



Incorporated December 27, 1912
www.seadrifttx.org

CITY OF SEADRIFT

Post Office Box 159
501 S. Main Street
Seadrift, Texas 77983
Tel: (361) 785-2251
Fax: (361) 785-2208
Email: seadrift@seadrifttx.org



NOTICE OF PUBLIC MEETINGS

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ALL CITY COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN, PUBLIC SESSION WITH THE CLOSED SESSION REQUIRED TO OPEN BACK UP INTO A PUBLIC MEETING BEFORE ADJOURNING

USE OF DEROGATORY COMMENTS, INAPPROPRIATE LANGUAGE, OFFENSIVE COMMENTS AND ETC. WILL NOT BE TOLERATED. THREATS AGAINST DULY ELECTED CITY OFFICIALS ARE VIOLATIONS OF PENAL CODE SECTION 76 AND CAN BE PROSECUTED AS A FELONY

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WORK SESSION AGENDA

THURSDAY, JANUARY 4, 2024, at 6:45PM

The City of Seadrift City Council will meet in an Agenda Review Work Session in the City Council Chambers at 501 S. Main Street. This Work Session is limited to review of the Regular Meeting Agenda shown below. No action will be taken during this Work Session.

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REGULAR MEETING AGENDA

THURSDAY, JANUARY 4, 2024, at 7:00PM

The City of Seadrift City Council will meet in a Regular Meeting at 501 S. Main Street in Council Chambers for the purpose of discussing, considering, reviewing, and taking any action needed on the following: *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor:*

1. INVOCATION & PLEDGES TO US FLAG AND TEXAS FLAG

2. CONSENT AGENDA: All consent agenda items listed in this item are considered to be routine by the City Council and will be enacted by motion and vote. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public view.

- a. Consider/Approve Previous Month's Meeting Minutes (with any corrections)
- b. Consider/Approve Accounts Payable (Bills)

3. MONTHLY AND DEPARTMENT HEAD REPORTS:

- | | | | | |
|--------------------------------------|-------------------------------------|--|--|--|
| a. Police Report,
Chief of Police | b. Municipal Court,
Court Clerk | c. Public Safety,
Ranier Brigham | d. Building Permits,
Building Inspector | e. Code Enforcement,
Elmer DeForest |
| f. Municipal Harbor,
Geoff Hunt | g. Parks and Rec,
Tracey Johnson | h. Streets and Drainage,
Ranier Brigham | i. Public Utilities,
Kenneth Reese | j. Solid Waste,
Eldon Gaines |

4. CITIZEN COMMENT: Any person with business before the City Council, not already on this agenda, may speak to the Council. Individuals desiring to speak to a particular subject NOT ON THIS AGENDA may do so. These public comments have a time limitation, of 3 minutes per person, per subject. If an individual desires to speak to a specific agenda item listed on this agenda it is recommended that the individual address that item when it comes up during the meeting.

IF any Public Information is requested that is not already available in the meeting the individual should request the information needed on the prescribed form available at City Hall during normal operating hours so the item can be addressed properly with the proper information.

NO Formal action can be taken by Council on any items brought up during Public Comments.

[Handwritten signature]
12/29/2023
@ 10:00 AM

- 5. **GRANTS & PROJECTS:** Consider/Approve/Take Action, Adopt Resolutions on Grants, Projects, Professional Services, Awards, Authorize Bidding/Purchases, Projects in Progress, Applications, Future Projects, Resolutions, Contracts, Payment of Invoices, Fund Distribution and/or additional Public Hearings.
 - a. **SEAWALL RESTORATION PROJECT PW 4450:** Consider/Approve/Take any action to approve payment of Pay Application #6 for \$565,799.80 to SR Trident.
 - b. **FEMA PA DAC PW 5697:** Consider/Approve/Take any action to approve payment of GrantWorks Invoice 88 (FY 2022 Q3 and Q4) for \$8,700.
 - c. **EDA 08-79-05328 MUNICIPAL HARBOR IMPROVEMENTS:** Consider/Approve/Take any action to approve Change Order #1 for the EDA Project 08-79-05328.
 - d. **GLO CDBG-MIT 22-085-070-D328 CITYWIDE DRAINAGE PROJECT:** Consider/Approve/Take any action to award a contractor for the GLO CDBG-MIT Citywide Drainage Project 22-085-070-05328.
- 6. **CALHOUN COUNTY APPRAISAL DISTRICT RESOLUTION 20240104-01:** Consider/Discuss/Take any action to nominate a candidate by resolution to fulfill the unexpired term of W.H. "Bill" Bauer Jr.
- 7. **ORDER OF ELECTION, MAY 4, 2024, GENERAL ELECTION:** Consider/Discuss/Take any action to order the May 4, 2024, General Election from 7 AM to 7 PM for one Mayor position and two Alderman positions. *Terms expiring: Elmer DeForest, Ranier Brigham, and Eldon Dale Gaines.*
- 8. **CITY ATTORNEY:** Review City Attorney Request For Qualifications submitted and Consider/Discuss/Take any action that may be needed to select a City Attorney.
- 9. **EXECUTIVE SESSION: At any time, during the Regular Meeting,** the City Council may adjourn into an Executive Session, as needed, on any item listed, including the items listed here and which the Texas Government Code section 551 authorizes Executive Sessions to be held: Sections 551.071 (attorney consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security) and 551.087 (Economic Development).
- 10. **REVIEW, CONSIDER and TAKE ANY ACTION** deemed necessary as a result of Executive Session Discussions of which were mentioned specifically regarding items in #9.

