\$106,524.00
40		Angeli Subdivision	
41		Angeli Subdivision - Water Taps	\$0.00
42		Angeli Subdivision - Sewer Taps	\$0.00
43		Falcon Point Subdivision	
44		Falcon Point Subdivision - Water Taps	\$0.00
45		Utility Bill - Penalties	\$15,000.00
46		Utility Bill - Transfer Charges	\$0.00
47		Interest Income	\$1,500.00
48		Miscellaneous Income	\$0.00
Total Utility Fund Revenue:			\$837,635.00

Fund: Solid Waste
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
49		Solid Waste Revenue	\$260,000.00
50		Solid Waste Sales Tax	\$21,400.00
51		Extra Tote Monthly Fees	\$17,500.00
52		Revenue from Cleanup Fees, Special Pickups, Etc.	\$1,000.00
53		Interest Income	\$200.00
Total Solid Waste Revenue:			\$300,100.00

Fund: Harbor Fund
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
54		Individual Leases/Stalls	\$72,100.00
55		Commercial Leases	\$109,470.00
56		Oyster Tariffs	\$0.00
57		Other Seafood Tariff	\$500.00
58		Non-Seafood Tariff	\$0.00
59		Interest Income	\$1,500.00
Total Harbor Fund Revenue:			\$183,570.00

	2024-2025 FY Budgeted
Total Revenue:	\$2,491,804.66

Fund: General Fund
Department: City Hall Office Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
1		Membership Fees	\$3,050.00
2		Legal Notices	\$1,750.00
3		Office Equipment and M&O	\$1,500.00
4		Fiber Internet	\$1,800.00
5		Computer M&O and Repairs	\$1,500.00
6		Website, Email, & Domain Fees	\$2,000.00
7		Postage	\$1,000.00
8		Office Supplies	\$3,500.00
9		Telephone Services (VOIP)	\$6,500.00
10		Codification of Ordinances	\$12,500.00
11		City Hall - Online Fax Services	\$300.00
12		Computer IT	\$7,260.00
13		Accounting Software Annual Fees	\$2,000.00
14		City Hall Building M&O	\$2,500.00
15		City Hall Building - Electricity	\$4,500.00
16		City Hall - Pest Control	\$640.00
17		Salary - City Clerk	\$47,850.71
18		Salary - Asst. Clerk 1	\$39,520.00
20		Salary - Public Officials	\$12,400.00
			\$152,070.71

Fund: General Fund
Department: City Secretary Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
21		Salary - City Secretary	\$58,071.25
22		Election Expenses (Ballots & Supplies)	\$1,500.00
23		ES&S AutoMark VAT Programming M&O	\$250.00
24		Election Personnel Pay	\$500.00
25		City Secretary - Training	\$1,000.00
			\$61,321.25

Fund: General Fund
Department: Municipal Court Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
26		Wages - Municipal Judge	\$11,250.00
27		Salary - Municipal Court Clerk	\$45,647.54
28		Municipal Court - Training	\$1,000.00
29		Municipal Court - Software (FundView)	\$2,109.57
30		Fine Money Remitted back to State	\$9,000.00
31		Jury Trial Expenses	\$100.00
32		Housing of Prisoners	\$750.00
			\$69,857.11

Fund: General Fund
Department: Legal & Professional Services

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
33		City Attorney	\$30,000.00
34		Delinquent Taxes - Attorney Fees	\$4,000.00
35		Tax Appraisal & Collection Fees	\$10,500.00
36		Auditing Services	\$60,000.00
			\$104,500.00

Fund: General Fund
Department: Parks & Recreation

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
37		Salary - Mower (Part-Time at 24 Hours)	\$18,720.00
38		A.D. Powers Bayfront Park M&O	\$1,750.00
39		A.D. Powers Pavilion M&O	\$1,750.00
40		Train Depot M&O	\$1,250.00
41		HAHN Sports Plex: Durel Field & Birmingham Field M&O	\$2,500.00
42		Memorial Children's & Skate Park M&O	\$2,000.00
43		Civic Center M&O	\$1,000.00
44		Supplies: Flags	\$500.00
45		Parks & Recreation - Electricity	\$7,000.00
46		Train Depot - Electricity	\$2,000.00
47		Porta Potties (Bayfront & Children's Memorial Park)	\$5,040.00
48		A.D. Powers Park East Restroom - Janitorial	\$5,000.00
			\$29,790.00

Fund: General Fund
Department: General - Equipment & Vehicles

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
49		Salary - Mechanic	\$43,663.76
50		Fuel - Gasoline	\$20,000.00
51		Fuel - Diesel	\$5,000.00
52		Vehicles - Dashcam & GPS Fees	
53		Supplies for Equipment & Vehicles (Public Works/Harbor)	\$5,000.00
54		Equipment Rentals	\$1,000.00
			\$74,663.76

Fund: General Fund

Department: Permit & Code Enforcement

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
55		Commission - Building Official (60% of Permit Fees)	\$10,800.00
56		Code Enforcement - Demolitions	\$0.00
57		Code Enforcement - Mowing Services	\$1,500.00
58		Code Enforcement - Postage & Advertisement Cost	\$2,250.00
			\$14,550.00

Fund: General Fund

Department: Streets & Drainage

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
59		Streets - General M&O (Limestone, Hotmix, etc.)	\$35,000.00
60		Streets & Drainage Improvements - Property Tax	\$0.00
61		Sign Maintenance & Repair	\$1,500.00
62		Drainage Maintenance (Culverts, Pipes, Etc.)	\$12,500.00
			\$49,000.00

Fund: General Fund
Department: Public Safety

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
63		Calhoun County Dispatcher (\$5,000 Every Year for 3 Years)	\$5,000.00
64		Salary - Chief of Police	\$65,000.00
65		Salary - Police Lieutenant	\$57,200.00
66		Salary - Police Patrol Deputy	\$52,000.00
67		Salary - Police Secretary	\$32,240.00
68		Salary - Animal Control	\$10,250.00
69		Police - Holiday Pay	\$8,000.00
70		Police - Comp Time Payout	\$6,000.00
71		Justice Center - M&O	\$2,500.00
72		Justice Center - Electricity	\$2,500.00
73		Justice Center - Telephone	\$4,500.00
74		Justice Center - Internet	\$1,800.00
75		Justice Center - Pest Control	\$400.00
76		Ricoh MP307 Lease # 500-50424529 (Lease Ends 09/01/2025)	\$2,500.00
77		Victoria Communication Services - Emergency Button	\$780.00
78		Police Training & Travel Expenses	\$4,000.00
79		Police Equipment & Supplies	\$3,700.00
80		Police Uniforms	\$4,500.00
81		Police Cellphones	\$2,100.00
82		Animal Control Supplies	\$1,500.00
83		Vehicle: 2021 Ford Explorer M&O (Asset ID: 303)	\$2,500.00
84		Vehicle: 2022 F-150 Police Truck M&O (Asset ID: 003)	\$1,500.00
85		Southern Software - Final Payment of Software	\$12,437.00
86		Southern Software - Annual Fees	\$3,310.00
87		Axon - Annual Fees	\$14,296.00
88		Volunteer Fees	\$3,000.00
89		Fire Station Building M&O	\$2,000.00
90		Fire Station - Electricity & Gas	\$2,000.00
91		Fire Fighting Apparatus M&O	\$1,500.00
92		Fire Equipment M&O	\$1,044.00
93		Fire Apparatus Annual PM Service	\$960.00
			\$311,017.00

Fund: General Fund

Department: Employee Benefits & Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
94		TMRS - City Match 5%	\$41,245.69
95		FICA	\$63,105.90
96		Employee Medical Insurance - City 100%	\$157,900.80
97		Employee Family Insurance - City 50%	\$30,222.36
98		Employee Health Deductible Reimbursement (\$1,000 per Employee)	\$16,000.00
99		Employee HRA Medical Card	\$8,000.00
100		Unemployment Fees	\$100.00
101		Workmens Compensation	\$2,000.00
102		Bonds	\$350.00
103		Tax Preparer Services	\$750.00
			\$319,674.75

Fund: General Fund

Department: General Properties & Insurance

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
104		Streets & Security Lighting	\$25,000.00
105		TWIA - Windstorm Insurance	\$35,000.00
106		Liability - General / Vehicles / Equipment	\$18,000.00
			\$78,000.00

