



Incorporated December 27, 1912
www.seadrifftx.org

CITY OF SEADRIFT

Post Office Box 159
501 S. Main Street
Seadrift, Texas 77983
Tel: (361) 785-2251
Fax: (361) 785-2208
Email: g.torres@seadrifftx.org



NOTICE OF PUBLIC MEETINGS

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- ALL MEETINGS OF CITY COUNCIL ARE OPEN TO THE PUBLIC -
- CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN, PUBLIC SESSION -
MASKS/FACE COVERINGS ARE OPTIONAL – CONTINUE TO MAINTAIN SOCIAL DISTANCING WHENEVER POSSIBLE

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WORK SESSION AGENDA

The City of Seadrift City Council will meet in an Agenda Review Work Session **Tuesday May 4, 2021 at 6:45PM** in City Council Chambers, 501 S. Main Street. The work session is limited to review of the Regular Meeting Agenda, below. No Action will be taken during the Work Session.

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REGULAR MONTHLY MEETING AGENDA

The City of Seadrift City Council will meet in the Regular Monthly Meeting on Tuesday **May 4, 2021 at 7:00PM**

This meeting will be at **501 S. Main Street** in Council Chambers for the purpose of discussing/considering/reviewing and taking any action on the following agenda:

- 1. INVOCATION & PLEDGES TO US FLAG AND TEXAS FLAG**
- 2. FYI – JUNE MEETING IS THURSDAY JUNE 3rd**
Changed by Council Previously due to Memorial Day Holiday and time needed to prepare for June Meeting.
- 3. CONSENT AGENDA:** All consent agenda items listed in this item are considered to be routine by the City Council and will be enacted by motion and vote. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public view.
 - a.** Consider/Approve Previous Month’s Meeting Minutes (with any corrections)
 - b.** Consider/Approve Accounts Payable (Bills)
- 4. DEPARTMENT HEAD REPORTS:**

a. Police	b. Court	c. Public Safety	d. Permits	e. Code Enforcement
f. Harbor	g. Parks/Recreation	h. Streets/Drainage	i. Utilities	j. General
- 5. GRANTS –** Consider/Approve/Take Action, Adopt Resolutions on Projects, Professional Services, Awards, Authorize Bidding/Purchases, Projects in Progress, Applications, Future Projects, Resolutions, Contracts, Payment of Invoices, Fund Distribution and/or additional Public Hearings.
 - a. FEMA HMGP 4332-0313 WIND RETROFIT SHUTTERS –** Consider/Discuss/Take Action to award the lowest responsible bidder for the hurricane shutters project. *Deadline was April 30, 2021 at 2PM.*

Handwritten signature and date: 4/30/21 2:00 PM

- b. **FEMA-PA 4157 BAYFRONT PARK RESTROOM** – Consider/Discuss/Take Action to authorize payment of an invoice for engineering services from G&W Engineers for \$5,850.
 - c. **FEMA-PA 3228 & 18367: SEAWALL, WEST END EROSION/RESTORATION** – 50% plans available for review.
 - d. **GRANTS ONGOING, IF QUESTIONS WILL ANSWER: Harbor West, Harbor Moorings/Jetty, Restore #3, Pier, Harbor EDA,**
6. **VARIANCE REQUEST** – Consider/Discuss/Take Any Action on a variance request from property owner to place a second 8x40 Conex unit on residential lot and construct a carport between the two, attaching all together.
 7. **CHAMBER OF COMMERCE – 2021 SHRIMPFEET** – Consider/Discuss/Take Any Action on the following items related to the 2021 Shrimpfest:
 - a. Set dates for Shrimpfest as June 11th and 12th
 - b. Authorize sale of alcohol at the Shrimpfest on June 11th and June 12th at the Bayfront Park
 - c. Set road closure locations/dates/time for Bay Avenue during the Shrimpfest
 - d. Donation request from Chamber for Hotel-Motel budgeted funds for promotion of the Shrimpfest
 8. **ELECTION** – Consider/Take Action to set Canvass & Certification of election on May 11, 2021 at 6:00pm.
 9. **SUBDIVISION REPLAT** - Consider/Approve/Take Any Action regarding Preliminary Plat request for a new subdivision located north of Nelson Avenue to include Preliminary approval to vacate portions of 6th, 7th and 8th Streets North of Nelson Avenue to be incorporated in the Replat.