11. **ADJOURN**

CERTIFICATION

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, www.seadrifttx.org in compliance with Chapter 551, Texas Government Code.

Signature: 

Date Posted: 12/29/2023 @ 10:00 AM

The Seadrift City Hall Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours, not including Saturday/Sunday, prior to this meeting. Please contact the City Secretary's Office at (361) 785-2251 or FAX (361) 785-2208 for further information.




12/29/2023
@ 10:00 AM



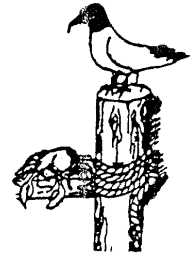
CITY OF SEADRIFT

Post Office Box 159/501 S. Main St.

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JANUARY 4, 2024 REGULAR CITY COUNCIL MEETING

MAYOR

ELMER DEFOREST, *POLICE DEPARTMENT*

CITY COUNCIL MEMBERS

MAYOR PRO-TEM (ALDERMAN)

RANIER BRIGHAM, *PUBLIC SAFETY, STREETS & DRAINAGE*

ALDERMAN

TRACEY JOHNSON, *PARKS & RECREATION*

ALDERMAN

GEOFFREY HUNT, *MUNICIPAL HARBOR*

ALDERMAN

ELDON DALE GAINES, *SOLID WASTE*

ALDERMAN

KENNETH REESE, *PUBLIC UTILITIES*

The City Council met in a Regular Meeting on January 4, 2024, at the City Hall Council Chamber located at 501 S. Main St., Seadrift, TX 77983.

PRESENT

Elmer DeForest, *Mayor*

Ranier Brigham, *Mayor Pro-Tem*

Kenneth Reese, *Aldersperson*

Eldon Gaines, *Aldersperson*

Geoffrey Hunt, *Aldersperson*

Tracey Johnson, *Aldersperson*

CALL TO ORDER

Mayor DeForest called the meeting to order at 7:00 p.m.

1. INVOCATION AND PLEDGE OF ALLEGIANCE

Kyle Roehrig gave the invocation and Mayor DeForest led the pledges to the US and Texas flags.

2. CONSENT AGENDA

MOTION: Aldersperson Johnson made the motion to approve the consent agenda as presented. Aldersperson Brigham seconded the motion.

VOTE: Motion carried unanimously 5-0.

3. DEPARTMENT HEAD REPORTS

a. POLICE

Mayor DeForest read the Police Report for December 2023 with 87 calls for service, 88 traffic stops, 4 reports written, and 5 arrests. News from the Chief was that all golf carts and UTV drivers must hold a valid driver's license and be registered with City Hall. There will be zero tolerance for glass containers by the docks as there are signs placed warning of the violation. The first annual Blue Stanta Project was completed successfully. Chief Carisalez wrote that she wanted to thank everyone who helped with the event in any way.

b. MUNICIPAL COURT

Mayor DeForest read the Municipal Court report for December 2023 with 46 new cases, 23 closed cases, 112 current cases, and \$2,016 total fines collected for the month.

c. PUBLIC SAFETY

Aldersperson Brigham did not have a report for Public Safety for December 2023.