Fund: Utility Fund

Department: Utility Billing

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
107		RVS Software Annual Fee	\$2,500.00
108		Utility Clerk - Training	\$900.00
109		Supplies and Postage for Utility Billing	\$5,250.00
110		Bank Draft Fee for Utility Bills	\$600.00
			\$9,250.00

Fund: Utility Fund
Department: Public Works Department

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
\$1.50 Step Increase for Utility Workers who obtain a License			
111		Salary - Public Works Director	\$65,000.00
112		Salary - Sewer Operator	\$55,811.25
113		Salary - Utility Worker 1	\$40,343.04
114		Salary - Utility Worker 2	\$39,179.14
115		Salary - Utility Worker 3	\$33,990.00
116		Utility - Comp Time Payout	
117		Cellphone - Public Works Director & On-Call Utility Worker	\$1,750.00
118		Travel Expenses	\$300.00
119		Supplies & Tools	\$8,500.00
120		Public Works Director - Licence Renewal	
<i>Renewal is every three (3) years - Up in 2027</i>			
121		Sewer Operator - Licence Renewal	
<i>Renewal is every three (3) years - Up in 2027</i>			
122		Lab Testing & Reporting Expenses	\$10,000.00
123		Clothing & Boots Reimbursement (\$400 per Employee 6x)	\$2,400.00
124		Utility Workers - Training & Education	\$2,000.00
125		Public Works Director - Training	\$1,500.00
			\$260,773.43

Fund: Utility Fund
Department: Water Treatment Plant (WTP)

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
126		Water Plant - Electricity	\$35,000.00
127		Water Plant - RO Discharge - Consulting for Permit Renewal	\$3,750.00
128		Water Plant - RO Discharge & TCEQ Permit Renewal	\$3,500.00
129		Water Plant - Maintenance, Repair, & Operations	\$20,000.00
130		Water Plant - Contracted Repair Work	\$33,000.00
131		Water System - Pipes & Pipe Repair Work	\$8,000.00
132		Water Well #3 (E. Dallas) Maint., Repair, & Ops.	\$1,000.00
133		Water Well #4 (W. Cleveland) Maint., Repair, & Ops.	\$1,000.00
134		Water Meter - Maintenance, Repair & Operations	\$3,000.00
135		Water Tank Inspections	
			\$108,250.00

Fund: Utility Fund

Department: Wastewater Treatment Plant (WWTP)

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
136		Wastewater Treatment Plant - Electricity	\$15,000.00
137		Lift Stations - Electricity	\$5,000.00
138		Wastewater Treatment Plant - TCEQ Permit Renewal	\$2,500.00
139		Wastewater Treatment Plant - Consulting for Permit Renewal	\$3,500.00
140		Wastewater Treatment Plant - Pipes & Pipe Repair Work	\$5,000.00
141		Wastewater Treatment Plant - Pumps, Instruments, etc.	\$1,750.00
142		Wastewater Treatment Plant - Sludge Disposal	\$45,000.00
143		Lift Stations - Maintenance, Repair, & Operations	\$5,000.00
			\$82,750.00

Fund: Solid Waste

Department: Solid Waste Department

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
144		Salary - Solid Waste Director	\$49,113.90
145		Salary - Solid Waste Worker 1	\$46,631.20
146		Salary - Solid Waste Worker 2	\$22,932.00
147		Solid Waste Workers - Uniform	\$2,250.00
148		Solid Waste - Supplies	\$1,000.00
149		Solid Waste - Travel Expenses	\$300.00
150		Vehicle - Garbage Trucks M&O (Tires & Ram Arms)	\$12,000.00
151		Landfill Fees	\$40,000.00
152		Garbage Sales Tax to TX Comptroller	\$21,400.00
			\$195,627.10

Fund: Harbor Funds

Department: Municipal Harbor Department

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
153		Salary - Harbor Master	\$12,000.00
154		Fish Cleaning Station - Garbage - Holiday Pay	
155		Fish Cleaning Station - Garbage - Comp Time Payout	
156		Municipal Harbor - Electricity (Street Lights)	\$9,000.00
157		Municipal Harbor - General Repair (Bulkhead, Streets, Etc.)	
158		Municipal Harbor - Port-O-Potty	\$2,520.00
159		Fish Cleaning Station - Maintenance, Repair, & Operations	\$1,000.00
160		Municipal Harbor - Oil Spill Response Supplies	\$1,000.00
161		Harbor Master - Supplies (Uniform, Signs, Trash Bags, Etc.)	\$750.00
			\$26,270.00

Fund: All Funds
Department: Grant Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
162		Grant Expenditures (Paid by Line 32 in Revenue Sheet)	
163		Match Funds (Local Cost Share)	
			\$0.00

Fund: All Funds
Department: Long-Term Liabilities

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
164		2017 Fire Truck - Final Payment	\$25,535.91
165		2021 Ford Explorer (Asset ID: 303) - Final Payment	\$11,603.23
166		2020 Case Backhoe (Asset ID:) (Final Payment in 2026)	\$27,938.91
167		2020 Isuzu NRR Garbage Truck	\$57,929.16
168		2023 International PakMor Garbage Truck	\$24,208.46
			\$147,215.67

Fund: All Funds
Department: Long-Term Liabilities

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
169		Revenue Bond CO Series 1998	\$53,985.00
170		Harbor CO Series 2010	\$48,340.00
171		WWTP CO Series 2021	\$130,063.00
172		Harbor System Revenue CO Series 2022	\$77,150.00
			\$309,538.00

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
173		Remaining Funds	

	2024-2025 FY Budgeted
Total Expenses:	\$2,404,118.78

Funds Remaining:	\$87,685.88
------------------	-------------

Fund: Hotel-Motel Tax Funds

Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
1		Hotel-Motel Tax Funds	\$75,000.00	\$75,000.00	\$66,524.34
2		Interest Income	\$750.00	\$750.00	\$760.77
3		Carried Forward Balance to new Fiscal Year			
Total Hotel Motel Tax Revenue:			\$75,750.00	\$75,750.00	\$67,285.11

Fund: Hotel-Motel Tax Funds

Department: Expenditures

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
1		Train Depot/Museum/Vistor Center		\$2,500.00	
2		Civic Center - General M&O	\$2,750.00	\$2,750.00	
3		Civic Center - Renovations - Floor			
4		Civic Center - Additions - Kitchen in EOC			
5		AD Powers Pavilion M&O		\$5,000.00	
6		AD Powers Park M&O			
7		AD Powers Bayfront Park - Playground Equipment		\$10,000.00	
8		Sportsplex	\$7,500.00	\$7,500.00	
9		City - Christmas Lighting	\$1,000.00	\$1,000.00	
10		Chamber of Commerce - Shrimpfest Advertisement	\$7,500.00	\$7,500.00	
11		Remaining Funds	\$57,000.00		
Total Hotel Motel Tax Expenditures			\$75,750.00	\$36,250.00	\$0.00

EMPLOYEE SALARIES & WAGES

City Hall Administration		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
1	21	City Secretary	40	\$46,457.00	\$22.34	40	\$58,071.25	\$27.92
2	17	City Clerk	32	\$46,457.00	\$22.34	32	\$47,850.71	\$23.01
3	27	Court Clerk	40	\$44,318.00	\$21.31	40	\$45,647.54	\$21.95
4	18	Asst. Clerk	32	\$32,784.00	\$19.70	40	\$39,520.00	\$19.00
								0%

Police Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
5	64	Chief of Police	40	\$50,253.00	\$24.16	40	\$65,000.00	\$31.25
6	65	Police Lieutenant	40	\$50,253.00	\$24.16	40	\$57,200.00	\$27.50
7	66	Police Patrol Deputy	40	\$45,589.00	\$21.92	40	\$52,000.00	\$25.00
8	67	Police Secretary	24	\$16,200.00	\$12.98	40	\$32,240.00	\$15.50
9	68	Animal Control Officer		\$12,000.00	\$1,000 Monthly		\$1,000.00	\$1,000 Monthly
								0%

Public Works Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
10	111	Public Works Director	40	\$50,253.00	\$24.16	40	\$65,000.00	\$31.25
11	112	Sewer Operator	40	\$44,649.00	\$21.47	40	\$55,811.25	\$26.83
12	49	Mechanic	40	\$42,392.00	\$20.38	40	\$43,663.76	\$20.99
13	113	Utility Worker	40	\$39,168.00	\$18.83	40	\$40,343.04	\$19.40
14	114	Utility Worker	40	\$38,038.00	\$18.29	40	\$39,179.14	\$18.84
15	115	Utility Worker	40	\$33,000.00	\$15.57	40	\$33,990.00	\$16.34
16	37	Mower (Part-Time)				24	\$18,720.00	\$15.00
								0%

Solid Waste Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
17	144	Solid Waste Director	40	\$44,649.00	\$21.47	40	\$49,113.90	\$23.61
18	145	Solid Waste Worker #1	40	\$42,392.00	\$20.38	40	\$46,631.20	\$22.42
19	146	Solid Waste Worker #2	24	\$21,840.00	\$17.50	24	\$22,932.00	\$18.38
								5%

Harbor Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
20	153	Harbor Master		\$12,000.00	\$1,000 Monthly		\$12,000.00	\$1,000 Monthly
								0%



Incorporated December 27, 1912
www.seadrifftx.org

CITY OF SEADRIFT

Post Office Box 159/501 S. Main St.