NOTE: *Public Hearings will need to be held prior to Formal, Final Actions to vacate portions of street ROW, include approval of final Plat and utility design.*
 10. **NEW WASTE-WATER TREATMENT PLANT (WWTP):** Update
 11. **TCEQ ENFORCEMENT SEP Project**– Update/Review/Consider and take any action needed on WWTP SEP project:

NOTE: Engineering proceeding on design of SEP project on Outfall ditch to Hallie’s Bayou.
 12. **PROPERTY DONATION** – Discuss/Review and take any action to accept donation of property [Block 202 Lots 7, 8, 9] from James Schroeder Estate and issue a charitable donation certificate. (Potential Use: Elevated Water Storage Tank or etc. OR To Be Determined)
 13. **EXECUTIVE SESSION:** At any time, during the Regular Meeting, the City Council may adjourn into an Executive Session, as needed, on any item listed, including the items listed here and which the Texas Government Code section 551 authorizes Executive Sessions to be held: Sections 551.071 (attorney consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security) and 551.087 (Economic Development).

14. ADJOURN

The meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting, not including Saturday/Sunday. Contact City Hall at (361)785-2251 for further information.

I certify that the above notice of meeting was posted in the outdoor bulletin board of City Hall, 501 S. Main Street, Seadrift, Texas on this the 30th day of APRIL, 2021 at 2:00 o'clock PM. I further certify that News Media were properly notified of this meeting.


Gabriela Torres, City Secretary


11/20/2021
2:00



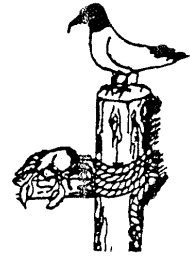
CITY OF SEADRIFT

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MAY 4, 2021 REGULAR CITY COUNCIL MEETING

MAYOR
ELMER DEFOREST

CITY COUNCIL MEMBERS

MAYOR PRO-TEM (ALDERMAN)
PEGGY GAINES, *PUBLIC SAFETY*

ALDERMAN
RANIER BRIGHAM, *SOLID WASTE, STREETS & DRAINAGE*

ALDERMAN
GEOFFREY HUNT, *MUNICIPAL HARBOR*

ALDERMAN
JUNE CANTRELL, *PARKS & RECREATION*

ALDERMAN
KENNETH REESE, *PUBLIC UTILITIES*

The City Council met in a Regular Meeting on May 4, 2021, at the City Hall Council Chamber located at 501 S. Main St., Seadrift, TX 77983.

PRESENT

Elmer DeForest, *Mayor*
Peggy Gaines, *Mayor Pro-Tem*
June Cantrell, *Aldersperson*
Kenneth Reese, *Aldersperson*
Ranier Brigham, *Aldersperson*
Geoffrey Hunt, *Aldersperson*

WORK SESSION

Mayor DeForest called the Work Session to order at 6:45 p.m. The City Council met in an Agenda Review Work Session to review the Meeting Agenda. Work Session closed at 6:57 p.m.

CALL TO ORDER

Mayor DeForest called the meeting to order at 7:00 p.m.

1. INVOCATION AND PLEDGE OF ALLEGIANCE

June Cantrell gave the invocation and Mayor DeForest led the pledge to the flags.

3. CONSENT AGENDA

MOTION: Aldersperson Cantrell made the motion to approve the consent agenda items as corrected. Aldersperson Gaines seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

4. DEPARTMENT HEAD REPORTS

a. POLICE DEPARTMENT

Lieutenant Louis Warren read the monthly report for April 2021 with 180 calls for service, 29 traffic stops, 6 reports written, and 2 total arrests.

b. MUNICIPAL COURT

Mayor DeForest read the monthly report for April 2021 with 14 new cases, 18 closed cases, 125 current cases, and a total of \$2,465 fines collected for the month.

c. PUBLIC SAFETY

Aldersperson Gaines stated she had no report.