**CITY OF SEADRIFT
COUNCIL MEETING MINUTES – JANUARY 4, 2024**

d. PERMITS

Mayor DeForest read the Permit Report for December 2023 with a total gross property valuation increase of \$154,900. Mayor DeForest also read the Permit Report for the 2023 calendar year with 27 building construction permit issued for a total tax valuation of \$1,973,753, 9 placement permits for manufactured housing issued for a total tax valuation of \$887,254, 16 repair/remodel permits issued for a total tax valuation of \$253,798, 24 placement permits issued for a total tax valuation of \$334,860, 16 RV placement permits issued with a total tax valuation of \$0, 0 RV and manufactured home parks permits issued, 1 sign permit issued with a total tax valuation of \$2,000, 0 relocation permits issued, 4 fence permits issued with a total tax valuation of \$14,700, 1 fowl/livestock permit with a total tax valuation of \$0, 12 demolition permit issued with a total decrease of tax valuation of \$259,230. The City of Seadrift had a total increase of property valuation of \$3,207,135 for the 2023 calendar year.

e. CODE ENFORCEMENT

Mayor DeForest read the Code Enforcement Report for December 2023 with 1 letter sent out for the month.

f. HARBOR

Aldersperson Hunt did not have a report for the Municipal Harbor for December 2023. Mayor DeForest commented that the EDA Project work was coming along.

g. PARKS AND RECREATION

Aldersperson Johnson did not have a report for Parks and Recreation for December 2023. Aldersperson Johnson thanked residents who had put up lights up on the highway. Aldersperson Johnson also commented that the Chamber of Commerce had banners put up on Main Street.

h. STREETS AND DRAINAGE

Aldersperson Brigham did not have a report for Streets and Drainage for December 2023.

i. UTILITIES

Aldersperson Reese read the Utility Report for December 2023 with 1 water tap and 1 sewer tap installed inside the City, and no water taps in Swan Point Landing installed for the month.

j. SOLID WASTE

Aldersperson Gaines did not have a report for Solid Waste for December 2023.

4. CITIZEN COMMENTS

- Jason Boyd introduced himself as a candidate for the Calhoun County Sherriff's office. He stated that he would be available after the Council meeting if anyone had any questions or concerns.

5. GRANTS & PROJECTS

5a. SEAWALL RESTORATION PROJECT PW 4450

MOTION: Aldersperson Brigham made the motion to approve payment of Pay Application #6 for \$565,799.80 to SR Trident if funds are available. Aldersperson Reese seconded the motion.

VOTE: Motion carried unanimously 5-0.

5b. FEMA PA DAC PW 5697

MOTION: Aldersperson Reese made the motion to approve payment of GrantWorks Invoice 88 (FY 2022 Q3 and Q4) for \$8,700. Aldersperson Gaines seconded the motion.

VOTE: Motion carried unanimously 5-0.

**CITY OF SEADRIFT
COUNCIL MEETING MINUTES – JANUARY 4, 2024**

5c. EDA 08-79-05328 MUNICIPAL HARBOR IMPROVEMENTS

MOTION: Alderperson Reese made the motion to approve Change Order #1 for the EDA Project 08-79-05328. Alderperson Johnson seconded the motion.

VOTE: Motion carried unanimously 5-0.

Copy of Change Order #1 attached.

5d. GLO CDBG-MIT 22-085-070-D328 CITYWIDE DRAINAGE PROJECT

The City of Seadrift received 4 (four) bids from contractors for the CDBG-MIT Citywide Drainage Project. Bids were opened and read aloud on December 14, 2023, at the Seadrift Civic Center. The four bids received were:

Bidder	Days	Base Bid	Base Bid with Deductive Alternate	Additive Alternate
KC Lease Services Inc. dba Matagorda Construction & Materials	540	\$3,861,427.00	\$3,071,987.00	\$78,714.00
Gerke Excavating, Inc.	365	\$4,047,970.40	\$3,610,828.40	\$42,057.22
Lester Contracting, Inc.	720	\$4,308,630.00	\$6,865,783.00	\$104,500.00
Mercer Construction Company	590	\$4,606,406.50	\$4,257,054.50	\$76,293.00

Lynn Engineering presented Seadrift City Council with a Recommendation for Award to KC Lease Services Inc., dba Matagorda Construction & Materials.

MOTION: Alderperson Brigham made the motion to award KC Lease Services Inc., dba Matagorda Construction & Materials as the contractor for the GLO CDBG-MIT Citywide Drainage Project 22-085-070-05328. Alderperson Reese seconded the motion.

VOTE: Motion carried unanimously 5-0.

Copy of Recommendation for Award Letter from Lynn Engineering attached.

Copy of Bid Tabulation Sheet attached.

6. CALHOUN COUNTY APPRAISAL DISTRICT RESOLUTION 20240104-01

MOTION: No action taken.

7. ORDER OF ELECTION, MAY 4, 2024, GENERAL ELECTION

MOTION: Alderperson Reese made the motion to order the May 4, 2024, General Election from 7AM to 7PM for one Mayor position and two Alderman positions. Tracey Johnson seconded the motion.

VOTE: Motion carried unanimously 5-0.