Seadrift, Texas 77983

Tel: (361) 785-2251

Fax: (361) 785-2208

seadrift@seadrifftx.org



NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

PUBLIC HEARING AGENDA

TUESDAY, SEPTEMBER 24, 2024, AT 5:30 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

The City of Seadrift City Council will hold a Public Hearing to collect input regarding the Proposed 2024-2025 FY Budgets as posted in the Official Notices Board outside City Hall and as published in the Port Lavaca Wave on **Tuesday, September 24, 2024**, beginning on **5:30 PM** at **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**.

PUBLIC HEARING AGENDA

TUESDAY, SEPTEMBER 24, 2024, AT 5:45 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

The City of Seadrift City Council will hold a Public Hearing on setting the Debt Property Tax Rate & M&O Property Tax Rate for Budget Year 2024-2025 as posted in the Official Notices Board outside City Hall and as published in the Port Lavaca Wave on **Tuesday, September 24, 2024**, beginning on **5:30 PM** at **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**.

2024-2025 PROPOSED TAX RATE: \$0.6935 per \$100

DEBT TAX RATE: \$0.1853 M&O TAX RATE: \$0.5082

NO-NEW-REVENUE TAX RATE \$0.5367 per \$100

VOTER-APPROVAL TAX RATE \$0.6935 per \$100

SPECIAL MEETING AGENDA

TUESDAY, SEPTEMBER 24, 2024, AT 6:00 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Special Meeting on **Tuesday, September 24, 2024**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor during the meeting.*

- 1. Call to Order & Quorum Call**
- 2. 2024-2025 Fiscal Year Budgets:** Consider/Discuss and/or take any action to adopt, by ordinance, the proposed Fiscal Year Budgets:
- 3. DEBT TAX RATE:** Consider/Discuss and/or take any action to adopt, by ordinance, a Debt Tax Rate of \$0.1853 per \$100 valuation for the 2024-2025 Budget year.

[Signature]
11:30 AM
09/16/2024

CITY OF SEADRIFT – SEPTEMBER 24, 2024, CITY COUNCIL MEETING

4. **M&O TAX RATE:** Consider/Discuss and/or take any action to adopt, by ordinance, an M&O Tax Rate of \$0.5082 per \$100 valuation, or lower for the 2024-2025 Budget year.
5. **TDA-TX-CDBG 2025-2026 Community Development Application – Grant Administrator Selection:** Review/Discuss/Take any action to select a grant administrator firm to apply for the Texas Community Development Block Grant with the Texas Department of Agriculture.
6. **FEMA-PA PW 4450 Seawall Restoration Project:**
 - a. Consider/Approve/Take any action to approve payment of Pay Application #13 for \$54,096.85.
 - b. Consider/Approve/Take any action to approve payment of Pay Application #14 (Final - Retainage) for \$345,296.76.
7. **Water Treatment Plant – Contract Work:** Review/Discuss/Take any action to approve getting a quote from Mercer Controls for contract work at the Water Treatment Plant.
8. **Closure of Multiple Bank Accounts:** Review/Discuss/Take any action approve Resolution 2024-03 to authorize closure of multiple bank accounts for the City of Seadrift.
9. **Employee Handbook:** Review/Discuss/Take any action to approve the updated Employee Handbook.
10. **Executive Session.** At any time, during the Special Meeting, the City Council may adjourn into an Executive Session, as needed, on any item listed, including the items listed here and which the Texas Government Code section 551 authorizes Executive Sessions to be held: Sections 551.071 (attorney consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security) and 551.087 (Economic Development).
11. **Action on Executive Session Items.** The City Council will reconvene into an open session and take action on any items discussed in the Executive Session.
12. **Adjournment**

CERTIFICATION

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, www.seadrifttx.org in compliance with Chapter 551, Texas Government Code.

Signature:  Date Posted: 09/10/2024 @ 11:30 AM
Gabriela Torres, City Secretary Date and Time

The Seadrift City Hall Council Chambers are wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours, during regular business hours, before this meeting. Please contact the City Secretary's Office at (361) 785-2251 or g.torres@seadrifttx.org for further information.



Statements required in notice if the proposed tax rate exceeds the no-new-revenue tax rate but does not exceed the voter-approval tax rate, as prescribed by Tax Code §§26.06(b-2).

NOTICE OF PUBLIC HEARING ON TAX INCREASE

This notice only applies to a taxing unit other than a special taxing unit or municipality with a population of less than 30,000, regardless of whether it is a special taxing unit.

PROPOSED TAX RATE	\$.6935	per \$100
NO-NEW-REVENUE TAX RATE	\$.5367	per \$100
VOTER-APPROVAL TAX RATE	\$.6935	per \$100

The no-new-revenue tax rate is the tax rate for the 2024 tax year that will raise the same amount of property tax revenue for City of Seadrift from the same properties in both the 2023 tax year and the 2024 tax year.

(current tax year)
(name of taxing unit)
(preceding tax year)
(current tax year)

The voter-approval tax rate is the highest tax rate that City of Seadrift may adopt without holding an election to seek voter approval of the rate.

(name of taxing unit)

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Seadrift is proposing to increase property taxes for the 2024 tax year.

(name of taxing unit)
(current tax year)

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 24, 2024 at 5:45 PM at Seadrift City Hall - Council Chambers, 501 S. Main St., Seadrift, TX 77983.

(date and time)
(meeting place)

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Seadrift is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the Seadrift City Council of City of Seadrift at their offices or by attending the public hearing mentioned above.

(name of governing body)
(name of taxing unit)

YOUR TAXES OWED UNDER ANY OF THE TAX RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

(List names of all members of the governing body below, showing how each voted on the proposal to consider the tax increase or, if one or more were absent, indicating absences.)

FOR the proposal: Tracey Johnson, Kenneth Reese, Alysja Jarvis, Paul Gonzales, Johnny Mikolas

AGAINST the proposal: None

PRESENT and not voting: None

ABSENT: None

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Seadrift last year
(name of taxing unit)
to the taxes proposed to be imposed on the average residence homestead by City of Seadrift this year.
(name of taxing unit)

	2023	2024	Change
Total tax rate (per \$100 of value)	\$0.5382	\$0.6935	22.05% Increase
Average homestead taxable value	\$96,589	\$105,893	9.63% Increase
Tax on average homestead	\$548	\$734	33.8% Increase
Total tax levy on all properties	\$611,858	\$828,936	35.47% Increase

(Include the following text if these no-new-revenue maintenance and operations rate adjustments apply for the taxing unit)

No-New-Revenue Maintenance and Operations Rate Adjustments

State Criminal Justice Mandate (counties)

The _____ County Auditor certifies that _____ County has
(county name) (county name)
 spent \$ _____ in the previous 12 months for the maintenance and operations cost
(amount minus any amount received from state revenue for such costs)
 of keeping inmates sentenced to the Texas Department of Criminal Justice. _____ County
(county name)
 Sheriff has provided _____ information on these costs, minus the state revenues
(county name)
 received for the reimbursement of such costs.

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Indigent Health Care Compensation Expenditures (counties)

The _____ City of Seadrift spent \$ _____ from July 1 _____ to June 30 _____
(name of taxing unit) (amount) (prior year) (current year)
 on indigent health care compensation procedures at the increased minimum eligibility standards, less the amount of state assistance.