**CITY OF SEADRIFT
REGULAR COUNCIL MEETING MINUTES – MAY 4, 2021**

d. PERMITS

Mayor DeForest read the Permit Report for April 2021 with 4 manufactured housing placement permit issued for an \$351,000 in tax valuation, 6 placement/carport/portable building permit issued for \$44,050, 3 demolition permits issued (Non-Harvey) with a negative tax valuation of \$2,900, and a gross property valuation increase of \$392,150.

e. CODE ENFORCEMENT

Mayor DeForest read the monthly report for April 2021 with four tall weeds/grass letters sent out for the month.

f. HARBOR

Aldersperson Hunt stated he had no report.

g. PARKS AND RECREATION

Aldersperson Cantrell stated she had no report.

h. STREETS AND DRAINAGE

Aldersperson Brigham stated he had no report.

i. UTILITIES

Aldersperson Reese read the Utility report for April 2021 with 1 water and sewer taps installed for the month. There was one water tap installed in Swan Point Landing for the month.

j. GENERAL

Mayor DeForest read the report for General Fund for April 2021 with 10 driveway culverts and 27 burn permits issued for the month.

5. GRANTS

a. FEMA HMGP 4332-0313 WIND RETROFIT SHUTTERS

MOTION: No action taken.

b. FEMA-PA 4157 BAYFRONT PARK RESTROOM

MOTION: Aldersperson Gaines made the motion to authorize payment of an invoice for engineering services from G&W Engineers for \$5,850 when funds are received. Aldersperson Cantrell seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

c. FEMA-PA 3228 & 18367 SEAWALL WEST END EROSION / RESTORATION

MOTION: No action taken.

d. ONGOING GRANTS UPDATE

MOTION: No action taken.

6. VARIANCE REQUEST – 8X40 CONEX UNIT

MOTION: No action taken.

7. CHAMBER OF COMMERCE – 2021 SHRIMP FEST (JUNE 11TH AND 12TH, 2021)

a. SET DATES

MOTION: Aldersperson Brigham made the motion to set date for the Shrimpfest as June 11th and 12th, 2021. Aldersperson Gaines seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

b. SALE OF ALCOHOL

MOTION: Aldersperson Gaines made the motion authorize sale of alcohol at the Shrimpfest on June 11th and 12th, 2021 at the Bayfront Park. Aldersperson Reese seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

c. ROAD CLOSURE

MOTION: Aldersperson Brigham made the motion to set road closure for Bay Avenue during Shrimpfest on June 11th and 12th, 2021 going one-way, east to west from 3rd Street to 9th Street. Aldersperson Hunt seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

**CITY OF SEADRIFT
REGULAR COUNCIL MEETING MINUTES – MAY 4, 2021**

d. DONATION REQUEST

MOTION: Alderperson Gaines made the motion to donate \$5,000 from the Hotel-Motel budgeted funds for promotion of the 2021 Shrimpfest. Alderperson Reese seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

8. ELECTION – CANVASS AND CERTIFICATION OF RESULTS FROM THE MAY 1, 2021 ELECTION

MOTION: Alderperson Brigham made the motion to set the Canvass and Certification of the May 1, 2021 Election on May 11, 2021 at 6:00 PM. Alderperson Cantrell seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

9. SUBDIVISION REPLAT – NEW SUBDIVISION NORTH OF NELSON AVENUE

MOTION: No action taken.

10. NEW WASTEWATER TREATMENT PLANT (WWTP)

MOTION: No action taken.

11. TCEQ ENFORCEMENT SEP PROJECT

MOTION: No action taken.

12. PROPERTY DONATION – BLOCK 202, LOT 7, 8, 9 (JAMES SCHROEDER ESTATE)

MOTION: Alderperson Reese made the motion to authorize acceptance of donated property (Block 202, Lot 7, 8, 9) from the James Schroeder Estate and issue a charitable donation certificate. Alderperson Cantrell seconded the motion.

MOTION: No Executive Session deemed necessary.

13. EXECUTIVE SESSION

MOTION: No Executive Session deemed necessary.

14. ADJOURN

MOTION: Alderperson Gaines made the motion to adjourn the meeting. Alderperson Cantrell seconded the motion.

VOTE: 5-0 - Motion carried unanimously.

Meeting adjourned at 7:33 P.M.

Gabriela Torres, City Secretary

Elmer DeForest, Mayor
Approved: _____



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February 1, 2021

James Schroeder Estate
Michael J. Schroeder
2218 Jill Drive
Asbury, IA 52002

COPY

Dear Mr. Schroeder,

This is in response to a phone conversation with Jodi Arcega today, in regards to the donation of 3 lots located in Block 202 in the City of Seadrift.

The City thanks you for the offer of donation of this property.

On completion of the Deed via signature and notary, please return to the City of Seadrift. When we receive it, we will record the deed at the Calhoun County Courthouse.