Copy of the Order for Election for the May 4, 2024, General Election attached.

8. CITY ATTORNEY SELECTION

The City of Seadrift received two RFQ from the following: Robert McKnight with Marek, Griffin & Knaupp, and Thomas Gwosdz with the Gwosdz Law Firm. Each candidate gave a brief presentation to the City Council regarding their qualifications and experience.

At 7:35 PM, Mayor DeForest stated that the City Council would be going into an Executive Session.

Meeting closed for the Executive Session at 7:35 PM.

9. EXECUTIVE SESSION

Mayor DeForest opened the Executive Session at 7:40 PM.

**CITY OF SEADRIFT
COUNCIL MEETING MINUTES – JANUARY 4, 2024**

The City Council ended its Executive Session at 7:55 PM, with the reason for the executive session being Section 551.071 – Consultation with Attorney.

Meeting returned to an open meeting at 7:55 PM.

10. EXECUTIVE SESSION ACTION – CITY ATTORNEY SELECTION

MOTION: Alderperson Johnson made the motion to select Thomas Gwosdz for City Attorney beginning February 2024. No second motion made. Motion dies.

MOTION: Alderperson Brigham made the motion to select Robert McKnight with Marek, Griffin & Knaupp for City Attorney. Kenneth Reese seconded the motion.

VOTE: Motion carried 4-1-0.

Ayes: Ranier Brigham, Kenneth Reese, Eldon Dale Gaines, Geoffrey Hunt

Nays: Tracey Johnson

Absent/Abstain: None

11. ADJOURN

MOTION: Alderperson Johnson made the motion to adjourn the meeting. Alderperson Reese seconded the motion.

VOTE: Motion carried unanimously 5-0.

Meeting adjourned at 8:06 P.M.

Gabriela Torres, City Secretary

Elmer DeForest, Mayor
Approved: _____



December 20, 2023

City of Seadrift
Attn: Elmer DeForest, Mayor
PO Box 159
Seadrift, TX 77983-0159
e.deforest@seadrifttx.org

Re: RECOMMENDATION FOR AWARD
City of Seadrift – Drainage Improvements Project

Dear Mayor DeForest:

On December 14, 2023, bids were received for the above referenced project. A total of four (4) bids were received, with the low bid being submitted by KC Lease Service Inc., dba Matagorda Construction & Materials, with a Base Bid amount of \$3,861,427.00 (with a mathematical error correction) with an Additive Alternate amount of \$78,714.00 for a total bid of \$3,940,141.00. Based on their low bid and their qualifications to perform the work, I recommend award of the above referenced contract to KC Lease Service Inc., dba Matagorda Construction & Materials. For your reference, I have attached the Bid Tabulation.

If you have any questions, feel free to contact me. Thank you.

Sincerely,

Brian M. Kramer

Brian M. Kramer, PE
Brian.kramer@lynnengineering.com



BMK/lm

N:\Civil\ENGINEER\E2400s\E2497 Seadrift GLO MIT Application\Bid Phase\Rec for Award.docx

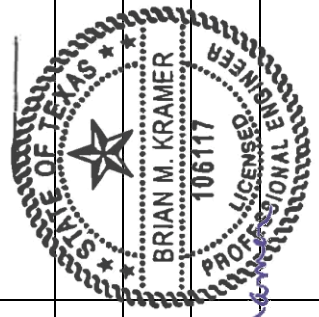


BID TABULATION

PROJECT: E2497 - Drainage Improvements Project
OWNER: City of Seadrift
LOCATION: Seadrift, Texas
BID DATE: December 14, 2023
BID TIME: 3:00 PM

ENGINEER: Lynn Engineering LLC F-324
 2200 Ave. A
 Bay City, TX 77414
 (361) 782-7121

BIDDER	BID BOND	DAYS	ADD.	BASE BID	BASE BID WITH DEDUCTIVE ALTERNATE	ADDITIVE ALTERNATE
1. KC Lease Service Inc. dba Matagorda Construction & Materials	✓	540	✓	\$3,861,427.00*	\$3,071,987.00	\$78,714.00
2. Gerke Excavating, Inc.	✓	365	✓	\$4,047,970.40*	\$3,610,828.40	\$42,057.22*
3. Lester Contracting, Inc.	✓	720	✓	\$4,308,630.00	\$3,865,783.00	\$104,500.00
4. Mercer Construction Company	✓	590	✓	\$4,606,406.50*	\$4,257,054.50	\$76,293.00*
5.						
6.						
7.						
8.						
9.						
10.						



Brian M. Kramer

*Bid total shown differs from submitted bid due to mathematical errors found and corrected.