For current tax year, the amount of increase above last year's enhanced indigent health care expenditures is \$ _____
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Indigent Defense Compensation Expenditures (counties)

The _____ City of Seadrift spent \$ _____ from July 1 _____ to June 30 _____
(name of taxing unit) (amount) (prior year) (current year)

to provide appointed counsel for indigent individuals in criminal or civil proceedings in accordance with the schedule of fees adopted under Article 26.05, Code of Criminal Procedure, and to fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure, less the amount of any state grants received. For current tax year, the amount of increase above last year's enhanced indigent defense compensation expenditures is \$ _____
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Eligible County Hospital Expenditures (cities and counties)

The _____ City of Seadrift spent \$ _____ from July 1 _____ to June 30 _____
(name of taxing unit) (amount) (prior year) (current year)

on expenditures to maintain and operate an eligible county hospital.

For current tax year, the amount of increase above last year's eligible county hospital expenditures is \$ _____
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

(If the tax assessor for the taxing unit maintains an internet website)

For assistance with tax calculations, please contact the tax assessor for _____ City of Seadrift
(name of taxing unit)
 at _____ 361-552-4560 or _____ tammy@calhouncad.org, or visit _____ www.calhouncad.org
(telephone number) (email address) (internet website address)
 for more information.

(If the tax assessor for the taxing unit does not maintain an internet website)

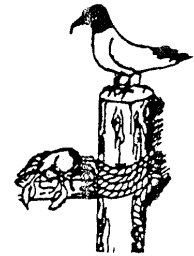
For assistance with tax calculations, please contact the tax assessor for _____ City of Seadrift
(name of taxing unit)
 at _____ 361-552-4560 or _____ tammy@calhouncad.org
(telephone number) (email address)



Incorporated December 27, 1912
www.seadrifftx.org

CITY OF SEADRIFT

Post Office Box 159/501 S. Main St.
Seadrift, Texas 77983
Tel: (361) 785-2251
Fax: (361) 785-2208
seadrift@seadrifftx.org



Public Officials

Mayor

n/a

Mayor Pro-Tem & Alderperson

Tracey Johnson, Parks and Recreation

Alderman

Kenneth Reese
Public Utilities

Alderman

Paul Gonzales
Public Safety

Alderman

Johnny Mikolas
Municipal Harbor

Alderman

Alysa Jarvis
Streets & Drainage, and
Solid Waste

City Attorney

Robert McKnight

City Secretary

Gabriela Torres

PUBLIC HEARING #1 – Proposed 2024-2025 FY Budgets

The Public Hearing opened at 5:30 P.M.

The Seadrift City Council held a Public Hearing on September 24, 2024, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

The City Council held a public hearing to collect input regarding the proposed 2024-2025 FY Budgets.

Copy of Public Hearing Attendance attached.

The Public Hearing closed at 5:45 P.M.

PUBLIC HEARING #2 – Proposed 2024-2025 Property Tax Rate

The Public Hearing opened at 5:45 P.M.

The Seadrift City Council held a Public Hearing on September 24, 2024, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

The City Council held a public hearing on setting the Debt and M&O Property Tax Rate for the Budget year 2024-2025.

PROPOSED TAX RATE: \$0.6935 per \$100

NO-NEW-REVENUE TAX RATE: \$0.5367 per \$100

VOTER-APPROVAL TAX RATE: \$0.6935 per \$100

Copy of Public Hearing Attendance attached.

The Public Hearing closed at 5:50 P.M.

SPECIAL MEETING

The Seadrift City Council met in a Special Meeting on September 24, 2024, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

Meeting called at 6:00 P.M.

City of Seadrift – September 24, 2024, Public Hearing & Special Meeting Minutes

1. Call to Order & Quorum Call

Mayor Pro-Tem Tracey Johnson called the meeting to order at 6:00 PM. The following Alderpersons were present: Tracey Johnson, Kenneth Reese, Paul Gonzales, Alysa Jarvis, and Johnny Mikolas.

2. 2024-2025 Fiscal Year Budgets

Alderperson Gonzales stated that the City will be giving a 25% raise increase to directors, and although he was not opposed to it, wanted to propose that they not allow raises for those positions for the next five years. That would be equivalent to a 5% raise every year for the next five years, which is the standard. Alderperson Jarvis stated that he could propose that, but not every City Council is bound by that. She stated that this should be readdressed in next year's budget regarding raises for directors.

Motion: Alderperson Jarvis made the motion to adopt, by ordinance, the proposed 2024-2025 Fiscal Year Budgets as presented. Alderperson Mikolas seconded the motion.

Alderperson Gonzales amended the motion to freeze salary increases for directors for the next five years. No second to the motion. Amendment fails due to no second.

Vote: Motion carried unanimously 5-0.

Copy of Ordinance and approved 2024-2025 FY Budgets attached.

3. Debt Tax Rate of \$0.1853 per \$100 Valuation

Motion: Alderperson Jarvis made the motion to adopt, by ordinance, a debt tax rate of \$0.1853 per \$100 valuation for the 2024-2025 Budget Year. Alderperson Reese seconded the motion.

Vote: Motion carried unanimously 5-0.

Copy of 2024-2025 FY Tax Rate Ordinance attached.

4. M&O Tax Rate of \$0.4200 per \$100 Valuation

Motion: Alderperson Gonzales made the motion that the property tax rate be increased by the adoption of a tax rate of \$0.6053 which is effectively a 12.78% increase over the No-New-Revenue Tax Rate of \$0.5367 - of this \$0.6053, the portion going to debt service will be \$0.1853, leaving \$0.4200 for Maintenance & Operations. Alderperson Jarvis seconded the motion.

Vote: Motion carried 4-1.

Aye: Tracey Johnson, Alysa Jarvis, Paul Gonzales, Johnny Mikolas

Nay: Kenneth Reese

Absent/Abstain: None

5. TDA-TX-CDBG 2025-2026 Community Development Application – Grant Administrator Award

The City received three bids from grant administrators for the TDA Grant Project for 2025-2026. Bids received were from GrantWorks, Langford Community Management, and Public Management. City Secretary Gabriela Torres explained that all three grant administrators were well qualified so it would come down to the proposed cost. Proposed fees submitted: GrantWorks' proposed fee was \$31,300 or 6.26% of awarded funds. Langford Community Management's proposed fee was 10% of awarded funds, and Public Management's proposed fee was \$60,000 or 8% of awarded funds.

Motion: Alderperson Jarvis made the motion to award the bid to GrantWorks as the grant administrator for the 2025-2026 Texas Community Development Block Grant with the Texas Department of Agriculture. Alderperson Reese seconded the motion.

Vote: Motion carried unanimously 5-0.

City of Seadrift – September 24, 2024, Public Hearing & Special Meeting Minutes

6. FEMA-PA 4450 Seawall Restoration Project

a. Pay Application #13

Pay Application #13 was presented to the City Council with a recommendation of payment letter by Scott Mason with G&W Engineers, Inc. Scott was not in attendance for this meeting. Alderperson Mikolas stated that he was worried about the \$54,007 for the hydro-mulch that is not taking effect. Alderperson Jarvis clarified that that amount was subtracted from the invoice. Since the City decided to go with hydro-mulch, they essentially credited the City back \$54,007. Alderperson Mikolas asked if they provided sod, but Alderperson Jarvis explained that was what they had originally quoted the City. Mayor Pro-Tem Johnson stated that the hydro-mulch roughly cost the City \$28,000. Alderperson Mikolas commented that it was a waste of money. Alderperson Reese commented that the hydro-mulch has taken a little bit, but it is not going fast. Alderperson Jarvis asked if the City had the funds to pay this invoice. City Secretary Gabriela Torres stated that the City usually gets advance funds, but that the invoice is approved to be paid when funds are available.

Motion: Alderperson Jarvis made the motion to approve payment of Pay Application #13 for \$54,096.85 when funds are available. Alderperson Reese seconded the motion.

Vote: Motion carried 4-1.

Aye: Tracey Johnson, Alysia Jarvis, Paul Gonzales, Kenneth Reese

Nay: Johnny Mikolas

Absent/Abstain: None

b. Pay Application #14 (Final – Retainage)

Alderperson Mikolas stated that Public Works Director Robert Bryant had a punch list of things the contractor was supposed to do, but he did not have it with him. Mayor Pro-Tem Johnson asked if this item could be put on hold until they can discuss the punch list. Alderperson Jarvis agreed and stated that they do not want to approve the final invoice until everything is completed.

Motion: No action taken. Item tabled until the October 8, 2024, Regular Meeting.