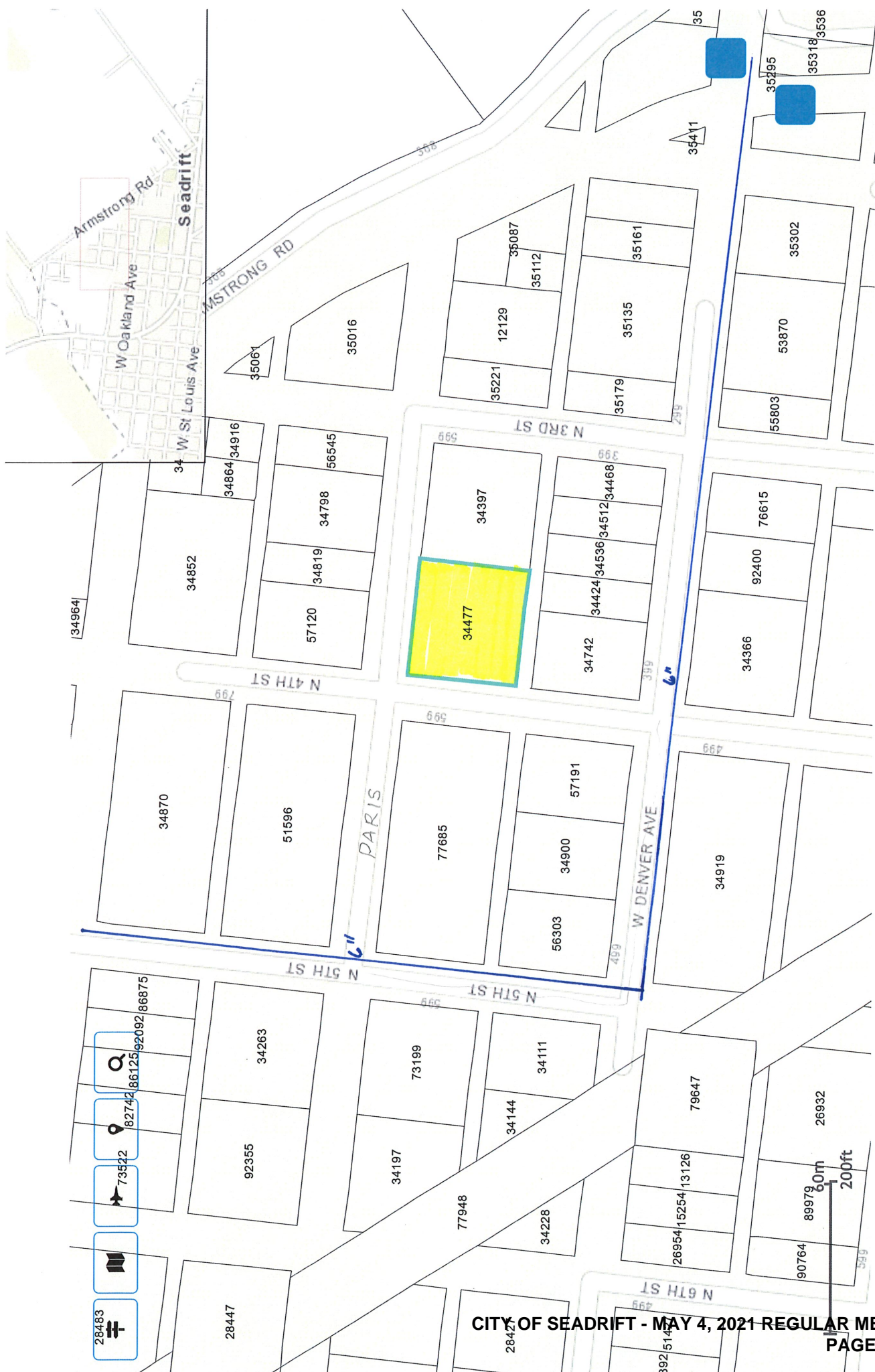
Once City Council accepts the donation deed, we will issue a certificate of Charitable Giving for the value per the Calhoun County Appraisal District.

Please advise IF the certificate should be in the Estate's name... OR another name.

Please find the Gift Deed to complete for this transaction. Please note: If the deed format is not acceptable to the Notary, it may be changed to be acceptable to the Notary.