ORDER OF GENERAL ELECTION FOR MUNICIPALITIES ORDEN DE ELECCIÓN GENERAL PARA MUNICIPIOS

An election is hereby ordered to be held on Saturday, May 4, 2024, for the purpose of voting on:

(Por la presente se ordena que se llevará a cabo una elección el 4 de mayo de 2024, con el propósito de votar sobre.)

List Offices/Propositions/Measures on the ballot *(Enúmere los puestos/proposiciones/medidas oficiales en la boleta)*

One (1) Mayor position
Two (2) City Council positions

Early voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a Viernes en:)

Location (<i>sitio</i>)	Hours (<i>horas</i>)			
Seadrift Council Chambers, 501 S. Main Street, Seadrift, TX 77983	Monday (<i>Lunes</i>)	April 22	8:00 a.m.	5:00 p.m.
	Tuesday (<i>Martes</i>)	April 23	7:00 a.m.	7:00 p.m.
	Wednesday (<i>Miercoles</i>)	April 24	8:00 a.m.	5:00 p.m.
	Thursday (<i>Jueves</i>)	April 25	7:00 a.m.	7:00 p.m.
	Friday (<i>Viernes</i>)	April 26	8:00 a.m.	5:00 p.m.
	Monday (<i>Lunes</i>)	April 29	8:00 a.m.	5:00 p.m.
	Tuesday (<i>Martes</i>)	April 30	8:00 a.m.	5:00 p.m.

Applications for ballot by mail shall be mailed to:

(Las solicitudes para boletas que se votarán en ausencia por correo deberán enviarse a:)

Calhoun County Elections Administrator

Mary Ann Orta
 211 S. Ann St. #103, Port Lavaca 77979
 mary.orta@calhouncotx.org
 Office: (361) 553-4440
 Fax: (361) 553-4443

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán en adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

04 / 23 / 2024

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

04 / 23 / 2024

Issued this 4th day of JANUARY, 20 24.

(Emitida esta día 4 de enero, 20 24.)



 Signature of Mayor (Firma del Alcalde)

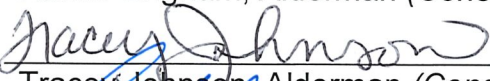




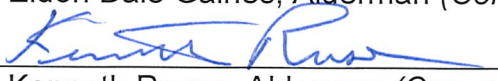
 Ranier Brigham, Alderman (*Consejo*)



 Eldon Dale Gaines, Alderman (*Consejo*)



 Tracey Johnson, Alderman (*Consejo*)



 Kenneth Reese, Alderman (*Consejo*)



 Geoffrey Hunt, Alderman (*Consejo*)

A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar no later than 60 days before Election Day.
 Se deberá entregar una copia de esta orden de elección a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de
 Votantes a más tardar 60 días antes del día de elección.



CITY OF SEADRIFT
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MAYOR
 ELMER DEFOREST, *PUBLIC SAFETY*

CITY COUNCIL MEMBERS

MAYOR PRO-TEM (ALDERMAN)
 RANIER BRIGHAM, *STREETS & DRAINAGE*

ALDERMAN
 TRACEY JOHNSON, *PARKS & RECREATION*

ALDERMAN
 GEOFFREY HUNT, *MUNICIPAL HARBOR*

ALDERMAN
 ELDON DALE GAINES, *SOLID WASTE*

ALDERMAN
 KENNETH REESE, *PUBLIC UTILITIES*

EXECUTIVE SESSION

THE CITY COUNCIL MET ON THIS THE DAY 4th, OF Jan, 2024.

OPENED EXECUTIVE SESSION

BEGINNING AT 7:40 AM / (PM), THE CITY COUNCIL CONVENED IN A CLOSED OR EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

CLOSED EXECUTIVE SESSION

THE CITY COUNCIL ENDED ITS CLOSED, OR EXECUTIVE SESSION, AT 7:55 AM (PM) ON THIS THE DAY 4th, OF January, 2024.

REASON FOR EXECUTIVE SESSION:

- SECTION 551.071 – CONSULATION WITH ATTORNEY
- SECTION 551.072 – DELIBERATIONS ABOUT REAL PROPERTY
- SECTION 551.703 – DELIBERATIONS ABOUT GIFTS AND DONATIONS
- SECTION 551.074 – INDIVIDUAL PERSONNEL MATTERS
- SECTION 551.076 – DELIBERATIONS ABOUT SECURITY DEVICES, AND,
- SECTION 551.087 – ECONOMIC DEVELOPMENT



 MAYOR / MAYOR PRO-TEM

01/04/2024

 DATE



 CITY SECRETARY

01/04/2024

 DATE