7. Water Treatment Plant Contract Work – Mercer Controls

Alderperson Jarvis stated that Alpha Water Resources came in about a month or two ago and did a site evaluation of the RO system. The City needed that same evaluation, to get a good state of health, on the water side. Alderperson Jarvis stated that she wanted a site evaluation similar to what Alpha Water Resources did. Mayor Pro-Tem Johnson commented that it seemed like money well spent because they needed to know. Alderperson Gonzales asked if she was asking for a comprehensive evaluation of the water system, to which Alderperson Jarvis answered yes.

Motion: Alderperson Jarvis made the motion to approve getting a quote from Mercer Controls for a site evaluation of the water system. Alderperson Gonzales seconded the motion.

Vote: Motion carried unanimously 5-0.

8. Closure of Multiple Bank Accounts

Motion: No action taken. Item tabled until the October 8, 2024, Regular Meeting.

9. Employee Handbook

Motion: No action taken.

10. Executive Session

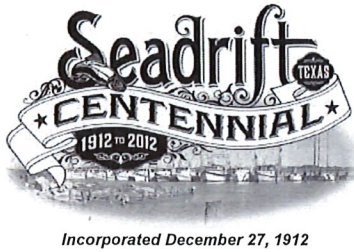
No executive session was called.


11. Action on Executive Session Items

No action was taken.

12. Adjournment

Meeting adjourned at 6:34 PM.




CITY OF SEADRIFT
 Post Office Box 159/501 S. Main St.
 Seadrift, Texas 77983
 Tel: (361) 785-2251
 Fax: (361) 785-2208



PUBLIC HEARING

2024-2025 FY BUDGET
5:30 PM

2024-2025 TAX RATE
5:45 PM

PUBLIC HEARINGS

SEPTEMBER 24, 2024

SIGN IN SHEET

(PLEASE PRINT NAME)

1. Charlene Terrell	2.
3. John Terrell	4.
5. Deede McGhee	6.
7. Lori Thomas	8.
9. Cheryl Sandaul	10.
11. Glade Hyls	12.
13. Michelle Smith	14.
15. Jared Amstead	16.
17. C. J. Witter	18.
19. Sandra Brader	20.
21. Ed Hyls	22.
23. Shain Nelson	24.
25.	26.
27.	28.
29.	30.

**CITY OF SEADRIFT
BUDGET & TAX RATE
ORDINANCE/RESOLUTION
BUDGET-02-2023**

2024-2025 FISCAL YEAR BUDGETS

WHEREAS, The City is required to communicate adoption of and changes to Budgets, and

WHEREAS, The Local Government Code establishes that the governing body may manage and control municipal finances, and

WHEREAS, The Local Government Code establishes that the Mayor is the budget officer and is responsible for constructing the budget as an operating tool for the City and to present budgets to the Council for review and approval,

WHEREAS, The Proposed Budget & Tax Rates were presented to the City Council with several budget workshops held for budget deliberations, and

WHEREAS, The City Council met in a **Special Meeting on August 22, 2024**, to adopt a **Proposed Debt Tax Rate of \$0.1853** and a **Proposed Maintenance & Operations Tax Rate of \$0.5082**, and

WHEREAS, The City of Seadrift advertised a Public Hearing to adopt a tax rate on September 24, 2024 at 6:30 p.m., and

WHEREAS, The City of Seadrift advertised on September 11, 2024, the Notice of Public Hearing on Tax Increase that would occur on September 24, 2023, at 5:45 pm to consider the Proposed Debt Tax Rate of \$0.1853 & Proposed Maintenance & Operations Tax Rate of \$0.5082, and

WHEREAS, The City Council met and **Adopted a Debt Tax Rate of \$0.1853** and a **Maintenance & Operations Tax Rate of \$0.4200** at the **Special Meeting held September 24, 2024, at 6:00 pm** at 501 S. Main Street, Seadrift, the total of the two exceeds the No New Revenue Rate of \$0.5367 and is below the Voter Approval Rate of \$0.6090, and

WHEREAS, At a Special Council Meeting held September 24, 2024, at 6:00 p.m. the City Council adopted the 2024-2025 fiscal year budgets based on the above adopted Tax Rates, and

WHEREAS, The results of the adoption of the 2024-2025 Fiscal Year Budgets was:

For:

Against:

Absent:

NOW THEREFORE BE IT RESOLVED that the City Council has adopted the attached budgets for the fiscal year October 1, 2024 – September 30, 2025, and becomes effective October 1, 2024.

Passed and approved this **24th day of September 2024.**

ATTEST:

TRACEY JOHNSON, MAYOR PRO-TEM

GABRIELA TORRES, CITY SECRETARY

Fund: General Fund
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
1		Franchise Tax	\$40,000.00
2		Property Taxes (Delinquent, Penalties, and Interest)	\$30,000.00
3		Property Taxes - M&O	\$471,918.99
4		Property Taxes - Streets & Drainage	\$0.00
5		Property Taxes - Debt Rate \$0.1853/100	\$208,206.17
6		Sales Tax	\$300,000.00
7		Donations	\$0.00
8		Municipal Court Fines Collected	\$25,000.00
9		Animal Control Fees Collected	\$10,000.00
10		Dog Impound Fees	\$0.00
11		Interest Income	\$1,500.00
12		Dog Tags	\$0.00
13		Alcohol Licenses	\$1,000.00
14		Building Permits	\$15,000.00
15		Culvert Permits	\$20,000.00
16		Dance Hall & Pool Table Permits	\$137.50
17		Golf Cart Permits	\$2,500.00
18		Peddler Permits & Mobile Food Truck Permits	\$300.00
19		RV Renewal Permits	\$13,500.00
20		Hotel/Motel & RV Park Occupancy Fees	\$2,000.00
21		Miscellaneous Income	\$1,000.00
22		Vehicle Storage/Towing/Impoundment Fees	\$0.00
23		AD Powers Pavilion Rental	\$0.00
24		Civic Center Rental	\$1,500.00
25		Train Depot Museum Center - Visitor Fees	\$0.00
26		Street & Drainage Estimates - Customer Paid	\$0.00
27		Property Cleanup - Lien Payments	\$0.00
28		TML Reimbursement - Tahoe Fire	\$14,000.00
29		One-Time Loan from Contingency Funds	\$11,437.00
30		Police Cont. Edu. Reimbursement	\$1,500.00
Total General Fund Revenue:			\$1,170,499.66

Fund:
Department: Gifts & Donations

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
31			
Total General Fund Revenue:			\$0.00

Fund:
Department: Grant Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
32			
Total General Fund Revenue:			\$0.00

Fund: Utility Fund
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
33		Water Charges (Variable by consumption) (\$.75 Proposed Increase)	\$450,111.00
34		Water Tap Fees	\$24,500.00
35		Regulatory Fees to TCEQ	\$11,000.00
36		Sewer Charges	\$214,000.00
37		Sewer Tap Fees	\$15,000.00
38		Sewer Extension Projects (Customer Paid)	\$0.00
39		WWTP Monthly Assessment	\$106,524.00
40		<i>Angeli Subdivision</i>	
41		Angeli Subdivision - Water Taps	\$0.00
42		Angeli Subdivision - Sewer Taps	\$0.00
43		<i>Falcon Point Subdivision</i>	
44		Falcon Point Subdivision - Water Taps	\$0.00
45		Utility Bill - Penalties	\$15,000.00
46		Utility Bill - Transfer Charges	\$0.00
47		Interest Income	\$1,500.00
48		Miscellaneous Income	\$0.00
Total Utility Fund Revenue:			\$837,635.00

Fund: Solid Waste
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
49		Solid Waste Revenue	\$260,000.00
50		Solid Waste Sales Tax	\$21,400.00
51		Extra Tote Monthly Fees	\$17,500.00
52		Revenue from Cleanup Fees, Special Pickups, Etc.	\$1,000.00
53		Interest Income	\$200.00
Total Solid Waste Revenue:			\$300,100.00

Fund: Harbor Fund
Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
54		Individual Leases/Stalls	\$72,100.00
55		Commercial Leases	\$109,470.00
56		Oyster Tariffs	\$0.00
57		Other Seafood Tariff	\$500.00
58		Non-Seafood Tariff	\$0.00
59		Interest Income	\$1,500.00
Total Harbor Fund Revenue:			\$183,570.00