Best Regards,

Elmer DeForest
Mayor



#12

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ELECTION RESULTS CANVASS MEETING

The City of Seadrift City Council will meet in a Meeting to Canvass the votes and certify the election results on **Tuesday May 11, 2021 at 6:00PM**

This meeting will be at **501 S. Main Street in Council Chambers** for the purpose of discussing/considering/reviewing and taking any action on the following:


Texas Election Code 67.004:

..... "Two members of the canvassing authority [in this case City Council] constitutes a quorum for purposes of canvassing an election".

1. **CALL MEETING TO ORDER.**
2. **REVIEW/CANVASS OF ELECTION TABULATION RESULTS.** *(Reference Election Code 67.003)*
3. **CERTIFY ELECTION RESULTS.** *(Reference: Local Government Code 22.033 & Election Code 67.016)*
4. **DECLARE 3 CANDIDATES RECEIVING PLURALITY ELECTED TO OFFICE.**
Local Government code 22.004: "To be elected to an office of the municipality, a person must receive more votes than any other person for the office." [IE: There are 3 vacancies therefore the top 3 vote getters are elected]
5. **OPTIONAL: SWEARING IN: ELECTED CANDIDATES MAY BE SWORN IN AFTER CANVASS & CERTIFICATION – IF PRESENT AND AGREE TO DO SO.** *Reference LGC 22.006 & 22.007: Candidates certified and declared elected have until no later than 30 days after the election to be formally sworn in, otherwise they will be disqualified.*
6. **ADJOURN**

The meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting, not including Saturday/Sunday. Contact City Hall at (361)785-2251 for further information.

I certify that the above notice of meeting was posted in the outdoor bulletin board of City Hall, 501 S. Main Street, Seadrift, Texas on this the 6th day of MAY, 2021 at 10:00 o'clock AM. I further certify that News Media were properly notified of this meeting.



Gabriela Torres, City Secretary

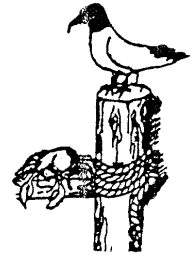

5/10/2021
10 AM



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MAY 11, 2021 ELECTION CANVASS MEETING

MAYOR
ELMER DEFOREST

CITY COUNCIL MEMBERS

MAYOR PRO-TEM (ALDERMAN)
RAINER BRGHAM, *PUBLIC SAFETY, STREETS & DRAINAGE*

ALDERMAN
PEGGY GAINES, *PARKS & RECREATION*

ALDERMAN
GEOFFREY HUNT, *MUNICIPAL HARBOR*

ALDERMAN
TRACEY JOHNSON, *SOLID WASTE*

ALDERMAN
KENNETH REESE, *PUBLIC UTILITIES*

The City Council met for the election canvass on May 11, 2021, at the City Hall Council Chamber located at 501 S. Main St., Seadrift, TX 77983.

PRESENT

Peggy Gaines, *Aldersperson*
Kenneth Reese, *Aldersperson*
Tracey Johnson, *Aldersperson*

CALL TO ORDER

Aldersperson Gaines called the meeting to order at 6:00 PM.

2. TABULATION RESULTS

Aldersperson Gaines read the results from the May 1, 2021, Election from the tabulation sheet. Geoff Hunt had 92 votes, Kenneth Reese had 103 votes, Tracey Johnson had 80 total votes, June Cantrell had 49 votes, and Kristine Metcalf had 53 votes.

MOTION: Aldersperson Reese made the motion to accept the election tabulation results. Aldersperson Gaines seconded the motion.

VOTE: Motion carried unanimously 2-0.

3. CERTIFY ELECTION RESULTS

MOTION: Aldersperson Reese made the motion to certify the election results. Aldersperson Gaines seconded the motion.

VOTE: Motion carried unanimously 2-0.

4. DECLARE CANDIDATES ELECTED TO OFFICE

MOTION: Aldersperson Reese made the motion to declare the top three voted individuals elected into office as Geoffrey (Geoff) Hunt, Kenneth Reese, and Tracey Johnson. Aldersperson Gaines seconded the motion.

VOTE: Motion carried unanimously 2-0.

5. SWEAR IN ELECTED CANDIDATES

The two candidates in attendance were sworn into office by the City Secretary.

6. ADJOURN

MOTION: Aldersperson Reese made the motion to adjourn the meeting. Aldersperson Gaines seconded the motion.

VOTE: Motion carried unanimously 2-0

Meeting adjourned at 6:20 P.M.

Gabriela Torres, City Secretary

Elmer DeForest, Mayor
Approved: _____

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