		2024-2025 FY Budgeted
Total Revenue:		\$2,491,804.66

Fund: General Fund
Department: City Hall Office Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
1		Membership Fees	\$3,050.00
2		Legal Notices	\$1,750.00
3		Office Equipment and M&O	\$1,500.00
4		Fiber Internet	\$1,800.00
5		Computer M&O and Repairs	\$1,500.00
6		Website, Email, & Domain Fees	\$2,000.00
7		Postage	\$1,000.00
8		Office Supplies	\$3,500.00
9		Telephone Services (VOIP)	\$6,500.00
10		Codification of Ordinances	\$12,500.00
11		City Hall - Online Fax Services	\$300.00
12		Computer IT	\$7,260.00
13		Accounting Software Annual Fees	\$2,000.00
14		City Hall Building M&O	\$2,500.00
15		City Hall Building - Electricity	\$4,500.00
16		City Hall - Pest Control	\$640.00
17		Salary - City Clerk	\$47,850.71
18		Salary - Asst. Clerk 1	\$39,520.00
20		Salary - Public Officials	\$12,400.00
			\$152,070.71

Fund: General Fund
Department: City Secretary Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
21		Salary - City Secretary	\$58,071.25
22		Election Expenses (Ballots & Supplies)	\$1,500.00
23		ES&S AutoMark VAT Programming M&O	\$250.00
24		Election Personnel Pay	\$500.00
25		City Secretary - Training	\$1,000.00
			\$61,321.25

Fund: General Fund
Department: Municipal Court Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
26		Wages - Municipal Judge	\$11,250.00
27		Salary - Municipal Court Clerk	\$45,647.54
28		Municipal Court - Training	\$1,000.00
29		Municipal Court - Software (FundView)	\$2,109.57
30		Fine Money Remitted back to State	\$9,000.00
31		Jury Trial Expenses	\$100.00
32		Housing of Prisoners	\$750.00
			\$69,857.11

Fund: General Fund

Department: Legal & Professional Services

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
33		City Attorney	\$30,000.00
34		Delinquent Taxes - Attorney Fees	\$4,000.00
35		Tax Appraisal & Collection Fees	\$10,500.00
36		Auditing Services	\$60,000.00
			\$104,500.00

Fund: General Fund

Department: Parks & Recreation

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
37		Salary - Mower (Part-Time at 24 Hours)	\$18,720.00
38		A.D. Powers Bayfront Park M&O	\$1,750.00
39		A.D. Powers Pavilion M&O	\$1,750.00
40		Train Depot M&O	\$1,250.00
41		HAHN Sports Plex: Durel Field & Birmingham Field M&O	\$2,500.00
42		Memorial Children's & Skate Park M&O	\$2,000.00
43		Civic Center M&O	\$1,000.00
44		Supplies: Flags	\$500.00
45		Parks & Recreation - Electricity	\$7,000.00
46		Train Depot - Electricity	\$2,000.00
47		Porta Potties (Bayfront)	\$2,520.00
48		A.D. Powers Park East Restroom - Janitorial	\$5,000.00
			\$45,990.00

Fund: General Fund

Department: General - Equipment & Vehicles

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
49		Salary - Mechanic	\$43,663.76
50		Fuel - Gasoline	\$20,000.00
51		Fuel - Diesel	\$5,000.00
52		Vehicles - Dashcam & GPS Fees	\$4,000.00
53		Supplies for Equipment & Vehicles (Public Works/Harbor)	\$5,000.00
54		Equipment Rentals	\$1,000.00
			\$78,663.76

Fund: General Fund**Department:** Permit & Code Enforcement

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
55		Commission - Building Official (60% of Permit Fees)	\$10,800.00
56		Code Enforcement - Demolitions	\$0.00
57		Code Enforcement - Mowing Services	\$1,500.00
58		Code Enforcement - Postage & Advertisement Cost	\$2,250.00
			\$14,550.00

Fund: General Fund**Department:** Streets & Drainage

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
59		Streets - General M&O (Limestone, Hotmix, etc.)	\$35,000.00
60		Streets & Drainage Improvements - Property Tax	\$0.00
61		Sign Maintenance & Repair	\$1,500.00
62		Drainage Maintenance (Culverts, Pipes, Etc.)	\$12,500.00
			\$49,000.00

Fund: General Fund
Department: Public Safety

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
63		Calhoun County Dispatcher (\$5,000 Every Year for 3 Years)	\$5,000.00
64		Salary - Chief of Police	\$65,000.00
65		Salary - Police Lieutenant	\$57,200.00
66		Salary - Police Patrol Deputy	\$52,000.00
67		Salary - Police Secretary	\$32,240.00
68		Salary - Animal Control	\$10,250.00
69		Police - Holiday Pay	\$8,000.00
70		Police - Comp Time Payout	\$6,000.00
71		Justice Center - M&O	\$2,500.00
72		Justice Center - Electricity	\$2,500.00
73		Justice Center - Telephone	\$4,500.00
74		Justice Center - Internet	\$1,800.00
75		Justice Center - Pest Control	\$400.00
76		Ricoh MP307 Lease # 500-50424529 (Lease Ends 09/01/2025)	\$2,500.00
77		Victoria Communication Services - Emergency Button	\$780.00
78		Police Training & Travel Expenses	\$4,000.00
79		Police Equipment & Supplies	\$3,700.00
80		Police Uniforms	\$4,500.00
81		Police Cellphones	\$2,100.00
82		Animal Control Supplies	\$1,500.00
83		Vehicle: 2021 Ford Explorer M&O (Asset ID: 303)	\$2,500.00
84		Vehicle: 2022 F-150 Police Truck M&O (Asset ID: 003)	\$1,500.00
85		Southern Software - Final Payment of Software	\$12,437.00
86		Southern Software - Annual Fees	\$3,310.00
87		Axon - Annual Fees	\$14,296.00
88		Volunteer Fees	\$3,000.00
89		Fire Station Building M&O	\$2,000.00
90		Fire Station - Electricity & Gas	\$2,000.00
91		Fire Fighting Apparatus M&O	\$1,500.00
92		Fire Equipment M&O	\$2,044.00
93		Fire Apparatus Annual PM Service	\$960.00
			\$312,017.00

Fund: General Fund & Waterworks**Department:** Employee Benefits & Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
94		TMRS - City Match 5%	\$41,245.69
95		FICA	\$63,105.90
96		Employee Medical Insurance - City 100%	\$157,900.80
97		Employee Family Insurance - City 50%	\$30,222.36
98		Employee Health Deductible Reimbursement (\$1,000 per Employee)	\$16,000.00
99		Employee HRA Medical Card	\$8,000.00
100		Unemployment Fees	\$100.00
101		Workmens Compensation	\$2,000.00
102		Bonds	\$350.00
103		Tax Preparer Services	\$750.00
			\$319,674.75

Fund: General Fund & Waterworks**Department:** General Properties & Insurance

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
104		Streets & Security Lighting	\$25,000.00
105		TWIA - Windstorm Insurance	\$35,000.00
106		Liability - General / Vehicles / Equipment	\$18,000.00
			\$78,000.00

Fund: Utility Fund**Department:** Utility Billing

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
107		RVS Software Annual Fee	\$2,500.00
108		Utility Clerk - Training	\$900.00
109		Supplies and Postage for Utility Billing	\$5,250.00
110		Bank Draft Fee for Utility Bills	\$600.00
			\$9,250.00

Fund: Utility Fund
Department: Public Works Department

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
\$1.50 Step Increase for Utility Workers who obtain a License			
111		Salary - Public Works Director	\$65,000.00
112		Salary - Sewer Operator	\$55,811.25
113		Salary - Utility Worker 1	\$40,343.04
114		Salary - Utility Worker 2	\$39,179.14
115		Salary - Utility Worker 3	\$33,990.00
116		Utility - Comp Time Payout	
117		Cellphone - Public Works Director & On-Call Utility Worker	\$1,750.00
118		Travel Expenses	\$300.00
119		Supplies & Tools	\$8,500.00
120		Public Works Director - Licence Renewal	
<i>Renewal is every three (3) years - Up in 2027</i>			
121		Sewer Operator - Licence Renewal	
<i>Renewal is every three (3) years - Up in 2027</i>			
122		Lab Testing & Reporting Expenses	\$10,000.00
123		Clothing & Boots Reimbursement (\$400 per Employee 6x)	\$2,400.00
124		Utility Workers - Training & Education	\$2,000.00
125		Public Works Director - Training	\$1,500.00
			\$260,773.43

Fund: Utility Fund
Department: Water Treatment Plant (WTP)

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
126		Water Plant - Electricity	\$35,000.00
127		Water Plant - RO Discharge - Consulting for Permit Renewal	\$3,750.00
128		Water Plant - RO Discharge & TCEQ Permit Renewal	\$3,500.00
129		Water Plant - Maintenance, Repair, & Operations	\$20,000.00
130		Water Plant - Contracted Repair Work	\$33,000.00
131		Water System - Pipes & Pipe Repair Work	\$8,000.00
132		Water Well #3 (E. Dallas) Maint., Repair, & Ops.	\$1,000.00
133		Water Well #4 (W. Cleveland) Maint., Repair, & Ops.	\$1,000.00
134		Water Meter - Maintenance, Repair & Operations	\$3,000.00
135		Water Tank Inspections	
			\$108,250.00

Fund: Utility Fund**Department:** Wastewater Treatment Plant (WWTP)

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
136		Wastewater Treatment Plant - Electricity	\$15,000.00
137		Lift Stations - Electricity	\$5,000.00
138		Wastewater Treatment Plant - TCEQ Permit Renewal	\$2,500.00
139		Wastewater Treatment Plant - Consulting for Permit Renewal	\$3,500.00
140		Wastewater Treatment Plant - Pipes & Pipe Repair Work	\$5,000.00
141		Wastewater Treatment Plant - Pumps, Instruments, etc.	\$1,750.00
142		Wastewater Treatment Plant - Sludge Disposal	\$45,000.00
143		Lift Stations - Maintenance, Repair, & Operations	\$5,000.00
			\$82,750.00

Fund: Solid Waste**Department:** Solid Waste Department

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
144		Salary - Solid Waste Director	\$49,113.90
145		Salary - Solid Waste Worker 1	\$46,631.20
146		Salary - Solid Waste Worker 2	\$22,932.00
147		Solid Waste Workers - Uniform	\$2,250.00
148		Solid Waste - Supplies	\$1,000.00
149		Solid Waste - Travel Expenses	\$300.00
150		Vehicle - Garbage Trucks M&O (Tires & Ram Arms)	\$12,000.00
151		Landfill Fees	\$40,000.00
152		Garbage Sales Tax to TX Comptroller	\$21,400.00
			\$195,627.10

Fund: Harbor Funds**Department:** Municipal Harbor Department

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
153		Salary - Harbor Master	\$12,000.00
154		Fish Cleaning Station - Garbage Pickup Stipend	\$5,200.00
155		Municipal Harbor - Electricity (Street Lights)	\$9,000.00
156		Municipal Harbor - General Repair (Bulkhead, Streets, Etc.)	
157		Municipal Harbor - Port-O-Potty	\$2,520.00
158		Fish Cleaning Station - Maintenance, Repair, & Operations	\$1,000.00
159		Municipal Harbor - Oil Spill Response Supplies	\$1,000.00
160		Harbor Master - Supplies (Uniform, Signs, Trash Bags, Etc.)	\$750.00
			\$31,470.00

Fund: All Funds

Department: Grant Expenses

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
161		Grant Expenditures (Paid by Line 32 in Revenue Sheet)	
162		Match Funds (Local Cost Share)	
			\$0.00

Fund: All Funds

Department: Long-Term Liabilities

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
163		2017 Fire Truck - Final Payment	\$25,535.91
164		2021 Ford Explorer (Asset ID: 303) - Final Payment	\$11,603.23
165		2020 Case Backhoe (Asset ID:) (Final Payment in 2026)	\$27,938.91
166		2020 Isuzu NRR Garbage Truck	\$57,929.16
167		2023 International PakMor Garbage Truck	\$24,208.46
			\$147,215.67

Fund: All Funds

Department: Long-Term Liabilities

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
168		Revenue Bond CO Series 1998	\$53,985.00
169		Harbor CO Series 2010	\$48,340.00
170		WWTP CO Series 2021	\$130,063.00
171		Harbor System Revenue CO Series 2022	\$77,150.00
			\$309,538.00

Line Item:	ID:	Account Name	2024-2025 FY Budgeted
172		Remaining Funds	\$61,285.88

		2024-2025 FY Budgeted
Total Expenses:		\$2,491,804.66
Difference between Revenues & Expenditures:		\$0.00

Fund: Hotel-Motel Tax Funds

Department: Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
1		Hotel-Motel Tax Funds	\$75,000.00	\$75,000.00	\$66,524.34
2		Interest Income	\$750.00	\$750.00	\$760.77
3		Carried Forward Balance to new Fiscal Year			
Total Hotel Motel Tax Revenue:			\$75,750.00	\$75,750.00	\$67,285.11

Fund: Hotel-Motel Tax Funds

Department: Expenditures

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	2023-2024 FY Budgeted	2023-2024 FY Actual as of June
1		Train Depot/Museum/Vistor Center		\$2,500.00	
2		Civic Center - General M&O	\$2,750.00	\$2,750.00	
3		Civic Center - Renovations - Floor			
4		Civic Center - Additions - Kitchen in EOC			
5		AD Powers Pavilion M&O		\$5,000.00	
6		AD Powers Park M&O			
7		AD Powers Bayfront Park - Playground Equipment		\$10,000.00	
8		Sportsplex	\$7,500.00	\$7,500.00	
9		City - Christmas Lighting	\$1,000.00	\$1,000.00	
10		Chamber of Commerce - Shrimpfest Advertisement	\$7,500.00	\$7,500.00	
11		Remaining Funds	\$57,000.00		
Total Hotel Motel Tax Expenditures			\$75,750.00	\$36,250.00	\$0.00

EMPLOYEE SALARIES & WAGES

City Hall Administration		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
1	21	City Secretary	40	\$46,457.00	\$22.34	40	\$58,071.25	\$27.92
2	17	City Clerk	32	\$46,457.00	\$22.34	32	\$47,850.71	\$23.01
3	27	Court Clerk	40	\$44,318.00	\$21.31	40	\$45,647.54	\$21.95
4	18	Asst. Clerk	32	\$32,784.00	\$19.70	40	\$39,520.00	\$19.00
								0%

Police Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
5	64	Chief of Police	40	\$50,253.00	\$24.16	40	\$65,000.00	\$31.25
6	65	Police Lieutenant	40	\$50,253.00	\$24.16	40	\$57,200.00	\$27.50
7	66	Police Patrol Deputy	40	\$45,589.00	\$21.92	40	\$52,000.00	\$25.00
8	67	Police Secretary	24	\$16,200.00	\$12.98	40	\$32,240.00	\$15.50
9	68	Animal Control Officer		\$12,000.00	\$1,000 Monthly		\$1,000.00	\$1,000 Monthly
								0%

Public Works Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
10	111	Public Works Director	40	\$50,253.00	\$24.16	40	\$65,000.00	\$31.25
11	112	Sewer Operator	40	\$44,649.00	\$21.47	40	\$55,811.25	\$26.83
12	49	Mechanic	40	\$42,392.00	\$20.38	40	\$43,663.76	\$20.99
13	113	Utility Worker	40	\$39,168.00	\$18.83	40	\$40,343.04	\$19.40
14	114	Utility Worker	40	\$38,038.00	\$18.29	40	\$39,179.14	\$18.84
15	115	Utility Worker	40	\$33,000.00	\$15.57	40	\$33,990.00	\$16.34
16	37	Mower (Part-Time)				24	\$18,720.00	\$15.00
								0%

Solid Waste Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
17	144	Solid Waste Director	40	\$44,649.00	\$21.47	40	\$49,113.90	\$23.61
18	145	Solid Waste Worker #1	40	\$42,392.00	\$20.38	40	\$46,631.20	\$22.42
19	146	Solid Waste Worker #2	24	\$21,840.00	\$17.50	24	\$22,932.00	\$18.38
								5%

Harbor Department		2023-2024 FY			Proposed 2024-2025 FY			Proposed Change
#	Budget Line Item	Title	Hours Budgeted	Budgeted Salary	Hourly Rate	Hours	Salary	Hourly Rate
20	153	Harbor Master		\$12,000.00	\$1,000 Monthly		\$12,000.00	\$1,000 Monthly
								0%

Utility Rate Structure

Water Rates

Location	RVS Rate Code Service Type	Proposed Rate Increase	Proposed Base Rate	Current Base Rate Rate up to 2K Minimum	Tier 1 Rate from 2K to 5K	Tier 2 Rate 5K to 8K	Tier 3 Rate 8K to 10K	Tier 4 Rate 10K+
Inside City	(1) Residential	\$0.75	\$27.85	\$27.10	\$6.00	\$6.50	\$6.75	\$7.50
	(1) Tax Exempt	\$0.75	\$27.85	\$27.10	\$6.00	\$6.60	\$6.75	\$7.50
	(7) Restaurant	\$0.75	\$30.35	\$29.60	\$6.50	\$7.00	\$7.50	\$8.00
	(7) Hotel/Motel	\$0.75	\$30.35	\$29.60	\$6.50	\$7.00	\$7.50	\$8.00
	(4) Commercial	\$0.75	\$30.35	\$29.60	\$6.50	\$7.00	\$7.50	\$8.00
Outside City but Inside ETJ	(10) Residential w/Sewer	\$0.75	\$32.35	\$31.60	\$7.25	\$7.75	\$8.25	\$8.50
	(10) Residential No Sewer	\$0.75	\$32.35	\$31.60	\$8.25	\$8.75	\$9.25	\$9.50
	(8) CCWIND No Sewer	\$0.75	\$34.85	\$34.10	\$8.25	\$8.75	\$9.25	\$9.50
Outside City & Outside ETJ	(11) Residential SPL/FPS	\$0.75	\$32.35	\$31.60	\$7.50	\$8.00	\$8.50	\$8.75

Sewer Rates

Location	RVS Rate Code Service Type	Proposed Rate Increase	Proposed Base Rate	Base Rate Rate up to 2K Minimum	Tier 1 Rate from 2K to 5K	Tier 2 Rate 5K to 8K	Tier 3 Rate 8K to 10K	Tier 4 Rate 10K+
Inside City	(1) Residential	\$0.00	\$27.75	\$27.75	\$2.50	\$3.50	\$4.00	\$4.50
	(1) Tax Exempt	\$0.00	\$27.75	\$27.75	\$2.50	\$3.50	\$4.00	\$4.50
	(7) Restaurant	\$0.00	\$30.75	\$30.75	\$3.00	\$3.50	\$4.00	\$4.50
	(7) Hotel/Motel	\$0.00	\$30.75	\$30.75	\$3.00	\$3.50	\$4.00	\$4.50
	(4) Commercial	\$0.00	\$30.75	\$30.75	\$3.00	\$3.50	\$4.00	\$4.50
Outside City but Inside ETJ	(57) Residential	\$0.00	\$20.00	\$20.00	\$2.50	\$3.50	\$4.00	\$4.50
Outside City & Outside ETJ	(11) Residential SPL/FPS	\$0.00	\$20.50	\$20.50	\$2.50	\$3.50	\$4.00	\$4.50

*There are no known Sewer Users outside the ETJ currently.

**Increase to Sewer Rates implemented back in 2021 to pay for the new Wastewater Treatment Plant Certificates of Obligation (CO 2021)

Garbage Rates

Location	RVS Rate Code Service Type	Proposed Rate Increase	Proposed Base Rate	Base Rate	Garbage Tax 8.25%	Change in Garbage Tax due to Rate
Inside City	(1) Residential	\$0.50	\$26.50	\$26.00	\$2.15	\$2.19
	(4) Small Businesses	\$0.50	\$31.50	\$31.00	\$2.56	\$2.60
Outside City & Outside ETJ	(11) Residential SPL/FPS	\$0.50	\$31.50	\$31.00	\$2.56	\$2.60

Water & Sewer Tap Rates

Water Tap Rates

Location	Meter Size	Tap Fee	Across Road +	Abnormal Situations
Inside City	3/4 Inch	\$3,500.00	\$300.00 +	At Cost +
	1 Inch	\$3,500.00	\$300.00 +	At Cost +
	2 Inch	\$4,000.00	\$350.00 +	At Cost +
Outside City but Inside ETJ	3/4 Inch	\$3,750.00	\$400.00 +	At Cost *
	1 Inch	\$4,000.00	\$400.00 +	At Cost *
	2 Inch	\$5,000.00	\$400.00 +	At Cost *
Outside City & Outside ETJ	3/4 Inch	\$4,250.00	\$500.00 +	At Cost *
	1 Inch	\$4,750.00	\$500.00 +	At Cost *
	2 Inch	\$5,250.00	\$500.00 +	At Cost *

(+) Plus whatever costs are incurred due to additional equipment, materials, etc.

(*) Costs will increase to actual cost primarily due to County requirements that taps be installed via boring rather than digging up road

Sewer Tap Rates

Location	Tap Type	Tap Fee	Across Road +	Abnormal Situations
Inside City	Standard	\$3,500.00	\$300.00 +	At Cost +
Outside City but Inside ETJ	Standard	\$4,250.00	\$400.00 +	At Cost *

(+) Plus whatever costs are incurred due to additional equipment, materials, etc.

(*) Costs will increase to actual cost primarily due to County requirements that taps be installed via boring rather than digging up road

Culverts

Culvert Size (Diameter x Length)	Price of Culvert (Purchased through City)		Proposed Increase
	Plastic	Metal	Permit Fee (\$30 x Length)
12" x 20'	\$325.00	\$598.80	\$600.00
12" x 30'	\$453.00	\$874.80	\$900.00
15" x 20'	\$360.00	\$698.80	\$600.00
15" x 30'	\$500.00	\$1,023.80	\$900.00
18" x 20'	\$375.00	\$848.80	\$600.00
18" x 30'	\$519.00	\$1,248.80	\$900.00
Culvert Collar			

Customers have the option of purchasing their own culvert through another vendor, but must be galvanized, or corrugated plastic.

Customers will still have to pay the Permit Fee for the installation of the culvert and driveway.

**CITY OF SEADRIFT
TAX RATE
ORDINANCE/RESOLUTION
BUDGET-01-2024**

2024-2025 DEBT TAX RATE & MAINTENANCE & OPERATIONS TAX RATE

WHEREAS, The City is required to communicate the adoption of any changes to Tax Rates, and

WHEREAS, The Local Government Code establishes that the governing body may manage and control municipal finances, and

WHEREAS, The Local Government Code establishes that the Mayor is the budget officer and is responsible for constructing the budget as an operating tool for the City and presenting the budget and proposed tax rates to the Council for review and approval, and

WHEREAS, The Proposed Budgets and Tax Rates were presented to the City Council with several budget workshops held for budget and tax deliberations, and

WHEREAS, The Voter Approval Rate was calculated to be \$0.6935 and the No New Revenue Rate was calculated to be \$0.5367, and

WHEREAS, The City Council met in a Special Meeting on August 22, 2024, and Proposed a **Debt Tax Rate** of \$0.1853 & a **Maintenance & Operations** Tax Rate of \$0.5082 for a total Tax Rate of \$0.6935 per \$100 valuation, and

WHEREAS, The City of Seadrift advertised on September 11, 2024, the Notice of Public Hearing on Tax Increase that would occur on September 24, 2023, at 5:45 pm to consider the Proposed **Debt Tax Rate** of \$0.1853 & Proposed **Maintenance & Operations** Tax Rate of \$0.5082, and

WHEREAS, The City Council met and Adopted a **Debt Tax Rate** of \$0.1853 and a **Maintenance & Operations** Tax Rate of \$0.4200 at the Special Meeting held September 24, 2024 at 6:00 pm at 501 S. Main Street, Seadrift, the total of the two exceeds the No New Revenue Rate of \$0.5367 and is below the Voter Approval Rate of \$0.6090, and

WHEREAS, THE M&O TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE, and

WHEREAS, THE TOTAL TAX RATE WILL EFFECTIVELY BE RAISED BY 12.78% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.4200, and

WHEREAS, The results of the final adoption being: Alderperson _____ made the motion that the property tax rate be increased by the adoption of tax rate \$0.6053, which is effectively a 12.78% increase over the no-new-revenue tax of \$0.5367 – of this \$0.6053 tax rate the portion going to the debt service will be \$0.1853 this leaves \$0.4200 for maintenance & operations. Alderperson _____ seconded the motion. Motion carried _____.

For:

Against:

Absent/Abstain:

NOW THEREFORE BE IT RESOLVED that the City Council has adopted the above Tax Rate for fiscal year October 1, 2024 – September 30, 2025, and becomes effective October 1, 2024.

Passed and approved this 24th of September 2024.

ATTEST:

TRACEY JOHNSON, MAYOR PRO-TEM

GABRIELA TORRES, CITY SECRETARY

2023 Tax Rate	\$0.5682
No-New-Revenue (NNR) Tax Rate:	\$0.5367
Voter-Approval (VA) Tax Rate:	\$0.6935
Debt Tax Rate:	\$0.1853
M&O Tax Rate:	\$0.4200
TOTAL TAX RATE	\$0.6053

2024 Certified Estimated Taxable Value:	\$112,361,665.00
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